

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

May 27, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:03 a.m., May 27, 2020 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors:
Ed Noble
Wilfred Jurke
Jim Collins
Cory McCall
Dale Crush

Acting
Administrator: Bryson Leganchuk

Absent: Councillors: Division 4 - Vacant

Agenda Approved as Presented

228/20 McCALL: That the agenda be approved as presented.

CARRIED

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

No conflict of interest was reported.

**Approve Minutes of the May 6, 2020
Regular Meeting**

229/20 McCALL: That we approve the minutes of the May 6, 2020 regular meeting of council as presented.

CARRIED

Outstanding Agreements

230/20 JURKE: That we acknowledge the list of outstanding agreements for various projects within the municipality.

CARRIED

Sask Power Install Overhead Utilities

231/20 COLLINS: That Council acknowledges and approves the construction drawings presented by SaskPower in regards to the Distribution Services agreement, Notification No. 302575328. SaskPower proposes to install overhead utilities within the new 100 foot right of way on the South side of Section 18-51-26-W3 and on the South side of Section 13-51-27-W3

BL JC

due to the RM's intention to widen this road during road construction. Further, Council instructs the Administrator to sign the Distribution Service Agreement and corresponding construction maps.

CARRIED

Bylaw No. 09-2020, First Reading

232/20 NOBLE: That we read Bylaw No. 09-2020, A Bylaw to Repeal other Bylaws, a first time.

CARRIED

Bylaw No. 09-2020, Second Reading

233/20 JURKE: That we read Bylaw No. 09-2020, A Bylaw to Repeal other Bylaws, a second time.

CARRIED

Bylaw No. 09-2020, Authorize Third Reading

234/20 McCALL: That we authorize the third reading of Bylaw No. 09-2020, A Bylaw to Repeal other Bylaws, at this meeting.

UNANIMOUSLY CARRIED

Bylaw No. 09-2020, Final Reading

235/20 CRUSH: That we read Bylaw No. 09-2020, A Bylaw to Repeal other Bylaws, a third and final time.

CARRIED

Councillor Noble declared a pecuniary interest in agenda item 6.4 Undeveloped Right of Way Purchase Request (and possible subdivision) and left the meeting at 9:15 a.m.

Sell Portions of Road Allowances

236/20 CRUSH: That we sell a portion of the road allowance west of the NW-24-51-25-W3 and a portion of the road allowance east of the NW-24-51-25-W3 to Ed Noble.

LOST

Close and Lease Road Allowance

237/20 McCALL: That we instruct administration to proceed with the process to close and lease a portion of the road allowance west of the NW-24-51-25-W3 and a portion of the road allowance east of the NW-24-51-25-W3 to Ed Noble.

CARRIED

Councillor Noble returned to the meeting at 9:21 a.m.

Drainage Issue on the Westside of 23-52-26-W3

238/20 McCALL: That we instruct the Public Works Supervisor to investigate if there is a culvert at this location that is plugged and needs to be replaced. If it is determined that there is no existing culvert then we instruct administration to assist the landowner with the required Water Security Agency Application to get the water moving towards its natural route.

CARRIED

Drainage within SW-12-51-27-W3

239/20 COLLINS: That we instruct the landowner of the SW-12-51-27-W3 to contact Saskatchewan Water Security Agency regarding his drainage issues because the R.M. of Britannia No. 502's road infrastructure is not being compromised by the water that is effecting this property.

CARRIED

BL JL

Development Services Officer, Catherine Saretzky, joined the meeting at 9:42 a.m.

Acknowledge Approval of File DEV005-2020

240/20

JURKE: That we acknowledge the approval of File DEV005-2020 for the LSD 2-21-50-26-W3M.

CARRIED

Approach Remain in Place 04-07-50-25-W3

241/20

NOBLE: That we approve the request, known as file APC004-2020 from Ridgeline Canada on behalf of Husky Oil, to allow the approach located on the 04-07-50-25-W3 adjacent to Range Road 3260 which was used to access wellsite 142/04-07-50-25W3 to remain in place and agree to sign the "Release and Consent for Facility or Feature to Remain in Place" form. Further, that the landowner be advised that they are now responsible for the approach and any required upgrades and if the approach is required to be removed in the future.

CARRIED

Guyed Tower & Equipment Building at Parcel A - SW 10-50-25-W3

242/20

NOBLE: That we acknowledge SaskTel conducted a 30-day Public Consultation period from April 16th, 2020 to May 15th, 2020 regarding the proposed SaskTel 106.7 metre Guyed Tower & Equipment Building to be located at Parcel A - SW 10-50-25-W3 and furthermore that we acknowledge the R.M. of Britannia No. 502 received no public questions or concerns regarding the proposed project.

CARRIED

TLE Land Purchase of SE 19-53-25-W3

243/20

CRUSH: That we table the discussion of the Kawacatoose First Nation request (File 833.138) to purchase crown land on the SE 19-53-25-W3 until further notice and further receive confirmation that Ministry of Government Relations has be in conversations with the lessee about the potential land sale to Kawacatoose First Nation.

