

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
July 26, 2023

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., July 26, 2023, with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Jim Collins
Wilf Jurke
Cory McCall
Elaine Newman
Ed Noble
H. John Wack
CAO: Bryson Leganchuk
EA: Liz Bailey

Absent:

414/23

Agenda Approved

NEWMAN: That council approve the agenda for the July 26, 2023 regular meeting of council with the addition of: 9. f. Hillmond Property Offer to Purchase (Admin.), 9. g. Fire Department Wages (Div. 3), 7. d. Mowing (Div. 4), and 9. h. Fall ConEx in Saskatoon (Reeve)

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: Div 1 Councillor for item 2. e.

1. a.
415/23

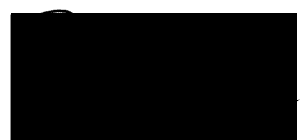
July 12, 2023 Regular Council Meeting Minutes

NOBLE: That council approve the July 12, 2023 regular council meeting minutes as presented.

CARRIED

Development Services Officers Catherine Saretzky and Ben Clipperton joined the meeting at 9:10 a.m.

Development Services Officer Yvonne Prusak joined the meeting via Zoom at 9:15 a.m.



2. a.
416/23

LPDC OCP Review Project Update

COLLINS: That council inform Lloydminster Planning District Commission that the R.M. of Britannia does not wish to proceed with the Crosby Hanna contract as it is beyond the scope of the originally planned project.

CARRIED

Development Services Officers Catherine Saretzky and Ben Clipperton left the meeting at 9:53 a.m.

Development Services Officer Yvonne Prusak left the meeting via Zoom at 9:53 a.m.

3. a.

Delegate Stephen Schofield joined the meeting at 9:55 a.m. to discuss concerns about Neale Edmunds drainage across his land.

Delegate Stephen Schofield left the meeting at 10:13 a.m.

Development Services Officers Catherine Saretzky and Ben Clipperton joined the meeting at 10:15 a.m.

2.c.
417/23

Greenstreet Subdivision Proposals - Acknowledgement

MCCALL: That council acknowledge the quotes received Meridian Surveys and McElhanney for the development of a plan of proposed subdivision and application to create an additional 12 -16 lots on Lot 1 Block 7 Plan 102248973 within the hamlet of Greenstreet.

CARRIED

418/23

Greenstreet Subdivision Proposals - Award

NOBLE: That council accept the quote from Meridian Survey for the amount of approximately \$9,400, plus taxes.

CARRIED

Councillor Noble left the meeting at 10:51 a.m., acknowledging a conflict of interest with item 2. e. NB230340 Discretionary Use Development Permit Application NW 24-51-25W3.

2. e.
419/23

NB230340 Discretionary Use Development Permit Application NW 24-51-25W3.

JURKE: That council approves the Discretionary Use Development Permit Application NB230340 for a 10-site campground on the NW 24-51-25W3M.

CARRIED

Development Services Officers Catherine Saretzky and Ben Clipperton left the meeting at 11:19 a.m.

Council took a break from 11:19 a.m. to 11:34 a.m.

Councillor Noble returned to the meeting at 11: 34 a.m.

Operations Manager Michael Glavin joined the meeting at 11:35 a.m.



4. a.
420/23

Accounts for Approval

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO

- General Cheques #32071 - 32086, Electronic Funds Transfer #6078 - 6104, Online Payments #3021 - 3042 all totaling \$153,214.57.

CARRIED

4. b.
421/23

July 2023 Payroll to Council for Acknowledgement

MCCALL: That council acknowledges the July 2023 Payroll as per Bylaw 23-2021.

CARRIED

422/23

Modified Oiling for Future Surface Improvements

WACK: That council instruct the CAO to construct a modified oil surface structure to accommodate future surface improvements at the following two project locations:

- Project 209: Mailbox Corner - intersection of 684 & 798, plus a half mile north, east, and west from the intersection.
- Project 210: Grid 684 Curve - from 684 approx. 1/2 mile south of TWP RD 513 to 684 approx. 1/2 mile west of RR 3251

CARRIED

Council took a lunch break from 12:10 p.m. to 12:45 p.m.

