

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
June 22, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., June 22, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Cory McCall
Dale Crush
Ed Noble
Jim Collins
Elaine Newman

CAO: Alan Parkin

Absent: Councillor Wilf Jurke

271/22

Agenda Approved

NOBLE: That the agenda for June 22, 2022 be approved with addition of 5. d. mowing contract, 7.h. RR 3271 North of Highway 3 – dust control, 9.c. Don Hewitt, 7.i. TWP 515A East of Highway 17- rough road, 7.j. Slurry on 4 Mile, 7.k. Guest Control Road culvert depression, 7.l. Gopher Control - Strychnine.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: None declared.

Norm Namur and Ryan LeBlanc of the Lloydminster Rescue Squad joined the meeting at 9:05 a.m.

Councillor Collins joined the meeting at 9:12 a.m.

Norm Namur and Ryan LeBlanc left the meeting at 9:14 a.m.

272/22

June 8, 2022 Regular Council Meeting Minutes

CRUSH: That council approves the June 8, 2022 regular council meeting minutes as presented.

CARRIED

273/22

June 8, 2022 Public Hearing Minutes for Bylaw 06-2022

NOBLE: That council approves the Public Hearing Minutes for Bylaw 06-2022 of the Public Hearing held on June 8, 2022, as presented.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:17 a.m.

274/22

May 16 – June 15, 2022 Development Services Officer's Report

COLLINS: That council accept the Development Service Officer's Report as information.

CARRIED

SL P

- 275/22 **Sandy Beach Regional Park – Order from Minister Re: Boundary Change**
NOBLE: That council accepts the correspondence provided by the Ministry of Parks, Culture and Sport as information.
CARRIED
- 276/22 **City of Lloydminster NEASP Update**
CRUSH: That council accepts update on the City of Lloydminster Northeast Area Structure Plan and Shadow Planning Area as information.
CARRIED
- Councillor McCall left the meeting at 9:57 a.m. and returned at 10:00 a.m.*
- 277/22 **Public Hearing for Bylaw 11-2022**
NOBLE: That council recess the regular council meeting at 10:00 a.m. to open the public hearing to review Bylaw 11-2022.
CARRIED
- 278/22 **Close Public Hearing and Reconvene Council Meeting**
NOBLE: That council close the public hearing, the time being 10:23 a.m., and reconvene the regular council meeting.
CARRIED
- 279/22 **Bylaw 11-2022 2nd Reading**
NOBLE: That Bylaw 11-2022, a Bylaw to Provide for the Closing and Leasing of Certain Roads to Megan MacDonald and Stephen Gordon be read a second time.
CARRIED
- 280/22 **Bylaw 11-2022 3rd and Final Reading**
CRUSH: That council reads Bylaw 11-2022, A Bylaw to Provide for the Closing and Leasing of Portions of RR 3255 to Megan MacDonald and Stephen Gordon, a third and final time and instructs the Reeve and Chief Administrative Officer to sign and seal this bylaw.
CARRIED
- Development Services Officer, Liz Bailey, left the meeting at 10:35 a.m.*
- Council took a break from 10:35 a.m. to 10:43 a.m.*
- 281/22 **Bylaw 02-2022 2nd Reading**
CRUSH: That council provides second reading for Bylaw 02-2022, a Bylaw for the Administration and Management of Water and Sewer.
CARRIED
- 282/22 **Bylaw 02-2022 3rd and Final Reading**
COLLINS: That council provides third and final reading for Bylaw 02-2022, a Bylaw for the Administration and Management of Water and Sewer.
CARRIED
- 283/22 **Bylaw 03-2022 2nd Reading**
MCCALL: That council provides second reading for Bylaw 03-2022, a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service.
CARRIED
- 284/22 **Bylaw 03-2022 3rd and Final Reading**
NOBLE: That council provides third and final reading for Bylaw 03-2022, a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service.
CARRIED

285/22

Bylaw 14-2022 First Reading

NEWMAN: That council provides first reading for Bylaw 14-2022, A Bylaw to be Referred to as the Mail-in Ballot Bylaw, be given first reading.

CARRIED

286/22

Bylaw 14-2022 2nd Reading

MCCALL: That council provides second reading for Bylaw 14-2022, A Bylaw to be Referred to as the Mail-in Ballot Bylaw.

CARRIED

287/22

Bylaw 14-2022 3rd Reading

CRUSH: That Bylaw 14-2022, A Bylaw to be referred to as the Mail-in Ballot Bylaw, be considered for third and final reading.

