

RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD  
April 10, 2024

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:02 a.m., April 10, 2024, with Reeve John Light presiding.

**Present:** Reeve: John Light  
Councillors: Jim Collins  
Wilf Jurke  
Cory McCall  
Elaine Newman  
Ed Noble  
H. John Wack

CAO: Bryson Leganchuk  
EA: Liz Bailey

**Absent:** none

239 /24 **Agenda Approved**

NOBLE: That council approve the agenda for the April 10, 2024 regular meeting of council with the following additions: 4. f. Synergy AGM (Div. 1), 5. d. Chipseal cost vs Pavement (Div. 1), 6. i. Supper Advertisement (Div. 3), and Addition to 2. a. Questions Regarding Specific Subdivision (Div. 6).

CARRIED

*Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None.*

1. a.

240 /24 **March 27, 2024 Regular Council Meeting Minutes**

WACK: That council approve the March 27, 2024 regular council meeting minutes as presented.

CARRIED

241 /24 **Rescind Resolution 226/ 24**

WACK: That council rescind resolution 226/24.

CARRIED

*DSO Ben Clipperton of Northbound Planning joined the meeting at 9:18 a.m.*

*DSO Robin Blonski of Northbound Planning joined the meeting at 9:18 a.m. via Zoom.*

2. a.

242 /24 **March 2024 DSO & Enforcement Report**

WACK: That council acknowledge the March 2024 DSO & Enforcement Report as presented and accept it as information.

CARRIED

*Councillor McCall stepped out at 10:21 a.m. and returned at 10:23 a.m.*



*DSOs Ben Clipperton and Robin Blonski of Northbound Planning stepped out of the meeting at 10:32 a.m.*

*RCMP Sgt. Jolyne Harrison and Enhanced Officer Tom Tremblay joined the meeting at 10:34 a.m. to introduce the new the enhanced officer.*

*RCMP Sgt. Jolyne Harrison and Enhanced Officer Tom Tremblay left the meeting at 10:41 a.m. and did not return.*

*Councillor Wack stepped out of the meeting at 10:41 a.m.*

*DSO Ben Clipperton of Northbound Planning returned to the meeting at 10:41 a.m.*

*Councillor Noble stepped out of the meeting at 10:42 a.m.*

*Councillor Noble, Councillor Wack, and DSO Robin Blonski of Northbound Planning all returned to the meeting at 10:43 a.m.*

*DSOs Robin Blonski and Ben Clipperton of Northbound Planning left the meeting at 11:16 a.m. and did not return.*

2. e.

243 /24

**Discretionary Use Development Permit NB240071(DEV001-2024)**

COLLINS: That council acknowledge the following;

- Resolution 170/24, the approval of Discretionary Use Development Permit NB240071(DEV001-2024); and
- That the approved Discretionary Use Development Permit will be presented to the Lloydminster Planning District Commission as an information item at a future meeting.

And further, that council instruct administration to proceed with issuing the development permit for the proposed development.

*CARRIED*

*Operations Manager Micheal Glavin joined the meeting at 11:22 a.m.*

5. b.

244 /24

**Ground Water Monitoring Program**

MCCALL: That the RM of Britannia council instruct the CAO to sign the Contract for Professional Services with Clifton Engineering in the amount of \$10,704.50, for the Landfill Closure Ground Monitoring Program in accordance with the RM of Britannia Phase II Environmental Site Assessment, Corrective Action Plan and Landfill Decommissioning Plan.

*CARRIED*

5. c.

245 /24

**Greenstreet Drainage Engineering**

NEWMAN: That the RM of Britannia council instruct the CAO to contact RMII Engineering regarding Greenstreet drainage as council wishes to hire a professional engineer to investigate the efficiency and effectiveness of municipal property drainage within the hamlet of Greenstreet.

*CARRIED*

*Operations Manager Michael Glavin left the meeting at 12:07 p.m. and did not return.*

246 /24

**Council Break for Lunch**

NOBLE: That council take a break from the meeting for lunch, the time being 12:07 p.m.