4. d.
423/23

Tax Abatement – Roll 3380 000

WACK: Whereas, in accordance with Policy GG-006 – Tax Abatement Policy – Council will review tax abatement requests for the current year in the following circumstances:

1. The property has changed use.

Whereas, the commercial use on Roll 3380 000 SE-27-51-25-W3 has ceased;

Be it resolved that council abate the following taxes on Roll 3380 000:

Municipal Taxes: \$453.26

School Taxes: \$ 92.54

With a total abatement of \$545.80.

CARRIED

7. b.
424/23

Operations Manager Report June 2023

WACK: That council acknowledge the Operations Manager Report for June 2023 as presented and accept it as information.

CARRIED

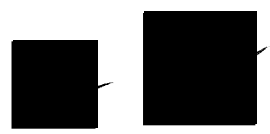
Operations Manager Michael Glavin left the meeting at 1:48 p.m.

8. a.
425/23

Surplus Equipment, Inventory, & Buildings Auction Results

NEWMAN: That council acknowledge the results of the online auction for the following items:

- Item 9901 - 2011 RAM 3500: \$15,570.00
- Item 9902 – 2014 Ford F150 XLT: \$6,750.00
- Item 9903 – 2014 CX-15 John Deere Mower 15 ft: \$12,250.00
- Item 9904 – 2016 Bush Hog Mower 15 ft: \$12,250.00
- Item 9905 - 9918 Misc Air Filters: No bids placed
- Item 9919 - Building "A": \$2,350.00
- Item 9920 - Building "B": \$1,100.00
- Item 9921 - Building "C": \$550.00
- Item 9922 - Building "D": \$1,000.00



- Item 9923 – Neptune Water Meter Reader: \$70.00
- Item 9924 – 9928 Neptune E-Coder R900 Water Meters: \$90.00 total

CARRIED

8. c.
426/23

Project 20170244 – Greenstreet Amendment Agreement

MCCALL: That council instructs the Reeve and CAO to sign the Amendment No. 4 for Project No. 20170244 (Greenstreet R/O System Project) with His Majesty the King in the Right of Saskatchewan for the New Building Canada Fund- Small Communities Fund Contribution Agreement. This agreement extends the deadline from March 31, 2023 to June 30, 2023 so that the final invoice from R & D Plumbing and Heating Ltd. is eligible for funding through the grant.

CARRIED

9. a.
427/23

Special Event Permit Request – SW 14-50-27W3M Parc A/Plan 102007796 Ext. 0

JURKE: That council approve the special event permit application in accordance with Bylaw 09/19 for the event (wedding) at SW 14-50-27W3M Parc A/Plan 102007796 Ext. 0 on August 12, 2023 from 3:00 p.m. to 11:59 p.m. and August 13, 2023 from 12:00 a.m. to 3:00 a.m.

CARRIED

9. b.
428/23

Liquor Permit Request – SW 14-50-27W3M Parc A/Plan 102007796 Ext. 0

COLLINS: That council approve the issuance of a liquor license to Allyssa Walker for an event (wedding) to be held at SW 14-50-27W3M Parc A/Plan 102007796 Ext. 0 on August 12, 2023 from 3:00 p.m. to 11:59 p.m. and August 13, 2023 from 12:00 a.m. to 3:00 a.m.

CARRIED

9. c.
429/23

Seal Coat Tender – Britannia Road

NOBLE: That council instruct the CAO to advertise the tender prepared by Bar Engineering for the Double Seal Coat of Britannia Road from Township 510 to 514 with a closing date of August 8, 2023 at 2:00 pm.

CARRIED

9. d.
430/23

Revision to TS-004 Mulching Policy

MCCALL: That council approve the following revision to TS-004 Mulching Policy:

- Change mulching period from August 15 – March 15 to October 15 – March 15, as per March 3, 2023 email received from District 8 Ecological Advisor.

Further, that the revised policy become effective immediately.

CARRIED

9. e.
431/23

Sasktel Fiber Optic Line Installation

JURKE: That council instructs the CAO to enter into an agreement with Sasktel through Policy TS-014, Utility and Pipeline Crossings within Road Allowances, in regards to a fiber optic line reconstruction from Hillmond to SW-22-51-25-W3.

