

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

April 14, 2021

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:59 a.m., April 14, 2021, with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Elaine Newman
Cory McCall
Dale Crush

CAO: Alan Parkin

Absent: None

Development Services Officer, Liz Bailey, joined the meeting at 8:59 a.m.

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of interests were declared.

- CLR Noble to agenda item 4.b. & Public hearing @ 12:15 p.m.

Agenda Approved

159/21 NOBLE: That the agenda be approved with the addition of unfinished 7.f., drainage into Edmunds Lake, and 6.h., Wack fence (Ollen Posts).
CARRIED

Approve the March 31, 2021 Regular Council Meeting Minutes

160/21 MCCALL: That Council approve the March 31, 2021 Regular Council Meeting minutes as presented.
CARRIED

Public Hearing – Bylaws 03-2021 To 08-2021 Close and Lease of Certain Roads as Stated in Each Bylaw

161/21 NOBLE: That Council recess the regular Council meeting at 9:04 a.m. to open the Public Hearing regarding Bylaws No. 03-2021 to 08-2021 regarding the Close and Leasing of certain roads.
CARRIED

Close Public Hearing and Reconvene Council Meeting

162/21 JURKE: That Council close the public hearing, the time being 9:16 a.m. and reconvene the regular council meeting.
CARRIED

CARRIED

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- 163/21 **Bylaw 03-2021 2nd Reading – Close & Lease**
NOBLE: That Bylaw 03-2021, A Bylaw to provide for the closing and leasing of certain roads to Ernest Holman be given second reading.
CARRIED
- 164/21 **Bylaw 03-2021 3rd Reading – Close & Lease**
JURKE: That Bylaw 03-2021, A Bylaw to provide for the closing and leasing of certain roads to Ernest Holman be given third reading.
CARRIED
- 165/ 21 **Bylaw 04-2021 2nd Reading – Close & Lease**
COLLINS: That Bylaw 04-2021, A Bylaw to provide for the closing and leasing of certain roads to Thomas Hougham be given second reading.
CARRIED
- 166/ 21 **Bylaw 04-2021 3rd Reading – Close & Lease**
NEWMAN: That Bylaw 04-2021, A Bylaw to provide for the closing and leasing of certain roads to Thomas Hougham be given third reading.
CARRIED
- 167/21 **Bylaw 05-2021 2nd Reading – Close & Lease**
MCCALL: That Bylaw 05-2021, A Bylaw to provide for the closing and leasing of certain roads to Michael K. Thompson be given second reading.
CARRIED
- 168/21 **Bylaw 05-2021 3rd Reading – Close & Lease**
CRUSH: That Bylaw 05-2021, A Bylaw to provide for the closing and leasing of certain roads to Michael K. Thompson be given third reading.
CARRIED
- 169/21 **Bylaw 06-2021 2nd Reading – Close & Lease**
NOBLE: That Bylaw 06-2021, A Bylaw to provide for the closing and leasing of certain roads to Aaron Hougham be given second reading.
CARRIED
- 170/21 **Bylaw 06-2021 3rd Reading – Close & Lease**
JURKE: That Bylaw 06-2021, A Bylaw to provide for the closing and leasing of certain roads to Aaron Hougham be given third reading.
CARRIED
- 171/21 **Bylaw 07-2021 2nd Reading – Close & Lease**
COLLINS: That Bylaw 07-2021, A Bylaw to provide for the closing and leasing of certain roads to Winston Hougham be given second reading.
CARRIED
- 172/21 **Bylaw 07-2021 3rd Reading – Close & Lease**
NEWMAN: That Bylaw 07-2021, A Bylaw to provide for the closing and leasing of certain roads to Winston Hougham be given third reading.
CARRIED
- 173/21 **Bylaw 08-2021 2nd Reading – Close & Lease**
MCCALL: That Bylaw 08-2021, A Bylaw to provide for the closing and leasing of certain roads to Christine Spasoff be given second reading.
CARRIED
- 174/21 **Bylaw 08-2021 3rd Reading – Close & Lease**
CRUSH: That Bylaw 08-2021, A Bylaw to provide for the closing and leasing of certain roads to Christine Spasoff be given third reading.
CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 9:19 a.m.
Director of Finance, Bryson Leganchuk, joined the meeting at 9:26 a.m.*

Development Services Officer, Liz Bailey, joined the meeting at 9:44 a.m.

Tax Exemption Agreement

175/21

JURKE: That Council provides first reading for Bylaw 09 – 2021, A Bylaw to Provide for Entering into a Tax Exemption Agreement, set at 62.5% for the Purpose of Economic Development, a first time, and further, that Council review on an annual basis.

CARRIED

Director of Finance, Bryson Leganchuk, left the meeting at 9:43 a.m.

CLR Jurke left meeting at 9:45 a.m.

