

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
July 13, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., July 13, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Cory McCall
Dale Crush
Ed Noble
Elaine Newman
Wilf Jurke
CAO: Alan Parkin
EA: Liz Bailey
Absent: Councillor Jim Collins

307/22 **Agenda Approved**
NOBLE: That the agenda for July 13, 2022 be approved as presented.
CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.
Conflict of Interest Declared: None declared.

308/22 **June 22, 2022 Regular Council Meeting Minutes**
CRUSH: That council approves the June 22, 2022 regular council meeting minutes as presented.
CARRIED

309/22 **June 22, 2022 Public Hearing Minutes for Bylaw 11-2022**
CRUSH: That council approves the Public Hearing Minutes for Bylaw 11-2022 of the Public Hearing held on June 22, 2022, as presented.
CARRIED

310/22 **City of Lloydminster Water Discharge - Neale Edmunds**
JURKE: That council accepts Neale Edmunds information from the City of Lloydminster. Further, council instructs administration to hire a professional to conduct annual water testing once before September 30 and once after October 1 at the following locations:
1. Culvert crossing RR 3273, between SE 04-50-27W3M and SW 03-50-27W3M
2. Culvert crossing TWP RD 502, between SE 14-50-27W3M and NE 11-50-27W3M
CARRIED

- 311/22 **2022 LPDC Administration Appointment**
McCALL: That the Rural Municipality of Britannia appoints the following representative to the Lloydminster Planning District Commission (LPDC) for 2022:
Administration:
 1. Catherine Saretzky, Development Service Officer
 2. Alan Parkin, Chief Administrative Office
 3. Liz Bailey, Executive Assistant

CARRIED

*Operations Manager, Michael Glavin, joined the meeting at 9:15 p.m.
Finance Manager, Bryson Leganchuk, joined the meeting at 9:15 a.m.*

- 312/22 **Public Hearing for Bylaw 13-2022**
NEWMAN: That council recess the regular council meeting at 9:15 a.m. to open the public hearing to review Bylaw 13-2022.

CARRIED

- 313/22 **Recess from Public Hearing for Bylaw 13-2022 and Reconvene into Regular Meeting**
JURKE: That council recess the Public Hearing for Bylaw 13-2022 meeting at 9:30 a.m. to reconvene the regular meeting.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 9:30 a.m.

- 314/22 **Road Oiling at Primary Grid 684 and Grid 798 Intersection (Mailbox Corner)**
NEWMAN: That council instructs administration to stabilize the base, reclaim the surface back to gravel and to oil the gravel surfaces where required within one mile east, west, and north of the Primary Grid 684 and Grid 798 intersection (Mailbox Corner).

CARRIED

- 315/22 **Road Oiling on RR 3271 North of Highway 3 (Dimmel Road)**
CRUSH: That council instructs administration to oil RR3271 from Highway 3 north to TWP RD 530, as needed to provide dust control.

CARRIED

- 316/22 **Dust Control on RR 3252 North of TWP RD 522**
NEWMAN: That council instructs administration to apply calcium chloride dust control RR 3252 approximately 1 mile north of 522, adjacent to the residence on NE 15-52-25W3M.

CARRIED

- 317/22 **RR3263 North of TWP RD 522 to HWY 3 Mulching (Hunter Road)**
MCCALL: That council instructs administration to mulch/clear trees within road right of way on range road 3263 north of TWP RD 522 to Highway 3 in winter of 2022/23.

CARRIED

- 318/22 **Reconvene Public Hearing for Bylaw 13-2022**
NOBLE: That council recess the regular council meeting at 10:28 a.m. to reconvene the public hearing to review Bylaw 13-2022.

CARRIED

 J.C.