Further that the road crossing at GPS: N 53.424551 W -109.623178 be located further to the west on SW 28-51-25W3M as the current proposed location will interfere with future road improvement plans.

CARRIED



9. g.
432/23

Fire Department Volunteer Long Weekend On-Call Wages

COLLINS: That the volunteer fire fighter on call wages be \$100.00 for a two-day weekend and \$150 for three-day ("long") weekends.

CARRIED

9. h.
433/23

ConEx – The Builders Expo Attendance September 28, 2023

NOBLE: That members of administration and council attend the September 28, 2023 ConEx in Saskatoon at Prairieland Park.

CARRIED

10.
434/23

Correspondence

NOBLE: That council accept as information the following list of correspondence:

- 1. Lloydminster and District Health Advisory Council Community Health Meeting Poster; and
- 2. July 20, 2023 email from APAS.

CARRIED

435/23

Adjournment

MCCALL: That the meeting be adjourned, the time being 2:45 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Chief Administrative Officer



RM of Britannia
List of Accounts for Approval
Batch: 2023-00060 to 2023-00060

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
32055	2023-07-26	VOID - Cheque Confirmation			
32056	2023-07-26	VOID - Cheque Confirmation			
32057	2023-07-26	VOID - Cheque Confirmation			
32058	2023-07-26	VOID - Cheque Confirmation			
32059	2023-07-26	VOID - Cheque Confirmation			
32060	2023-07-26	VOID - Cheque Confirmation			
32061	2023-07-26	VOID - Cheque Confirmation			
32062	2023-07-26	VOID - Cheque Confirmation			
32063	2023-07-26	VOID - Cheque Confirmation			
32064	2023-07-26	VOID - Cheque Confirmation			
32065	2023-07-26	VOID - Cheque Confirmation			
32066	2023-07-26	VOID - Cheque Confirmation			
32067	2023-07-26	VOID - Cheque Confirmation			
32068	2023-07-26	VOID - Cheque Confirmation			
32069	2023-07-26	VOID - Cheque Confirmation			
32070	2023-07-26	VOID - Cheque Confirmation			
32071	2023-07-26	1st Choice Auto Detailing Ltd. 3405	Unit 108 - Repair Windshield Rock	68.25	68.25
32072	2023-07-26	Britannia United Services 22/23-SL8	2022-2023 SK Lotteries Grant Pay	2,706.08	2,706.08
32073	2023-07-26	Cole Pietrzkowski July 4 2023	Refund Building Permit RMB-006-	403.75	403.75
32074	2023-07-26	Crosby Hanna & Associates #1 (405-4)	#185 - RM of Britannia BGP (23-0	6,651.37	6,651.37
32075	2023-07-26	Fox Canada 105374	Traffic Signs	1,077.81	1,077.81
32076	2023-07-26	Hillmond Central School 22/23-SL4	2022-2023 SK Lotteries Grant Pay	422.00	
		22/23-SL3	2022-2023 SK Lotteries Grant Pay	205.40	
		22/23-SL2	2022-2023 SK Lotteries Grant Pay	1,013.40	
		22/23-SL1	2022-2023 SK Lotteries Grant Pay	1,531.40	3,172.20
32077	2023-07-26	Husky Oil Marketing Co. 160190	Trade ID#125263	4,410.00	4,410.00



RM of Britannia
List of Accounts for Approval
Batch: 2023-00060 to 2023-00060

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
32078	2023-07-26	John Deere Financial	O15954	Unit 63 - Resistor/Filter	208.15	208.15
32079	2023-07-26	Lloydminster & Area Archers	22/23-SL9	2022-2023 SK Lotteries Grant Pay	984.96	984.96
32080	2023-07-26	Loraas Environmental Wilton	7517-0000000033	June 2023 Landfill Fees	1,285.45	1,285.45
32081	2023-07-26	Nigel Stapleton Clay Shoot	22/23-SL5	2022-2023 SK Lotteries Grant Pay	775.00	775.00
32082	2023-07-26	NorthBound Planning Ltd.	IN230358	June - July 2023 DSO Services	4,820.39	4,820.39
32083	2023-07-26	Tingley's Harvest Center	P01319	Unit 23 - Mower Blades	334.59	334.59
32084	2023-07-26	Wilfred Jurke	May 30, 2023	May 2023 - Council Committee	350.16	
			June 30, 2023	June 2023 - Council Committee	142.21	492.37
32085	2023-07-26	Western Financial Group	2941385	Comm Auto Policy Add Unit 108	253.34	253.34
32086	2023-07-26	Wholesale Fire & Rescue Ltd.	INV/2023/1176	WL1 High Pressure Skid Unit/Foar	31,393.94	31,393.94
				Total Computer Cheque:		59,037.65

