RURAL MUNICIPALITY OF BRITANNIA NO. 502

MINUTES OF THE REGULAR MEETING HELD March 11, 2024

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:55 a.m., March 11, 2024, with Reeve John Light presiding.

Present:

Reeve:

Councillors:

John Light

Jim Collins

Wilf Jurke Elaine Newman

Ed Noble H. John Wack

CAO:

Bryson Leganchuk

EA:

Liz Bailey

Absent:

Councillor:

Cory McCall

164/24 Agenda Approved

NOBLE: That council approve the agenda for the March 11, 2024 regular meeting of council with the following additions: 8. i. Hillmond Arena Improvements (Div. 1), 8. j. Response to Teachers' Strike (Div. 2), 5. e. 10 Mile SaskPower Mulching (Div. 4), 8. k. Gopher Poison Available (Div. 6), and 8. l. March 8, 2024 COL Arena Funding Discussion (Admin).

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None.

1. a

165/24 February 28, 2024 Regular Council Meeting Minutes

NOBLE: That council approve the February 28, 2024 regular council meeting minutes with the following amendment to Resolution 133/24:

 That council approve project number 234: road reconstruction as required on RR 3271, from TWP RD 522 to 523.

CARRIED

DSO Ben Clipperton of Northbound Planning joined the meeting at 9:09 a.m.

6. a.

166/24 Email to CVR Regrading Highway 17 North and Letter

WACK: That council request that the County of Vermilion River send the letter as revised to the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors in regards to Highway 17 north of Lloydminster and the request for the Alberta Government and the Saskatchewan Government work together on the upgrade of this highway.

CARRIED

DSO Yvonne Prusak of Northbound Planning joined the meeting at 9:10 a.m. via Zoom.



3. b.

167/24 February 2024 DSO & Enforcement Report

JURKE: That council acknowledge the February 2024 DSO and Enforcement Report as presented and accept it as information.

CARRIED

2. a.

168/24 Close Regular Meeting for Public Hearing

NEWMAN: That council leave the regular council meeting to open the Public Hearing for the discretionary use development permit application for a farm dwelling on NW 24-50-28W3M, file NB240071, the time being 9:23 a.m.

CARRIED

169/24 Resume Regular Meeting

COLLINS: That council resume the regular council meeting, the time being 9:44 a.m.

CARRIED

Present: Reeve Light, Councillor Noble, Councillor Jurke, Councillor Collins, Councillor Newman, Councillor Wack, CAO Leganchuk, EA Bailey, DSO Prusak, and DSO Clipperton.

3. a.

170/24 Discretionary Use Development Permit Application - Farm Dwelling NW 24-50-28W3M - NB240071

JURKE: That council approve discretionary use development permit application NB240071 for a farm dwelling on NW 24-50-28 W3M Blk/Par B-Plan 101734354 Ext 27.

CARRIED

3. c.

171/24 Subdivision Application SUBD-002617-2024 (SW 19-52-27W3M)

WACK: That council defer the discussion regarding Subdivision Application SUBD-002617-2024 to a future meeting.

CARRIED

3. d.

172 /24 Subdivision Application SUBD-002626-2024 (SW 29-50-27W3M)

COLLINS: That council support Subdivision Application SUBD-002626-2024 as presented.

CARRIED

3. e.

173/24 Development Permit Application NB230562 - Geotechnical Report

COLLINS: That council accept the March 1, 2024 Geohazard Assessment for SW 33-50-27W3M Blk/Par A-Plan 101688307 Ext 23 prepared by DVZ Geotechnics as presented and approve the development.

CARRIED

3. f.

174/24 Update – Rowing Club & Saskatchewan Summer Games

COLLINS: That council defer the discussion regarding the Lloydminster Rowing Club and the 2024 Saskatchewan Summer Games to a future meeting.

CARRIED

DSO Yvonne Prusak of Northbound Planning left the meeting at 10:23 a.m. and did not return.

DSO Ben Clipperton of Northbound Planning left the meeting at 10:23 a.m. and did not return.



175/24 Recess from Meeting

WACK: That council take a brief recess from the meeting, the time being 10:23 a.m. CARRIED

176/24 Resume Meeting

WACK: That council resume the regular meeting, the time being 10:29 a.m.