*CARRIED*



247/24 **Resume Council Meeting**

JURKE: That council resume the meeting with all council members present, the time being 12:41 p.m.

CARRIED

4. a.

248/24 **Accounts for Approval**

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques # 32449 - 32468, Electronic Funds Transfer # 6615 - 6644, Online Payments # 3345 - 3360 all totaling \$284,264.30.

CARRIED

4. b.

249/24 **RM Recreation Grant Allocation**

WACK: The RM of Britannia Recreation Grant for 2024/ 2025 be allocated as follows:

Application#	Organization	Ditch Cleaning	Recreation Grant
2024-G1	Hillmond Central School		\$315.00
2024-G2a	Nigel Stapleton Clay Shoot		\$683.00
2024-G2b	Nigel Stapleton Clay Shoot- Upgrade Hillmond Ball Diamonds		\$525.00
2024-G3a	Hillmond Travel Club		\$354.00
2024-G3b	Hillmond Travel Club	\$1,800.00	\$0.00
2024-G4a	Lloydminster and District Fish & Game Association Inc		\$1,631.00
2024-G4b	Lloydminster and District Fish & Game Association Inc		\$1,943.00
2024-G4c	Lloydminster and District Fish & Game Association Inc		\$682.00
2024-G5a	Britannia United Services Memorial Hall (Hillmond Hall)		\$2,100.00
2024-G5b	Britannia United Services Memorial Hall (Hillmond Hall)		\$5,251.00
2024-G5c	Britannia United Services Memorial Hall		\$4,201.00
2024-G5d	Britannia United Services Memorial Hall		\$2,626.00
2024-G5e	Britannia United Services Memorial Hall		\$1,575.00
2024-G6a	Hillmond Sports Society		\$420.00
2024-G6b	Hillmond Sports Society		\$1,575.00
2024-G6c	Hillmond Sports Society		\$1,050.00
2024-G7a	Hillmond 4H Club		\$525.00
2024-G7b	Hillmond 4H Club		\$263.00
2024-G8	Hillmond School Community Council		\$2,626.00
2024-G9a	Hillmond Central Sports Society		\$945.00
2024-G9b	Hillmond Central Sports Society		\$499.00
2024-G9c	Hillmond Central Sports Society		\$2,626.00
2024-G9d	Hillmond Central Sports Society		\$630.00
2024-G9e	Hillmond Central Sports Society		\$525.00
2024-G9f	Hillmond Central Sports Society		\$2,100.00
2024-G9g	Hillmond Central Sports Society		\$788.00
2024-G9h	Hillmond Central Sports Society		\$1,313.00
2024-G9i	Hillmond Central Sports Society		\$630.00
2024-G9j	Hillmond Central Sports Society		\$1,050.00
2024-G9k	Hillmond Central Sports Society		\$551.00
2024-G10	Hillmond Central Sports Society	\$3,750.00	\$0.00
	Total:	\$5,550.00	\$40,003.00

CARRIED



4. c.

250/24 **Tax Abatement – Roll 5461 000**

WACK: Whereas, in accordance with Policy GG-006 – Tax Abatement Policy – Council will review tax abatement requests for the current year in the following circumstances:

2. The SAMA (Saskatchewan Assessment Management Agency) has placed incorrect information on the ratepayers’ Property Profile which resulted in an incorrect assessment.

Be it resolved that council abate the following taxes for tax roll 5461 000:

Municipal Taxes: \$ 5,403.63

School Taxes: \$ 74.46

Total Abatement: \$ 5,478.09

CARRIED

4. d.

251/24 **March 2024 Payroll to Council**

NEWMAN: That council acknowledge the Pay Period 5, 6 & 7 for 2024 (February 11, 2024 – March 23, 2024) Payroll as per Bylaw 23-2021.

CARRIED

4. e.

252/24 **Financial Information to be Shared with Council**

MCCALL: That the RM of Britannia council instruct the CAO to present the monthly financial report in accordance with Section 111 (2) (I) of the Municipalities Act that includes the following:

- Cash in Bank Graph;
- Monthly Bank Reconciliation;
- Statement of Financial Activities – Summary; and
- Statement of Financial Activities – Detailed

CARRIED

253/24 **Synergy Credit Union Annual General Meeting**

NOBLE: That council instruct administration to write a letter the Synergy Credit Union requesting a report on the 2024 Annual General Meeting held on April 10, 2024.

