

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

October 14, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:58 a.m., October 14, 2020 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Cory McCall
Dale Crush

CAO: Alan Parkin

Absent: Councillors: Division 4 – Vacant

Agenda Approved as Presented

497/20 COLLINS: That the agenda be approved as presented.

CARRIED

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of interests were declared

- CLR Noble – Agenda Item 6.d. crop loss Grid Road 684

Public Works Operations Manager, Dan Fedirko, joined the meeting at 8:58 a.m.

Operations Report for September 2020

498/20 NOBLE: That Council accept the operations report for September as information. CARRIED

Water Reports

499/20 Jurke: That Council acknowledge the water reports for Hillmond and Greenstreet for September as presented.

CARRIED

CLR Noble left the meeting at 9:35 a.m.

Crop Loss – Grid Road 684 Curve

500/20 JURKE: That Council acknowledges the borrow release document dated October 1, 2020 signed by the landowner of the NW 24-51-25-W3 (Blk/Par B-Plan 102013906 Ext 1) and agrees to make payment for crop loss due to borrow material used on Grid 684 (Range Road 3251/ Township Road 514) curve as follows:

4.9 acres crop loss @ \$400.00 per acre = \$1,960.00

CLR Noble rejoined the meeting at 9:36 a.m.

CARRIED

Kowal Progress Payment #3

501/20

COLLINS: That Council approves Progress Payment #3 to Kowal Construction ALTA Ltd. in the amount of \$363,807.49 for work completed on Range Road 3273 from Highway 303 to Township Road 504 (Guest Control Road).

CARRIED

Right of Way for Road – SE 15-52-26-W3

502/20

MCCALL: Whereas Council recognized that a municipal road was being used and maintained in the South East corner of the SE 15-52-26-W3 which was not on a registered road allowance, nor was it a purchased right of way; and Whereas it is in the municipality's best interest to secure this road by purchasing the required right of way and having it surveyed and registered as such; and whereas the landowner has expressed interest in having the RM build an approach as part of the agreement for sale; and whereas Council is in agreement to building the approach, provided the amount owing for the purchase of land is reduced by the amount required to build the approach; and whereas the landowners have agreed to the approach costs being deducted from the total amount owing; Therefore, be it resolved, that Council approves the Agreement for Sale of Land for Right of Way for the SE 15-52-26-W3 in the South East corner along Township Road 522 and Range Road 32623, purchasing approximately 4.04 acres in the amount of \$13,286.20, and further instructs administration to proceed with getting this right of way surveyed and registered.

CARRIED

Public Works Operations Manager, Dan Fedirko, left the meeting at 9:49 a.m.

Approve Minutes of the September 23, 2020 Regular Meeting

503/20

CRUSH: That Council approve the September 23, 2020 minutes as presented.

CARRIED

Development Services Officer, Catherine Saretzky, joined the meeting at 9:51 a.m.

NW 10-53-27W3 Subdivision (SD009-2020)

504/20

CRUSH: That council approves the subdivision application known as Community Planning File R0580-20s (SD009-2020) to remove the parcel tie between the NW 10-53-27-W3M, Ext. 2 (surface parcel 203363827) and NW ¼ Section 10-53-27-W3M, Ext. 1 (surface parcel 203363816). Further that the applicant be aware that a submission of a development permit on the NW 10-53-27W3 Ext. 2 (surface parcel 203363827) may result in improvements to Range Road 3273 as per the Undeveloped or Sub-Standard Road Allowance Construction Policy at that time.

CARRIED

Recess Meeting for Public Hearing for the Review of Bylaw 19-2020

505/20

MCCALL: That Council recess the regular Council meeting at 10:08 a.m. to open the public hearing to review Bylaw 19-2020, A Bylaw to amend Bylaw 18-2014 known as the Lloydminster Planning District Zoning Bylaw.