- 319/22 **Close Public Hearing and Reconvene Council Meeting**
NOBLE: That council close the public hearing, the time being 10:29 a.m., and reconvene the regular council meeting
CARRIED
- Council took a break from 10:29 a.m. to 10:36 a.m.*
- Finance Manager, Bryson Leganchuk, joined the meeting at 10:36 a.m.*
- 320/22 **Bylaw No. 13-2022, First Reading**
NOBLE: That council reads Bylaw No. 13-2022, a Bylaw of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan to Provide for Borrowing the Sum of Two Million Dollars (\$2,000,000) by Way of Debenture for the Purpose of Financing the Purchase of an Operations/Office Building, a first time.
CARRIED
- 321/22 **Bylaw No. 13-2022, Second Reading**
JURKE: That council reads Bylaw No. 13-2022, a Bylaw of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan to Provide for Borrowing the Sum of Two Million Dollars (\$2,000,000) by Way of Debenture for the Purpose of Financing the Purchase of an Operations/Office Building, a second time.
CARRIED
- 322/22 **Bylaw No. 13-2022, Third Reading at This Meeting**
MCCALL: That council authorizes the third reading of, Bylaw No. 13-2022, a Bylaw of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan to Provide for Borrowing the Sum of Two Million Dollars (\$2,000,000) by Way of Debenture for the Purpose of Financing the Purchase of an Operations/Office Building, at this meeting of Council.
DEFEATED
- 323/22 **Lock in to Borrowing Rate of 4.3% with Municipal Financing Corporation**
CRUSH: That council instruct administration to contact Municipal Finance Corporation to secure interest rate of 4.3%.
CARRIED
- 324/22 **Bexson Shop Inspection**
JURKE: That council directs administration to conduct a building inspection, water tests, and property inspection with qualified individual(s) at the shop and residence located on parcels 164516261 and 164516272 on NE 23-50-28W3M prior to the August 24, 2022 regular council meeting and to provide a report of inspection findings to council at the August 24, 2022 regular council meeting.
CARRIED
- Operations Manager, Michael Glavin, left the meeting at 10:52 a.m.*
- 325/22 **Criminal Record Checks Bylaw 15-2022, First Reading**
McCALL: That council provide first reading for Bylaw 15-2022, a Bylaw to require Criminal Records Checks be submitted with Nomination forms for Municipal elections.
CARRIED

Handwritten signature and initials in blue ink, possibly reading 'P J.L.'

- 326/22 **Criminal Record Checks Bylaw 15-2022, Second Reading**
CRUSH: That council provide first reading for Bylaw 15-2022, a Bylaw to require Criminal Records Checks be submitted with Nomination forms for Municipal elections.
CARRIED
- 327/22 **Criminal Record Checks Bylaw 15-2022, Third Reading at This Meeting**
NOBLE: That council authorizes the third reading of Bylaw 15-2022, a Bylaw to require Criminal Records Checks be submitted with Nomination forms for Municipal elections, at this meeting.
UNANIMOUSLY CARRIED
- 328/22 **Criminal Record Checks Bylaw 15-2022, Third Reading**
JURKE: That council provide third reading for Bylaw 15-2022, a Bylaw to require Criminal Records Checks be submitted with Nomination forms for Municipal elections.
CARRIED
- 329/22 **Accounts for Approval**
MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:
- General Cheques #31529 - 31562, Electronic Funds Transfer #5300 - 5337, Online Payments #2579 - 2593 all totaling \$408,015.75.
- CARRIED
- 330/22 **June 2022 Payroll to Council for Acknowledgement**
NOBLE: That council acknowledges the June 2022 Payroll as per Bylaw 23-2021.
CARRIED
- Finance Manager, Bryson Leganchuk, left the meeting at 10:55 a.m.*
- 331/22 **Border Paws Animal Shelter**
MCCALL: That council approves entering into a subscription contract with Border Paws Animal Shelter in Lloydminster in the amount of \$1,500 for 2023.
CARRIED
- 332/22 **September 9, 2022 Meeting to Discuss North Battleford Court Schedule**
CRUSH: That every available council member will attend the September 9, 2022 meeting at the Don Ross Community Centre in North Battleford to discuss concerns about the North Battleford Court Schedule and the loss of the Provincial Court in Saskatchewan.
CARRIED
- 333/22 **Correspondence**
JURKE: That council accepts as information correspondence received from the Saskatchewan Association of Watersheds in regards to the Prairie Watershed Climate program, Provincial Court of Saskatchewan in regards to a meeting to discuss the loss of the Provincial Court in Lloydminster, and The Agricultural Health and Safety Network Spring 2022 edition of Network News.
CARRIED
- 334/22 **2021 Annual Report**
MCCALL: That council approves the 2021 Annual Report with noted revision and instructs administration to print sixty hard copies and to post an electronic version on the municipal website.
CARRIED