CARRIED

6. a.

254/24 **Big Gully Land Purchase**

JURKE: That council instruct the CAO to have an agreement presented for the purchase of Parcel 136249319.

CARRIED

6. b.

255/24 **Lloyd Rescue Squad Follow-Up**

JURKE: That council table this item and discuss it at the next council meeting.

CARRIED

*Councillor Newman left the meeting at 1:45 p.m.*

6. c.

256/24 **Tourist Information Building**

MCCALL That the RM of Britannia Council instruct the CAO to inform the Alberta Government that the RM of Britannia does not wish to purchase Surface Parcel 135821752 Blk/ Par E-Plan 83B01559 Ext. 1.

CARRIED

*Councillor Newman returned to the meeting at 1:47 p.m.*

*Councillor Noble stepped out of the meeting at 1:50 p.m. and returned at 1:53 p.m.*



- 257/24 **Letter to the Province Regarding Protection from Overreach by the Federal Government In Areas of Provincial Constitutional Jurisdiction**  
COLLINS: That council instruct administration to write a letter to the province suggesting that Saskatchewan adopt legislation similar to the Alberta Sovereignty Within a United Canada Act, to shield the province of Saskatchewan from perceived overreach by the federal government in areas of provincial constitutional jurisdictions.  
*CARRIED*
6. d.  
258/24 **Resolutions 158/24 & 159/24 – Response from Premier’s Correspondence Unit**  
JURKE: That council acknowledge the April 3, 2024 email received from the Premier’s Correspondence unit in response to the following letters sent to Premier Moe:  
  - 2024-02-28 Resolution 158/24 Letter Regarding RCMP Funding; and
  - 2024-02-28 Resolution 159/24 Letter Regarding Carbon Tax.*CARRIED*
6. e.  
259/24 **Resolution 202/24 – Response from Minister Cockrill**  
WACK: That council acknowledge the letter received on April 3, 2024 from Minister Cockrill in response to the March 11, 2024 letter sent to Premier Moe in support of Saskatchewan teachers, as per Resolution 202/24.  
*CARRIED*
6. h.  
260/24 **Former Shell Leased Property in Greenstreet**  
MCCALL: That council acknowledge the updated information received on March 25, 2024 regarding the former Shell Property in Greenstreet and the December 28 information received from SARM legal counsel. Further, that council instruct the Reeve and CAO to proceed with signing the Drilling and Monitoring Access Agreement with Shell Canada Products for the former Shell site located on Lot 1, Block 7, Plan 102248973 Ext. 0 in the hamlet of Greenstreet and instruct the CAO to provide a copy of the Greenstreet Subdivision Concept Plan and consolidate bylaw 24-2021 to Shell for their information.  
*CARRIED*
- Councillor Noble stepped out of the meeting at 2:11 p.m. and returned at 2:13 p.m.*
8. a.  
261/24 **Cemetery and Fire Hall Maintenance**  
WACK: That the RM of Britannia council instruct the CAO to enter into an agreement with Roger Ogram to provide cemetery maintenance at the Albion Church Yard for \$750 per cut and the Britannia Fire Hall for \$300 per cut, as per the quote received. Further, that the grass cutting contract will be renewed in accordance with section 8 (1) of Policy GG-005 Purchasing Policy.  
*CARRIED*
8. c.  
262/24 **Engine Retarder Brakes Sign**  
MCCALL: That the RM of Britannia request the Ministry of Highways install an RS-12 "use of engine retarder brakes prohibited" sign at the corner of Township 504 and Highway 17.  
*CARRIED*
9.  
263/24 **Correspondence**  
NOBLE: That council acknowledge the following list of correspondence:  
  1. 2024-03-26 LDHAC Community Meeting Notes from Lloydminster Region Health Foundation
  2. 2024-03-26 SARM Rural Sheaf
  3. 2024-03-27 SARM Convention Highlights
  4. 2024-03-28 Invitation to Agrittera Equipment Grand Opening
  5. 2024-03-28 South Saskatchewan Community Foundation

