

RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD  
May 25, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:56 a.m., May 25, 2022, with Reeve Light presiding.

**Present:** Reeve: John Light  
Councillors: Wilfred Jurke  
Dale Crush  
Ed Noble  
Elaine Newman  
Cory McCall

CAO: Alan Parkin

Absent: Councillor Jim Collins

213/22 **Agenda Approved**

JURKE: That the agenda for May 25, 2022 be approved with the addition of item 7. h. Range Road 3260 South of Waste Transfer Station and North of TWP 512.

CARRIED

*Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of Interest Declared: Councillor Noble – Item 4.e. Sandy Beach – Permit Request to Clear Trees*

214/22 **May 11, 2022 Regular Council Meeting Minutes**

NOBLE: That council approves the May 11, 2022 regular council meeting Minutes as presented.

CARRIED

*Norm Namur and Ryan LeBlanc of the Lloydminster Rescue Squad joined the meeting at 9:01 a.m. and left the meeting at 9:10 a.m.*

215/22 **Memorandum of Understanding with the Lloydminster Rescue Squad**

NEWMAN: That council direct administration to prepare a three-year memorandum of understanding with the Lloydminster Rescue Squad in the amount of \$40,000 per year and bring it back to the next meeting for council consideration.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 9:15 a.m.*

216/22 **Bylaw 11-2022 First Reading**

NOBLE: That Bylaw 11-2022, a Bylaw to Provide for the Closing and Leasing of Certain Roads to Megan MacDonald and Stephen Gordon, be given a first reading.

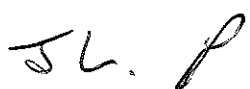
CARRIED

JL

- 217/22      **Development Services Officer Report for April/May 2022**  
MCCALL: That council accepts the Development Services Officer's report as information.  
  
CARRIED
- Councillor Noble left the meeting at 9:35 a.m. due to a pecuniary interest in Item 4.e. Sandy Beach – Permit Request to Clear Trees.*
- 218/22      **Permit Request to Clear Trees**  
MCCALL: That council approves the request by Jeff and Nicole Carter to clear a path across Environmental Reserve Blk/ Par ER1 Plan 102020780 Ext. 0 to Sandy Beach Lake from Lot 99/ Blk 1 Plan #102103805 with the following conditions:  
1. That the proposed 1.7m wide path to the waterfront be lined with a filter cloth and covered with ¾" crushed rock; and  
2. That all work carried out complies with the terms and conditions set forth by the Water Security Agency.  
  
CARRIED
- Councillor Noble returned to the meeting at 9:41 a.m.*
- Development Services Officer, Liz Bailey, left the meeting at 9:41 a.m.*
- Finance Manager, Bryson Leganchuk, joined the meeting at 9:42 a.m.*
- 219/22      **Bylaw 12-2022 First Reading**  
CRUSH: That council read Bylaw 12-2022, A Bylaw to Establish Fire Fees, a first time.  
  
CARRIED
- 220/22      **Bylaw 12-2022 Second Reading**  
NOBLE: That council read Bylaw 12-2022, A Bylaw to Establish Fire Fees, a second time.  
  
CARRIED
- 221/22      **Authorize Third Reading of Bylaw 12-2022**  
JURKE: That council authorize the third reading of Bylaw 12-2022, A Bylaw to Establish Fire Fees, at this meeting of council.  
  
UNANIMOUSLY CARRIED
- 222/22      **Bylaw 12-2022 Third and Final Reading**  
NEWMAN: That council read Bylaw 12-2022, A Bylaw to Establish Fire Fees, a third and final time, and instruct the Reeve and Chief Administrator to sign and seal the bylaw.  
  
CARRIED
- 223/22      **Accounts for Approval**  
CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:  
• General Cheques #31450 - 31467, Electronic Funds Transfer #5190 - 5224, Online Payments #2531 - 2548 all totalling \$181,841.62.  
  
CARRIED
- 224/22      **STARS Donation**  
NOBLE: That council instruct administration to make a donation to STARS in the amount of \$4,122.00 which is \$2.00 per resident of the RM of Britannia. This donation is to come from General Ledger Account Number 510-500-110.  
  