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
6078	2023-07-26	Brown's Industrial Sales	P07397	Unit 3 - Pin/Spacer	149.39	
			P07398	Unit 16 - Tool Holder	580.59	729.98
6079	2023-07-26	Cinco Developments Ltd.	7364	#216 - Rent Trackhoe Culvert 512	1,332.00	
			7365	#216 - Haul Trackhoe from 512&3;	510.60	1,842.60
6080	2023-07-26	Lloydminster Cross Country Ski Club	22/23-SL6	2022/2023 SK Lotteries Grant Pay	984.96	984.96
6081	2023-07-26	First Truck Centre	X004469366:01	Unit 26 - A/C Compressor	319.24	319.24
6082	2023-07-26	Fort Garry Industries Ltd.	F1216363	Unit 105 - Ratchet Strap	54.71	
			F1232525	BFD - L1 - Coolant	162.12	
			F1238106	BFD - P2 - Batteries	653.94	
			F1239239	BFD - WL1 - Battery Cable	70.88	941.65
6083	2023-07-26	GFL Enviromental Inc.	Y30000014390	June 2023 Recycling	304.07	304.07
6084	2023-07-26	Hillmond Central Sport Society	22/23-SL7	2022/2023 SK Lotteries Grant Pay	5,048.80	5,048.80
6085	2023-07-26	JWS Inspection Services	105923	BLD007-2023 New Shop Reno	2,205.00	2,205.00
6086	2023-07-26	Kings Energy Group	593084	Fuel Charges	80.45	80.45
6087	2023-07-26	Lakeland Library Region	2442	2023 Levy Payment #2	12,994.60	12,994.60
6088	2023-07-26	Mun. Employees Pension Plan				



RM of Britannia
List of Accounts for Approval
Batch: 2023-00060 to 2023-00060

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			File #307312	July 2 - July 15 Remittance	12,704.68	12,704.68
6089	2023-07-26	Merit Towing & Recovery Ltd.	26120	BFD - L1 - Tow to Mach 1	567.46	567.46
6090	2023-07-26	Midway Distributors Ltd.	191-023032	Shop - Cutting Disks/Gloves	517.34	517.34
6091	2023-07-26	MuniSoft	2023/24-01850	Updating RM Map/Printing Maps	1,798.52	1,798.52
6092	2023-07-26	Novlan Bros. Sales	114436	Unit 86 - Cam Timing/AC	2,544.66	
			125075	Chainsaw Oil Cap/O-Ring	72.39	
			525796	Unit 108 - Mud Flap Brackets	92.45	
			526347	Unit 85 - Locking Hub Gasket	79.75	
			526405	Unit 85 - Vacuum Seal on Axle	131.72	2,920.97
6093	2023-07-26	Penpaltv.ca	11531	Live Monitoring Hillmond Shop	917.44	917.44
6094	2023-07-26	Pitney Works	July 13, 2023	Account 6100-9080-0009-9762	540.00	540.00
6095	2023-07-26	Princess Auto	2106267	Shop - Wheels for Dolly	15.74	15.74
6096	2023-07-26	Redhead Equipment Ltd.	P34361	Unit 29 - Rubber Plug	27.82	
			P34817	Unit 93 - Bearing	148.42	
			P34818	Unit 93 - Tire	679.93	856.17
6097	2023-07-26	Relay Distributing	448065	Shop - Coffee Supplies/Cleaning S	122.01	
			448143	Shop - Coffee Cups	239.72	
			448341	Shop - Grill Bricks/Draino	20.22	381.95
6098	2023-07-26	Rona Inc.	620-22793831	Shop - Post-Fix	119.65	119.65
6099	2023-07-26	Rosenau Transport Ltd.	500811651	Crackseal Freight	1,339.56	1,339.56
6100	2023-07-26	Saskatchewan Health Authority	3438290	Water Test - Hillmond School	23.00	23.00
6101	2023-07-26	Stuart Wright Ltd	6222168	Shop - Hard Hat/Funnel	40.43	
			6222059	WTS - Camlocks	1,401.62	1,442.05
6102	2023-07-26	Sydia Bros. Ent. Ltd.	78422	#216 - Haul Trackhoe 512-513 & 3	525.00	
			78423	#215 - Haul D7R to RR 3264	787.50	1,312.50
6103	2023-07-26	Tiger Calcium Services Inc.	137613	Dust Control 17,080 LT	6,445.99	
			137614	Dust Control 14,000 LT	5,283.60	11,729.59
6104	2023-07-26	Wade Bloomquist	July 18 2023	Reimbursement Flagging Course	21.00	21.00
				Total EFT:		62,658.97

