

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

January 22, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:07 a.m., January 22, 2020 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Cory McCall

Acting
Administrator: Bryson Leganchuk

Absent: Councillors:
Kim Schindel
Dale Crush

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Councillor Collins declared at conflict of interest on consent agenda item 2.1 A Required Agreements to be signed for NE-12-51-27-W3.

**Approve Minutes of the January 8, 2020
Regular Meeting**

19/20 NOBLE: That we approve the minutes of the January 8, 2020 regular meeting of council as presented.

CARRIED

Amend Motion 541/19

20/20 JURKE: That we amend motion 541/19 by changing “Ski Hill Road” to “Appleton Road”.

CARRIED

Rescind Motion 532/19 - 2020 Meeting Dates and Time

21/20 COLLINS: That we rescind motion 532/19 because the regular council meeting dates and times need changes.

CARRIED

2020 Regular Meeting Dates and Times

22/20 COLLINS: That we schedule the Regular Meetings of Council for the following dates and start times for 2020:
• January 8, 2020 at 9:00 am

JL BL

- January 22, 2020 at 9:00 am
- February 12, 2020 at 9:00 am
- February 26, 2020 at 9:00 am
- March 4, 2020 at 9:00 am
- March 25, 2020 at 9:00 am
- April 8, 2020 at 9:00 am
- April 22, 2020 at 9:00 am
- May 6, 2020 at 9:00 am
- May 27, 2020 at 9:00 am
- June 10, 2020 at 9:00 am
- June 24, 2020 at 9:00 am
- July 8, 2020 at 9:00 am
- July 22, 2020 at 9:00 am
- August 12, 2020 at 9:00 am
- August 26, 2020 at 9:00 am
- September 9, 2020 at 9:00 am
- September 23, 2020 at 9:00 am
- October 14, 2020 at 9:00 am
- October 28, 2020 at 9:00 am
- November 12, 2020 at 9:00 am (Thursday)
- November 25, 2020 at 9:00 am
- December 9, 2020 at 9:00 am
- December 23, 2020 at 9:00 am

CARRIED

Consent Agenda

23/20

MCCALL: That we approve the consent agenda as presented.

CARRIED

Development Services Officer, Catherine Saretzky joined the meeting at 9:25 a.m.

Pipeline Subdivision SW-14-50-28-W3

24/20

COLLINS: That we approved the subdivision application known as Community Planning File R0428-19s (SD008-2019) to subdivide a total of 22.67 acres from the SW 14-50-28W3M Ext 10 and SE 15-50-28 Parcel G for the purpose of protecting major pipelines with the following conditions:

- That the remaining two parcels on the SW 14-50-28W3 be link by a parcel tie to create legal and physical access.

CARRIED

10 Acre Subdivision on SW-18-51-25-W3

25/20

NOBLE: That we approved the subdivision application know as Community Planning File R0914-19s (SD001-2020) to subdivide 10.0 acres from the SW 18-51-25W3 with the following conditions:

- Due to the sloughs and terrain of the property, the applicant is to provide the municipality with a drainage plan at the time a development permit application is submitted;
- That the applicant is exempt from providing municipal reserve lands since it's the first and only parcel subdivided from the quarter section as per clause 183(a) of the Planning and Development Act, 2007;
- The applicant is responsible for ensuring proper sightline can be achieved, as part of and future approach application process;
- Confirmation from Community Planning that the identified presence of oil and gas wells or facilities does not pose any current H2S risk;
- That the developer obtains the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.

CARRIED

Handwritten initials: JL Pd

Road Upgrades on Range Road 3263 Between Section 27 and 28-50-26-W3

26/20

JURKE: Whereas, the Rural Municipality of Britannia No. 502 has an undeveloped road construction policy; and

Whereas, according to the undeveloped road construction policy all commercial developers requiring access to an undeveloped road are responsible for the costs association with that road development construction; and

Whereas, an oil company who is proposing to develop an observation wellsite located on Section SE 33-50-26w3M requires access;

Whereas, Range Road 3263 between Section 28-50-26W3M and the Section 27-50-26W3M is undeveloped; and

Whereas, the portion of the Range Road 3263 required by the oil company to be used for access one section of land to the other would be a maximum of 66 feet in width;

Therefore, be it resolved that the Council of the Rural Municipality of Britannia No. 502 agrees to waive the requirement for the applicant to enter into a memorandum of understanding requiring them to construct approximately 66ft of undeveloped right of way knowns as Range Road 3263 to access the SE 28-50-26W3.