CARRIED



- 225/22 **Finance Manager Report for April 2022**  
JURKE: That council accepts the Finance Manager's report as information.  
CARRIED
- 226/22 **Tax Enforcement**  
JURKE: That council acknowledge the "List of Lands in Arrears" presented to the head of council in accordance with Section 3 of the Tax Enforcement Act. Further, that council instructs administration to post this listing in the newspaper as per section 4 (1) of the Tax Enforcement Act.  
CARRIED  
*Finance Manager, Bryson Leganchuk, left the meeting at 10:08 a.m.*  
*Council took a break from 10:09 a.m. to 10:15 a.m.*
- 227/22 **Confidentiality Agreement**  
CRUSH: That council approves the confidentiality agreement to be used for employees and volunteers working with personal and sensitive information.  
CARRIED
- 228/22 **North West Mutual Aid Area (NWMAA)**  
NOBLE: That council provide the ability for the CAO or Deputy Director of Emergency Management to represent the RM in the absence of the councillor at North West Mutual Aid Area meetings.  
CARRIED
- 229/22 **Special Event Request at Lot 19, SE 22-52-27 W3M**  
LIGHT: That council deny the special event request based on the high level of noise, amplification of bass, and improper venue located at Lot 19, SE 22-52-27 W3M.  
CARRIED  
*Operations Manager, Michael Glavin, joined the meeting at 10:41 a.m.*
- 230/22 **Operations Manager April 2022 Report**  
MCCALL: That council accepts the Operations Manager's report for April 2022 as information.  
CARRIED
- 231/22 **Pad Lease Located at SE 27-50-26W3**  
JURKE: That council approve the lease agreement for SE 27-50-26 W3M Parcel 153337451, for the annual amount of \$1,300 per year.  
CARRIED
- 232/22 **Modification of Unit #32 and Purchase of a One-Ton Diesel Truck**  
JURKE: That council instruct administration to modify Unit #32 to tow a gooseneck trailer and to move forward with the purchase of a new one-ton diesel truck to replace Unit #51.  
CARRIED
- 233/22 **Purchase of a 30 Foot Gooseneck Trailer**  
CRUSH: That council direct administration to approve the purchase of a gooseneck trailer for the sum of \$ 28,681.00 plus applicable taxes from Kramer Trailers.  
CARRIED



234/22

**Fencing Around Fuel Tanks at the Hillmond Shop**

NOBLE: That council instruct administration to hire Harges Fencing to install fencing around the fuel pumps at the Hillmond Shop at a cost of \$9,890.00 including taxes.

CARRIED

*Operations Manager, Michael Glavin, left the meeting at 11:54 a.m.*

235/22

**Britannia and Legacy Protective Services Fire Mutual Aid Agreement**

CRUSH: That council approves the Britannia and Legacy Protective Services Fire Mutual Aid Agreement for five years and instructs the Reeve and Chief Administrative Officer to sign the agreement.

CARRIED

236/22

**Britannia and County of Vermilion River Fire Mutual Aid Agreement**

NOBLE: That council approves the Britannia and County of Vermilion River Fire Mutual Aid Agreement for five years and instructs the Reeve and Chief Administrative Officer to sign the agreement.

CARRIED

237/22

**North Saskatchewan River Basin Council Membership**

JURKE: That council approve the \$750 membership renewal fee for 2022.

CARRIED

238/22

**North Saskatchewan River Basin Council**

CRUSH: That council appoint Councillor Jurke to attend the meetings of the North Saskatchewan River Basin Council.

CARRIED

*Councillor Noble left the meeting at 12:01 p.m. and returned at 12:05 p.m.*

239/22

**Closed Session**

NOBLE: That council move into closed session at 12:14 p.m. to discuss a labour matter, section 16(1)(d) of LAFOIPP– organizational update.

CARRIED

240/22

**Re-open to Regular Session**

NOBLE: That council rise out of the closed session to resume the regular council meeting at 12:22 p.m.

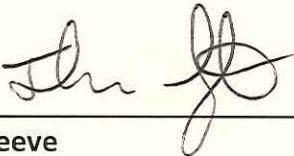
CARRIED


241/22

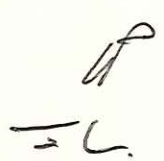
**Adjournment**

NOBLE: That council adjourn the meeting, the time being 12:23 p.m.



