

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**May 6, 2020**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:15 a.m., May 6, 2020 with Reeve John Light presiding.

**Present:** Reeve: John Light  
Councillors: Jim Collins  
Cory McCall  
Wilfred Jurke  
Acting  
Administrator: Bryson Leganchuk

**Via Tele-Conference:**

Councillors: Ed Noble  
Dale Crush

**Absent:** Councillors: Division 4 - Vacant

**Agenda Approved as Presented**

191/20 NOBLE: That the agenda be approved as presented.

CARRIED

**Conflicts of Interest REPORTED:**

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*No conflict of interest was reported.*

**Amend April 8, 2020 Minutes**

192/20 JURKE: That we amend the April 8, 2020 minutes by changing the date in motion number 183/20 from December 31, 2018 to December 31, 2020.

CARRIED

**Approve Minutes of the April 8, 2020  
Regular Meeting as Amended**

193/20 JURKE: That we approve the minutes of the April 8, 2020 regular meeting of council as amended.

CARRIED

**Outstanding Agreements**

194/20 CRUSH: That we acknowledge the list of outstanding agreements for various projects within the municipality.

CARRIED

SL  
Ba

**Agreement for Approval**

195/20

CRUSH: That council acknowledges receipt of and approves the following agreements as signed by the respective landowners:

LLD	Payment	Type of Agreement
NE 12-51-27-W3	\$3,355.39	Right of Way Purchase
SW 08-51-26-W3		Temporary Workspace
NE 35-52-27-W3		Borrow Agreement

Further, that these agreements be signed and sealed by the Reeve and Acting Administrator and payment of \$3,355.39 be made to the respective landowners of the NE 12-51-27-W3.

CARRIED

**SaskTel Relocation on NE-35-52-27-W3 Ext 3**

196/20

CRUSH: That council acknowledges the NE 35-52-27-W3 Ext 3 as the area of where the borrow is needed to do maintenance work on a culvert located between SW 01-53-27-W3 and NW 36-52-27-W3. Council approves the public works request to have the SaskTel facility located within the NE 35-52-27-W3 Ext 3 relocated to an area outside of the required borrow area. Further, council agrees to SaskTel's estimated relocation cost of \$5,398.00. Council further instructs that the written cost estimate be signed by the Acting Administrator and returned to SaskTel for processing.

CARRIED

**SaskPower Installation**

197/20

COLLINS: That council acknowledges and approves the construction drawings presented by SaskPower in regards to the Distribution Services Agreement, Notification No. 302575271. SaskPower proposes to install underground utilities by boring under our proposed construction project, "Guest Control Road", located on Range Road 3273 between Highway #303 and Township Road 500. Council approves SaskPower's installation, provided there is no disturbance to the road surface and immediate roadbed. Further, council instructs the Acting Administrator to sign the Distribution Service Agreement and corresponding construction maps.

CARRIED

*Development Services Officer, Catherine Saretzky, joined the meeting at 9:31 a.m. via Tele-Conference.*

**Public Utility- SaskTel Tower on SW-10-50-25-W3**

198/20

NOBLE: That we approve the subdivision application (SD006-2020 / R0269-20s) for the SW 10-50-25W3 to subdivide 8.3 acres for the purpose of public utility with the following conditions:

- The applicant is solely responsible for all of the costs of the process;
- The applicant is to obtain the necessary approvals and complies with the requirements and recommendations of all government ministries and agencies;
- A new approach, if required to access any of the proposed parcels, must be constructed subject to consultation with, and approval from, the municipality.

CARRIED

**Treaty Land Entitlement**

199/20

McCALL: That we table the discussion of the request to purchase the SE-19-53-25-W3 under the Kawacatoose Band Treaty Land Entitlement Settlement Agreement, 2000.

CARRIED

SL  
BR

**Bylaw 08-2020 First Reading**

200/20 JURKE: That we read Bylaw 08-2020, a Bylaw to Provide for Entering into Road Maintenance Agreements Between the Rural Municipality of Britannia No. 502 and Contractors Hauling Aggregate within the municipality a first time.