Further, that the applicant be required to construct an approach between the two parcels under the following conditions:

- The applicant is required to ensure the approach adheres to the municipal standards set out in Schedule "C" to Bylaw No. 30-2017, including, applying as needed, gravel crushed to a size no larger than 1.5 inches;
- Any damages done to the Range Road 3263 or Hwy 798 must be repaired by the applicant, and they shall bear the costs of repairs;
- Any mud drug left on the municipal right of way must be removed immediately;
- Any approach approval is deemed to be a temporary approval, as over time and usage, the circumstances surrounding the approval of the approach may change;
- Council may require upgrades to the approach corresponding with greater use or they may require the approach to be removed due to alternate access or because the approach is no longer required;
- Any Texas gate(s) used must be located off the municipal right of way;
- All permits and approvals must be obtained from the appropriate governmental agencies; and
- All structures and facilities to be setback a minimum of 150 feet from centerline of right of way.

CARRIED

27/20

1-2020, A Bylaw for the Sale of Dedicated Lands

COLLINS: That Bylaw 01-2020 being a bylaw for the sale of dedicated lands be given first reading.

CARRIED

Catherine Saretzky left the meeting at 9:57 a.m. and did not return.

Reeve Light opened the public meeting at 10:00 a.m. regarding the adoption of Bylaw 29-2019 Zoning Bylaw Amendment.

Councilor Noble left chambers at 10:10 a.m.

Reeve Light adjourned the public meeting at 10:15 a.m. regarding the adoption of Bylaw 29-2019 Zoning Bylaw Amendment.

JL BL

- 28/20 **Bylaw 29-2019 Zoning Bylaw Amendment**
COLLINS: That Bylaw 29-2019 being a Bylaw to amend Bylaw 09-1989 known as the Rural Municipality of Britannia Zoning Bylaw be given the second reading.
CARRIED
- 29/20 **Bylaw 29-2019 LPDC Bylaw Amendment**
JURKE: That Bylaw 29-2019 being a Bylaw to amend Bylaw 09-1989 known as the Rural Municipality of Britannia Zoning Bylaw be given the third reading, adopted sealed and signed by the Reeve and Director of Finance.
CARRIED
- 30/20 **Bylaw 02-2020 A Bylaw Concerning the Erection of Highway Traffic Signs**
McCALL: That Bylaw 02-2020 being a Bylaw Concerning the Erection of Highway Traffic Signs be read a first time.
CARRIED
- 31/20 **Bylaw 02-2020 A Bylaw Concerning the Erection of Highway Traffic Signs**
COLLINS: That Bylaw 02-2020 being a Bylaw Concerning the Erection of Highway Traffic Signs be read a second time.
CARRIED
- 32/20 **Bylaw 02-2020 A Bylaw Concerning the Erection of Highway Traffic Signs**
McCALL: That Bylaw 02-2020 being a Bylaw Concerning the Erection of Highway Traffic Signs be given authorization to be read a third time at this meeting of council.
CARRIED UNANIMOUSLY
- 33/20 **Bylaw 02-2020 A Bylaw Concerning the Erection of Highway Traffic Signs**
JURKE: That Bylaw 02-2020 being a Bylaw Concerning the Erection of Highway Traffic Signs be read a third and final time.
CARRIED
- 34/20 **Fire Department 2019 Yearend Reserve Transfer**
McCALL: That we instruct the Director of Finance to transfer the operating surplus of \$62,340.43 plus the \$35,000.00 already budgeted for a total of \$97,340.43 to the Fire Department reserve account.
CARRIED
- 35/20 **Lloydminster Rescue Squad 2020 Allocation**
McCALL: That was authorize the annual payment of \$50,000.00 to the Lloydminster Rescue Squad. Additionally, we authorize the payment of \$5,000.00 for 2020 as requested by the Lloydminster Rescue Squad. The \$5,000.00 payment will be reviewed in 2021 by the municipal council to see if the additional \$5,000.00 will continue.
CARRIED
- 36/20 **Gas Tax Allocation**
JURKE: That we instruct the Director of Finance to allocate \$366,567.60 from the Gas Tax fund to the Township Road 514 (10 Mile) Paving Project.
CARRIED