CARRIED

4. a.

177/24 Accounts for Approval

WACK: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

• General Cheques # 32414 - 32438, Electronic Funds Transfer # 6558 - 6595, Online Payments # 3309 - 3324 all totaling \$495,513.13.

CARRIED

178/24 Additional Requirements for Dog Catcher Dispatch

JURKE: That council instruct the administrator to advise the public and the municipally appointed dog catcher that all complaints must be accompanied by a photo or video of the dog of concern before the dog catcher will be dispatched.

CARRIED

4. b.

179/24 February 2024 Payroll to Council

JURKE: That council acknowledge Pay Period 3 & 4 for 2024 Payroll (January 14 – February 10, 2024) as per Bylaw 23-2021.

CARRIED

6. b.

180/24 Office Renovation Construction Schedule

NEWMAN: That council acknowledge the construction schedule provided by Craftex Builders for the remainder of the Britannia Office Renovation, with a proposed construction end date of May 21, 2024.

CARRIED

181/24 Recess for Photo for Lloydminster Regional Health Foundation

JURKE: That council take a recess from the meeting to take a photograph for the Lloydminster Regional Health Foundation, the time being 10:51 a.m.

CARRIED

182/24 Resume Regular Meeting

JURKE: That council resume the regular meeting, the time being 10:59 a.m.

CARRIED

6. c.

183/24 March 2024 Big Gully Land Counter-Offer

JURKE: That council instruct the CAO to continue negotiations for the Big Gully Land as instructed.

CARRIED

Operations Manager Michael Glavin joined the meeting at 11:04 a.m.

184/24 **04-2024** Rural Addressing Bylaw – First Reading

NOBLE: That the council of the Rural Municipality of Britannia No. 502 read bylaw 04-2024, the Rural Addressing Bylaw, a first time.

CARRIED

185/24 **04-2024** Rural Addressing Bylaw – Second Reading

JURKE: That the council of the Rural Municipality of Britannia No. 502 read bylaw 04-2024, the Rural Addressing Bylaw, a second time.

186/24 **04-2024** Rural Addressing Bylaw – Third Reading at this Meeting

COLLINS: That the council of the Rural Municipality of Britannia No. 502 give unanimous consent to reading bylaw 04-2024, the Rural Addressing Bylaw, a third and final time at this meeting.

CARRIED UNANIMOUSLY

187/24 **04-2024** Rural Addressing Bylaw – Third and Final Reading

NEWMAN: That the council of the Rural Municipality of Britannia No. 502 read bylaw 04-2024, the Rural Addressing Bylaw, a third and final time.

CARRIED

5. b.

188/24 WSA Compliance Reports

COLLINS: That council acknowledge and file the 2024 Compliance Inspection Reports completed by Saskatchewan Water Security Agency, with no non-compliant items noted, for the following locations:

- 1. Greenstreet Waterworks;
- 2. Greenstreet Lagoon;
- 3. Hillmond Waterworks; and
- 4. Hillmond Lagoon

CARRIED

5. c.

189/24 Schulte Flex Arm Purchase

NOBLE: That council approve the purchase of one FLX-1510 Schulte Flex Arm from Redhead Equipment Lloydminster for the amount of \$35,500.00, plus taxes and instruct the CAO to sign the sales agreements for this purchase.

CARRIED

190/24 Disposal of Unit 88 - Degelman Sidearm Mower

JURKE: That Unit 88 - Degelman Sidearm Mower be disposed of either through private sale or trade-in.

CARRIED

Operations Manager Michael Glavin left the meeting at 11:44 a.m. and did not return.

7. b.

WACK: That the council of the Rural Municipality of Britannia No. 502 read bylaw 05-2024, the Custom Work Fee Bylaw, a first time.

CARRIED

NOBLE: That the council of the Rural Municipality of Britannia No. 502 read bylaw 05-2024, the Custom Work Fee Bylaw, a second time.

CARRIED

JURKE: That the council of the Rural Municipality of Britannia No. 502 give unanimous consent to reading bylaw 05-2024, the Custom Work Fee Bylaw, a third and final time at this meeting.

