

RURAL MUNICIPALITY OF BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD

March 25, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., March 25, 2020 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Jim Collins
Cory McCall
Via Tele-Conference:
Councillors: Ed Noble
Wilfred Jurke
Dale Crush
Acting
Administrator: Bryson Leganchuk

Absent: Councillors: Kim Schindel

122/20 CRUSH: That we add the following items to the agenda:
1. SGI- Traffic Safety Grant; and
2. Discuss Spraying Options

CARRIED

123/20 COLLINS: That the agenda be approved as amended.

CARRIED

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Councillor Collins declared a conflict of interest on agenda item 12. C – Bylaw 03-2020 Expropriation of land NE 12-51-27 W3

Approve Minutes of the March 4, 2020 Regular Meeting

124/20 JURKE: That we approve the minutes of the March 4, 2020 regular meeting of council as presented.

CARRIED

Consent Agenda

125/20 NOBLE: That we approve the consent agenda as presented.

CARRIED

Development Services Officer, Catherine Saretzky, joined the meeting at 9:25 a.m. via Tele-Conference

SL DL

Development Permit application SE 01-50-28 W3M**Lot 1/ BLK 1 Plan 01B020809**

126/20 COLLINS: That council approves the development permit application for SE 01-50-28W3M Lot 1 Block 1 known as file DEV001-2020 with the following conditions:

- That the business is permitted to operate 24hours a day, 7 days a week;
- Main Hours: Monday to Friday 8am – 5pm;
- 24/7 on call service;
- That any change in use or increase in intensity of use will require a submission and approval of a new development permit.

CARRIED

127/20 **Inspection of Residence Located on Lots 17 – 19, Block 1, Plan AO2857**

McCALL: That arrange that the RCMP Special Constable be on stand by while the Prairie North Health Region Health Inspector enters the property for a property inspection.

CARRIED

128/20 **Development Permit Application NW 01-53-27 W3M**

COLLINS: That the R.M. of Britannia No. 502 provide the Ministry of Highways and Infrastructure notification that we no longer require jurisdiction over the road located within the W 1/2-16-53-25-W3 because it is not required to provide legal access to any parcel of land within the R.M. of Britannia No. 502 boundaries.

CARRIED

129/20 **Mauer Road Allowance**

McCALL: That the R.M. of Britannia No. 502 provide the Ministry of Highways notification that we no longer require jurisdiction over the road located within the W 1/2-16-53-25-W3 because it is not required to provide legal access to any parcel of land within the R.M. of Britannia No. 502 boundaries.

CARRIED

130/20 **Bylaw 04-2020 Gravel Extraction Fee Bylaw**

NOBLE: That Bylaw 04-2020 being a bylaw to licence the extraction of gravel from gravel pits be given a first reading.

CARRIED

131/20 **Bylaw 04-2020 Gravel Extraction Fee Bylaw**

COLLINS: That Bylaw 04-2020 being a bylaw to licence the extraction of gravel from gravel pits be given a second reading.

CARRIED

132/20 **Bylaw 04-2020 Gravel Extraction Fee Bylaw**

McCALL: That the R.M. of Britannia No. 502 Council authorizes that Bylaw 04-2020 being a bylaw to licence the extraction of gravel from gravel pits be given a third reading at this meeting.

UNANIMOUSLY CARRIED

133/20 **Bylaw 04-2020 Gravel Extraction Fee Bylaw**

CRUSH: That Bylaw 04-2020 being a bylaw to licence the extraction of gravel from gravel pits be given the third reading, adopted, sealed and signed by the Reeve and Acting Administrator.

