

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
March 17, 2025

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at NE 23-50-28 W3M, RM of Britannia, SK commencing at 8:57 a.m., March 17, 2025, with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Joe Hufnagel
Wilf Jurke
Spenser McGowan
Elaine Newman
Ed Noble
H. John Wack

CAO: Bryson Leganchuk
EA: Liz Bailey

Absent:

1. *Delegation – Cenovus Energy Inc. Senior Advisor Community and Indigenous Affairs Waylon Falcon, Senior Manager Community and Indigenous Affairs Lisa Proctor, and Senior Specialist Government Affairs Travis Davies joined the meeting at 8:58 a.m.*

Councillor Wilf Jurke joined the meeting at 9:18 a.m.

Delegation – Cenovus Energy Inc. - Senior Advisor Community and Indigenous Affairs Waylon Falcon, Senior Manager Community and Indigenous Affairs Lisa Proctor, and Senior Specialist Government Affairs Travis Davies left the meeting at 10:00 a.m. and did not return.

146 /25 **Approve Agenda**

NOBLE: That council approve the agenda for the March 17, 2025 regular meeting of council as presented.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared:

- None

2. a.

147 /25 **February 26, 2025 Meeting Minutes**

HUFNAGEL: That council approve the February 26, 2025 regular meeting minutes as presented.

CARRIED



2. c.

148/25 February 26, 2025 Public Meeting Minutes – Bylaw 03-2025

WACK: That council approve the February 26, 2025 Public Hearing Meeting minutes for Bylaw 03-2025 with the following correction:

- Change “Reeve John Light declared the meeting closed...” to “Deputy Reeve Wilf Jurke declared the meeting closed...”

*CARRIED***149/25 February 26, 2025 Public Meeting Minutes – Bylaw 05-2025**

MCGOWAN: That council approve the February 26, 2025 Public Hearing Meeting minutes for Bylaw 05-2025 with the following correction:

- Change “Reeve John Light declared the meeting closed...” to “Deputy Reeve Wilf Jurke declared the meeting closed...”

CARRIED

5.

150/25 Correspondence

WACK: That council acknowledge the following list of correspondence and accept it as information:

1. 2025-02-25 SARM Rural Sheaf
2. 2025-02-26 SARM News Release
3. 2025-02-27 APAS Ag Matters
4. 2025-02-27 Ag in the Classroom Invite
5. 2025-03-04 SARM Rural Dart
6. 2025-03-05 HBRA Annual Membership Renewal
7. 2025-03-05 Letter from the Honourable Eric Schmalz
8. 2025-03-05 Registration for Sask Ag Summit
9. 2025-03-13 APAS Ag Matters

*CARRIED***151/25 Application for SGI Traffic Safety Grant**

MCGOWAN: That administration apply for SGI Traffic Safety Grant funding for two electronic speed awareness signs:

- one to be placed in the hamlet of Hillmond; and
- one to be placed in the hamlet of Greenstreet.

CARRIED

6. b.

152/25 February 2025 Payroll to Council

MCGOWAN: That council acknowledge the Pay Period 3 & 4 for 2025 (February 14 and February 28, 2025) Payroll as per Bylaw 23-2021.

CARRIED

4. *Delegation – Wealth Advisor Steve Abdullah and Wealth Advisor Shawn Flemming of CIBC Wood-Gundy joined the meeting via zoom at 10:33 a.m.*

Delegation – Wealth Advisor Steve Abdullah and Wealth Advisor Shawn Flemming of CIBC Wood-Gundy left the meeting at 11:00 a.m. and did not return

6. a.

153/25 Accounts for Approval

HUFNAGEL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques # 32990 - 33006, Electronic Funds Transfer #7383 - 7426, Online Payments #3761 - 3780 all totaling \$153,988.93.

CARRIED

Councillor Joe Hufnagel stepped out of the meeting at 11:40 a.m. and returned at 11:42 a.m.

Councillor Spenser McGowan stepped out of the meeting at 11:48 a.m. and returned at 11:50 a.m.