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer





Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
31450	2022-05-12	<b>Ministry of Finance</b> 702997	MoH Consent: ORA 107-31-50-25	721.50	721.50 ✓
31451	2022-05-13	<b>Patel, Darshan</b> May 13 Payroll	May 13 Payroll	1,700.32	1,700.32 ✓
31452	2022-05-25	<b>1st Klass Auto Refinishing Ltd</b> 525	Unit 38 - GST on Claim	408.83	408.83 ✓
31453	2022-05-25	<b>1st Choice Auto Detailing Ltd.</b> 2105	Unit 84 - Install Grader Glass	171.15	171.15 ✓
31454	2022-05-25	<b>A-Plus Machining &amp; Welding</b> IN137147	BFD - T1 - Nipple/Handle	58.21	58.21 ✓
31455	2022-05-25	<b>Atkinson, Tori</b> May 11 2022	Overpaid Taxes Roll 2263 000	250.00	250.00 ✓
31456	2022-05-25	<b>Connect Hearing</b> PSIN0430355	Hearing Test Operation Staff	685.65	685.65 ✓
31457	2022-05-25	<b>Gary Blythe Vacuum Services</b> 17815	Pumping Holding Tanks	289.00	289.00 ✓
31458	2022-05-25	<b>John Deere Financial</b> O82324 O82951 O82952 O82953 O82954 O83386 O83387 O83389 O83390 O83391	Unit 65 - Filters Unit 65 - Filter/Rear View Unit 12 - Filters Unit 30 - Filters Unit 65 - Filters Nuts, Filter, Switch, Valve Unit 65 - Filter Housing Unit 65 - Screen/Holder/Rocker Unit 30 - Air Filters Unit 65 - Filter	368.31 546.36 278.04 908.51 389.76 339.95 102.97 1,261.37 299.90 46.05	4,541.22 ✓
31459	2022-05-25	<b>Jurke, Wilfred</b> Apr 31 2022	Apr 2022 - Council Committee	323.34	323.34 ✓
31460	2022-05-25	<b>Legacy Centre</b> May 4th/22	Hall Rental Community Planning	300.00	300.00 ✓
31461	2022-05-25	<b>Lloydminster Rescue Squad Inc.</b> May 17 2022	Motion 208/22 Ownership Equip	10,000.00	10,000.00 ✓
31462	2022-05-25	<b>McCourt, Donna</b> May 6 2022	Refund Removal/Rest. Deposit	2,000.00	2,000.00 ✓
31463	2022-05-25	<b>Minister of Finance</b> 246094	Notice of Assesment - Gazette	30.00	30.00 ✓
31464	2022-05-25	<b>Ministry of Finance</b> 702998	Rd Closure SE 25-52-27 W3	721.50	721.50 ✓
31465	2022-05-25	<b>Tingley's Harvest Center</b> 15307K	Unit 23 - Blade/Filter/Knob	348.71	348.71 ✓

P JL

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31466	2022-05-25	<b>Vantage CPA</b> 45856	Gas Tax Audit	3,330.00	3,330.00 ✓
31467	2022-05-25	<b>Winter, Melissa</b> May 5 2022	EMO Event Reimbursement	36.14	36.14 ✓
Other:					
2531-Man	2022-05-17	<b>Collabria Mastercard</b> May 16 2022 AP	May 16 Mastercard AParkin	581.99	581.99 ✓
2532-Man	2022-05-17	<b>Collabria Mastercard</b> May 16 2022 BL	May 16 Mastercard BLeganchuk	1,094.69	1,094.69 ✓
2533-Man	2022-05-17	<b>Collabria Mastercard</b> May 1 2022 JB	May 1 Mastercard JBexson	109.77	109.77 ✓
2534-Man	2022-05-17	<b>Collabria Mastercard</b> May 1 2022 MG	May 1 Mastercard MGlavin	217.95	217.95 ✓
2535-Man	2022-05-17	<b>ATCO Energy</b> May 9 2022	Apr 2022 RM Office	258.39	258.39 ✓
2536-Man	2022-05-17	<b>Receiver General</b> 07May2022	Apr 24 - May 7 Payroll Remit	22,576.68	22,576.68 ✓
2537-Man	2022-05-17	<b>SaskEnergy</b> May 12 2022 LS	Apr/May 22 - Lift Station	41.29	41.29 ✓
2538-Man	2022-05-17	<b>SaskEnergy</b> May 12 2022 WTP	Apr/May 22 - G'street WTP	109.17	109.17 ✓
2539-Man	2022-05-17	<b>SaskEnergy</b> May 12 2022 SHP	Apr/May 22 - RM Shop	437.95	437.95 ✓
2540-Man	2022-05-17	<b>SaskPower</b> 3339-0045-9769	Apr-May 22 Rink Lights	31.01	31.01 ✓
2541-Man	2022-05-17	<b>SaskPower</b> 1788-0072-3086	Apr-May 22 H'mond St Light	105.19	105.19 ✓
2542-Man	2022-05-17	<b>SaskPower</b> 1788-0072-3091	Apr-May 22 H'mond Shed	408.07	408.07 ✓
2543-Man	2022-05-17	<b>SaskPower</b> 1788-0072-3094	Apr-May 22 G'st St Light	220.31	220.31 ✓
2544-Man	2022-05-17	<b>SaskPower</b> 1755-0071-8797	Apr-May 22 G'st Lift Statio	233.65	233.65 ✓
2545-Man	2022-05-17	<b>SaskPower</b> 1755-0071-8800	Apr-May 22 G'street Well	256.86	256.86 ✓
2546-Man	2022-05-17	<b>SaskPower</b> 2481-0062-5124	Apr-May 22 H'mond Tank Load	240.05	240.05 ✓
2547-Man	2022-05-17	<b>SaskPower</b> 2547-0062-5336	Apr-May 22 N'bend Well	56.20	56.20 ✓
2548-Man	2022-05-17	<b>Collabria Mastercard</b> May 16 2022 MG	May 16 Mastercard MGlavin	1,329.93	1,329.93 ✓