CARRIED

- Close Public Hearing and Reconvene Council Meeting**
506/20 MCCALL: That Council close the public hearing, the time being 10:11 a.m. and reconvene the regular council meeting.
CARRIED
- Bylaw 19-2020, LPDC Holding Provisions Second Reading**
507/20 CRUSH: That Bylaw No. 19-2020, A Bylaw to amend Bylaw 18-2014 known as the Lloydminster Planning District Zoning Bylaw be given second reading.
CARRIED
- Bylaw 19-2020, LPDC Holding Provisions Third Reading and Adoption**
508/20 NOBLE: That Bylaw No. 19-2020, A Bylaw to amend Bylaw 18-2014 known as the Lloydminster Planning District Zoning Bylaw be given third reading, adopted, sealed and signed by the Reeve and Chief Administrative Officer.
CARRIED
- NE 24-50-28W3M Parcel B Plan 102107988, Development of a 21 - Meter Communications Tower (DEV015-2020)**
509/20 COLLINS: That Council approve the telecommunications tower for the purpose of supplying high-speed internet to the area, known as file DEV015-2020 for the NE 24-50-28W3M Parcel B Plan 102107988 with the following conditions:
1. That a fence and locking gate be installed to ensure unauthorized person(s) cannot access the tower and equipment;
2. Obtaining the necessary approvals and complying with the requirements and recommendations of all government ministries and agencies.
CARRIED
- SE 16-51-26W3 (Township 512) Reclaim Access (APC008-2020)**
510/20 JURKE: That Council approve Husky Oil Operations Ltd. request to reclaim Township 512 adjacent to the SE 16-51-26W3, including the removal of the Texas Gate currently on the access road and that we direct staff to contact the landowner of the SE 16-51-26W3M asking if they are interested in leasing the reclaimed road allowance for crop production.
CARRIED
- Delegation, Mr. Harley Newman joined the meeting at 10:23 a.m. and left the meeting at 10:36 a.m.*
- Drainage Plan Requirements**
511/20 NOBLE: That Council amend Motion 25/2020 made on January 22, 2020 by waiving the requirement for a drainage plan in respect to the subdivision approval for the SW 18-51-25W3 Parcel A Plan 102344510.
CARRIED
Council broke for break at 10:51 a.m.
Council resumed session at 10:59 a.m.
- NW 18-52-26W3 – Road Access Concerns**
512/20 MCCALL: That Council tables further discussion until next meeting.
CARRIED
- Drainage Works Application – Matt Newman**
513/20 COLLINS: That Council acknowledges the Water Security Agency Drainage Works Application completed by Matt Newman for NE 29-50-

27W3 and SE 32-50-27W3 for purpose of re-grading the municipal ditch on Range Road 3274 to accommodate for the drainage of the wetlands on the NW 29-50-27W3 and SE 32-50-27W3.

CARRIED

County of Vermilion River Subdivision Referral

514/20

COLLINS: That Council has no concerns regarding the subdivision referral on the SE 18-50-1W4 from Municipal Planning Services Ltd. on behalf of the County of Vermilion River, File 20-R-216.

CARRIED

CLR Collins left the meeting at 11:28 a.m. and returned at 11:31 a.m.

515/20

Sandy Beach Regional Park – Boundary Alteration Request

MCCALL: That Council directs administration to send out letters to the affected landowners of Lot 1, Block 1, Plan 01B14407 and Lot 2, Block 1, Plan 01B19271, requesting written consent stating that they are in favour of the Sandy Beach Regional Park boundary alteration.

CARRIED

Development Services Officer, Catherine Saretzky, left the meeting at 11:38 a.m.

Director of Finance, Bryson Leganchuk, joined the meeting at 11:39 a.m.

Accounts for Approval

516/20

CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #30643 – 30667;
 - Electronic Funds Transfer #3830 – 3882;
- all totaling \$1,052,728.08

CARRIED

Tender Financial Services

517/20

NOBLE: That Council instructs administration to put out a Request for Tenders of Financial Services.

DEFEATED

Financial Services Renewal

518/20

CRUSH: That Council approve Option 1 of the Financial Services Tender Renewal with Synergy Credit Union for the period ending November 1, 2022, and further that Council instructs the Reeve and Chief Administrative Officer to sign Financial Services Agreement Renewal.

CARRIED

Payout of 2019 Cat Front End Loader

519/20

MCCALL: That Council instruct the Chief Administrative Officer to payout the loan at the Synergy Credit Union that is financing our 2019 CAT loader purchase. The current principal loan amount is \$ 184,465.08 with an interest rate of 3.25%.

CARRIED

September Statement of Financial Activities

520/20

CRUSH: That Council accept the September 2020 Statement of Financial Activities as presented.

CARRIED



September Cash Flow

521/20 NOBLE: That Council approves the September 2020 Cash Flow Statement information as presented.

CARRIED

Revenue Sharing Grant Explained

522/20 JURKE: That Council accepts information on Revenue Sharing Grant included in this Request for Decision as information.

CARRIED

CLR Collins left the meeting at 12:00 p.m.

2020 List of Lands in Arrears

523/20 MCALL: That Council acknowledges the Form 1 – List of Lands in Arrears, presented to the Head of Council, and that we attach a copy of this form to the minutes.

CARRIED

Petro Capita Taxes

524/2020 JURKE: That Council instructs the Chief Administrative Officer to transfer the taxes owing up to August 21, 2020 to a receivable account and that Revitalize Energy Inc. be responsible for the taxes levied for the period of August 21, 2020 to December 31, 2020.