154/25 Follow Up Letter to Minister of Education

HUFNAGEL: That administration draft a letter to be sent to the Minister of Education to follow up on the information and concerns regarding the inclusion of Medical Assistance in Dying in Saskatchewan Grade 11 curriculum shared by Councillor Joe Hufnagel during Bear Pit Session at the 2025 SARM Convention.

CARRIED

10. a.

155/25 2025 SARM Convention Follow Up

NEWMAN: That council acknowledge the SARM March 2025 Annual Convention Follow-up Report submitted by the CAO and place a copy on file with these minutes.

CARRIED

156/25 Break for Lunch

NOBLE: That council take a break from the regular meeting for lunch, the time being 12:04 p.m.

CARRIED

Present: Reeve John Light, Councillor Wilf Jurke, Councillor Ed Noble, Councillor Joe Hufnagel, Councillor Elaine Newman, Councillor Spenser McGowan, Councillor H. John Wack, CAO Bryson Leganchuk, and EA Liz Bailey.

157/25 Resume Meeting

WACK: That council resume the regular meeting, the time being 12:43 p.m.

CARRIED

Present: Reeve John Light, Councillor Wilf Jurke, Councillor Ed Noble, Councillor Elaine Newman, Councillor Spenser McGowan, Councillor H. John Wack, CAO Bryson Leganchuk, and EA Liz Bailey.

Absent: Councillor Joe Hufnagel

Temporary Operations Director Cindy Schreiber and Operations Foreman Barry Kastendieck joined the meeting at 12:44 p.m.

Councillor Joe Hufnagel returned to the meeting at 12:45 p.m.

7. b.

158/25 February/ March 2025 Operations Report

HUFNAGEL: That council acknowledge the February/March 2025 Operations Report as presented and accept it as information.

CARRIED

7. c.

159/25 Instructions to Revise Fencing Policy TS-010

HUFNAGEL: That council instruct Operations administration to revise Policy TS-010 as follows, for consideration at a future council meeting:

- That a four-wire fence be considered the municipal standard; and
- Addition of policy statement for consideration of unique fencing circumstances.

CARRIED



7. d.

160/25 Half-Ton truck Purchase

WACK: That council instruct administration to issue request quotes for the purchase of a new half-ton truck to replace Unit #105 which was lost in the December 10, 2024 shop fire.

CARRIED

7. e.

161/25 Direction to Clifton Engineering Group Regarding Reporting to Ministry of Environment

MCGOWAN: That council instruct Clifton Engineering Group to do the following, in relation to the RM of Britannia closed landfill located at NE ¼ 24-51-26-W3M:

1. Submit the revised monitoring program for the Ministry of Environment to the RM of Britannia council for review;
2. Submit to the Ministry of Environment, as a separate document, the results from the 2024 cover system inspection;
3. Submit to the RM of Britannia council for review the information for the Ministry of Environment advising if the contaminating lifespan of the closed landfill site has been calculated in the 2024 groundwater reporting;
4. Advise the RM of Completion date for the additional monitoring well installation

Further, that council instruct Clifton that they are required to adhere to all quality assurance and quality control procedures for all monitoring events, as outlined in the site's Corrective Action Plan; Further, that Clifton provide rationale to the Ministry of Environment to support the plan for future sampling at the site to be completed for dissolved metals in the groundwater monitoring wells to address environmental assessment;

Further, that Clifton immediately contact the RM of Britannia No. 502 CAO, Bryson Leganchuk if any of the above items will not be completed by April 4, 2025;

Further, that Clifton provide all of the above listed items to the RM of Britannia No. 502 Director of Operations for confirmation of completion and review by council no later than April 4, 2025.

CARRIED

Temporary Operations Director Cindy Schreiber and Operations Foreman Barry Kastendieck left the meeting at 2:08 p.m. and did not return.

Development Services Officer Ben Clipperton joined the meeting at 2:08 p.m.

8. a.

162/25 March 2025 DSO Report

JURKE: That council acknowledge the March 2025 DSO Report as presented and accept it as information.