CARRIED

**Bylaw 08-2020 Second Reading**

201/20 COLLINS: That we read Bylaw 08-2020, a Bylaw to Provide for Entering into Road Maintenance Agreements Between the Rural Municipality of Britannia No. 502 and Contractors Hauling Aggregate within the municipality a second time.

CARRIED

**Bylaw 08-2020 Three Readings at This Meeting**

202/20 McCALL: That we give the third reading of Bylaw 08-2020, a Bylaw to Provide for Entering into Road Maintenance Agreements Between the Rural Municipality of Britannia No. 502 and Contractors Hauling Aggregate within the municipality at this meeting.

CARRIED

**Bylaw 08-2020 Third Reading**

203/20 CRUSH: That we read Bylaw 08-2020, a Bylaw to Provide for Entering into Road Maintenance Agreements Between the Rural Municipality of Britannia No. 502 and Contractors Hauling Aggregate within the municipality a third and final time.

CARRIED

**Junked Vehicles on Lot 1 Block 2 Plan 101419927**

204/20 JURKE: That we proceed with a court order for Lot 1 Block 2 Plan 101419927 to continue the process of cleaning up the junked vehicles on the property.

CARRIED

**In-Camera for Human Resources**

205/20 MCCALL: That we move in-camera to discuss Human Resources at 10:15 a.m.

CARRIED

**Rise from In-Camera**

206/20 COLLINS: That council rise from the in-camera discussion at 10:38 a.m.

CARRIED

*Council recessed for a coffee break at 10:38 a.m.*

*Council reconvened the meeting at 10:45 a.m.*

*Dan Fedirko, Public Works Operations Manager, joined the meeting at 10:50 a.m.*

**Road Ban Order 2020-02**

207/20 COLLINS: That we place a Level 2 - 75% of primary weight restriction effective May 7, 2020 at 12:01 a.m. of the following roads:

- Range Road 3273 from Highway #3 south to Township Road 520;
- Township Road 522 from Range Road 3273 East to Range Road 3264.

CARRIED

*Handwritten initials: JL and BL*

- 208/20 **Appointment for the Secretary of the Board of Revision**  
JURKE: That we appoint Liz Bailey as the Secretary of the Board of Revision for 2020 and that she is paid her regular hourly wage that she receives from the Rural Municipality of Britannia No. 502. The duties of the secretary will include but not limited to:
- Consults with board members to set date, time and location for meeting;
  - Organize training requirements;
  - Receives appeals;
  - Reviews appeal for completeness;
  - Sets date, time and location for board hearing;
  - Prepares agenda.
- CARRIED
- 209/20 **New Building Canada Fund – Small Communities Fund Contribution Agreement Amendment**  
COLLINS: That we instruct the Reeve and Acting Administrator to sign Amendment No. 2 for project No. 20170244 with Her Majesty the Queen in Right of Saskatchewan for the deadline of the Greenstreet System Upgrade, be postponed until June 30, 2021.
- CARRIED
- Council broke for lunch at 12:00 p.m.*
- Council reconvened at 12:35 p.m. without Councillor Crush who left the meeting and did not return.*
- 210/20 **April 2020 Payroll**  
McCALL: That we approve the April 2020 payroll payments in the total amount of \$234,074.30 as presented.
- CARRIED
- 211/20 **January Cash Flow Statement**  
COLLINS: That we approve the January 2020 Cash Flow Statement as presented.
- CARRIED
- 212/20 **February Cash Flow Statement**  
McCALL: That we approve the February 2020 Cash Flow Statement as presented.
- CARRIED
- 213/20 **March Cash Flow Statement**  
NOBLE: That we approve the March 2020 Cash Flow Statement as presented.
- CARRIED
- 214/20 **January Financial Statement**  
JURKE: That we approve the January 2020 Financial Statement as presented.
- CARRIED
- 215/20 **February Financial Statement**  
COLLINS: That we approve the February 2020 Financial Statement as presented.
- CARRIED
- 216/20 **March Financial Statement**  
McCALL: That we approve the March 2020 Financial Statement as presented.
- CARRIED

