

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
August 25, 2021**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., August 25, 2021, with Reeve Light presiding.

Present: Reeve: John Light

Councillors: Wilfred Jurke
Cory McCall
Dale Crush
Ed Noble
Elaine Newman
Dale Crush

CAO: Alan Parkin

Absent: None

*Conflicts of Interest Reported:
Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.
Conflict of interest declared; None declared*

Development Services Officer, Liz Bailey, joined the meeting at 9:00 a.m

Agenda Approved

439/21 NOBLE: That the agenda for August 25, 2021 be approved as amended.
CARRIED

Bylaw 21-2021 First Reading

440/21 MCCALL: That Bylaw 21-2021, a bylaw with respect to livestock and poultry in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 be given first reading.
CARRIED

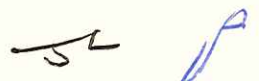
Establish Public Hearing for Bylaw 21-2021

441/21 NEWMAN: That Council establish the Public Hearing for Bylaw 21-2021 on September 22, 2021 at 12:00 p.m.
CARRIED

Bylaw 22-2021 First Reading

442/21 COLLINS: That Bylaw 22-2021, a bylaw with respect to keeping hens in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 be given first reading.
CARRIED

CARRIED



Establish Public Hearing for Bylaw 22-2021

443/21 NOBLE: That Council establish the Public Hearing for Bylaw 22-2021 on September 22, 2021 at 12:20 p.m.

CARRIED

Township Road 520/ APR002-2021 Application

444/21 CRUSH: That the Residential Approach Application APR002-2021 be further tabled until Township Road 520 has been upgraded to current Municipal standards and the proponent has determined a location that is acceptable to the Saskatchewan Ministry of Highways and Infrastructure.

CARRIED

CLR Noble left the meeting at 9:38 a.m. and returned at 9:39 a.m.

CLR McCall left the meeting at 9:53 a.m. and returned at 9:58 a.m.

Bygrove Consolidation Request

445/21 JURKE: That Council instructs Administration to proceed with assisting in the consolidation of the following, as requested by the landowners on August 18, 2021:

1. SW 28-50-26W3M (LSD 3, 4, 5, 6): Roll Numbers 293 000, 293 100, 293 200, 293 300
2. NE 29-50-26W3M (LSD 9, 10, 15, 16): Roll Numbers 295 000, 295 100, 295 200, 295 300
3. NW 29-50-26W3M (LSD 11, 12, 13, 14): Roll Numbers 296 000, 296 100, 296 200, 296 300
4. SW 33-50-26W3M (LSD 3, 4, 5, 6): Roll Numbers 315 000, 315 100, 1981 000, 182 000
5. SE 32-50-26W3M (LSD 1, 2, 7, 8): Roll Numbers 309 000, 3511 000, 3512 000, 3513 000

Further, that all related ISC fees incurred for the consolidation by the Rural Municipality of Britannia No. 502 be invoiced to the landowners and that an administrative fee of \$100.00 per quarter section be charged for service.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 10:11 a.m.

Operations Manager Michael Glavin joined the meeting at 10:12 a.m.

Rescind Motion 228/21

446/21 JURKE: That Council rescind motion 228/21 - Road Oiling Range Road 3274 from Twp Road 504 north for 1.6 km.

CARRIED

Road Oiling Range Road 3274 from Twp Road 504 north for 2.2 km

447/21 COLLINS: That Council approves road oiling of range road 3274 from township road 504 for 2.2 km North.

CARRIED

Water Reports

448/21 MCCALL: That Council accepts the water reports presented as information.

CARRIED

Projects Update

449/21 NOBLE: That Council accepts the projects update report as information and cancels the following capital projects for 2021 based upon an updated review by administration.

- Repair Big Gully culvert – condition report of August 2021 does not require repair.

J-C

- Pit Plan for Maurer Gravel pit – work to be done in house by Operations Manager.
- Office wall repairs – work over budget and not required at this time.
- Rural potable water study partnership – partner not proceeding forward at this time.
- Road oiling 3255 north of highway 3 – with ongoing hauling not proceeding in 2021.