JL

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Proposed Payments:					
EFT 5190		<b>ASL Paving Ltd.</b> 32201-31454	41.35TE Cold Mix	4,446.19	4,446.19 ✓
EFT 5191		<b>Bob's Backhoe Service</b> 18749	Friday's Fire	672.00	672.00 ✓
EFT 5192		<b>Brandt Tractor Ltd.</b> 1280918 4267713	Unit 9 - Rebuild Engine Unit 9 - Push Switch	66,056.56 227.47	66,284.03 ✓
EFT 5193		<b>Brandt Tractor Ltd.</b> L788440 L788667 L788668	BFD - T1 - Temp Sensor Unit 102 - Air/Oil/Fuel Filter Unit 102 - Env Chg Credit	94.43 982.15 1.05-	1,075.53 ✓
EFT 5194		<b>City Of Lloydminster</b> INV0036292	2021 LPDC Chairman Fees	250.00	250.00 ✓
EFT 5195		<b>Lloydminster &amp; District Co-op</b> 779443 780058 781270 782545 783832	BFD - 30.01L Fuel BFD - 146.89L Fuel BFD - 43.00L Fuel BFD - 123.09L Fuel BFD - 53.42L Fuel	43.34 208.10 57.81 168.72 77.58	555.55 ✓
EFT 5196		<b>Culligan Lloydminster</b> 02230TL 02419TL 7376480	3407219 - RM Office Water #8000980 - Shop Water #8000980 - 32 x 5lb Ice	31.89 68.14 83.34	183.37 ✓
EFT 5197		<b>Diamond International Trucks</b> 102620M	Unit 27 - Heat Blower Resistor	25.31	25.31 ✓
EFT 5198		<b>Enviroway Detergent Man. Inc.</b> IN061785	8 x Sodium Hypochlorite	352.80	352.80 ✓
EFT 5199		<b>Fort Garry Industries Ltd.</b> F9355020 F9361735 F9372979 F9381810 F9382221	BFD - T1 - Gladhand/Fittings Shop - Junction Box/Plugs/Cabl Shop - Switch/Conductor Unit 57 - ABS Valve Unit 43 - Air Fittings	28.09 361.15 176.93 372.75 23.89	962.81 ✓
EFT 5200		<b>Fountain Tire Ltd.</b> 0591210600 0591210608 0591210661 0591211032 0591211162	Unit 85 - Tire Repair Unit 47 - Tires Replaced Unit 96 - Tire Repair Unit 92 - Tire Repair Unit 9 - Switch Summer Tires	375.22 1,891.33 55.59 61.10 844.28	3,227.52 ✓
EFT 5201		<b>GFL Enviromental Inc.</b> Y30000006625	Apr 2022 Recycling	323.40	323.40 ✓
EFT 5202		<b>G. Force Diesel Service Ltd.</b> IN0079441 IN0079480	Unit 26 - SK Safety/Repairs Unit 69 - Replace Hyd Pump	1,102.13 3,196.50	

