

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

September 23, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:58 a.m., September 23, 2020 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Wilfred Jurke
Jim Collins
Cory McCall
Dale Crush
CAO: Alan Parkin

Absent: Councillors: Ed Noble
Division 4 – Vacant

Agenda Approved as Presented

474/20 COLLINS: That the agenda be approved with the following additions:
1. 9.i. – spam emails

CARRIED

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

No conflict of interests were declared

Approve Minutes of the September 9, 2020 Regular Meeting

475/20 CRUSH: That Council approve the September 9, 2020 minutes as presented.

CARRIED

476/20 **Road Oiling**

CRUSH: That Council approve the reoiling of RR 3273, from TWP 520 North to Highway 3 in 2021.

CARRIED

Public Works Operations Manager, Dan Fedirko, joined the meeting via speakerphone at 9:10 a.m. and left at 9:16 a.m.

Development Services Officer, Catherine Saretzky, joined the meeting at 9:15 a.m.

S.L.

477/20

NW 21-50-27W3 Parcel A Subdivision Application (SD008-2020)

COLLINS: That Council approves the revised subdivision application for the NW 21-50-27-W3 Parcel A Plan 101687845, known as Community Planning File R478-20S (SD008-2020) to subdivide proposed Parcel B as a residential parcel consisting of 5.61 acres with the following conditions:

1. The applicant shall pay cash in lieu of municipal reserve in the amount of \$7,249.00 (10% of the subdivided land x \$11,000/acre) prior to the subdivision being approved by Community Planning;
2. The applicant must enter into a service agreement to upgrade approximately 280 meters of Range Road 3274 to meet the Municipal Acreage Access standards as per the Undeveloped or Sub-Standard Road Allowance Construction Policy;
 - a. The applicant shall pay the Municipality a \$5000.00 deposit prior to the Municipality providing the engineered road profile.
3. The applicant shall submit a drainage plan from a qualified professional for proposed Parcel B indicating the elevations and a drainage pattern on the subject land, and that the effects of drainage will not affect the surrounding land and infrastructure.
4. The applicant shall obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.

Further, that the site size is acceptable under Schedule A (B.)(1.)(b.) in the Zoning Bylaw and under Section 5.4.7 of the Basic Planning Statement.

CARRIED

478/20

NE 36-51-27W3M Bellevista Service Agreement (SD010-2020)

MCCALL: That Council agrees to the following pertaining to the condition of the service agreement in regards to Subdivision file R0418-19s (SD010-2020) to subdivide four residential parcels from the NE 36-51-27W3M:

1. That we extend the time line for the developer to receive quotes for the construction of Range Road 3270 and said developer shall enter into a service agreement by October 30, 2020, at 4:00 p.m. No further extension will be given,
2. That the developer pays the outstanding invoice 2019-00545 in regards to Cash – in Lieu of Municipal Reserve by October 30, 2020 at 4:00 p.m.
3. That the developer constructs the Range Road 3270, 20 metres North of the South boundary line of proposed Lot 1 Block 1,
4. That the developer constructs a cul-de-sac on the North portion of Range Road 3270 consisting of a 30-metre width, as per the municipal engineer's recommendation, to allow for school buses and emergency vehicle to turn around.

CARRIED

479/20

Development of a 21 – Metre Communications Tower (DEV015-2020)

JURKE: That Council requires the proposed development permit DEV015-2020 to undergo public consultation as per section 3.4.4 of Bylaw 18-2014, Lloydminster Planning District Zoning Bylaw.

CARRIED

480/20

NE 01-50-28W3 Husky Integrity Dig (UT013-2020)

COLLINS: That Council acknowledges Husky Oil Operation's Limited request to complete an integrity dig at NE 01-50-28W3 known as file UT013-2020 commencing September 14, 2020 and completing

JL P

October 22, 2020.

CARRIED

481/20

SW 18-51-25W3 SaskPower Crossing (UT014-2020)

COLLINS: That Council acknowledges the approval for SaskPower to install services to the SW 18-51-25W3 Parcel A Plan 102344510 by boring through Township Road 512.

CARRIED

482/20

City of Lloydminster Draft North East Area Structure Plan (NEASP)

COLLINS: That Council send a letter to the City of Lloydminster in response to the draft North East Area Structure Plan received on September 3, 2020. With the addition, 'the R.M. of Britannia No. 502 would look forward to discussing this plan further.'

