

RURAL MUNICIPALITY OF BRITANNIA NO. 502

BYLAW NO. 23-2021

A BYLAW TO AUTHORIZE THE PAYMENT OF CERTAIN ITEMS PRIOR TO A MEETING OF COUNCIL

The Council of the Rural Municipality of Britannia No. 502, in the Province of Saskatchewan, enacts as follows:

1. Any two of the five people with designated signing authority, are hereby authorized to pay the following types of accounts and invoices without obtaining approval through a meeting of council:
  - a) payroll and related remittances, including the wages and salaries of all municipal employees and the resulting employee deductions and employer contribution amounts on a biweekly basis or other basis as required by law;
  - b) utilities including but not limited to Sasktel, SaskPower, SaskEnergy, Direct Energy, and Sasktel Mobility;
  - c) amounts collected on behalf of other taxing authorities;
  - d) donations and other levies collected on behalf of other organizations as authorized by resolution of council;
  - e) refunds of overpayments;
  - f) remittances to the federal or provincial governments.
2. The Chief Administrative Officer or Finance Manager as applicable, shall at the council meeting next following the issuance of a payment pursuant to this bylaw, advise council of the following:
  - a) the date of payment;
  - b) the number of the payment;
  - c) the amount of the payment;
  - d) the payee of the payment;
  - e) the reason for the payment;
3. That Bylaw No. 29-2017 be repealed.
4. This bylaw shall come into force and take effect upon final reading and adoption.

Read a first time this 8<sup>th</sup> day of September, 2021.

Read a second time this 8<sup>th</sup> day of September, 2021.

Read a third and final time this 8<sup>th</sup> day of September, 2021.

(SEAL)



[Redacted Signature]

Reeve

[Redacted Signature]

Chief Administrative Officer