P J.L

335/22

Asset Management Plan

NOBLE: That council approves the Asset Management Plan as presented and instructs administration to print sixty hard copies and to post an electronic version on the municipal website.

CARRIED

336/22

Chief Administrative Officer Report for June

JURKE: That council accepts the Chief Administrative Officer report for June as information.

CARRIED

337/22

June RCMP Report

CRUSH: That council accepts the June RCMP report as information.

CARRIED

338/22

Request to Use Big Gully Park

JURKE: That council approve the request to use Big Gully Park for a private function on September 10, 2022 and instructs administration to mow the grass at the park as a general maintenance activity.

CARRIED

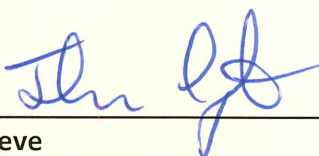
339/22

Adjournment

CRUSH: That council adjourn the meeting, the time being 11:20 a.m.

CARRIED





 Reeve



 Chief Administrative Officer



**RM of Britannia
List of Accounts**

As of 2022-07-06
Batch 2022-00053

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP GENERAL					
Computer Cheque:					
31529	1st Choice Auto Detailing Ltd.				
	2254	Unit 38 - Windshield Repla	2022-07-13	325.50	
	2283	Unit 85 - Replace Windshe	2022-07-13	346.50	672.00 ✓
31530	Crush, Aaron				
	June 30, 2022	9 Beaver Tails @ \$30/Tail	2022-07-13	270.00	270.00 ✓
31531	Agriculture Health & Safety				
	May 1 2022	Farm Families	2022-07-13	917.60	917.60 ✓
31532	Ber-Cam Welding Ltd.				
	1174	Sheep Foot Packer Shaft R	2022-07-13	504.00	504.00 ✓
31533	Bi-Systems Electric & Controls				
	CJH1130	Disconnect power from Res	2022-07-13	119.61	119.61 ✓
31534	Bitter Edge Contracting Ltd				
	1243	June 2022 Safety Consultin	2022-07-13	687.75	687.75 ✓
31535	Brandt Truck Rigging & Trailer				
	May Statement	Interest Charges on Overdu	2022-07-13	26.92	26.92 ✓
31536	Britannia United Services				
	23	Communication Workshops	2022-07-13	300.00	300.00 ✓
31537	McCall, Cory				
	JUNE 2022	June 2022 - Council Indemn	2022-07-13	405.57	405.57 ✓
31538	CLS Consulting Ltd.				
	4014	Notarial Services	2022-07-13	189.00	189.00 ✓
31539	Connect Hearing				
	PSIN0440265	Hearing Test Seasonal Staf	2022-07-13	470.40	470.40 ✓
31540	Minister of Finance				
	RP-2022-071	Census: per captia	2022-07-13	111,855.60	111,855.60 ✓
31541	Hewitt, Don				
	June 28, 2022	Beaver Tails 22 @ \$30/Tai	2022-07-13	660.00	660.00 ✓
31542	Edge HR Solutions Ltd.				
	2022-07	Review & Revise Anti-Hara	2022-07-13	262.50	262.50 ✓
31543	Hillmond 4-H Beef Club				
	June 28 2022	2022 RM Event Grant	2022-07-13	750.00	750.00 ✓
31544	Husky Oil Marketing Co.				
	134994	Trade ID#123980	2022-07-13	5,880.00	
	135726	Trade ID#123980	2022-07-13	5,880.00	11,760.00 ✓