Amending Motion 097/20

176/21

NOBLE: That Council removes condition #5 from motion 097/21.

CARRIED

CLR Jurke rejoined the meeting at 9:49 a.m.

Development Services Officer, Liz Bailey, left the meeting at 9:50 a.m.

Approval of Accounts

177/21

MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

•General Cheques #30898 - 30912, Electronic Funds Transfer #4271 – 4299, Online Payments #2112 - 2122, all totaling \$110,717.15.

CARRIED

Director of Finance, Bryson Leganchuk, joined the meeting at 9:54 a.m.

2021 Revaluation Taxable Assessment Trends

178/21

JURKE: That council accept the 2021 Revaluation Taxable Assessment Trends as information.

CARRIED

2021 Provincial Education Mill Rates

179/21

NOBLE: That council accepts the 2021 Provincial Education Mill Rates as information.

CARRIED

Sgt Jolyne Harrison, Maidstone RCMP joined the meeting via phone at 10:00 a.m. and left the meeting at 10:31 a.m.

Director of Finance, Bryson Leganchuk, joined the meeting at 10:31 a.m.

Council took a break from 10:31 a.m. to 10:41 a.m.

Operations Manager, Dan Fiderko, joined the meeting at 10:41 a.m.

Hydroshield Payment

180/21

CRUSH: That Council instructs administration to prepare payment of \$11,000 plus taxes for the supply of hydro shield material from 2C Enviro Inc.

CARRIED



Equipment Utilization Report for March
181/21 MCCALL: That Council accepts the March 2021 equipment utilization report as information.
CARRIED

Operations Staff Work Schedule
182/21 CRUSH: That Council instructs that the Operations staff to move to a Monday to Friday shift for the summer commencing May 3, 2021.
CARRIED

Manpower Projections – Operations Summer 2021
183/21 CRUSH: That Council accepts the manpower projections for the operations summer 2021 as information.
CARRIED

Infrastructure Administrator, Cindy Schreiber joined the meeting via telephone from 11:40 a.m. and 11:47 a.m.

Dust Abatement Policy TS-007
184/21 NOBLE: That Council approves Policy TS-007 Dust Abatement, being a policy that outlines the purpose, responsibility, and guidelines under which dust suppressant will be applied to roads within the municipality.
CARRIED

Water Reports
185/21 MCCALL: That Council acknowledges the water reports as presented.
CARRIED

Unit 64 Repairs
186/21 NOBLE: That Council instructs the Operations Manager to have repairs done on Unit 64 left hand drive and pay invoice in the amount of \$17,747.38 plus applicable taxes.
CARRIED

CAT 150 Grader – Rescind Motion
187/21 CRUSH: That Council rescinds motion 064/21 from the February 10, 2021 Regular Council Meeting.
CARRIED

CAT 150 Grader
188/21 COLLINS: That Council awards the purchase of one Caterpillar 150 15A AWD grader to Finning for \$290,257.23 including trade in of unit 64, plus applicable taxes and fees.
CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 12:15 p.m.

Operations Manager, Dan Fiderko, left the meeting at 12:17 p.m.

CLR Noble left the Council table and joined the audience at 12:17 p.m.

Public Hearing – Discretionary Use Development Permit Application DEV006-2021
189/21 NOBLE: That Council recess the regular Council meeting at 12:17 p.m. to open the Public Hearing to review Discretionary Use Development Permit Application DEV006-2021.
CARRIED

52 P

CLR Noble left the Council meeting at 12:26 p.m.

190/21

Close Public Hearing and Reconvene Council Meeting

CRUSH: That Council close the public hearing, the time being 12:26 p.m. and reconvene the regular council meeting.

CARRIED

191/21

Discretionary Use Development Permit Application DEV006-2021

MCCALL: That Council accept the DSO report as information to be considered with the initial application, any written or verbal comments received from the interested members of the public, and the following information to be requested from the applicant, when making their decision at a later date:

1. A detailed site plan, to scale, showing the location and dimensions of the proposed development's location in relation to the 83 metre buffer zone referenced in the report and setback distances from the RM road;
2. A site drainage plan that conforms with item 6 of the interest; and
3. A letter of intent stating a plan of compliance with Interest 176316778 on Title 148561050.

Further, Council instructs the Development Officer to issue a notice of this decision to the applicant.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 12:37 p.m.

CLR Noble rejoined the meeting at 12:37 p.m.

Council took a lunch break from 12:40 p.m. to 12:59 p.m.

Director of Finance, Bryson Leganchuk, joined the meeting at 12:59 p.m.

192/21

Primary Grid 684 Road Construction Project from Twp Rd 510 to 512

LIGHT: That Council removes Primary Grid 684 (RR3251) from Twp Rd 510 to 512 road construction project from the 2021 Capital Project list.

