

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

August 26, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., August 26, 2020 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors:

Ed Noble
Wilfred Jurke
Jim Collins
Dale Crush

CAO: Alan Parkin

Absent: Councillors: Division 4 – Vacant
Division 5 - Cory McCall

Agenda Approved as Presented

408/20

NOBLE: That the agenda be approved with the following additions;

1. 11.d – Mowing 675
2. 11.e – Fencing
3. 11.f – 684 Gravel

CARRIED

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

The following conflict of interests were declared;

CLR Noble in regards to item 7.

CLR Collins in regards to item 14 c.

CLR Crush in regards to item 8. c) iii

Approve Minutes of the August 12, 2020 Regular Meeting

409/20

JURKE: That Council approve the August 12, 2020 minutes as presented.

CARRIED

CLR Collins left the meeting at 9:10 a.m. and returned at 9:20 a.m.

Guest Control Road Approaches - Kowal

410/20

JURKE: That Council approves the recommendation by Administration to have Kowal Construction Alta Ltd., the contractor working on the Guest Control Road (Range Road 3273 between Twps 500 & 504) apply subbase aggregate material to the approaches along this road. Further, Council agrees to pay \$7.95 per tonne to Kowal for aggregate applied in this case.

CARRIED

SL

- Kowal – Approval Letters/Work Completed**
- 411/20 JURKE: That Council acknowledges the approval letters received from Clifton dated August 12 & August 19, 2020 advising of the subgrade inspection, compaction and failure repairs for the areas between 1 + 550 to 2 + 450, 2 + 450 to 3 + 300 and 3 + 300 to 4 + 350.
- CARRIED
- Kowal Invoice**
- 412/20 CRUSH: That Council acknowledges Progress Payment Estimate 2020-01 received from Clifton, and further approves Invoice #K20-0493 received from Kowal Construction Alta Ltd. in the amount of \$283,129.83 for construction on the Guest Control Road (Range Road 3273 between Townships 500 & 504).
- CARRIED
- Qualified Person for drainage application by Highway #3**
- 413/20 NOBLE: That Council instructs administration to contact a qualified person (as required under the Water Security Agency permit application process) in regards to determining what the approximate cost would be to prepare a drainage plan which would lower the water located on the SW 29-52-25-W3 to alleviate flooding damage to Range Road 3255. Further, Council instructs the Operations Manager to provide information to the qualified person in order for them to know the level of work required. Further, once received, the cost estimate is to be presented to Council for their review and consideration.
- CARRIED
- Gravel Crushing Tender**
- 414/20 COLLINS: That Council award the 2020 Gravel Crushing Tender in the amount of \$137,750 for type 108 material and the amount of \$51,000 for type 117 material to Cockburn Construction Ltd. of North Battleford and instruct the Reeve and CAO to sign and seal all necessary documents
- CARRIED
- Recess Regular Council Meeting for Public Hearing to review Bylaw 16-2020**
- 415/20 JURKE: That we recess the regular council meeting at 9:33 a.m. to open the public meeting to review Bylaw 16-2020, being a Bylaw to Close and Lease Road Allowances
- CARRIED
- CLR Noble excused himself from Council to join the audience*
- Close Public Meeting and Reconvene Council Meeting**
- 416/20 COLLINS: That we close the public hearing, the time being 9:37 a.m. a.m. and reconvene the regular council meeting
- CARRIED
- CLR Noble left Council meeting @ 9:37 a.m.*
- Close & Lease - Bylaw No. 16-2020**
- 417/20 CRUSH: That Bylaw No. 16-2020 being a Bylaw to Close and Lease Road Allowances be given second reading.
- CARRIED
- Close & Lease - Bylaw No. 16-2020**
- 418/20 JURKE: That Bylaw No. 16-2020 being a Bylaw to Close and Lease Road Allowances be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer
- CARRIED

JK

P

CRL Noble returned to Council at 9:39 a.m.

Development Services Officer, Catherine Saretzky, joined the meeting at 9:39 a.m.

419/20 **Approach Application for the NE 05-50-27W3 Ext 2**
 COLLINS: That council acknowledges the approval for approach application, APR006-2020 for the NE 05-50-27W3 Ext 2. And that Development Services Officer consults with WSA in regards to culvert size. CARRIED

420/20 **Approach Application NW 17-52-27W3 - File APC006-2020**
 CRUSH: That discussions or decisions regarding Approach Application NW 17-52-27W3 File APC006-2020, be TABLED until next meeting. CARRIED

CLR Crush declared conflict of interest and left the meeting at 9:57 a.m.

421/20 **Approach Application NW 19-52-26W3**
 JURKE: That council approve the request, known as file APC007-2020 from Ridgeline Canada on behalf of Husky Oil, to allow the approach located on the 12-19-52-26W3M adjacent to Range Road 3270 which was used to access wellsite A12-19-52-26W3M to remain in place and agree to sign the "Release and Consent for Facility or Feature to Remain in Place" form. Further, that the landowner be advised that they are now responsible for the approach and any required upgrades and if the approach is required to be removed in the future. CARRIED

CLR Crush returned to meeting at 9:59 a.m.