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31545	Information Services Corp. June 30, 2022	June 2022 Fees	2022-07-13	56.05	56.05	✓
31546	Collins Mr. Jim JUNE 2022	June 2022 - Council Indem	2022-07-13	906.79	906.79	✓
31547	Light, John JUNE 2022 Jun 30 2022	June 2022 - Council Indem May/June 2022 - Council C	2022-07-13 2022-07-13	619.49 895.95	1,515.44	✓
31548	Lloyd Catholic School Division June 2022	June 2022 EPT Remittance	2022-07-13	14.49	14.49	✓
31549	Lloydminster & Area Archers June 17 2022	2022 Grant Payout	2022-07-13	2,596.28	2,596.28	✓
31550	Loraas Environmental Wilton 0000457776	April 2022 Landfill Fees	2022-07-13	1,521.12	1,521.12	✓
31551	Lloyd Plumbing & Heating Ltd. 32015	#173 - Water Meter Install	2022-07-13	2,460.15	2,460.15	✓
31552	Niesen, Michael 03-2022 04-2022	May 2022 - Animal Control June 2022 - Animal Contro	2022-07-13 2022-07-13	130.28 190.37	320.65	✓
31553	Norbion Co-operative Community June 21 2022	2021 RM Stitch Night Gran	2022-07-13	249.93	249.93	✓
31554	Petty Cash June 30, 2022	Petty Cash RM Office	2022-07-13	142.95	142.95	✓
31555	Prairie Steel Products IN-156822	Culverts & Couplers 500 &	2022-07-13	35,463.97	35,463.97	✓
31556	Roger Ogram 1st 50% 2022 Gr	1st - 50% Grass Maint 202	2022-07-13	2,756.25	2,756.25	✓
31557	Reeves-Coleman Consulting Inc. 1463	Communication in Conflict	2022-07-13	5,292.00	5,292.00	✓
31558	RM of Mervin No. 499 2022-00226	Unit 14 & 22 - Cutting Edge	2022-07-13	2,625.00	2,625.00	✓
31559	Sandy Beach Regional Park Auth June 2022	June 2022 Sandy Beach Ta	2022-07-13	696.83	696.83	✓
31560	SolidCAD 91194403	AEC Engineering Software	2022-07-13	4,290.15	4,290.15	✓
31561	Tingley's Harvest Center 15673K	Unit 23 - Dynamo	2022-07-13	318.14		

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	15696K	Unit 23 - Dynamo Return	2022-07-13	-318.14	
	15829K	Unit 23 - Blade Bolts	2022-07-13	40.10	
	15880K	Unit 23 - Pulley/Belt/Blades	2022-07-13	322.73	362.83
31562	Jurke, Wilfred JUNE 2022	June 2022 - Council Indem	2022-07-13	666.34	666.34
Proposed Payments:					
EFT 5300	2247173 Alberta Ltd 56	June 2022 - Services	2022-07-13	7,875.00	7,875.00
EFT 5301	Buckingham, Aaron June 2022	June 2022 Officer Wages	2022-07-13	324.74	324.74
EFT 5302	Allstar Cleaning Services 086943	June 2022 Office Cleaning	2022-07-13	525.00	525.00
EFT 5303	ASL Paving Ltd. 32201-31480	55.03TE Cold Mix	2022-07-13	7,423.45	7,423.45
EFT 5304	Collins, Blair June 2022	June 2022 - Officer Wages	2022-07-13	138.50	138.50
EFT 5305	Clifton Engineering Group Inc. 310089 310175	#170 - Progress Payment # #174 - Oswell Pit Reclama	2022-07-13 2022-07-13	4,912.80 24,262.59	29,175.39
EFT 5306	City Of Lloydminster INV0037231	Landfill Fees	2022-07-13	366.60	366.60
EFT 5307	Culligan Lloydminster 06650TL 07842TL	#8000980 - Shop Water 3407219 - RM Office Wate	2022-07-13 2022-07-13	46.39 31.89	78.28
EFT 5308	Crush, Mr. Dale JUNE 2022	June 2022 - Council Indem	2022-07-13	667.97	667.97
EFT 5309	Diamond International Trucks 103631M	Unit 27 - Mufflers	2022-07-13	500.85	500.85
EFT 5310	Newman, Elaine JUNE 2022 June 30 2022	June 2022 - Council Indem June 2022 - Council Comr	2022-07-13 2022-07-13	403.13 216.99	620.12
EFT 5311	Noble, Mr. Ed JUNE 2022 Jun 17 2022	June 2022 - Council Indem May 2022 Council Commi	2022-07-13 2022-07-13	701.63 536.00	1,237.63
EFT 5312	Enviroway Detergent Man. Inc. CN008731 IN062463	Credit - 7 x 20L Pail Return 15 x Sodium Hypochlorite	2022-07-13 2022-07-13	-73.50 724.50	651.00