Whereas, the following wells have been transferred to Revitalize Energy Inc. from Petrocapita Oil and Gas LP as of August 21, 2020:

- Roll 1980 000, 22 13 06 50 25 W3;
- Roll 1989 000, 11 02 12 50 25 W3;
- Roll 1991 000, 11 07 12 50 25 W3;
- Roll 2161 000, 31 05 06 50 25 W3;
- Roll 2181 000, 31 06 06 50 25 W3;
- Roll 2187 000, 31 11 06 50 25 W3;
- Roll 2188 000, 31 14 06 50 25 W3;
- Roll 2190 000, 11 16 06 50 25 W3;
- Roll 2504 000, 31 08 36 50 28 W3;
- Roll 3757 000, 22 11 06 50 25 W3;
- Roll 3758 000, 42 11 06 50 25 W3;
- Roll 3759 000, 91 12 06 50 25 W3;
- Roll 3760 000, 92 12 06 50 25 W3;
- Roll 3761 000, 91 14 06 50 25 W3;
- Roll 3762 000, 91 05 06 50 25 W3;
- Roll 3763 000, 92 05 06 50 25 W3;
- Roll 3764 000, 91 06 06 50 25 W3;
- Roll 3765 000, 92 06 06 50 25 W3;
- Roll 3820 000, 31 11 22 50 25 W3;
- Roll 4232 000, 41 01 36 50 28 W3;
- Roll 4233 000, 11 07 36 50 28 W3;
- Roll 4234 000, 11 08 36 50 28 W3;
- Roll 4441 000, 11 04 22 50 25 W3;
- Roll 4475 000, 11 03 22 50 25 W3;
- Roll 4564 000, 03 22 50 25 W3;
- Roll 4565 000, 04 22 50 25 W3;
- Roll 4755 000, 01 13 06 51 25 W3;
- Roll 5059 000, 31 12 06 50 25 W3;
- Roll 5147 000, 31 13 06 50 25 W3;
- Roll 5159 000, 12 02 12 50 25 W3;
- Roll 5160 000, 12 07 12 50 25 W3; and
- Roll 5169 000, 11 06 12 50 26 W3.

CARRIED

CLR Collins returned to the meeting at 12:07 p.m.



- COVID 19 Resilience Infrastructure Grant**
525/20 CRUSH: That Council instructs the Chief Administrative Officer to apply for grant funding through the Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream for the Greenstreet Berm Project. The Greenstreet Berm Project applies to two of the four eligible categories, the Active Transportation Infrastructure and the Disaster Mitigation and Adaption. The R.M. of Britannia No. 502 commits to fund 100% of the ineligible and in-kind expenses and up to 26.67% of the eligible expenses.
CARRIED
- Director of Finance Bryson Leganchuk left the meeting at 12:09 p.m.*
- Council broke for lunch at 12:09 p.m.*
- Council resumed session at 12:20 p.m.*
- Fire Chief Contract 2020 to 2022**
526/20 NOBLE: That Council approves the Fire Chief Contract with Mr. John Bexson for a two-year period commencing on December 1, 2020.
CARRIED
- Chief Administrative Officer report for September 2020**
527/20 JURKE: That Council accept as information the Chief Administrative Officer's report for the month of September 2020.
CARRIED
- Canadian Centre for Health and Safety in Agriculture at The University of Saskatchewan – Letter of Support**
528/20 CRUSH: That Council provides a letter of support for the Canadian Centre for Health and Safety in Agriculture at the University of Saskatchewan, to look into issues of farm stress, mental health and sleep problems in rural Saskatchewan.
CARRIED
- The Procedural Bylaw 21-2020 – First Reading**
529/20 JURKE: That Council approves first reading of Bylaw 21-2020, being the Procedural Bylaw as presented.
CARRIED
- The Procedural Bylaw 21-2020 – Second Reading**
530/20 COLLINS: That Council approves second reading of Bylaw 21-2020, being the Procedural Bylaw as presented.
CARRIED
- The Procedural Bylaw 21-2020 – Final Consideration**
531/20 MCCALL: That Bylaw 21-2020, Being the Procedural Bylaw, be considered for third and final reading.
UNANIMOUSLY CARRIED
- The Procedural Bylaw 21-2020 Third and Final**
532/20 CRUSH: That Council approves Bylaw 21-2020, being the Procedural Bylaw to be read a third time, adopted, signed and sealed by the Reeve and Chief Administrative Officer.
CARRIED

Mail-in Ballot Bylaw 22-2020 – First Reading

533/20

COLLINS: That Council approves first reading for Bylaw 22-2020, A bylaw to be referred to as the Mail-in Ballot Bylaw.

CARRIED

Mail-in Ballot Bylaw 22-2020 – Second Reading

534/20

MCCALL: That Council approves second reading for Bylaw 22-2020, A bylaw to be referred to as the Mail-in Ballot Bylaw.

CARRIED

Mail-in Ballot Bylaw 22-2020 – Final Consideration

535/20

CRUSH: That Bylaw 22-2020, A bylaw to be referred to as the Mail-in Ballot Bylaw, be considered for third and final reading.

CARRIED

Mail-in Ballot Bylaw 22-2020 - Third Reading and Adoption

536/20

NOBLE: That Council approves third and final reading for Bylaw 22-2020, A bylaw to be referred to as the Mail-in Ballot Bylaw, and further, it be adopted, signed and sealed by the Reeve and Chief Administrative Officer.

CARRIED

Correspondence

537/20

NOBLE: That Council acknowledges the correspondence as presented.

CARRIED

Adjournment

538/20

MCCALL: That Council adjourn the meeting of council, time being 1:18 p.m.

CARRIED



Reeve



Chief Administrative Officer