Development Services Officer, Catherine Saretzky, left the meeting at 9:39 a.m.

*Council broke for coffee at 10:08 a.m.
 Council resumed session at 10: 17 a.m.*

Director of Finance Bryson Leganchuk joined the meeting at 10:17 a.m.

422/20 **August Payroll**
 CRUSH: That we approve the August Payroll in the amount of \$228,883.16 CARRIED

423/20 **Petrocapita Oil and Gas LP Receivership**
 NOBLE: That Council acknowledge the taxes owed by Petrocapita Oil and Gas LP in the total amount of \$202,749.42 consisting of the following:

| | |
|-------------------------------------|--------------|
| Municipal Taxes: | \$162,554.70 |
| Northwest School Division | \$ 39,910.02 |
| Lloydminster Public School Division | \$ 284.70 |
| Total Taxes Owed | \$202,749.42 |

CARRIED

CLR Jurke left the meeting at 10:30 a.m.

SV

Tax Abatement – Expropriated Land

424/20 COLLINS: That Council approve abatement of the following taxes from Roll 363 000 – NE-07-50-27-W3 and Roll 365 000 – SE-07-50-27-W3 because the owners parcel sizes changed on April 21, 2020 which changed the assessment of the parcels to the following:
Further, that the Municipal and School Taxes be abated as follows:

Roll 363 000 – NE-17-50-27-W3

Municipal Taxes \$ 1.75
School Taxes \$ 0.58
Total Taxes Abated \$ 2.33

Roll 365 000 – SE-07-50-27-W3

Municipal Taxes \$ 0.19
School Taxes \$ 0.06
Total Taxes Abated: \$ 0.25

CARRIED

April 30, 2020 Cash Flow Statement

425/20 NOBLE: That Council approves the April 2020 Cash Flow Statement as presented. CARRIED

CLR Jurke returned to meeting at 10:34 a.m.

April Financial Statement

426/20 JURKE: That we approve the April 2020 Statement of Financial Activities as presented. CARRIED

2019 Waterworks Financial Reports

427/20 NOBLE: That we acknowledge and approve the 2019 Waterworks Financial Reports for both Hillmond and Greenstreet as follows:

Greenstreet

Revenue = \$ 44,871.69
Expenses = \$219,138.23
Ratio = 0.20

Hillmond

Revenue = \$ 22,008.84
Expenses = \$ 49,935.95
Ratio = 0.44

CARRIED

Director of Finance Bryson Leganchuk left the meeting at 10:58 a.m.

Delegation Vince Scott with Midway Towing Joined the meeting at 10:59 a.m. and left at 11:27 a.m.

Public Works Operations Manager, Dan Fedirko, joined the meeting via speakerphone at 11:30 a.m. until 11:45 a.m.

CLR Collins left the meeting at 11:31 a.m. and rejoined at 11:33 a.m.

*Council broke for lunch at 11:57 a.m.
Council resumed session at 12:42 p.m.*

Accounts for approval

428/20 CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #30595 – 30604;
- Electronic Funds Transfer #3720 - 3752,
- and Online Payments #1853 – 1866,
- all totaling \$450,964.94

SV

CARRIED

CLR Collins left the meeting at 12:44 p.m. and rejoined at 12:46 p.m.

Hydroshield test site

429/20

CRUSH: That Council approve the supply and supervision of installation of Hydroshield on the west side of range road 3275 north of township road 520, with payment to be made following satisfaction of RM in May 2021 to 2C Enviro in an amount not to exceed \$12,000.

CARRIED

Director of Finance Bryson Leganchuk joined the meeting at 12:58 p.m.

2020 Water and Sewer Rate Policy

430/20

NOBLE: That council approve the 2020 Waterworks Rate Policy as presented.

CARRIED

Cindy Schrieber – Payout of Banked time

431/20

CRUSH: That Council approve the pay out of banked time to Cindy Schrieber in the amount of 18 hours of additional banked time over and above the 80 hours maximum as per policy.

CARRIED

CLR Noble left the meeting at 1:41 p.m. and rejoined at 1:43 p.m.

Delegation Sgt. Jolyne Harrison Joined the meeting at 1:43 p.m.

-Fully staffed 8 Cst; 1 Cpr; 1 Sgt., Update on Activity in area. Discussion with Council in regards to noise concerns – disturbing the peace.

Delegation Sgt. Jolyne Harrison left the meeting at 2:09 p.m.

Correspondence

432/20

NOBLE: That Council acknowledges Correspondence presented.

CARRIED

Water Reports

433/20

JURKE: That Council acknowledges the Water reports as presented.

CARRIED

Purchase of additional 16-yard solid waste bin

434/20

That Council approve the purchase of one 16 yd bin from Environmental Metal Works Ltd. FOB Two Hills for the total amount of \$9,516.68 (PST included).

CARRIED

Adjournment

435/20

JURKE: That Council adjourn the meeting of council, time being 2:23 p.m.

CARRIED



Reeve



Chief Administrative Officer