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EFT 5313	Fort Garry Industries Ltd. F9454179	Shop - Latch	2022-07-13	45.26	319.68 ✓
	F9458332	Unit 66 - Slam Lock Return	2022-07-13	-33.02	
	F9462867	Unit 27 & Shop - Elbow/LE	2022-07-13	307.44	
EFT 5314	G. Force Diesel Service Ltd. IN0080072	Unit 27 - SK Safety Inspect	2022-07-13	2,425.01	2,425.01 ✓
EFT 5315	Yaremy, Gerry June 2022	June 2022 Officer Wages	2022-07-13	136.31	136.31 ✓
EFT 5316	GFI Systems Inc. 104891	GPS Lease Fees - June	2022-07-13	910.20	910.20 ✓
EFT 5317	Hillmond Central Sport Society June 22, 2022	2021 Grant Payout - End o	2022-07-13	535.78	1,535.78 ✓
	June 23, 2022	2022 Grant Payout Comed	2022-07-13	1,000.00	
EFT 5318	Kings Energy Group 571803	Fuel Charges	2022-07-13	596.68	56,561.36 ✓
	798541	Fuel Charges	2022-07-13	55,964.68	
EFT 5319	McFadyen Construction 1957	Shop - Clean out Sumps	2022-07-13	763.13	763.13 ✓
EFT 5320	Meridian Source 8627	Public Notice June 23,30	2022-07-13	168.00	168.00 ✓
EFT 5321	Midway Distributors Ltd. 000-626801	Shop & Unit 80 - Supplies	2022-07-13	849.01	882.07 ✓
	000-626933	Core Return	2022-07-13	-155.01	
	000-627809	Unit 13 - Switch	2022-07-13	35.26	
	000-627958	Shop - Filters/Floor Dry	2022-07-13	152.81	
EFT 5322	Mun. Employees Pension Plan File #222248	June 19 - July 2 Remittanc	2022-07-13	13,393.64	26,451.36 ✓
	File #222267	June 5 - June 18 Remittan	2022-07-13	13,057.72	
EFT 5323	Muni-Soft 2022/23-01681	Tax: Advanced Webinar	2022-07-13	114.45	1,278.84 ✓
	2022/23-01823	Bank Reconciliation Softwa	2022-07-13	1,164.39	
EFT 5324	NextGen Automation 417609	Ricoh /MP C5503 - Con #4	2022-07-13	746.66	1,673.51 ✓
	420054	Contract #LV102487041-0	2022-07-13	926.85	
EFT 5325	Novlan Bros. Sales 108597	Unit 86 - Repair Front Whe	2022-07-13	1,619.65	1,979.01 ✓
	113815	BFD - Side-by-side Cover	2022-07-13	27.04	
	514682	Unit 80 - Rear View Mirror	2022-07-13	68.78	
	514934	Unit 70 - Bumper Cover/Lic	2022-07-13	222.49	
	515119	Unit 70 - Wire Asy	2022-07-13	41.05	