CARRIED

Closed Session

- 450/21 MCCALL: That Council move into closed session at 10:45 a.m. to discuss a Labour Matter as per Section 23 of LAFOIPP Act in regards to staff layoffs.

CARRIED

Re-open to Regular Session

- 451/21 JURKE: That Council rise out of the closed session to resume the Regular Council Meeting at 11:02 a.m. CARRIED

Full Time Staff Reductions

- 452/21 CRUSH: That Council directs administration to reduce staffing levels by two full time staff members commencing November 2021 to a total staff level 29% below 2019 levels, in order to maintain the strong fiscal viability of the Rural Municipality of Britannia No. 502.

CARRIED

RM Vehicle

- 453/21 MCCALL: That Council directs administration to have an RM vehicle available at the office for the Operations Manager in order to provide daily documents to be delivered to the office from the RM shop.

CARRIED

Operations Manager Michael Glavin left the meeting at 11:04 a.m

Council took a break from 11:04 a.m. to 11:12 a.m.

Deputy Fire Chief Aaron Buckingham joined the meeting at 11:12 a.m.

Deputy Fire Chief Aaron Buckingham left the meeting at 11:40 a.m.

Britannia Fire Department Air Conditioning

- 454/21 NOBLE: That Council directs Administration to work with Britannia Fire Department to move forward on air conditioning unit for EMO and Fire Hall meeting room in a timely manner.

CARRIED

Accounts for Approval

- 455/21 MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and CAO:

- General Cheques #31086 - 31105,
- Electronic Funds Transfer #4578 - 4610,
- Online Payments #2240 – 2271

All totaling \$770,340.87.

CARRIED

Director of Finance, Bryson Leganchuk, joined the meeting at 11:45 a.m.

Council took a break from 11:58 a.m. to 12:01 p.m.

Director of Finance, Bryson Leganchuk, left the meeting at 11:58 a.m.

Development Services Officer, Liz Bailey, joined the meeting at 12:01 p.m.

- 456/21 **Open Public Hearing – Bylaw 17-2021 Close and Lease Mauer**
CRUSH: That Council recess the regular Council meeting at 12:01 p.m. to open the Public Hearing to review Bylaw 17-2021 Close and Lease to D. Mauer.
CARRIED
- 457/21 **Close Public Hearing – Bylaw 17-2021 Close and Lease Mauer**
CRUSH: That Council resume the regular Council meeting at 12:12 p.m. to close the Public Hearing to review Bylaw 17-2021 Close and Lease to D. Mauer.
CARRIED
- 458/21 **Open Public Hearing – Bylaw 12-2020 Zoning Map Change**
CRUSH: That Council recess the regular Council meeting at 12:15 p.m. to open the Public Hearing to review Bylaw 12-2020 Zoning Map Change.
CARRIED
- 459/21 **Close Public Hearing – Bylaw 12-2020 Zoning Map Change**
CRUSH: That Council resume the regular Council meeting at 12:27 p.m. to close the Public Hearing to review Bylaw 12-2020 Zoning Map Change.
CARRIED
- 460/21 **DEV008-2021 Brooks NW 32-50-26W3M Surface Parcel 128046247**
JURKE: That Council waive request for Geotechnical Study for DEV008-2021 Brooks at the NW 32-50-26W3M Surface Parcel 128046247
CARRIED
- 461/21 **Bylaw 17-2021 – Close and Lease Mauer**
NOBLE: That Council acknowledges the correction made to the end date of the Close and Lease from December 31, 2025 to December 31, 2026 and that the correction aligns with the five year term of the Close and Lease.
CARRIED
- 462/21 **Bylaw 17-2021 Close and Lease Mauer - 2nd Reading**
CRUSH: That Council reads Bylaw 17-2021, A Bylaw to provide for the closing and leasing of certain roads to Dorothy Maurer, a second time.
CARRIED
- 463/21 **Bylaw 17-2021 Close and Lease Mauer – 3rd and Final Reading**
NOBLE: That Council reads Bylaw 17-2021, A Bylaw to provide for the closing and leasing of certain roads to Dorothy Maurer, a third and final time and instructs the Reeve and Chief Administrative Officer to sign and seal this bylaw.
CARRIED
- 464/21 **Bylaw 12-2020 To Amend Bylaw 18-2014**
Jurke: That Council acknowledges correspondence received from Cenovus Energy as the only correspondence received in regards to Bylaw 12-2020.
CARRIED
- 465/21 **Bylaw 12-2020 To Amend Bylaw 18-2014 – 2nd Reading**
COLLINS: That the R.M. of Britannia No. 502 municipal Council reads Bylaw 12-2020 being a bylaw to Amend Bylaw 18-2014, known as the Lloydminster Planning District Zoning Bylaw, a second time.
CARRIED