- 6. 2024-04-01 Sask Ag Now
- 7. 2024-04-02 SARM Rural DART
- 8. 2024-04-03 Lloydminster Chamber of Commerce Sponsorship Request
- 9. 2024-04-04 APAS Update

*CARRIED*

264/24 **Adjournment**

NOBLE: That the meeting be adjourned, the time being 2:44 pm

*CARRIED*



Reeve



Chief Administrative Officer



**RM of Britannia**  
**List of Accounts for Approval**  
Batch: 2024-00026 to 2024-00026

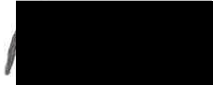
Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
32449	2024-04-10	Apollo Property Management Inc.	1672	Sidewalk/Parking Lot Clearing	1,034.25	1,034.25 ✓
32450	2024-04-10	Britannia United Services	Mar 31 2024	March 2024 Donation Payable	300.00	300.00 ✓
32451	2024-04-10	Cory McCall	MAR 2024	March 2024 - Council Indemnity	383.65	383.65 ✓
32452	2024-04-10	Craftex Builders	24-034	#214 - New Shop Reno - Progress	131,575.10	131,575.10 ✓
32453	2024-04-10	Five Star Industries	FS24-0178	BFD - WL1 - Hose Fairlead Bracke	191.30	191.30 ✓
32454	2024-04-10	Get R Done Embroidery	784804	Decals for Equipment	113.40	113.40 ✓
32455	2024-04-10	Hillmond 4-H Beef Club	2023-G22	2023 RM Grant Payout	235.12	235.12 ✓
32456	2024-04-10	Information Services Corp.	Mar 31 2024	Replenish Acct	60.00	60.00 ✓
32457	2024-04-10	Jim Collins	MAR 2024	March 2024 - Council Indemnity	1,022.47	1,022.47 ✓
32458	2024-04-10	Kleen Bee	IN004040	Sodium Hypochlorite	737.64	737.64 ✓
			CN000317	Pail Deposit Credit	-133.20	604.44 ✓
32459	2024-04-10	Michael Niesen	3-2024	March 2024 - Animal Control	444.00	444.00 ✓
32460	2024-04-10	Messer Canada Inc	2107403088	Ferroline	403.48	403.48 ✓
			2107548772	Oxygen	18.28	421.76 ✓
32461	2024-04-10	Receiver General	PIER Feb 5, 202	PIER Payment 2023 - LEPP	336.09	336.09 ✓
32462	2024-04-10	Rivers West DSCR Inc.	2024-2025	2024-2025 Annual Membership	20.00	20.00 ✓
32463	2024-04-10	Sandy Beach Regional Park Auth	Mar 2024	March 2024 Sandy Beach Taxes	1,217.42	1,217.42 ✓
32464	2024-04-10	S.C.A.T.	7071	Mar Mouse Control at NE 23-50-2E	105.00	105.00 ✓
32465	2024-04-10	Tangleflags Community Club	Mar 31 2024	March 2024 Donations	50.00	50.00 ✓
32466	2024-04-10	Transform Crane & Equipment	33218	Unit 66 - Repair Remote on Crane	1,278.90	1,278.90 ✓
32467	2024-04-10	Wilfred Jurke	MAR 2024	March 2024 - Council Indemnity	1,012.95	1,012.95 ✓
			Mar 31, 2024	March 2024 - Council Committee	2,446.83	3,459.78 ✓
32468	2024-04-10	Warehouse Services Inc.	562783/2	Unit 93 - Wheel Nuts/Studs	83.32	83.32 ✓
					Total Computer Cheque:	142,936.00