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EFT 5326	Precision Giant Systems Inc. 1035161	Repair Scale	2022-07-13	2,800.69	2,800.69
EFT 5327	Quik Pick Waste Disposal QP 0000470295	Office Collection	2022-07-13	98.39	98.39
EFT 5328	LeBlanc, Ryan June 2022	June 2022 - Bylaw Officer	2022-07-13	208.00	208.00
EFT 5329	Redhead Equipment Ltd. P14694 P15411 P15412	Unit 93 - Repair Supplies Unit 93 - Tire Unit 43 - A/C Heater Switch	2022-07-13 2022-07-13 2022-07-13	1,082.36 898.01 46.98	2,027.35
EFT 5330	Relay Distributing 430376	Pressure Washer Repair	2022-07-13	367.84	367.84
EFT 5331	Rona Inc. 620-02260262-01	Shop/WTS - Supplies	2022-07-13	375.94	375.94
EFT 5332	Rosenau Transport Ltd. 500097236 500977125	Cylinder for Hoist Freight Crackseal Freight	2022-07-13 2022-07-13	164.25 1,429.71	1,593.96
EFT 5333	Fritsch, Shane June 2022	June 2022 Officer Wages	2022-07-13	136.31	136.31
EFT 5334	Sask.Assoc.of Rural Municipal. PF-4702-45737 PF-4713-45760 SARM809804 SARM809971	Oil - SA113797 Oil - L114036 & L113233 Unit 22 - Sensor Kit Unit 22 - Plug Kit/Connect	2022-07-13 2022-07-13 2022-07-13 2022-07-13	3,097.23 1,680.81 238.89 608.32	5,625.25
EFT 5335	Saskatchewan Health Authority 1155183 2176462	THM - 32 Scenic Drive Water Test - NE 05-52-26	2022-07-13 2022-07-13	80.75 29.00	109.75
EFT 5336	Triland Welding & Machine Ltd. 9046	Unit 9 & 90 - Wing Cylinder	2022-07-13	1,914.39	1,914.39
EFT 5337	Triod Supply Ltd. 000-143486	Unit 78 - Shaft/Bearing/Se	2022-07-13	758.25	758.25
Other:					
2579-Man	City Of Lloydminster June 30, 2022	Water Bill - Office	2022-07-13	51.78	51.78
2580-Man	Collabria Mastercard July 3 2022 BL	July 3 Mastercard BLeganc	2022-07-13	232.74	232.74
2581-Man	Collabria Mastercard July 3 2022 AP	July 3 Mastercard AParkin	2022-07-13	37.85	37.85

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2582-Man	Receiver General 18June2022	June 5 - June 18 Payroll Re	2022-07-13	25,198.55	25,198.55 ✓
2583-Man	Receiver General 02July2022	June 19 - July 2 Payroll Re	2022-07-13	27,236.59	27,236.59 ✓
2584-Man	SaskEnergy June 30, 2022	May - June '22 BFD	2022-07-13	61.14	61.14 ✓
2585-Man	SaskEnergy June 20 2022	May - June '22 RM Office	2022-07-13	92.96	92.96 ✓
2586-Man	SaskPower 2844-0058-8550	June 2022 BFD	2022-07-13	513.27	513.27 ✓
2587-Man	SaskPower 1095-0073-7953	May - June 22 N'bend Well	2022-07-13	56.99	56.99 ✓
2588-Man	SaskTel June 7 2022 IBC	June - July '22 IBC Phone	2022-07-13	494.73	494.73 ✓
2589-Man	SaskTel June 16 2022 OF	May - June '22 Office Phon	2022-07-13	490.72	490.72 ✓
2590-Man	SaskTel June 16 2022 BF	May - June '22 BFD Phone	2022-07-13	191.86	191.86 ✓
2591-Man	SaskTel June 28 2022 SH	May - June 22 Shop Phone	2022-07-13	164.77	164.77 ✓
2592-Man	SaskTel Mobility June 29 2022 IN	Internet Charges	2022-07-13	210.85	210.85 ✓
2593-Man	SaskTel Mobility June 29 2022 CE	Cell Phone Charges	2022-07-13	507.87	507.87 ✓
Total AP:					408,015.75

Certified correct this 13th of July, 2022
DO

Reeve

Administrator

As per