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
3021	2023-07-20	Receiver General				



RM of Britannia
List of Accounts for Approval
Batch: 2023-00060 to 2023-00060

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		15Jul2023	July 2 - July 15 Payroll Remit	24,692.75	24,692.75
3022	2023-07-20	ATCO Energy			
		July 13 2023	June '23 RM Office	322.25	322.25
3023	2023-07-20	Collabria Mastercard			
		July 13 2023 JB	July 13 Mastercard JBexson	212.07	212.07
3024	2023-07-20	Collabria Mastercard			
		July 13 2023 MK	July 13 Mastercard MKyle	379.39	379.39
3025	2023-07-20	Collabria Mastercard			
		July 14 2023 DO	July 14 Mastercard DOlynyk	471.72	471.72
3026	2023-07-20	Collabria Mastercard			
		July 13 2023 MG	July 13 Mastercard MGlavin	743.38	743.38
3027	2023-07-20	SaskEnergy			
		July 13 2023 WT	June '23 - July '23 - G'street WTP	57.45	57.45
3028	2023-07-20	SaskEnergy			
		July 13 2023 LS	June '23 - July '23 - Lift Station	101.18	101.18
3029	2023-07-20	SaskEnergy			
		June 29 2023 NS	May '23 - June '23 New Shop	43.58	43.58
3030	2023-07-20	SaskEnergy			
		June 29 2023 BF	May - June '23 BFD	78.78	78.78
3031	2023-07-20	SaskEnergy			
		June 20 2023 OF	May '23 - June '23 RM Office	69.55	69.55
3032	2023-07-20	SaskEnergy			
		July 13 2023 Sh	June '23 - July '23 - RM Shop	1,522.16	1,522.16
3033	2023-07-20	SaskPower			
		2547-0069-3386	June '23 - July '23 Rink Lights	32.60	32.60
3034	2023-07-20	SaskPower			
		2349-0071-0183	June '23 - July '23 H'mond St Light	110.56	110.56
3035	2023-07-20	SaskPower			
		2349-0071-0188	June '23 - July '23 H'mond Shed	612.99	612.99
3036	2023-07-20	SaskPower			
		2382-0070-8208	June '23 - July '23 G'st St Light	231.53	231.53
3037	2023-07-20	SaskPower			
		2382-0070-8214	June '23 - July '23 G'street Well	823.83	823.83
3038	2023-07-20	SaskPower			
		2316-0071-5819	June '23 - July '23 H'mond Tank Lc	46.94	46.94
3039	2023-07-20	SaskPower			
		1095-0081-9093	June '23 - July '23 N'bend Well	59.90	59.90
3040	2023-07-20	SaskTel			
		July 7 2023 IBC	June '23 IBC Phone	421.88	421.88
3041	2023-07-20	SaskTel			
		July 16 2023 Of	June '23 - July '23 Office Phone	291.33	291.33
3042	2023-07-20	SaskTel			
		July 16 2023 BF	June - July '23 BFD Phone	192.13	192.13
			Total Other:		31,517.95

Total AP: 153,214.57

Certified correct this 26th of July 2023



Date Printed
2023-07-28 9:18 AM

RM of Britannia
List of Accounts for Approval
Batch: 2023-00060 to 2023-00060

DO

[Redacted Signature]

Received

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Administrator