**OTHER**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
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**RM of Britannia**  
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**OTHER**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
3345	2024-04-04	City Of Lloydminster Mar 31, 2024	Water Bill - Office	62.62	62.62	✓
3346	2024-04-04	Collabria Mastercard Apr 1 2024 JB	Apr 1 Mastercard JBexson	272.64	272.64	✓
3347	2024-04-04	Collabria Mastercard Apr 1 2024 BL	Apr 1 Mastercard BLeganchuk	3,719.48	3,719.48	✓
3348	2024-04-04	Collabria Mastercard Apr 1 2024 MG	Apr 1 Mastercard MGlavin	3,494.92	3,494.92	✓
3349	2024-04-04	Collabria Mastercard Apr 1 2024 DO	Apr 1 Mastercard DOlynyk	20.78	20.78	✓
3350	2024-04-04	Collabria Mastercard Apr 1 2024 LB	Apr 1 Mastercard LBAiley	28.33	28.33	✓
3351	2024-04-04	Collabria Mastercard Apr 1 2024 DS	Apr 1 Mastercard DSetter	246.57	246.57	✓
3352	2024-04-04	Receiver General 23Mar2024	Mar 10 - Mar 23 Payroll Remit	17,347.32	17,347.32	✓
3353	2024-04-04	SaskEnergy Mar 28 2024 BFD	Feb '24 -Mar '24 BFD	990.52	990.52	✓
3354	2024-04-04	SaskEnergy Mar 20 2024 Off	Feb '24 - Mar '24 RM Office	276.39	276.39	✓
3355	2024-04-04	SaskEnergy Mar 28 2024 NS	Feb '24 - Mar '24 New Shop	1,595.02	1,595.02	✓
3356	2024-04-04	SaskPower 2448-0074-6466	March 2024 BFD	460.79	460.79	✓
3357	2024-04-04	SaskPower 1986-0079-5830	March 2024 New Shop	508.31	508.31	✓
3358	2024-04-04	SaskTel Mar 28 2024 Sho	Feb '24 - Mar '24 Shop Phone	164.20	164.20	✓
3359	2024-04-04	SaskTel Mobility Mar 28 2024 Int	Internet Charges	166.45	166.45	✓
3360	2024-04-04	SaskTel Mobility Mar 28 2024 Cel	Cell Phone Charges	808.28	808.28	✓
				Total Other:	30,162.62	

**PROPOSED PAYMENTS**

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
6615	2247173 Alberta Ltd 105	March 2024 - Services	8,715.00	8,715.00	✓
6616	2567658 Alberta Limited 72125TN	#8000980 - Shop Water	27.00	27.00	✓
6617	Blair Collins Mar 2024	March 2024 - Officer Wages	142.33		✓
	Retro Pay	Retro Pay - Officer Wages	18.39	160.72	✓
6618	Border Steel 0000144880	Shop - Pipe/Tubing	488.66	488.66	✓
6619	Clifton Engineering Group Inc. 318743	#170 - Lagoon Tender Package Pr	1,953.37	1,953.37	✓
6620	Ed Noble MAR 2024	March 2024 - Council Indemnity	1,157.84	1,157.84	✓

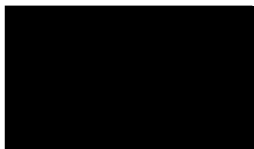




**RM of Britannia**  
**List of Accounts for Approval**  
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**PROPOSED PAYMENTS**