CARRIED UNANIMOUSLY

194/24 **05-2024** Updated Custom Work Fee Bylaw – Third and Final Reading

COLLINS: That the council of the Rural Municipality of Britannia No. 502 read bylaw 05-2024, the Custom Work Fee Bylaw, a third and final time.

CARRIED

195/24 Recess for Lunch

JURKE: That council recess from the regular meeting for lunch, the time being 12:00 p.m.

196/24 Resume Regular Meeting

WACK: That council resume the regular meeting, the time being 12:37 p.m.

CARRIED

8. b.

197/24 Opt-Out of 2024Spring Road Bans

WACK: That council instruct administration to send a letter the Ministry of Highways and Infrastructure to advise that the municipality is opting out of the Minister's Order regarding spring road bans.

CARRIED

8. c.

198/24 Water Treatment Contractor Agreement

COLLINS: That council instruct the CAO to draft a new three-year agreement with Aquamen Ltd. to be presented at a future council meeting.

CARRIED

8. d.

199/24 Updated Policy TS-010 – Fencing

NOBLE: That council approve the following revision to Policy TS-010 Fencing:

• Removing all references to the "Custom Work Rate Sheet" and replacing with reference to the current "Custom Work Fee Bylaw."

And further, that the revised policy be attached to these minutes.

CARRIED

8. e.

200/24 Updated Policy TS-012 – Snow Clearing on Private Property

JURKE: That council approve the following revision to Policy TS-012 Snow Clearing on Private Property:

- Removing the outdated Custom Work Rate information in Schedule "B" with a reference/ direction to the current Custom Rate Bylaw.
- \bullet The addition of E ½ 11-50-26 W3 Access and Parking Lot to Schedule "E"
- The addition of SW-30-52-25-W3 Access to residence to Schedule "E" And further, that the revised policy be attached to these minutes.

CARRIED

8. h.

201/24 Ratepayers' Meeting – April 25, 2024

NOBLE: That council instruct administration to schedule the annual ratepayers' meeting for April 25, 2024 at 6:00 p.m. at the Britannia United Memorial Hall.

CARRIED

Councillor Collins stepped out of the meeting at 1:39 p.m. and returned at 1:41 p.m.

8. j.

202/24 Letter of Support for Teachers

JURKE: That the council of the Rural Municipality of Britannia write a letter to Priemer Moe requesting that the current issues brought forward by the Saskatchewan Teachers' Federation be resolved as soon as possible in a manner favourable to the students' learning environment, as the teachers' current job action is disruptive to the students' learning and their families' schedules.

CARRIED

8. k.

203/24 Contact SARM Agriculture Policy Committee

WACK: That council instruct administration to send photos of crops damaged by gophers to the SARM Agriculture Policy Committee for their information.



8. l.

204/24 City of Lloydminster Request for \$1,500,000.00 Donation Towards Cenovus Energy Hub

NOBLE: That the council of the Rural Municipality of Britannia advise the City of Lloydminster that council has discussed the request for the \$1,500,000.00 donation towards the Cenovus Energy Hub and that no decision has been made it this time. Further, that this matter will be discussed by council again only after at is presented to the RM's ratepayers the April 25, 2024 Annual Meeting where the residents of the municipality will have an opportunity to provide feed back on the request.

CARRIED

9.

205/24 Correspondence

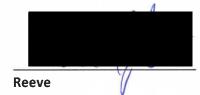
JURKE: That council acknowledge the following list of correspondence:

- 1. 2024-02-27 Ag Health & Safety Network Annual General Meeting Invite
- 2. 2024-02-27 Rural Sheaf
- 3. 2024-03-01 Municipal Hail AGM Reminder
- 4. 2024-03-01 Sask Ag Now
- 5. 2024-03-05 Rural Dart
- 6. 2024-03-06 SARM News Release Education and Support for Municipal Leaders
- 7. 2024-03-07 APAS Update
- 8. 2024-03-08-SARM News Release Convention
- 9. 2024-03-08 Brandt Hospitality Night Invite

CARRIED

206/24 Adjournment

NOBLE: That the meeting be adjourned, the time being 2:21 p.m.