UNANIMOUSLY CARRIED

288/22

Bylaw 14-2022 3RD and Final Reading

NOBLE: That Bylaw 14-2022, A Bylaw to be Referred to as the Mail-in Ballot Bylaw, be given third reading, adopted, sealed and signed by the Reeve and Chief Administrative Officer.

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 10:49 a.m.

289/22

Accounts for Approval

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:

- General Cheques #31510 - 31528, Electronic Funds Transfer #5261 - 5299, and Online Payments #2561 - 2578 all totalling \$111,726.99.

CARRIED

290/22

Finance Manager's Report for May 2022

MCCALL: That council accepts the Finance Manager's Report for May 2022 as information.

CARRIED

291/22

Asset Management Training for Administration and Council

NOBLE: That council approves the training proposal received from NAMS Canada in the amount of \$4,600 that will be proportionally funded through the Federation of Canadian Municipalities Asset Management Grant, on July 27th, 2022.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 11:16 a.m.

Fire Chief, John Bexson and Aaron Buckingham, Deputy Fire Chief of the Rural Municipality of Britannia Fire Department joined the meeting at 11:17 a.m.

292/22

Britannia Fire Statistics to June 15th, 2022

CRUSH: That council accepts the quarterly fire department report and financial update to June 15, 2022 as information.

CARRIED

Fire Chief, John Bexson and Aaron Buckingham, Deputy Fire Chief of the Rural Municipality of Britannia Fire Department left the meeting at 11:47 a.m.

SLP

293/22

Lloydminster Rescue Squad

COLLINS: That council instruct administration to revise clause 1 and 3 of the Memorandum of Understanding with the Lloydminster Rescue Squad as discussed.

CARRIED

Council took a break from 12:00 p.m. to 12:16 p.m.

Operations Manager, Michael Glavin, joined the meeting via phone at 12:16 p.m.

Councillor Noble left the meeting at 12:19 p.m. and returned at 12:24 p.m.

294/22

Operations Manager's Report for May 2022

NOBLE: That council accepts the operations manager's report for May 2022 as information.

CARRIED

295/22

Purchase of 30 Foot Trailer with Pintle Hitch Assembly

MCCALL: That council direct administration to approve the purchase of a gooseneck trailer for the sum of \$30,729.40 plus taxes from Kramer Trailers.

CARRIED

296/22

Purchase of New Truck

CRUSH: That council direct administration to purchase the 2023 Ford F350 from Novlan Ford for the amount of \$ 99,372.75, including taxes.

CARRIED

297/22

Request for Signs

NOBLE: That council instruct the public works staff to install two 40 km/h signs on TWP 500 at the SW 06-50-27 W3.

CARRIED

298/22

Dust Control

CRUSH: That council instruct the public works staff to apply dust control in front of the residences on RR 3271 North of Highway 3, for 2 miles.

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 12:57 p.m.

299/22

Closed Session

MCCALL: That council move into closed session at 1:10 p.m. to discuss a land matter as per Section 16 of LAFOIPP.

CARRIED

300/22

Re-Open to Regular Session

COLLINS: That council rise out of the closed session to resume the regular council meeting at 1:45 p.m.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 1:52 p.m.

301/22

2023 to 2027 Proposed Project Listing

NOBLE: That council instruct administration to remove the following projects from the proposed project listing for 2023:

- Base and seal coat TWP 514 from RR 3251 and RR 3252; and
- Base and seal coat RR 3251 from TWP 512 to TWP 514

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 2:10 p.m.

SL

Councillor McCall left the meeting at 2:10 p.m. and returned at 2:12 p.m.

Councillor Collins left the meeting at 2:13 p.m.

302/22

Correspondence

MCCALL: That council accepts as information the STARS year in review, RM of Biggar State of Emergency in regards to agriculture, Member of Parliament Stubbs Rural Community Funding, CN Proclamation, Government of Saskatchewan RIRG 2023/24 funding.

CARRIED

Councillor Collins returned to the meeting at 2:14 p.m.

303/22

MuniSoft Security Authorization

NOBLE: That council provide MuniSoft Security Authorization for Finance Manager, Bryson Leganchuk.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 2:23 p.m.

304/22

Oswell Gravel Pit Reclamation Plan

NOBLE: That council accepts the Draft Oswell Gravel Pit Reclamation Plan and instructs administration to release the draft plan to property owners for comment.

CARRIED

305/22

Beaver Trapping in the Rural Municipality of Britannia

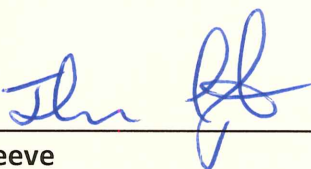
MCCALL: That council direct administration to appoint Mr. Don Hewitt to trap beavers within the Rural Municipality of Britannia.