CARRIED

Councillor Ed Noble stepped out of the meeting at 2:38 p.m. and returned at 2:44 p.m.

8. c.

163/25 NE 23-50-28 Parcels A & B – Consolidation

HUFNAGEL: That council approve the consolidation of Parcel A, Plan 71B06452 and Parcel B, Plan 101733881, on NE 23-50-28 W3M, and direct the Development Services Officer to proceed with the consolidation process.

CARRIED

Development Services Officer Ben Clipperton left at 2:50 p.m. and did not return.

Councillor Spenser McGowan stepped out of the meeting at 2:50 p.m. and returned at 2:53 p.m.

11. a.

164 /25 **RM of Eldon – Minister of Environment – Letter of Request**

NEWMAN: That council instruct administration to send a letter to the Minister of Environment noting the following:

Further to the March 6, 2025 letter submitted to you by the RM of Eldon, the RM of Britannia Council supports the request that moose be removed from the draw for Zone 45 West; and

Further, that cow and bull tags be available for use at the same time as there has been a noticeable increase in the number of moose in the area.

CARRIED

11. b.

165 /25 **Amendment to Council Remuneration and Benefits Policy GG-004**

MCGOWAN: That council approve the following revisions to GG-004 Council Remuneration and Benefits Policy:

- Under Section 7) (4) Convention meal allowance, that the maximum allowance for meals be changed from \$65.00 per day to \$120.00 per day, based on the following:
 - a) Breakfast \$25.00
 - b) Lunch \$35.00
 - c) Supper \$60.00
- Add Section 7) (6):

If council is with the CAO at a convention, the CAO may pay for the meal directly, via company credit card, without utilizing the per meal allowance indicated in clause 7)(4).

CARRIED

11. c.

166 /25 **2025 Concentrated Haul Rate**

NOBLE: That council set the concentrated haul rate at \$0.15 for the period of April 1, 2025, to March 31, 2026.

CARRIED

167 /25 **Adjournment**

NOBLE: That the regular meeting of council be adjourned, the time being 3:37 p.m.

CARRIED



Reeve



Chief Administrative Officer



Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
32990	2025-03-17	Canadian Linen and Uniform Service C				
			5004758449	Feb 27 '25 - Mar 12 '25 Mat Servic	88.80	
			5004769189	Mar 12 '25 - Mar 26 '25 Mat Servic	88.80	177.60
32991	2025-03-17	Gourlay & Associates				
			358	Bylaw Training - Deborah	744.00	
			370	Bylaw Training - Michael Niesen	744.00	1,488.00
32992	2025-03-17	High Caliber Property Maintenance Ltd				
			1095	February Snow Removal Old Offic	367.50	367.50
32993	2025-03-17	Information Services Corp.				
			Feb 28, 2025	Replenish Acct	30.00	30.00
32994	2025-03-17	Joe Hufnagel				
			FEB 2025	February 2025 - Council Indemnity	643.54	643.54
32995	2025-03-17	Michael Niesen				
			3-2025	Feb 2025 - Bylaw Enforcement	407.28	407.28
32996	2025-03-17	Me Tire & Auto				
			ME019133	L1 - Tire Repair	95.51	95.51
32997	2025-03-17	Nicole Fallow				
			Mar 12/25	2024 MEPP Over Deduction	37.72	37.72
32998	2025-03-17	Petro Service Limited				
			SRVCE0070789	Replace Fuel Lock System	7,703.32	7,703.32
32999	2025-03-17	Receiver General				
			PIER 2024 BFD	PIER Payment 2024 - BFD	570.50	
			PIER 2024 COUNC	PIER Payment 2024 - Council	875.72	1,446.22
33000	2025-03-17	Receiver General For Canada				
			20250004649	Account 022080104834	1,776.16	
			20250006752	Account 022080177875	1,575.43	3,351.59
33001	2025-03-17	R.M.A.A Workshop Fund				
			Apr 2, 2025	RMAA Spring Workshop Fee	200.00	200.00
33002	2025-03-17	Sandy Beach Regional Park Auth				
			Feb 2025	February 2025 Sandy Beach Taxer	2,452.42	2,452.42
33003	2025-03-17	Trans-Care Rescue Ltd.				
			AI-SO-3025	BFD - WL1 - Stop Sign Battery	101.54	101.54
33004	2025-03-17	Transform Crane & Equipment				
			33608	Unit 66 - Repair Remote on Crane	962.99	
			34879	Unit 66 - Repair on Crane Credit	-962.99	
			35972	Unit 66 - SK Safety/Crane Inspecti	1,167.06	1,167.06
33005	2025-03-17	Wilfred Jurke				
			FEB 2025	February 2025 - Council Indemnity	1,191.89	
			Feb 28, 2025	February 2025 - Council Committe	282.88	1,474.77
33006	2025-03-17	Warehouse Services Inc.				
			699438	BFD - P1 - Sockets	23.42	23.42
					Total Computer Cheque:	21,167.49