RM of Britannia List of Accounts for Approval Batch: 2024-00017 to 2024-00017

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Invoice # Neference Invoice # Neference Invoice # New Payment Amount Payment Amount	Payment #	Date Vendor Name		
S4903 Deposit for 2023 Peterbilt Torrent 215,756.00 215,756.00 2024-03-11 Agriculture in the Classroom Sask. Inc		Invoice # Reference	Invoice Amount Pa	yment Amount
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32432 2024-03-11 Sandy Beach Regional Park Auth	32431			
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32433 2024-03-11 S.C.A.T.	32432	•		
		·	Sandy Beach Taxe 2,060.10	2,060.10
6972 Feb Mouse Control at NE 23-50-2\ 105.00 105.00	32433		105.00	105.00
		6972 Feb Mouse Co	ontrol at NE 23-50-2\ 105.00	105.00

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COMPUTER CHEQUE

Payment #	Date Vendor Name			
-	Invoice #	Reference	Invoice Amount Pay	ment Amount
32434	2024-03-11 Tidy Truck			
	123137	Unit 108 & 114 - Tool Box Install	3,758.85	3,758.85
32435	2024-03-11 Trans-Care Rescue	e Ltd.		
	2074	BFD - L1 - Cahrger Battery/Male P	2,801.63	
	2109	BFD - Bullard Helmet	3,287.58	6,089.21
32436	2024-03-11 Transform Crane &	Equipment		
	32923	BFD - WL1 - Air Tank/Rocker Switc	330.31	330.31
32437	2024-03-11 Uline			
	13699795	Unit 112 - 3M Safety Walk	357.00	
	13699796	Unit 112 - Safestep a/s Sheet Blac	715.45	
	13744592	Shop - 7-Step Grip Step Rolling La	3,416.82	4,489.27
32438	2024-03-11 Wilfred Jurke			
	FEB 2024	February 2024 - Council Indemnity	1,055.41	
	Feb 29, 2024	February 2024 - Council Committe	346.68	1,402.09
		Total 0	Computer Cheque:	394,696.83

EFT

Payment #	Date Vendor Na			
	Invoice #	Reference	Invoice Amount	Payment Amount
6558	2024-03-11 2247173 AI			
	102	February 2024 - Services	8,379.00	8,379.00
6559	2024-03-11 2567658 Al	berta Limited		
	69233TN	#8000980 - Shop Water	35.00	35.00
6560	2024-03-11 5 Star Serv	ices & Products Inc		
	159196RP	BFD - Shane Fritsch Medals	147.00	147.00
6561	2024-03-11 Alexis Hec	<		
	Feb 29 2024	EMO Tabletop Feb 29 2024	225.84	225.84
6562	2024-03-11 Aultman C	onstruction Ltd.		
	7056	Repair Sewer Line 304 Hill Ave Gr	3,672.49	
	7097	Greenstreet Water Line Repair Dig	4,660.89	8,333.38
6563	2024-03-11 Blair Collin	s		
	Feb 2024	February 2024 - Officer Wages	136.20	136.20
6564	2024-03-11 Border Ste	el		
	0000144624	Unit 114 - Flat Bar/Angle Iron	137.54	137.54
6565	2024-03-11 Brandt Tra	ctor Ltd.		
	LDP842290	Unit 69 - Switch	14.25	14.25
6566	2024-03-11 City Of Llo	ydminster en		
	INV0046418	Motion 104/24 Region Emerg Man	6,183.00	6,183.00
6567	2024-03-11 Cleartech I	ndustries Ltd.		
	INV1104965	Testing Solution for Monitors	128.03	128.03
6568	2024-03-11 Ed Noble			
	FEB 2024	February 2024 - Council Indemnity	1,200.30	
	Feb 29 2024	Feb 2024 Council Committee	645.09	1,845.39
6569	2024-03-11 Elaine New	man		
	FEB 2024	February 2024 - Council Indemnity	705.18	705.18
6570	2024-03-11 Environme	ntal 360 Solutions		
	QP 000054649	9 Office Collection - March	124.06	124.06
6571	2024-03-11 Finning Int	ernational Inc.		
	962549630	Unit 111 - Machine Flow/Mulcher I	1,764.00	
	962550674	Unit 83 - Engine Oil Leak	500.28	2,264.28
		•		