CARRIED

52 BC

- 134/20 **Bylaw 05-2020 Entering into Road Maintenance Agreements**
NOBLE: That Bylaw 05-2020 being a bylaw to provide for entering into road maintenance agreements between the Rural Municipality of Britannia No. 502 and contractors hauling aggregate within the municipality be given a first reading.
CARRIED
- 135/20 **Bylaw 05-2020 Entering into Road Maintenance Agreements**
COLLINS: That Bylaw 05-2020 being a bylaw to provide for entering into road maintenance agreements between the Rural Municipality of Britannia No. 502 and contractors hauling aggregate within the municipality be given a second reading.
CARRIED
- 136/20 **Bylaw 05-2020 Entering into Road Maintenance Agreements**
JURKE: That the R.M. of Britannia No. 502 Council authorizes that Bylaw 05-2020 being a bylaw to provide for entering into road maintenance agreements between the Rural Municipality of Britannia No. 502 and contractors hauling aggregate within the municipality be given a third reading at this meeting.
UNANIMOUSLY CARRIED
- 137/20 **Bylaw 05-2020 Entering into Road Maintenance Agreements**
McCALL: That Bylaw 05-2020 being a bylaw to provide for entering into road maintenance agreements between the Rural Municipality of Britannia No. 502 and contractors hauling aggregate within the municipality be given a third reading, adopted, sealed and signed by the Reeve and Acting Administrator.
CARRIED
- Councillor Collins declared conflict of interest o agenda item 12.C
Bylaw 03-2020 Expropriation of Land at NE 12-51-27 W3 and left the meeting at 9:53 a.m.*
- 138/20 **Accept the Plan of Survey for NE-12-51-27-W3**
CRUSH: That, as requested under Motion #511/19, Council acknowledges and accepts the draft Plan of Proposed Survey prepared by Meridian Surveys Ltd. in regards to the expropriation process on NE 12-51-27-W3 Ext. 1.
CARRIED
- 139/20 **Bylaw 03-2020 Expropriation of Land at NE 12-51-27 W3**
CRUSH: That Bylaw 03-2020 being a bylaw to authorize the expropriation of land at NE 12-51-27 W3 be given a first reading.
CARRIED
- 140/20 **Bylaw 03-2020 Expropriation of Land at NE 12-51-27 W3**
NOBLE: That Bylaw 03-2020 being a bylaw to authorize the expropriation of land at NE 12-51-27 W3 be given a second reading.
CARRIED
- 141/20 **Bylaw 03-2020 Expropriation of Land at NE 12-51-27 W3**
JURKE: That the R.M. of Britannia No. 502 Council authorizes that Bylaw 03-2020 being a bylaw to authorize the expropriation of land at NE 12-51-27 W3 be given a third reading at this meeting.
UNANIMOUSLY CARRIED

J.V.
BA

- 142/20 **Bylaw 03-2020 Expropriation of Land at NE 12-51-27 W3**
McCALL: That Bylaw 03-2020 being a bylaw to authorize the expropriation of land at NE 12-51-27 W3 be given the third reading, adopted, sealed and signed by the Reeve and Acting Administrator.
CARRIED

Councillor Collins returned to the meeting at 9:56 a.m.

- 143/20 **Bylaw 06-2020 Council Procedure Bylaw**
McCALL: That Bylaw 06-2020 being a bylaw to regulate the proceedings of Council Meetings and Council's committees be given a first reading.
CARRIED

- 144/20 **Bylaw 06-2020 Council Procedure Bylaw**
NOBLE: That Bylaw 06-2020 being a bylaw to regulate the proceedings of Council Meetings and Council's committees be given a second reading.
CARRIED

- 145/20 **Bylaw 06-2020 Council Procedure Bylaw**
NOBLE: That the R.M. of Britannia No. 502 Council authorizes that Bylaw 06-2020 being a bylaw to regulate the proceedings of Council Meetings and Council's committees be given a third reading at this meeting.
UNANIMOUSLY CARRIED

- 146/20 **Bylaw 06-2020 Council Procedure Bylaw**
COLLINS: That Bylaw 06-2020 being a bylaw to regulate the proceedings of Council Meetings and council's committees be given the third reading, adopted, sealed and signed by the Reeve and Acting Administrator.
CARRIED

Council broke for coffee at 9:58 a.m.

Council returned from break at 10:07 a.m.

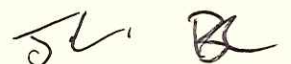
- 147/20 **In-Camera for Human Resources**
JURKE: That we move in-camera to discuss Human Resources at 10:08 a.m.
CARRIED

Contracted Administrative Consultant Darcy Olsen joined the meeting via tele-conference at 10:15 a.m.

- 148/20 **Rise from In-Camera**
COLLINS: That Council rise and report from the in-camera discussion at 10:46 a.m.
CARRIED

- 149/20 **Chief Administrative Officer Resumes**
CRUSH: That we postpone interviews for the Chief Administrative Officer position until further notice.
CARRIED

- 150/20 **February Payroll**
COLLINS: That the February 2020 payroll in the amount of \$141,360.11, be approved and form part of these minutes.
CARRIED



Accounts

151/20 McCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment:

General cheques #30394 to #30410 and Electronic Funds Transfer #3386-3387 & #3435 to #3442, Online Payments #1671-1700 totalling \$400,858.73

CARRIED

Garrett Fraser, Indigenous & Community Relations Advisor, Husky Oil Operations Limited joined the meeting via tele-conference at 11:35 a.m.