CARRIED

483/20

W 18-52-26W3 Road Build

MCCALL: That Council instruct administration to obtain the costs to build RR 3270 from TWP 522, North to existing developed road and an option to build road to the driveway of the property at W 18-52-26 W3M, to be paid for by the property owner.

CARRIED

484/20

Civic Addressing – Road Sign Order

CRUSH: That Council acknowledges ordering of new road signs that intersect with HWY 774, HWY 798 and HWY 684.

CARRIED

Development Services Officer, Catherine Saretzky, left the meeting at 10:05 a.m.

Council broke for break at 10:05 a.m.

Council resumed session at 10:12 a.m.

Director of Finance Bryson Leganchuk joined the meeting at 10:12 a.m.

485/20

Payroll Journal for September 2020

JURKE: That Council approve the payroll journal and spreadsheet for September 2020.

CARRIED

486/20

July Cash Flow

JURKE: That Council approves the July 2020 Cash Flow Statement information as presented.

CARRIED

487/20

August Cash Flow

MCCALL: That Council approves the August 2020 Cash Flow Statement information as presented.

CARRIED

488/20

July Statement of Financial Activities

JURKE: That Council approve the July 2020 Statement of Financial Activities as presented.

CARRIED

JL

- 489/20 **August Statement of Financial Activities**
CRUSH: That Council approve the August 2020 Statement of Financial Activities as presented.
CARRIED
- 490/2020 **Accounts for Approval**
MCCALL: That Council approves the payment of
- General Cheques #30626 to 30642,
 - Electronic Funds Transfer #3790 to 3829,
 - Online Payments #1886 & 1888 to 1900;
- and further instructs the Reeve and Chief Administrative Officer to sign all applicable documents.
CARRIED
- 491/20 **FCM Grant Resolution**
CRUSH: Be it resolved that the R.M. of Britannia No. 502 Council directs Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the R.M. of Britannia No. 502 Strategic and Capital Asset Management Plan. Be it therefore resolved that the R.M. of Britannia No. 502 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program by:
- Collecting and Reporting Current Asset Conditions for 3 Asset Classes;
 - Develop a Strategic Plan, and;
 - Training and Organizational Development.
- Be it further resolved that the R.M. of Britannia No. 502 commits \$8,000 from its budget toward the costs of this initiative.
CARRIED
- 492/20 **Elected and Appointed Officials Insurance**
CRUSH: That the RM of Britannia No. 502 renew Policy 114-5960 for Accidental Death and Dismemberment insurance coverage with Western Financial for Council members, while on Council business, for a total premium of \$750. This will provide coverage from September 15, 2020 to September 15, 2021.
CARRIED
- Director of Finance Bryson Leganchuk left the meeting at 10:56 a.m.*
- Deputy Fire Chief Aaron Buckingham joined the meeting at 10:57 a.m.*
- 493/20 **New England Fire Remedy Offer for 1999 Seagrave Aerial Truck Pump Repairs**
JURKE: That council accepts the offer dated September 12, 2020 from the New England Fire Equipment and Apparatus Corp. stating the following actions to be provided and taken:
1. All Hale parts at no charge. After we receive the parts list we shall order and ship as directed. We would also cover shipping of the parts'
 2. We would pay \$ 7,500 (US) towards repairs of the vehicle,
 3. We would also pay \$ 500 (US) for pick-up of apparatus due to Covid-19.
- New England Fire Equipment and Apparatus Corp., would require a release from any and all future claims, as well as a standard agreement letter that the matter has been settled.
CARRIED

Deputy Fire Chief Aaron Buckingham left the meeting at 11:16 a.m.

SL

Event Grant Request Fund Alternative

494/20

MCCALL: That Council approves the reallocation of Event Grant Funds for the Britannia United Services Memorial Hall in the amount of \$705. This reallocation will go towards their online auction, in lieu of the cancelled Fall Supper they had originally been giving grant funding for.

CARRIED

Correspondence

495/20

CRUSH: That Council acknowledges the correspondence presented.

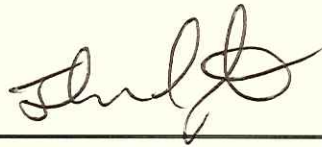
CARRIED

Adjournment

496/20

CRUSH: That Council adjourn the meeting of council, time being 12:04 p.m.

CARRIED



Reeve



Chief Administrative Officer