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
7383	2025-03-17	2247173 Alberta Ltd				

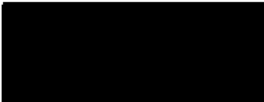


RM of Britannia
List of Accounts for Approval
Batch: 2025-00017 to 2025-00017

EFT					
Payment #	Date	Vendor Name		Invoice Amount	Payment Amount
		Invoice #	Reference		
		145	February 2025 - Call Out Services	352.80	
		146	February 2025 - Services	8,268.75	8,621.55
7384	2025-03-17	2567658 Alberta Limited			
		06229TO	3407219 - RM Office Water	19.00	
		06936TO	#8000980 - Shop Water	35.00	54.00
7385	2025-03-17	740774 Alberta Ltd.			
		3024	Culvert Marker	693.00	693.00
7386	2025-03-17	Atek Water Systems			
		48462	HM WTP - Stenner Chemical Pum	958.68	958.68
7387	2025-03-17	Blair Collins			
		Feb 2025	February 2025 - Officer Wages	142.36	142.36
7388	2025-03-17	Capital I Industries			
		160575	Unit 101 - Wing Pin	471.53	471.53
7389	2025-03-17	City Of Lloydminster			
		Jan - Feb 2025	Jan-Feb 2025 Stormwater	114.70	114.70
7390	2025-03-17	Crystal Glass			
		2523449249	Unit 115 - Windshield Replaced	580.50	580.50
7391	2025-03-17	Deborah Setter			
		02-2025	Feb 1 - Feb 28 2025 Office Cleanir	800.00	800.00
7392	2025-03-17	Dionco Sales & Service Ltd.			
		INV-30334	Unit 16 - Mulcher Teeth	756.00	756.00
7393	2025-03-17	Ed Noble			
		FEB 2025	February 2025 - Council Indemnity	1,307.57	1,307.57
7394	2025-03-17	Edmonton Kenworth Ltd.			
		04LP425167	BFD - T1 - Air Bag	301.46	
		04LP425418	BFD - Air Bags	602.91	904.37
7395	2025-03-17	Elaine Newman			
		FEB 2025	February 2025 - Council Indemnity	818.08	
		Feb 28 2025	February 2025 - Council Committ	550.88	1,368.96
7396	2025-03-17	Environmental 360 Solutions			
		QP 0000603748	New Shop Collection - March	92.16	92.16
7397	2025-03-17	Fort Garry Industries Ltd.			
		F2450755	Unit 19 - LED Amber Light	47.67	47.67
7398	2025-03-17	Gerry Yaremy			
		Feb 2025	February 2025 Officer Wages	278.62	
		Jan 31 2025	January 2025 Admin Wages	536.83	815.45
7399	2025-03-17	GFL Enviromental Inc.			
		Y30000036513	February 2025 Recycling	252.20	252.20
7400	2025-03-17	Helena Ens			
		162182	Shop Cleaning February 2025	390.00	390.00
7401	2025-03-17	Industrial Scale Ltd.			
		48893	Scale Repairs	3,129.09	3,129.09
7402	2025-03-17	John Light			
		FEB 2025	February 2025 - Council Indemnity	290.51	
		Feb 28 2025	Jan - Feb 2025 Council Committee	282.88	573.39
7403	2025-03-17	John Wack			
		FEB 2025	February 2025 Council Indemnity	524.30	
		Feb 28 2025	February 2025 Council Committee	553.99	1,078.29
7404	2025-03-17	Kelan Whitrow			
		Feb 2025	February 2025 Officer Wages	142.36	142.36
7405	2025-03-17	Kings Energy Group			

