

RURAL MUNICIPALITY  
OF  
BRITANNIA NO. 502

MINUTES OF THE REGULAR MEETING HELD  
March 27, 2024

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:00 a.m., March 27, 2024, with Reeve John Light presiding.

**Present:** Reeve: John Light – via Zoom  
Councillors: Jim Collins  
Wilf Jurke  
Cory McCall  
Elaine Newman  
Ed Noble  
H. John Wack

CAO: Bryson Leganchuk  
EA: Liz Bailey

**Absent:** none

207/24 **Agenda Approved**

COLLINS: That council approve the agenda for the March 27, 2024 regular meeting of council with the following additions: Combine item 9. c. with 7. c. (Div. 2) 9. h. Leon Hougham Dugout (Div. 5), and 6. c. Major Capital Projects Tender Update (Admin).

CARRIED

*CAO Leganchuk stepped out at 9:03 a.m. and returned at 9:05 a.m.*

*Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None.*

1. a.

208/24 **March 11, 2024 Regular Council Meeting Minutes**

Jurke: That council approve the March 11, 2024 regular council meeting minutes as presented.

CARRIED

209/24 **March 11, 2024 Public Hearing Meeting Minutes**

NOBLE: That council approve the March 11, 2024 public hearing council meeting minutes as presented.

CARRIED

2. a. *Delegation – Hillmond Sports Society – Harley Newman, Kyle Deck, and Tara Shirtliffe joined the meeting at 9:15 a.m.*

*Delegation – Harley Newman, Kyle Deck, and Tara Shirtliffe left the meeting at 9:44 a.m. and did not return.*

*Councillor Jurke stepped out of the meeting at 9:44 a.m.*



3. a.

210/24 **Accounts for Approval**

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques # 32439 - 32448, Electronic Funds Transfer # 6596 - 6614, Online Payments # 3325 - 3344 all totaling \$478,282.36.

CARRIED

*Councillor Jurke returned to the meeting at 9:45 a.m.*

3. b.

211/24 **February 2024 Financial Report**

NOBLE: That council accept the February Financial Report as submitted.

CARRIED

4. a.

*Delegation – Ducks Unlimited – Todd Holmquist joined the meeting at 9:55 a.m.*

*Delegation – Todd Holmquist left the meeting at 10:24 a.m. and did not return.*

212/24 **Recess the Meeting**

WACK: That council take a brief recess from the meeting, the time being 10:24 a.m.

CARRIED

213/24

**Reconvene the Meeting**

JURKE: That council reconvene the regular meeting with all council members present, the time being 10:29 a.m.

CARRIED

*DSO Yvonne Prusak of Northbound Planning joined the meeting at 10:29 a.m. via Zoom.*

*Delegation – Lloydminster Row Club – Raff Sayeed joined the meeting at 10:29 a.m. via Zoom.*

*DSO Ben Clipperton of Northbound Planning joined the meeting at 10:30 a.m.*

*Delegation – Lloydminster Rowing Club and Saskatchewan Summer Games - Games Manager Nicole Clow, Games Sport Chair Kevin Lane, Games Venue Chair Kim Crocket, and former R.M. of Britannia Councillor David Ollen joined the meeting at 10:30 a.m.*

*Delegation – Lloydminster Rowing Club and Saskatchewan Summer Games – Raff Sayeed, Games Manager Nicole Clow, Games Sport Chair Kevin Lane, Games Venue Chair Kim Crocket, and former R.M. of Britannia Councillor David Ollen left the meeting at 11:09 a.m. and did not return.*

5. a.

214/24 **Rowing Club Access and Summer Games**

WACK: Whereas, Council has considered closing a portion of undeveloped right of way adjacent to Killarney Lake for municipal use, namely a portion of Township Road 520 on the east side of the lake;

and whereas, council has initially determined that the closure will not eliminate access to any lands;

and whereas, council has initially agreed that this road is not currently needed by the public;

and whereas, council deems it appropriate to proceed under Section 13 of the Municipalities Act;

Therefore, be it resolved that council instruct Northbound Planning to contact the affected Ministries for their approval, to issue public notice that council will consider possible road closure of a portion of Township Road 520, and to draft a bylaw for the same.

CARRIED



**215/24 Continue Discussions with the Rowing Club**

WACK: That council instruct Northbound Planning to continue discussions with the Rowing Club with the intent of forming an agreement to resolve concerns regarding facility non-compliance that would allow for the continued use of the established facilities.

CARRIED

*Member of the public Ryan Graham joined the meeting at 11:26 a.m. to observe the proceedings of the Regular Meeting.*

*Councillor Noble stepped out of the meeting at 11:38 a.m. and returned at 11:40 a.m.*

*EA Bailey stepped out of the meeting at 12:20 p.m. and returned at 12:35 p.m.*

*Ryan Graham left the meeting at 12:40 p.m. and did not return.*

*DSO Yvonne Prusak of Northbound Planning left the meeting at 12:40 p.m. and did not return.*

*DSO Ben Clipperton of Northbound Planning left the meeting at 12:40 p.m. and did not return.*

**216/24 Break for Lunch**

JURKE: That council take a break from the meeting for lunch, the time being 12:40 p.m.

CARRIED

**217/24 Return from Lunch**

JURKE: That council resume the meeting with all council member present, the time being 1:10 p.m.

*Operations Manager Michael Glavin joined the meeting at 1:10 p.m.*

6. b.

**218/24 February 2024 Operations Report**

MCALL: That council acknowledge the February 2024 Operations Report as presented and accept it as information.

CARRIED

*Councillor McCall stepped out at 2:04 p.m. and returned at 2:06 p.m.*

6. c.