J.C. ✓

- Bylaw 12-2020 To Amend Bylaw 18-2014 – 3rd and Final Reading**
 466/21 NEWMAN: That the R.M. of Britannia No. 502 municipal Council reads Bylaw 12-2020 being a bylaw to Amend Bylaw 18-2014, known as the Lloydminster Planning District Zoning Bylaw, a third and final time and instructs the Reeve and Administrator to sign and seal this bylaw.
- CARRIED
- Development Services Officer, Liz Bailey, left the meeting at 12:30 p.m.*
- Director of Finance, Bryson Leganchuk, joined the meeting at 12:31 p.m.*
- CLR Collins left the meeting at 12:50 p.m. and did not return.*
- July Financial Statement**
 467/21 NEWMAN: That council accepts the July 2021 Financial Statement as presented.
- CARRIED
- CLR Noble left the meeting at 12:55 p.m. and returned at 12:58 p.m.*
- August 2021 Payroll to Council for Approval**
 468/21 NOBLE: That council acknowledges the August 2021 Payroll as per section 1. a. of Bylaw 29-2017.
- CARRIED
- CLR Noble left the meeting at 1:16 p.m. and returned at 1:17 p.m.*
- GG-011 Tangible Capital Asset Policy**
 469/21 NOBLE: That council adopts GG-011 Tangible Capital Asset Policy as presented.
- CARRIED
- GG-012 Amortization Policy**
 470/21 CRUSH: That council adopts GG-012 Amortization Policy as presented.
- CARRIED
- GG-013 Tax Enforcement Policy**
 471/21 MCALL: That council adopts GG-013 Tax Enforcement Policy as presented.
- CARRIED
- CLR Noble left the meeting at 1:29 p.m. and did not return.*
- Tendered Farmland Lease**
 472/21 NEWMAN: That Council awards the Farmland Lease for the SE 1-50-28 W3M (96 acres) and NE 1-50-28 W3M to Shawn Parsons in the amount of \$85/acre for a term not to exceed 3 years beginning in 2022.
- MOTION DEFEATED
- Tendered Farmland Lease**
 473/21 CRUSH: That Council awards the Farmland Lease for the SE 1-50-28 W3M (96 acres) and NE 1-50-28 W3M (120 acres) to Shawn Parsons in the amount of \$85/acre for a term not to exceed 2 years beginning in 2022.
- CARRIED
- Correspondence**
 474/21 JURKE: That council acknowledges the Correspondence as presented as information.
- CARRIED

J.C. P

2021 Waterworks Rate Policy

475/21

JURKE: That council approve the 2021 Waterworks Rate Policy as presented.

CARRIED

Director of Finance, Bryson Leganchuk, left the meeting at 1:44 p.m.

COVID-19 Vaccinations

476/21

CRUSH: That Council acknowledges the discussion regarding Covid-19 vaccinations.

CARRIED

Adjournment

477/21

JURKE: That Council adjourn the meeting, the time being 2:04 p.m.

CARRIED





Reeve



Chief Administrative Officer