DEFEATED

193/21

Primary Grid 684 Road Construction Project from Twp Rd 510 to 512 – Tender Award

COLLINS: That Council awards the primary grid 684 road construction project from Twp Rd 510 to 512 to the Rural Municipality of Britannia No. 502 for the total amount of \$1,366,600.00 plus applicable taxes.

CARRIED

CLR McCall left the meeting at 3:00 p.m. and rejoined the meeting at 3:01 p.m.

194/21

Hillmond Waste Water Distribution System Upgrades

MCCALL: That Council instructs the Chief Administrative Officer to obtain an Engineering proposal to upgrade the Hillmond waste water distribution system, and bring back to Council for consideration.

CARRIED

CLR Noble left the meeting at 3:08 p.m. and rejoined the meeting at 3:10 p.m.

Director of Finance, Bryson Leganchuk, left the meeting at 3:11 p.m.

- Ditch Mowing Policy TS-001**
195/21 CRUSH: That Council approves Policy TS-001 Ditch Mowing, being a policy that outlines the purpose, responsibility and direction in regards to ditches being mowed within the municipality.
CARRIED
- Chief Administrative Officer Policy HR-001**
196/21 CRUSH: That Council approves Chief Administrative Officer Policy HR-001, being a Policy that outlines the duties, responsibilities and authority of the Chief Administrative Officer for the Rural Municipality of Britannia No. 502 as presented.
CARRIED
- Safety Policy HR-002**
197/21 JURKE: That Council approves Safety Policy HR-002, being a policy which outlines the responsibilities of all staff in regards to workplace health and safety.
CARRIED
- Chief Administrative Officer Report for March**
198/21 CRUSH: That Council accepts the Chief Administrative Officer report for March as information.
CARRIED
- Chief Administrative Officer Vacation Request**
199/21 MCCALL: That Council approves the Chief Administrative Officer annual vacation request from August 3 to 20, 2021 inclusive.
CARRIED
- Correspondence**
200/21 COLLINS: That Council accepts the correspondence as presented.
CARRIED
- 2021-2022 RM of Britannia Grant Allocations**
201/21 MCCALL: That Council allocate the 2021-2022 Program Grant as follows:
- Heritage Grant
- Greenwood Community Centre \$ 371.86
 - Britannia United Services Memorial Hall \$5000.00
- Total Heritage Grant Funding Requests \$5,371.86
- Recreation Grant
- Greenwood Community Centre \$ 371.86
 - Nigel Stapleton Clay Shoot \$ 800.00
 - Hillmond Central School \$1878.00
 - Hillmond Central Sports Society \$5000.00
 - Britannia United Services Memorial Hall \$3160.00
 - Lloydminster and District Fish and Game \$5000.00
- Total Recreation Capital Grant Funding Request \$16,209.86
- Event Grant
- Hillmond Central School \$ 299.88
 - Hillmond Central School \$ 349.83
 - Norbion Cooperative Community Centre \$ 173.34
 - Norbion Cooperative Community Centre \$ 249.93
 - Norbion Cooperative Community Centre \$ 666.18

Handwritten initials/signature

- Norbion Cooperative Community Centre \$ 666.18
 - Hillmond Central Sports Society \$5,862.42 (9 Event Grant Applications Received by HCSS)
 - Nigel Stapleton Clay Shoot \$ 399.78
 - Hillmond 4H Cooking Club \$ 199.98
 - Britannia United Services Memorial Hall \$ 333.18
 - Britannia United Services Memorial Hall \$ 799.38
- Total Event Grant Funding Requests \$10,000.08

CARRIED

CLR Noble left the meeting at 3:31 p.m. and rejoined the meeting at 3:31 p.m.

2021 Weed Management Plan

202/21 CRUSH: That Council approves the 2021 Weed Management Plan as presented.

CARRIED

Weed Management Control 2021

203/21 NEWMAN: That Council approves the hiring of Valor Energy Ltd. to do the weed management control for the Rural Municipality of Britannia No. 502 for 2021.

CARRIED

Closed Session

204/21 JURKE: That Council move into closed session at 3:40 p.m. as per Section 16(1)(d) of LAFOIPP Act to discuss Organizational Changes – Implementation Plan Options and direction to administration.

CARRIED

Re-open to Regular Session

205/21 NOBLE: That Council rise out of the closed session to resume the regular council meeting at 4:17 p.m.

CARRIED

Organizational Changes

206/21 NOBLE: That Council approves moving forward with organizational changes as discussed in Closed Session.

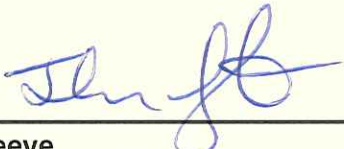
CARRIED

CLR NOBLE left the meeting at 4:21 p.m

Adjournment

207/21 JURKE: That Council adjourn the meeting, the time being 4:25 p.m.

CARRIED



Reeve



Chief Administrative Officer