*Handwritten signature and initials*



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		IN0079522	Unit 92 - SK Safety/Repairs	1,930.16	
		IN0079523	Unit 27 - Repair Signal Lights	3,208.40	9,437.19 ✓
EFT 5203		<b>Kings Energy Group</b>			
		797948	Sask PFT Rebate - Zone 1	33.29-	
		568894	BFD - 126.70L Fuel	226.71	193.42 ✓
EFT 5204		<b>Lash Enterprises</b>			
		682602	Unit 22 - Hydraulic Hoses	74.27	
		682677	Shop - Hydraulic Plug	31.44	
		682789	BFD - T1 - Valve/Flange/Bolt	245.62	351.33 ✓
EFT 5205		<b>Marsollier Petroleum Ltd.</b>			
		369337	205L Drum Windshield Wash Mix	257.13	
		370360	DEF 1040L & Deposit	1,266.83	
		370362	DEF Deposit Return	262.50-	1,261.46 ✓
EFT 5206		<b>Meridian Surveys Ltd.</b>			
		IN05185	#175-Control Survey 102207507	997.50	
		IN05241	#174 - Staking Gravel Pit	1,890.00	
		E 0289	#109 - Replace Survey Monument	6,819.75	9,707.25 ✓
EFT 5207		<b>Midway Distributors Ltd.</b>			
		000-617419	BFD - Tarp/Couplers	43.01	
		000-618068	Shop - Wire Ends/Gloves	50.57	
		000-619140	Shop - Buttom Switch	55.78	149.36 ✓
EFT 5208		<b>Motion Industries (Canada) Inc</b>			
		AB83-00887099	EMO - Flagging Tape	6.68	6.68 ✓
EFT 5209		<b>Mun. Employees Pension Plan</b>			
		File #209170	Apr 24 - May 7 Remittance	11,699.88	11,699.88 ✓
EFT 5210		<b>Nelson Lumber Co.</b>			
		INV#7082340	Surveying Concrete Nails	71.76	71.76 ✓
EFT 5211		<b>Novlan Bros. Sales</b>			
		107586	Unit 86 - Wheel Alignment	199.80	
		107999	Unit 85 - SK Safety/Repairs	936.32	1,136.12 ✓
EFT 5212		<b>Paradise Hill Ranch &amp; Western</b>			
		0098427	Barb Wire Roller/Spooler	2,031.75	2,031.75 ✓
EFT 5213		<b>Pitney Works</b>			
		May 13, 2022	Account 6100-9080-0009-9762	540.00	540.00 ✓
EFT 5214		<b>Princess Auto</b>			
		1705493	BFD - Tools for Hall	75.55	
		1712293	BFD - Hall - Air Lines	182.49	258.04 ✓
EFT 5215		<b>Purolator Inc</b>			
		450469971	Unit 14 - Finning Freight	54.53	54.53 ✓
EFT 5216		<b>Redhead Equipment Ltd.</b>			
		Z35384	Unit 59 - Engine Lite Repair	2,769.77	
		Z35475	Unit 59 - Engine Lite Repair	1,212.00	
		Z35530	Unit 29 - RTD Repair	221.41	
		Z35526	Unit 59 - Chassis Harness	1,432.03	5,635.21 ✓
EFT 5217		<b>Relay Distributing</b>			

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Report Date  
2022-05-18 10:37 AM

RM of Britannia  
**List of Accounts**  
As of 2022-05-18  
Batch: 2022-00038

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
EFT 5218		428080 <b>Rona Inc.</b> 620-22564791	Unit 10 - Tips/Unloader Shop - Lock Keypad	155.40 188.53	155.40 188.53	✓ ✓
EFT 5219		<b>Rosenau Transport Ltd.</b> 500098919 500098923	Unit 14 - Finning Freight Unit 83 - Finning Freight	56.88 276.21	333.09	✓ ✓
EFT 5220		<b>Sask.Assoc.of Rural Municipal.</b> PF-4660-45602 SARM809169 SARM809170	Univis Oil - L111691 Unit 83&84 - Window Glass Unit 14 - Parts	992.07 1,398.51 586.92	2,977.50	✓ ✓ ✓
EFT 5221		<b>Stuart Wright Ltd</b> 6185230 6186435	Latch Clamp/Heat Cable Fittings/Funnel/Lights/Rags	267.99 297.21	565.20	✓ ✓
EFT 5222		<b>Sydia Bros. Ent. Ltd.</b> 75808.01	Unit 9 - Haul Saskatoon-Lloyd	1,827.00	1,827.00	✓
EFT 5223		<b>Triod Supply Ltd.</b> 000-142352	Shop - Spring Washers	99.66	99.66	✓
EFT 5224		<b>Wells Fargo Equipment Fin Co</b> 5020135637	Contract 460-9420335-001	578.03	578.03	✓
				Total for AP:	181,841.62	

Certified correct this 25th of May, 2022  
DO

  
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