JL  
BL

**Britannia Grant Funding**

217/20 COLLINS: That we allocate the R.M. of Britannia No. 502 grant funding as follows:

Recreation

Lloydminster & District Fish and Game Association Inc.	\$ 5,000.00
Britannia United Services Memorial Hall	\$ 245.00
Hillmond Central Sports Society	\$ 5,000.00
Hillmond Central School	\$ 5,000.00
Lloydminster & Area Archers Association	\$ 5,000.00
Total Recreation Grants	\$20,245.00

Heritage

Britannia United Services Memorial Hall	\$ 1,487.43
Greenwood Community Centre	\$ 1,846.04
Total Heritage Grants	\$ 3,333.47

Further, that we postpone awarding the budgeted amount of \$9,755.00 for the event grants due to the current COVID-19 restrictions.

CARRIED

**Payment to Landowner of NE-23-51-25-W3**

218/20 NOBLE: That council makes payment to the landowner of the NE 23-51-25-W3 in the amount of \$1,585.76 for the following:  
 Balance of Right of Way purchase of 0.17 acres @ \$2,068.28/acre = \$351.61;  
 Damages to temporary workspace of 0.5 acres @ \$2,068.28/acre = \$1,034.15;  
 Crop damages to temporary workspace of 0.5 acres @ \$400.00/acre = \$200.00.

CARRIED

**Concentrated Haul Agreement with Husky Oil Operations**

219/20 JURKE: That we instruct the Reeve and Acting Administrator to sign the Concentrated Haul Replacement of Concentrated Surface Loss Agreement dated April 30, 2020 with Husky Energy for a period of one year from April 1, 2020 to March 31, 2021.

CARRIED

**Concentrated Haul Agreement with Gear Energy**

220/20 COLLINS: That we instruct the Reeve and Acting Administrator to sign the Concentrated Haul Replacement of Concentrated Surface Loss Agreement dated April 29, 2020 with Gear Energy Inc. for a period of one year from April 1, 2020 to March 31, 2021.

CARRIED

**Concentrated Haul Agreement with Westlake Energy**

221/20 McCALL: That we instruct the Reeve and Acting Administrator to sign the Concentrated Haul Replacement of Concentrated Surface Loss Agreement dated April 30, 2020 with WestLake Energy for a period of one year from April 1, 2020 to March 31, 2021.

CARRIED

**Lot 1, Blk 1, Plan 102188303 Assessment Agreement**

222/20 NOBLE: That we instruct the Acting Administrator to enter into an Agreement to Grant Taxable Assessment Exemptions for the Purpose of Economic Development with the owner of Lot 1, Blk1, Plan 102188303.

CARRIED

JL  
BL

**SW-12-50-27-W3 Assessment Agreement**

223/20

NOBLE: That we instruct the Acting Administrator to enter into an Agreement to Grant Taxable Assessment Exemptions for the Purpose of Economic Development with the owner of SW-12-50-27-W3.

CARRIED

**Sandy Beach Board Appointments**

224/20

JURKE: That we appoint the following positions on the Sandy Beach Board:

- Chairman - Howard Mehain
- Vice Chairman - George Quickstad
- Member - Charlene Hill
- Member - Jesse Moffat
- Member - Wayne King
- Member - Ken Davis
- Member - Ryan Kotlarchuk
- Member - Trevor Lloyd
- RM Councillor – Cory McCall

CARRIED

**RCMP Annual Report**

225/20

McCALL: That we instruct the Reeve to sign the End of Fiscal Year March 31, 2020 Report submitted by the Maidstone RCMP as the Community Representative.

CARRIED

**Accounts for Approval**

226/20

McCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:

- General cheques #30426 – 30458;
- Electronic Funds Transfer #3465 – 3515, and Online Payments 1719 – 1742 & 1744 – 1747 totalling \$216,846.71.

CARRIED

**Adjournment**

227/20

NOBLE: That we adjourn this meeting of council the time being 1:38 p.m.

CARRIED

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Acting Administrator