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			626863	Fuel Charges-Feb 20/25	1,385.56	1,385.56
7406	2025-03-17	Lash Enterprises	720967	Unit 16 - Hydraulic Hose	606.87	
			721065	Unit 16 - Repair Hydraulic Hose	561.61	1,168.48
7407	2025-03-17	Lloydminster & District Co-op	157751	Propane for Flyash Shed	1,817.89	
			1005687	140.59L Fuel	204.98	
			1008613	BFD - C1 - 77.85L Fuel	112.16	
			1010011	BFD - C1 - 95.06L Fuel	134.42	
			960799	Propane for Flyash Shed	1,849.75	4,119.20
7408	2025-03-17	Loraas Environmental Wilton	7517-0000000182	February 2025 Landfill Fees	1,011.55	1,011.55
7409	2025-03-17	McFadyen Construction	3663	New Shop - Pump out Holding Tan	893.55	893.55
7410	2025-03-17	Meridian Source	19084	Bylaw 06-2025 Public Notice Ad	370.13	
			19093	Office Support Assistant Job Ad	305.03	675.16
7411	2025-03-17	Meridian Surveys Ltd.	IN19393	Stake Property 4827 47 Street	1,785.00	
			IN19415	#261 - Boundary Staking 06-50-27	1,575.00	3,360.00
7412	2025-03-17	Messer Canada Inc	2108700707	Shop -12 Month Tank Lease Rene	1,749.73	
			2108738207	Shop - Argon	291.74	2,041.47
7413	2025-03-17	Mun. Employees Pension Plan	File #437258	Feb 9 - Feb 22 Remittance	9,967.14	
			File #440692	Feb 23 - Mar 8 Remittance	10,089.54	20,056.68
7414	2025-03-17	MuniSoft	2025/26-00321	Microsoft Office 365 Exchange	2,304.36	
			2025/26-00508	Replace EA Laptop	1,616.67	
			2025/26-00538	Remove Router from EMA	-111.00	3,810.03
7415	2025-03-17	Northwind Radio Ltd.	242841	Shop - Antenna Mounts/Mic Clips	100.74	100.74
7416	2025-03-17	Oakley Mechanical Ltd.	32339	Unit 19 - SK Safety	840.00	
			32349	Unit 59 - SK Safety & Repairs	4,595.36	
			32353	Unit 73 - SK Safety	409.50	
			32354	Unit 112 - SK Safety	341.25	6,186.11
7417	2025-03-17	Redhead Equipment Ltd.	P61605	Unit 29 - Fuel Sensor	551.31	
			P61819	Unit 119 - Hitch Parts	512.47	
			P61924	Unit 59 - Window Motor	1,136.94	
			P62189	Unit 119 - Bushing for Hitch	38.63	2,239.35
7418	2025-03-17	Relay Distributing	476914	Office Soap Dispenser	35.91	
			477355	New Shop - Pressure Washer Soa	276.32	312.23
7419	2025-03-17	Resource Mgt. Int'l Inc.	202112826	#262 - Big Gully Park Access	2,130.05	2,130.05
7420	2025-03-17	Rona Inc.	620-23067921	Unit 19 - Board to repair Trailer De	349.81	349.81
7421	2025-03-17	Sask. Assoc. of Rural Municipal.				