Garrett Fraser left the meeting at 12:00 p.m. and did not return.

Council broke for lunch at 12:00 p.m.

Council reconvened from lunch at 12:32 p.m.

Dan Fedirko, Public Works Operations Manager joined the meeting at 12:32 p.m.

Public Works Plan

152/20 JURKE: That council endorse the 2020 Plan, as presented by the Public Works Managers, for staffing, work schedule and maintenance plan for the Spring, Summer and Fall of 2020.

CARRIED

COVID-19 Scheduling

153/20 NOBLE: That council recognizes the challenge in keeping municipal workers safe during the 2020 COVID-19 pandemic, and acknowledges and accepts the recommendation by the public works department to do a temporary schedule change by adopting the following:

Two shifts consisting of 7 days on, 7 days off shift with the current crew working until March 25th and the second crew starting on March 26th and continuing the 7 on 7 off from there, effectively ending the double up day for all employees except for the crew foreman.

Further, council agrees to temporarily delay the recall of seasonal workers, and requests public works to present a report on how public works is managing and that the report be presented at the April 22, 2020 meeting of council.

CARRIED

Facial Recognition Scanner

154/20 COLLINS: That we discontinue the use of the facial recognition scan as time card system at the public works shop.

CARRIED

In-Camera for Human Resources

155/20 McCALL: That we move in-camera to discuss Human Resources at 1:11 p.m.

CARRIED

Rise from In-Camera

156/20 COLLINS: That council rise from the in-camera discussion at 1:17 p.m.

CARRIED

Public Works Operations Manager Dan Fedirko left the meeting at 1:33 p.m. and did not return.

JK
B

157/20

Signing Authority

NOBLE: That resolution 813/16 of the December 14, 2016 Council meeting be rescinded.

CARRIED

158/20

Cindy Schreiber Banked Hours

JURKE: That we pay out the Infrastructure Administrator's banked time hours over 80 at her regular hourly rate of pay.

CARRIED

159/20

Clifton Engineering Group Contract

CRUSH: That we instruct the Reeve and Acting Administrator to sign the engineering contract because they have changed their name to Clifton Engineering Group instead of Clifton Engineering.

CARRIED

160/20

Request for NO THRU Road sign within SW-26-50-28-W3

NOBLE: That we approve the request for a No Thru road sign to be placed within the SW-26-50-28-W3 residential subdivision.

CARRIED

161/20

Saskatchewan Lotteries Grant Funding Allocation

CRUSH: That we allocate the 2020 – 2021 Saskatchewan Lotteries Recreation Grant as follows:

• Lloydminster & District Fish and Game Association	\$ 1,017.68
• Nigel Stapleton Memorial Sporting Clay Shooting	\$ 1,524.62
• Britannia United Services Memorial Hall	\$ 1,600.85
• Hillmond Central Sports Society	\$ 7,623.08
• Lloydminster and Area Archer Association	<u>\$ 1,905.77</u>
Total Grant Funding	\$13,672.00

CARRIED

162/20

Request from Norbin Community Centre Regarding Grant Funding

McCALL: That we table request of the Norbin Community Centre for the reallocation of \$125.00 for a New Year's Eve Dance and \$87.50 for a Paint Night to a future crib tournament and turkey supper until we receive confirmation that Norbin Community Centre will be hosting these events.

CARRIED

163/20

Acknowledge Provincial School Tax Mill Rates for 2020

McCALL: That we acknowledge the 2020 Provincial School Tax Mill Rates as presented with no changes from 2019:

• Agriculture	1.43 mills
• Residential	4.12 mills
• Commercial	6.27 mills
• Resource (oil and gas)	9.68 mills

CARRIED

164/20

SARM Building Appraisal Agreement

McCALL: That the R.M. of Britannia No. 502 instruct the Acting Administrator and the Reeve to sign the SARM Property Self Insurance Program Building Appraisal Agreement.

CARRIED

165/20

Concentrated Haul Rate

LIGHT: That we acknowledge the letter received from Husky Oil Operations Limited requesting that the Concentrated Haul Agreement rate be reduced from 11 cents a tonne per loaded kilometre to 7.1 cents a cubic metre per loaded kilometre. Further, that we instruct the Acting Administrator to send a letter back to Husky that indicates the R.M. of

Britannia No. 502 is willing to accept 9.0 cents per tonne per loaded kilometre to allow oil producers to haul primary weight all year round within the municipality's borders.

CARRIED

Adjournment

166/20

NOBLE: That we adjourn this regular meeting of council, the time being 3:09 p.m.

CARRIED



Reeve

Acting Administrator