**219/24 Request for Greenstreet Berm Extension**

NEWMAN: That the Greenstreet berm be extended approximately 40 metres to the east.

DEFEATED

**220/24 Request for Engineered Review of Greenstreet Lake Shoreline**

NEWMAN: That an engineer be hired to investigate the Greenstreet Lake shoreline instability and provide possible solutions.

DEFEATED

*Operations Manager Michael Glavin left the meeting at 2:17 p.m. and did not return.*

*CAO Leganchuk stepped out of the meeting at 2:17 p.m. and returned at 2:18 p.m.*

*Reeve Light stepped out of the meeting at 2:19 p.m. and Deputy Reeve Jim Collins took over as chairperson of the meeting.*



3. c.

**221/24 Sask Lotteries Allocations 2024/2025**

NOBLE: That council allocate the 2024-2025 Saskatchewan Lotteries Recreation Grant as follows:

- Hillmond Central Sports Society \$8,009.00
- Britannia United Services Memorial Hall \$6,486.00
- Nigel Stapleton Clay Shoot \$1,890.00

For total of Grant Funding of \$16,385.00.

CARRIED

*Reeve Light returned to the meeting at 2:20 p.m. and resumed his role as chairperson of the meeting.*

5. d.

**222/24 February 2024 Building Permit, Approach, and Crossing Report**

NOBLE: That the February 2024 Building, Approach, and Crossing Report be acknowledged as presented and accepted as information.

CARRIED

7. a.

**223/24 Rescind Resolution 616/22**

NOBLE: That council rescind resolution 616/22.

CARRIED

**224/24 Rescind Resolution 161/22**

MCCALL: That council rescind resolution 161/22.

CARRIED

**225/24 2024 Fire Department Deputy Chief and Officer Wages and Policy**

COLLINS: That council approve the following fire department wage payments retroactive to December 1, 2023:

- Deputy Chief - \$418.00/month; and
- Officers - \$144.73/month.

Further, that Council instruct the CAO to bring a Fire Department Payments Policy to an upcoming meeting in April 2024.

CARRIED

**226/24 Installation of GPS in Britannia Fire Department Unit C1**

WACK: That council instruct administration to install GPS in Britannia Fire Department Unit C1.

CARRIED

7. b.

**227/24 Report from March SARM Convention**

NOBLE: That council acknowledge the 2024 SARM Convention Report presented by the CAO.

CARRIED

*Reeve Light stepped out of the meeting at 2:51 p.m. and Deputy Reeve Jim Collins took over as chairperson of the meeting.*

**228/24 Land for Sale East of Lloydminster**

COLLINS: That council instruct administration to contact the Government of Alberta to advise them that the municipality may be interested in purchasing Surface Parcel 135821752 Blk/Par E-Plan 83B01559 Ext 1 and to request the following:

1. An extension to the decision deadline; and
2. A tour of the property and existing facilities.

CARRIED

*Reeve Light returned to the meeting at 2:53 p.m. and resumed his role as chairperson of the meeting.*



7. d.

**229/24 Amend Resolution 112/24**

NEWMAN: That the RM of Britannia council amend resolution 112/24 by changing 30,000 cubic yards to 20,000 cubic yards.

CARRIED

**230/24 Gravel Supply Request for Proposal**

NOBLE: That the Gravel Supply Request for Proposal be tabled to allow time for more information to be gathered.

CARRIED

7. e.

**231/24 Letter to Minister McMorris Re: SARM Meeting Follow-up**

JURKE: That the RM of Britannia council acknowledge the letter to Minister McMorris in follow up to the meeting at the 2024 SARM Convention, as presented, and further, instruct the Reeve to sign it.

CARRIED

*Councillor Collins stepped out of the meeting at 3:03 p.m. and returned at 3:05 p.m.*

9. a.

**232/24 March 7, 2024 Draft OHC Meeting Minutes**

NOBLE: That council acknowledge the March 7, 2024 Draft OHC Meeting Minutes as presented, and further, that a copy be filed with these minutes.

CARRIED

9. b.

**233/24 Revised Policy HR-019 Personal Electronic Device Use**

WACK: That council acknowledge and accept revised Policy HR-019 Personal Electronic Device Use as presented, and further, that a copy of the policy be filed with these minutes.

CARRIED

9. e.

**234/24 Revised Policy HR-007 Pay and Benefits**

JURKE: That council acknowledge and accept revised Policy HR-007 Pay and Benefits as presented, and further, that a copy of the policy be filed with these minutes.

CARRIED

9. g.

**235/24 Right of Entry Agreement for NE 01-52-26W3M,**

NOBLE: That council acknowledge the Right of Entry Agreement for NE 01-52-26W3M, valid to March 31, 2025 and further, instruct the Reeve and CAO to sign the agreement.

CARRIED

**236/24 Right of Entry Agreement for SW 25-50-27W3M**

JURKE: That council acknowledge the Right of Entry Agreement for SW 25-50-27W3M, valid to March 31, 2025 and further, instruct the Reeve and CAO to sign the agreement.

CARRIED

10.

**237/24 Correspondence**

WACK: That council acknowledge the following list of correspondence:

1. 2024-03-14 APAS Update
2. 2024-03-18 Ag in the Classroom Acknowledgement
3. 2024-02-19 SARM Rural Dart
4. 2024-03-20 SARM News Release – Response to Budget
5. 2024-03-20 Synergy AGM Invitation
6. 2024-03-21 APAS Update

CARRIED



238/24    **Adjournment**

NOBLE: That the meeting be adjourned, the time being 3:36 pm

*CARRIED*

[Redacted Signature]   
Reeve

[Redacted Signature]   
Chief Administrative Officer