CARRIED

Permission to Construct an RTM Cabin on Lot 3 Block 1 Plan 101960726

244/20

McCALL: That we acknowledge the request from Phillip Zwiers to construct an RTM cabin on Lot 3 Block 1 Plan 101960726 Border creek Estates and once the cabin is completed (5 months – 8 months) they will move the cabin their lake lot at Turtle Lake, Sk. Further, that we deny the request due to Municipal liability concerns and proximity of the neighboring properties.

CARRIED

Constable Arsenault entered to Council Chambers at 10:00 a.m. to discuss RCMP matters with the R.M. of Britannia No. 502.

Constable Arsenault left the Council Chambers at 10:28 a.m. and did not return.

Catherine Saretzky left the meeting at 10:28 a.m. and did not return.

Council broke for a coffee break at 10:30 a.m.

Council reconvened from the coffee break at 10:40 a.m.

J.L.
B

In-Camera for Human Resources

245/20 MCCALL: That we move in-camera to discuss Human Resources at 10:40 a.m.

CARRIED

Rise from In-Camera

246/20 CRUSH: That council rise and report from the in-camera discussion at 11:34 a.m.

CARRIED

Elimination of the Safety Officer Position

247/20 COLLINS: That we acknowledge and approve the elimination of the R.M. of Britannia No. 502 Full-Time Safety Officer Position.

CARRIED

Creation of Additional General Labourer – Heavy Equipment Operator Position

248/20 COLLINS: That we acknowledge and approve the creation of an additional General Labourer – Heavy Equipment Operator position at a starting wage of \$34.00 per hour.

CARRIED

Negotiation of Administrator/CAO Employment Contract

249/20 CRUSH: That we authorize the Reeve and Acting Administrator to negotiate an Employment Contract with the proposed new Administrator/CAO on behalf of Council. Further, that the Acting Administrator keep Council informed of the progression of this contract.

CARRIED

Dan Fedirko, Public Works Operations Manager, joined the meeting at 11:42 a.m.

Council recessed for lunch at 12:01 p.m.

Council reconvened at 12:31 p.m.

Guest Controls Road -RR 3273 Request for Proposal

250/20 NOBLE: That we instruct the Acting Administrator to get a Request for Proposal drafted to upgrade the Guest Controls Road – RR 3273 from Twp Road 500 to Twp Road 504. The upgrade will involve the placement of type 33 gravel on top of the existing road structure and the excavation of poor areas. Density testing will be required to ensure proper compaction. An option for a double chip seal will be included in the Request for Proposal.

CARRIED

Grid 684 Tender

251/20 NOBLE: That we instruct the Acting Administrator to get a tender drafted for the upgrade of Grid 684 from Twp Road 510 to Twp Road 512. The upgrade will involve the placement of subbase and base and a seal placed on top.

CARRIED

Road Construction Listing

252/20 CRUSH: That we add the following roads to the road **future** construction project listing:
Range Road 3271 – From Township Road 532 to Highway 3;
Range Road 3272 – From Township Road 522 to Township Road 530;
and

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Range Road 3273 – From Township Road 520 to Township Road 522.
CARRIED

Dan Fedirko left the meeting at 1:15 p.m. and did not return.

Accounts for Approval

253/20 CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator”:

- General Cheques #30459 – 30473;
- Electronic Funds Transfer #3516 – 3545, and
- Online Payments
1743 & 1748 – 1766 totaling \$205,016.75.

CARRIED

Contactors use of RM Employee

254/20 McCALL: That we authorize the use of our employee Melissa Winter to help the R.M. of Britannia No. 502’s Water Treatment Contractor for a total of 3 hours per week to allow her to continue maintaining her water treatment certification and to help the contractors with doing a backwash at Greenstreet once a day.

CARRIED

Greenstreet and Hillmond Septic Tank Pump Out

255/20 CRUSH: That we approve the quote of Gary Blythe Vacuum Services Ltd. to pump out the residential septic tanks within the Hamlet of Greenstreet and the Hamlet of Hillmond.

CARRIED

Drive-In Movie Funding Request

256/20 McCALL: That we approve the payment of \$2,750 to hold a drive-in movie night at the Hillmond Arena. Further, that we ensure that approval is received from the Saskatchewan Health Authority prior to this event being held.

CARRIED

Gas Tax Allocation

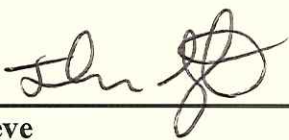
257/20 NOBLE: That we allocate \$500,000 of the gas tax money received to the 10-Mile Paving Project (Township Road 514 from Range Road 3264 to Range Road 3254) that was completed in 2019.

CARRIED

Adjournment

258/20 NOBLE: That we adjourn this meeting of council the time being 1:50 p.m.

CARRIED



Reeve



Acting Administrator