EFT					
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		BEN134237	January 2025 Monthly Invoice	-4,114.17	
		BEN134606	February 2025 Benefits	-5,595.00	
		SARM834189	Unit 81 - Nut/Bolt/Washer	653.79	
		SARM834206	Unit 84 & 101 - Strip-Wear	3,180.82	
		SARM834215	Strip Wear	3,430.79	
		SARM834220	Unit 101 - Bolts for Tighter Shims	661.68	
		SARM8342221	Unit 101 - Cover	1,672.46	
		SARM834223	Unit 111 - 10W30 CAT Oil	233.10	
		SARM834227	Unit 122 - Front Hub Oil	351.91	
		SARM834237	Unit 19 - Replace Tire	854.02	1,329.40
7422	2025-03-17	Saskatchewan Health Authority			
		3498827	Water Test - 32 Scenic Drive	23.00	
		3498831	Water Test - Hillmond School	23.00	46.00
7423	2025-03-17	Shane Fritsch			
		Feb 2025	February 2025 Officer Wages	142.36	142.36
7424	2025-03-17	Spenser McGowan			
		FEB 2025	February 2025 Council Meetings	774.05	774.05
7425	2025-03-17	Tri-Power Solutions Ltd.			
		M0225-27	Shop - Solenoids	92.31	92.31
7426	2025-03-17	YOLO Nomads			
		75	Motion 112/25 Economic Developn	5,682.00	5,682.00
				Total EFT:	81,199.92

OTHER					
Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
3761	2025-03-13	ATCO Energy			
		Feb 19, 2025	January '25 RM Office	242.98	242.98
3762	2025-03-13	City Of Lloydminster			
		February 28 202	Water Bill - Office	41.41	41.41
3763	2025-03-13	Collabria Mastercard			
		Mar 8 2025 BL	Mar 8 Mastercard BLeganchuk	235.93	235.93
3764	2025-03-13	Collabria Mastercard			
		Mar 8 2025 DO	Mar 8 Mastercard DOlynyk	69.17	69.17
3765	2025-03-13	Collabria Mastercard			
		Mar 8 2025 LB	Mar 8 Mastercard LBailey	325.00	325.00
3766	2025-03-13	Collabria Mastercard			
		Mar 8 2025 DS	Mar 8 Mastercard DSetter	879.20	879.20
3767	2025-03-13	Collabria Mastercard			
		Mar 8 2025 BK	Mar 8 Mastercard BKastendieck	101.92	101.92
3768	2025-03-13	Receiver General			
		22Feb25	Feb 9 - Feb 22 Payroll Remit	20,006.86	20,006.86
3769	2025-03-13	Receiver General			
		08Mar25	Feb 23 - Mar 8 Payroll Remit	21,593.95	21,593.95
3770	2025-03-13	SaskEnergy			
		Feb 28 2025 BFD	Jan '25 - Feb '25 BFD	1,522.40	1,522.40
3771	2025-03-13	SaskEnergy			
		Feb 20 2024 Off	Jan '25 - Feb '25 RM Office	299.15	299.15
3772	2025-03-13	SaskEnergy			
		Feb 28 2025 NS	Jan '25 - Feb '25 New Shop	1,792.69	1,792.69



RM of Britannia
List of Accounts for Approval
 Batch: 2025-00017 to 2025-00017

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
3773	2025-03-13	SaskPower			
		0930-0093-0786	February 2025 BFD	538.54	538.54
3774	2025-03-13	SaskPower			
		3405-0060-3730	February 2025 New Shop	807.88	807.88
3775	2025-03-13	SaskTel			
		Feb 28 2025 Sho	Jan '25 - Feb '25 Shop Phone	164.26	164.26
3776	2025-03-13	SaskTel			
		Mar 7 2025 IBC	February '25 IBC Phone	389.91	389.91
3778	2025-03-13	SaskTel Mobility			
		Feb 28 2025 Int	Internet Charges	166.45	166.45
3779	2025-03-13	SaskTel Mobility			
		Feb 28 2025 Cel	Cell Phone Charges	835.10	835.10
3780	2025-03-13	Collabria Mastercard			
		Mar 8 2025 JB	Mar 8 Mastercard JBexson	1,608.72	1,608.72
			Total Other:		51,621.52

Total AP: 153,988.93

Certified correct this 17th of March 2025
DO _____

Reeve

Administrative