CARRIED


306/22

Adjournment

MCCALL: That council adjourn the meeting, the time being 2:45 p.m.



Reeve



Chief Administrative Officer



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Report Date
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

31510	2022-06-22	360 Supply Inc. 001-013838	Shop - Supplies	287.78	287.78	4 ✓
31511	2022-06-22	Britannia United Services 22	EMO Tabletop Hall Rental	400.00	400.00	✓ ✓
31512	2022-06-22	Certified Laboratories 786518	2 x Premalube cases	941.80	941.80	4 ✓
31513	2022-06-22	Citadel Mechanical 2533-9499	Office - Maintenance/Repairs	322.96	322.96	4 ✓
31514	2022-06-22	DSG Power Systems Inc. 0035294	Unit 22 - Pump Repair	4,986.13	4,986.13	4 ✓
31515	2022-06-22	Gary Blythe Vacuum Services 17917	Pumping Holding Tanks	430.75	430.75	4 ✓
31516	2022-06-22	Husky Oil Marketing Co. 134062	Trade ID#123980	5,880.00	5,880.00	4 ✓
31517	2022-06-22	John Deere Financial O86173 O86174 O86175 O86176	Unit 17 - Fuel Line Unit 12 - Switch Unit 17 - Fuel Sender/Lead Unit 65 - Holder Credit	118.50 158.87 300.37 87.62-	490.12	4 ✓
31518	2022-06-22	Jurke, Wilfred May 31 2022	May 2022 - Council Committee	299.33	299.33	✓ ✓
31519	2022-06-22	Legacy Regional 2022-12	T511 (Tender) Fire March 1/22	975.00	975.00	4 ✓
31520	2022-06-22	Loraas Environmental Wilton 0000467731	May 2022 Landfill Fees	1,632.21	1,632.21	X ✓
31521	2022-06-22	McCall, Cory May 31 2022	Mar/Apr/May - Council Committ	1,166.02	1,166.02	4 ✓
31522	2022-06-22	Mike's Oilfield Services Ltd. IN000088789	Friday House Fire	1,433.25	1,433.25	4 ✓
31523	2022-06-22	R&D Plumbing & Heating Ltd. 108256	Disconnect Gas fr Rescue Squad	223.06	223.06	4 ✓
31524	2022-06-22	SMS Equipment Inc PSI/71232364 PSI/71232365	Unit 34 - Scraper Blades Unit 13 - Hose Assembly	175.49 230.71	406.20	4 ✓
31525	2022-06-22	SolidEarth Geotechnical Inc. 22-2025	#171 - Material Testing	3,346.09	3,346.09	X ✓
31526	2022-06-22	Stronghold Welding Ltd. 7871	Unit 22 - Broken Stud Repair	262.50	262.50	4 ✓
31527	2022-06-22	Tingley's Harvest Center 15577K 15585K	Unit 23 - Filters/Clips/Cover Unit 23 - Battery	529.17 166.94		

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31528	2022-06-22	15672K	Unit 23 - Regulator	130.57		4 ✓
		24240L	Unit 93 - U Joint	212.50	1,039.18	
		Village of Kitscoty				
		2022-00013	Rapid Reponse Truck/Fighters	1,085.00	1,085.00	
Other:						
2561-Man	2022-06-14	ATCO Energy June 8 2022	May 2022 RM Office	259.44	259.44	✓ ✓
2562-Man	2022-06-14	City Of Lloydminster May 31, 2022	Water Bill - Office May 2022	49.48	49.48	✓ ✓
2563-Man	2022-06-14	Collabria Mastercard Jun 12 2022 BL	June 12 Mastercard BLeganchuk	423.09	423.09	✓ ✓
2564-Man	2022-06-14	Collabria Mastercard Jun 12 2022 AP	June 12 Mastercard AParkin	150.26	150.26	✓ ✓
2565-Man	2022-06-14	Collabria Mastercard June 10 2022 MG	June 10 Mastercard MGlavin	571.89	571.89	✓ ✓
2566-Man	2022-06-14	Receiver General 04June2022	May 22 - June 4 Payroll Remit	28,005.43	28,005.43	✓ ✓
2567-Man	2022-06-14	SaskEnergy May 31 2022 BFD	Apr - May '22 BFD	298.83	298.83	✓ ✓
2568-Man	2022-06-14	SaskPower 1590-0073-7623	May 2022 BFD	591.58	591.58	✓ ✓
2569-Man	2022-06-14	SaskEnergy June 13 2022 LS	May/Jun 22 - Lift Station	40.43	40.43	✓ ✓
2570-Man	2022-06-14	SaskEnergy Jun 13 2022 WTP	May/Jun 22 - G'street WTP	85.98	85.98	✓ ✓
2571-Man	2022-06-14	SaskEnergy Jun 13 2022 SHP	May/Jun 22 - RM Shop	94.24	94.24	✓ ✓
2572-Man	2022-06-14	SaskPower 1557-0074-4150	May-Jun 22 Rink Lights	31.01	31.01	✓ ✓
2573-Man	2022-06-14	SaskPower 1161-0072-2038	May-Jun 22 H'mond St Light	105.19	105.19	✓ ✓
2574-Man	2022-06-14	SaskPower 1161-0072-2043	May-Jun 22 H'mond Shed	419.74	419.74	✓ ✓
2575-Man	2022-06-14	SaskPower 1953-0070-3306	May-Jun 22 G'st St Light	220.31	220.31	✓ ✓
2576-Man	2022-06-14	SaskPower 1953-0070-3309	May-Jun 22 G'st Lift Statio	239.82	239.82	✓ ✓
2577-Man	2022-06-14	SaskPower 1953-0070-3312	May-Jun 22 G'street Well	263.81	263.81	✓ ✓
2578-Man	2022-06-14	SaskPower 2481-0063-0525	May-Jun 22 H'mond Tank Load	246.38	246.38	✓ ✓