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Payment #	Date Vendor Name		
•	Invoice # Reference	Invoice Amount Pa	yment Amount
6572	2024-03-11 Fiona McRae		
	FEB 2024 February 2024 Admin Hours	238.97	238.97
6573	2024-03-11 Fort Garry Industries Ltd.		
	F1668862 BFD - WL1 - Switch/Valve/Brass	72.45	
	F1669845 BFD - WL1 - Airbrake Tube	24.57	
	F1671142 Unit 59 - 5th Wheel Pin Kit	215.04	
	F1671956 Unit 59 - 5th Wheel Bushing Boot	124.11	
	F1678287 BFD - WL1 - J Box/Ring Terminal	ነ 121.96	
	F1688732 Shop - Articflex Cable	577.50	
	F1690127 Unit 85 - Springs	662.55	1,798.18
6574	2024-03-11 Gerry Yaremy		
	FEB 2024 February 2024 Officer Wages	136.20	
	Feb 29 2024 February 2024 Admin Wages	159.31	
	Dash Cams/GPS Reimburse for Dash Cams/GPS	352.76	648.27
6575	2024-03-11 GFL Enviromental Inc.		
	Y30000022905 February 2024 Recycling	308.24	308.24
6576	2024-03-11 John Light		
	FEB 2024 February 2024 - Council Indemnit	y 709.29	709.29
6577	2024-03-11 John Wack		
	FEB 2024 February 2024 Council Indemnity	757.26	
	Feb 29 2024 February 2024 Council Committee	e 746.93	1,504.19
6578	2024-03-11 JWS Inspection Services		
00.0	101124 BLD003-2024 Stieb Pole Building	367.50	
	101224 BLD001-2024 Kohle RTM w/Deck		629.75
6579	2024-03-11 Konica Minolta Premier Finance		
00.0	2549646 Contract #108368946-1	1,152.18	1,152.18
6580	2024-03-11 Mun. Employees Pension Plan	1,17=117	.,
0000	File #358837 Feb 11 - Feb 24 Remittance	9,979.22	9,979.22
6581	2024-03-11 MuniSoft	-,	,
0001	2024/25-00256 50 x RM Colour Maps	726.05	
	2024/25-00333 Annual 2024 Microsoft Office 365		
	2024/25-00379 Receipting Overview: Webinar	120.99	2,702.96
6582	2024-03-11 NorthBound Planning Ltd.		_,,,,_,,,
0302	IN240083 Feb 16 - 29, 2024 DSO Services	10,740.83	10,740.83
6583	2024-03-11 Novlan Bros. Sales		,
0000	532803 Unit 85 - Front Door Latch	152.59	152.59
6584	2024-03-11 Oakley Mechanical Ltd.	102.00	
0004	31572 Unit 112 - SK Safety	409.50	
	31573 Unit 73 - SK Safety	477.75	
	31578 Unit 59 - SK Safety/Repairs	5,368.85	6,256.10
6585	2024-03-11 Purolator Inc	0,000.00	0,200.10
0303	455589578 BFD - Bunker Gear The Firm Frei	a 129.45	129.45
CEOC		9 120.40	120.40
6586	2024-03-11 Redhead Equipment Ltd. P45351 Unit 59 - Stearing U-Joint	36.03	36.03
6587	2024-03-11 Ryan LeBlanc	55.55	55.56
0001	Feb 2024 February 2024 - Bylaw Officer Se	r 208.00	208.00
CEOO	2024-03-11 Sask. Assoc. of Rural Municipal.	200.00	200.00
6588	2024-03-11 Jask. Assoc. Of Natal Mullicipal.		