Worker's Compensation Coverage for Council Members

37/20

JURKE: That we instruct the Director of Finance to purchase Worker's Compensation Coverage for 2020 for the Municipal Council of \$35,922 in coverage.

CARRIED

Nuisance Property- Lot 1 Block 2 Plan 101419927 Extension 0

38/20

COLLINS: That we instruct the Director of Finance to have our Bylaw Enforcement Officer deliver a Nuisance Property Letter to the owner Lot 1 Block 2 Plan 101419927 Extension 0, which indicates that this property is required to be cleaned up and if it isn't an Order to Remedy will be issued.

CARRIED

Base Tax Removal

39/20

MCCALL: That we abate the following base taxes because the landowner finished their parcel consolidation of Lots 3 to 5 Plan AO2857:

Roll 1827 000 - Municipal Taxes \$300.00

Roll 1829 000 - Municipal Taxes \$300.00.

CARRIED

Acknowledge Email from Duchin Bayda & Kroczyński Law Office

40/20

JURKE: That we acknowledge the email received from Duchin Bayda & Kroczyński Law Office and instruct the Director of Finance to respond that there is no public road access to Parcel # 153828568 Par A Plan No 101851848 Ext 0.

CARRIED

Dan Fedirko, Public Works Supervisor entered council chambers at 11:08 a.m.

Purchase of Additional 1 year/1000 Hour Warranty on 2018 Case 580SN Backhoe

41/20

COLLINS: That we approve the purchase of an additional 1 year/1000-hour warranty on the R.M. of Britannia No. 502's 2018 Case 580SN backhoe at a cost of \$1,874.00 from Redhead Equipment Ltd.

CARRIED

Councilor Noble returned to chambers at 11:21 a.m.

Council recessed for lunch 12:03 p.m.

Council reconvened at 12:38 p.m.

Road Construction East of 5 & 8-53-25-W3 on Range Road 3254

42/20

NOBLE: That Council advises public works that the proposed road construction project located East of 5 & 8-53-25-W3 on Range Road 3254 shall be removed from the 2020 construction project list. Further, that Council agrees to revisit this proposed project in 2021 to determine its' viability.

CARRIED

Dan Fedirko, Public Works Supervisor left council chambers and did not return at 1:00 p.m.

In-Camera for Human Resources

43/20

NOBLE: That we move in-camera to discuss Human Resources at 1:01 p.m.

CARRIED

J.C. B.C.

Out of In-Camera

44/20 COLLINS: That rise out of the in-camera session to resume the regular council meeting at 1:26 p.m.

CARRIED

Contract Darcy Olson

45/20 COLLINS: That we contract Darcy Olson at a daily rate of \$225.00 plus \$50.00/hour to help out within the R.M. of Britannia No. 502 administration office while we have a shortage of staff.

CARRIED

Accounts

46/20 McCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Director of Finance:

- General cheques #30329 to #30334 and Electronic Funds Transfer #3306 to #3310 totaling \$422,095.04

CARRIED

2020 SAMA Annual Meeting

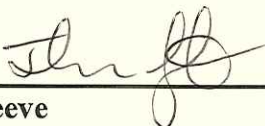
47/20 JURKE: That we authorize Bryson Leganchuk and John Light to attend the Saskatchewan Assessment Management Agency's annual general meeting on April 8, 2020 and April 9, 2020 as voting delegates for the R.M. of Britannia No. 502.

CARRIED

Adjournment

48/20 NOBLE: That we adjourn this regular meeting of council, the time being 1:43 p.m.

CARRIED



Reeve



Acting Administrator