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
6621	<b>Elaine Newman</b> MAR 2024	March 2024 - Council Indemnity	758.38		✓
	Mar 31 2024	Mar 2024 - Council Committ	3,197.37	3,955.75	✓
6623	<b>GFL Enviromental Inc.</b> Y30000023883	March 2024 Recycling	111.68	111.68	✓
6622	<b>Gerry Yaremy</b> MAR 2024	March 2024 Officer Wages	403.54		✓
	Retro Pay	Retro Pay - Officer/Admin Wages	769.00	1,172.54	✓
6624	<b>Jay's Transportation Group Ltd</b> S24964634	Unit 83 - Finning Freight	383.84		✓
	S24964682	Unit 14 - Finning Freight	383.84	767.68	✓
6625	<b>John Light</b> MAR 2024	March 2024 - Council Indemnity	612.99		✓
	Mar 31 2024	Mar 2024 - Council Committee	2,809.69	3,422.68	✓
6626	<b>John Wack</b> MAR 2024	Mar 2024 Council Indemnity	717.32		✓
	Mar 31 2024	March 2024 Council Committee	1,843.00	2,560.32	✓
6627	<b>Lash Enterprises</b> 707512	Unit 112 - Fittings for Steamer	35.74	35.74	✓
6628	<b>Meridian Source</b> 15779	Public Notice Mar 28/24	370.13	370.13	✓
6629	<b>Mun. Employees Pension Plan</b> File #364275	Mar 10 - Mar 23 Remittance	9,169.88	9,169.88	✓
6630	<b>MuniSoft</b> 2024/25-00513	Paymate: Intro Webinar	120.99		
	2024/25-00548	MS Excel: Intro Webinar	120.99		
	2024/25-00617	10 x RM Maps Laminated	340.44		✓
	2024/25-00618	4 x RM Laminated Maps	276.35	858.77	✓
6631	<b>NorthBound Planning Ltd.</b> IN240131	Mar 15 - Mar 31, 2024 DSO Servic	11,932.71	11,932.71	✓
6632	<b>Oakley Mechanical Ltd.</b> 31660	Unit 59 - Gauge Cluster Repair	3,883.69		✓
	31661	Unit 57 - SK Safety/Repairs	4,178.54		✓
	31662	Unit 92 - SK Safety/Repairs	705.00	8,767.23	✓
6633	<b>Ram Printing &amp; Promotions Inc.</b> 184772	Equipment Maintenance Logs	460.95	460.95	✓
6634	<b>Relay Distributing</b> 460083	New Shop - Pressure Washer Inst:	544.43		✓
	459814	New Shop - Pressure Washer	44,488.50		✓
	460576	Unit 112 - Fuel Hose	126.40	45,159.33	✓
6635	<b>Rosenau Transport Ltd.</b> 501733657	Crackseal Cart Freight	167.18	167.18	✓
6636	<b>Ryan LeBlanc</b> Mar 2024	March 2024 - Bylaw Officer Serv	208.00	208.00	✓
6641	<b>SRS Property Mgmt Corporation</b> 3286	March 2024 Office Cleaning	635.46	635.46	✓
6637	<b>Sask. Assoc. of Rural Municipal.</b>				



**RM of Britannia**  
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**PROPOSED PAYMENTS**

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
	22616	Legal Service - MMorris	103.23	
	CONV24-5023	2024 Annual SARM Convention R	1,332.00	
	WEB/EMAIL MAR 2	Grader for Sale posting	157.50	
	SARM818543	Unit 84 - Service Call for Flat Tire f	245.72	
	SARM818544	Unit 84 - Replace Tire	174.62	2,013.07 ✓
<b>6638</b>	<b>Saskatchewan Research Council</b>			
	1253630	HM & GS Water Tests	90.30	90.30 ✓
<b>6639</b>	<b>Shane Fritsch</b>			
	Mar 2024	March 2024 Officer Wages	142.33	
	Retro Pay	Retro Pay - Officer Wages	18.39	160.72 ✓
<b>6640</b>	<b>SolidEarth Geotechnical Inc.</b>			
	23-2345	#238 - Subsurface Investigation	5,250.00	5,250.00 ✓
<b>6642</b>	<b>Stuart Wright Ltd</b>			
	6241404	Shop - Spray Paint	543.56	543.56 ✓
<b>6643</b>	<b>Triland Welding &amp; Machine Ltd.</b>			
	10898	Unit 110 - Hitch Pin Repair	234.74	
	10910	Crackseal Cart - Rubber Scrapers	63.42	298.16 ✓
<b>6644</b>	<b>WeldPro Limited Lloydminster</b>			
	75412	Acetylene, c2 & oxygen lease	330.75	
	75424	Acetylene & oxygen lease	220.50	551.25 ✓
		<b>Total Proposed Payments:</b>		<u>111,165.68</u>
		<b>Total AP:</b>		<u>284,264.30</u>

Certified correct this 10th of April 2024  
DO

Reeve

Administrator