Proposed Payments:

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EFT 5261		Applied Ind. Technologies				
		7024476599		Pillow Top Bearing Assembly	1,852.83	1,852.83 ✓
EFT 5262		Bailey, Liz				
	June 2 2022			Reimbursement DSO Comp. Post.	82.53	82.53 ✓
EFT 5263		Brandt Tractor Ltd.				
		4269156		Unit 103 - Air Filters	2,112.99	2,112.99 ✓
EFT 5264		Brandt Tractor Ltd.				
		L791495		Unit 102 - Belts	405.31	
		L791514		Unit 102 - Belt Credit	405.31-	
		L791515		Unit 69 - Air/Main Belts	204.91	
		L791525		Unit 102 - Air Belt	76.92	
		L791592		Unit 69 - Alternator	711.53	
		L791770		Unit 102 - Main Belt	81.64	1,075.00 ✓
EFT 5265		Brown's Industrial Sales				
		W01510		Unit 3 - Repair Hyd Leak	6,809.16	6,809.16 ✓
EFT 5266		City Of Lloydminster				
		INV0036711		#175 - Landfill Fees	2,782.50	2,782.50 ✓
EFT 5267		Lloydminster & District Co-op				
		785153		BFD - 160.99 L Fuel	232.51	
		786509		BFD - 154L Fuel	231.24	
		789256		BFD - 259.81L Fuel	418.89	
		790644		BFD - 156.44L Fuel	268.96	
		791969		BFD - 36L Fuel	59.97	
		05151124		Fencing - Gate Boomers	152.15	1,363.72 ✓
EFT 5268		Crystal Glass				
		2522907067		Unit 64 - Windshield	516.80	
		2522907070		Unit 70 - RH Mirror	117.60	634.40 ✓
EFT 5269		Culligan Lloydminster				
		05113TL		3407219 - RM Office Water	24.64	
		05298TL		#8000980 - Shop Water	53.64	78.28 ✓
EFT 5270		Diamond International Trucks				
		103198M		Unit 27 - Cab Mount	108.64	
		103283M		Unit 27 - Shifter	202.51	311.15 ✓
EFT 5271		Fort Garry Industries Ltd.				
		F9414338		Unit 55 - Control Valve	228.01	
		F9432197		Unit 66 - Plug/Slam Lock	36.70	264.71 ✓
EFT 5272		GFI Systems Inc.				
		104797		GPS Lease Fees - May 2022	921.30	921.30 ✓
EFT 5273		GFL Enviromental Inc.				
		Y30000006740		May 2022 Recycling	161.70	161.70 ✓
EFT 5274		G. Force Diesel Service Ltd.				
		IN0079942		Unit 69 - Install Turbo	2,247.80	2,247.80 ✓
EFT 5275		Hillmond Central Sport Society				
	June 14, 2022			2021 Grant Payout	1,997.49	1,997.49 ✓
EFT 5276		JWS Inspection Services				