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Payment #	Date	Vendor Name			
		Invoice #	Reference	Invoice Amount Pay	ment Amount
		22466	Legal Service - MMorris	344.10	
		22545	Legal Service - MMorris/DSchinde	746.48	
		BEN129459	January 2024 Benefits	-5,708.54	
		BEN129832	February 2024 Benefits	3,404.86	
		PSIP24502-1	PSIP January 2024	250.17	
		SARM818336	Unit 111 - Elements/Filters	3,538.84	
		SARM818430	ATS Signs	2,114.80	4,690.71
6589	2024-03	-11 Sask. Municipal Hail A	Assoc.		
		Feb 2024	SMHI February 2024	314.19	314.19
6590	2024-03	-11 Shane Fritsch			
		Feb 2024	February 2024 Officer Wages	136.20	136.20
6591	2024-03	-11 Sharon Crush			
		Feb 29 2024	Feb 29 2024 EMO Tabletop Meetii	240.07	240.07
6592	2024-03	-11 SRD Investments Ltd.			
		54332	Unit 103 - Grader Wash	149.31	
		54336	Unit 85 - Truck Wash	69.04	
		54357	Unit 83 - Grader Wash	191.60	409.95
6593	2024-03-11 SRS Property Mgmt Corporation				
		3229	February 2024 Office Cleaning	635.46	635.46
6594	2024-03	-11 Stuart Wright Ltd			
		6239327	Shop - Brooms/Paint/Tape/Zipcut \	1,113.59	
		6239355	Unit 96 - Chain/Conn Link	21.86	1,135.45
6595	2024-03	-11 Triland Welding & Ma	chine Ltd.		
-		10828	Unit 83 - Repair Wing Cylinder	450.19	450.19
				Total EFT:	73,864.62

OTHER

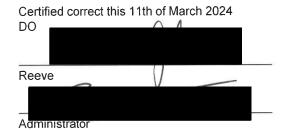
Payment #	Date	Vendor Name			
	I	nvoice #	Reference	Invoice Amount P	ayment Amount
3309	2024-03-0	7 City Of Lloydminster			
	F	Feb 29, 2024	Water Bill - Office	61.68	61.68
3310	2024-03-07	7 Collabria Mastercard			
	N	/lar 1 2024 JB	Mar 1 Mastercard JBexson	797.63	797.63
3311	2024-03-0	7 Collabria Mastercard			
	N	//ar 1 2024 BL	Mar 1 Mastercard BLeganchuk	233.34	233.34
3312	2024-03-0	7 Collabria Mastercard			
	•	Mar 1 2024 DO	Mar 1 Mastercard DOlynyk	666.89	666.89
3313		7 Collabria Mastercard			
		//ar 1 2024 LB	Mar 1 Mastercard LBailey	99.32	99.32
3314		7 Collabria Mastercard		22.42	00.40
		Mar 1 2024 DS	Mar 1 Mastercard DSetter	66.12	66.12
3315		7 Receiver General		40.000.07	40.000.07
		24Feb2024	Feb 11 - Feb 24 Payroll Remit	19,693.27	19,693.27
3316		7 SaskEnergy		0.40.44	0.40.44
	-	Feb 21 2024 Off	Jan '24 - Feb '24 RM Office	342.41	342.41
3317		7 SaskEnergy		4 = 0 4 0 =	4 704 07
		Feb 29 2024 NS	Jan '24 - Feb '24 New Shop	1,701.97	1,701.97
3318		7 SaskEnergy		070.07	070.07
	•	Feb 29 2024 BFD	Jan '24 - Feb '24 BFD	876.87	876.87
3319	2024-03-0	7 SaskPower			

RM of Britannia List of Accounts for Approval Batch: 2024-00017 to 2024-00017

OTHER

Payment #	Date Vendor Name			
•	Invoice #	Reference	Invoice Amount Pay	ment Amount
	2019-0079-8334	February 2024 BFD	505.56	505.56
3320	2024-03-07 SaskPower			
	1029-0085-9154	February 2024 New Shop	472.72	472.72
3321	2024-03-07 SaskTel			
	Feb 28 2024 Sho	Jan '24 - Feb '24 Shop Phone	164.30	164.30
3322	2024-03-07 SaskTel Mobility			
	Feb 28 2024 Cel	Cell Phone Charges	808.28	808.28
3323	2024-03-07 SaskTel Mobility			,
	Feb 28 2024 Int	Internet Charges	166.45	166.45
3324	2024-03-07 Collabria Mastercard			
	Mar 1 2024 MG	Mar 1 Mastercard MGlavin	294.87	294.87
			Total Other:	26,951.68

495,513.13 Total AP:



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