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			103922	BLD006-2022 PIETRZYKOWSKI	847.88	847.88	✓✓
EFT 5277		Kings Energy Group					
			570048	BFD - 7.62L Fuel	12.55		
			798402	May Rental - Tank Monitor	44.40	56.95	✓✓
EFT 5278		K & L Electric Inc.					
			18870	Replace Emerg. Lites Batteries	548.49	548.49	✓✓
EFT 5279		Lash Enterprises					
			683973	Unit 83 - Hydraulic Hose	43.91	43.91	✓✓
EFT 5280		Meridian Source					
			8326	Executive Assistant Position	149.63		
			8413	Tax Enforcement Posting	553.88		
			8414	Close & Lease Bylaw 11-2022	333.38	1,036.89	✓✓
EFT 5281		Merit Towing & Recovery Ltd.					
			25299	Unit 69 - Haul to GForce	414.77	414.77	✓✓
EFT 5282		Midway Distributors Ltd.					
			000-623732	Unit 73 -Air Nozzle/Spray Foam	64.68		
			000-625511	Unit 70 - Starter	255.86	320.54	✓✓
EFT 5283		Motion Industries (Canada) Inc					
			AB83-00887831	BFD - Hall - Fire Extinguisher	235.94	235.94	✓✓
EFT 5284		Muni-Soft					
			2022/23-01477	Rural Tax Notice Paper	95.74		
			2022/23-01486	GL Custom Reports Webinar	114.45		
			2022/23-01515	Security System Premium	276.39		
			2022/23-01522	Postage - Computer Return	32.66	519.24	✓✓
EFT 5285		Mun. Employees Pension Plan					
			File #215644	May 22 - June 4 Remittance	13,861.92	13,861.92	✓✓
EFT 5286		Novlan Bros. Sales					
			114056	Wipper Snipper Twine	121.79	121.79	✓✓
EFT 5287		Precision Scale					
			1035034	Annual Calibration of Scale	1,858.92	1,858.92	✓✓
EFT 5288		ProLine Locators Ltd.					
			44156	Line Locate 2 Locations	496.65	496.65	✓✓
EFT 5289		Quik Pick Waste Disposal					
			QP 0000467434	Office Collection - June 2022	98.39		
			QP 0000469273	Office Collection - Call In	71.65	170.04	✓✓
EFT 5290		Ram Printing & Promotions Inc.					
			180784	Embroidered Caps - Black	399.00	399.00	✓✓
EFT 5291		Redhead Equipment Ltd.					
			P14508	Unit 59 - Hood Hinges	31.09	31.09	✓✓
EFT 5292		Relay Distributing					
			429606	Unit 10 - Fuel Pump/Control Pa	1,172.10	1,172.10	✓✓
EFT 5293		Rosenau Transport Ltd.					
			500361738	Unit 22 - DSG Frieght	84.20		
			500842429	Unit 101 - Finning Freight	146.42		
			501226137	Crackseal Freight	1,429.71	1,660.33	✓✓

SL P

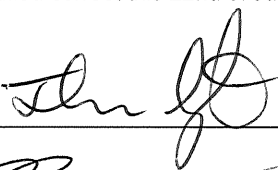

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EFT 5294		Sask.Assoc.of Rural Municipal.				
		20741		Legal Service - CRiviere	133.20	
		SARM809577		Unit 101 - Tank & Gaskets	2,389.18	2,522.38 ✓
EFT 5295		Saskatchewan Health Authority				
		2176204		Water Test - SW 05-52-26 GM	29.00	
		2176205		Water Test - NE 05-52-26 RL	29.00	
		2176207		Water Test - NE 05-52-26 DL	29.00	
		2176210		Water Test - NW 32-51-26 SM	29.00	
		2176211		Water Test - NW 32-51-26	29.00	
		3408793		Water Test - PW Shop	23.00	
		3408794		Water Test - 32 Scenic Drive	23.00	191.00 ✓
EFT 5296		Stuart Wright Ltd				
		6188604		Unit 13 - 3" Plugs	28.22	
		6188775		Shop Supplies	529.28	
		6188780		Shop - Special Fleece	44.44	
		6188781		Shop - Drill Bits	12.69	614.63 ✓✓
EFT 5297		Sydia Bros. Ent. Ltd.				
		75930		#175 - Move Unit to Gravel Pad	869.40	869.40 ✓✓
EFT 5298		Triod Supply Ltd.				
		000-143192		Unit 78 - Mower Parts	2,784.50	2,784.50 ✓✓
EFT 5299		Tri-Power Solutions Ltd.				
		73133		Unit 22 - Picker Back Pow. Rep	548.78	548.78 ✓✓
					Total for AP:	111,726.99

Certified correct this 22nd of June, 2022
DO

John J. O'Connell