

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

January 13, 2021

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:05 a.m., January 13, 2021 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble – Via Phone
Wilfred Jurke
Jim Collins
Elaine Newman
Cory McCall
Dale Crush – Via Phone

CAO: Alan Parkin

Absent: None

Agenda Approved as Revised

001/21 COLLINS: That the agenda be approved as Revised

CARRIED

CLR Collins left the meeting at 9:11 am and returned at 9:13 a.m.

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of interests were declared.

-CLR Newman item 8.k. – Board of Revision

002/21 **Approve the December 23, 2020 Regular Council Meeting Minutes**

NOBLE: That Council approve the December 23, 2020 Regular Council Meeting minutes as revised.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:20 a.m.

003/21 **RM of Wilton Discretionary Use Acknowledgement**

COLLINS: That the Rural Municipality of Britannia acknowledge the Rural Municipality of Wilton's Notice regarding the Discretionary Use Application for a Cannabis Production ("Micro-Cultivator") Facility at NW 24-49-28W3 Lot 3C Blk 2 Plan 102175680.

CARRIED

004/21 **Letter of Concern To RM of Wilton Discretionary Use Cannabis**

COLLINS: That the R.M. of Britannia No. 502 municipal council sends a letter under the Reeve's signature, expressing concern with the Cannabis Production (Micro-Cultivator) Facility, and potential affects of Cannabis on area residents.

CARRIED

JK P

005/21 **DEV018-2020 Approval Acknowledgement**
CRUSH: That the Rural Municipality of Britannia Council acknowledge the approval of File DEV018-2020, for the construction of a 2000sq ft shop on NE 28-52-27W3M Parcel 203092400.

CARRIED

006/21 **Bylaw 01-2021 (LPDC Zoning Bylaw M1 Text Amendment)**
JURKE: That Bylaw 01-2021(LPDC Zoning Bylaw M1 Text Amendment), being a bylaw to Amend Bylaw 18-2018 Known as the Lloydminster Planning District Zoning Bylaw, be given first reading at this meeting.

CARRIED

007/21 **Call for Public Hearing for By-Law 01-2021**
MCCALL: That Council advertises for and holds a Public Hearing on February 24th at 12:15 p.m. regarding By-law 01-2021 (LPDC Zoning M1 Text Amendment)

CARRIED

CLR McCall left the meeting at 9:44 am and returned at 9:49 a.m.

Development Services Officer, Liz Bailey, left the meeting at 10:02 a.m.

Director of Finance, Bryson Leganchuk, joined the meeting at 10:03 a.m.

008/21 **Accounts for Approval**
MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:
• General Cheques #30787 - 30809,
• Electronic Funds Transfer #4073 - 4112,
• Online Payments #2011 - 2024,
All totaling \$179,550.84

CARRIED

009/21 **December 2020 Payroll to Council for Approval**
MCCALL: That council approves the December 2020 Payroll.

CARRIED

010/21 **Husky Assessment Update**
JURKE: That council acknowledges the email received from Husky Oil Operations Limited dated January 6, 2021 regarding the abatement request of the base tax on 32 properties owned by Husky Operations Limited. Further, that Council instructs administration to advise Husky Oil Operations Limited that the decision to deny the abatement of the base tax from the 32 properties stands as per Council motion 651/20 on December 9, 2020.

CARRIED

011/21 **2020 Taxes Paid**
NEWMAN: That council acknowledges that as of December 31, 2020, 94.2% of taxes are paid, according to report submitted by the Director of Finance, Bryson Leganchuk, as information.

CARRIED

Director of Finance, Bryson Leganchuk, Left the meeting at 10:12 a.m.

Operations Manager, Dan Fiderko joined the meeting via speaker phone at 10:18 a.m.

Unit 20 Follow up

012/21 NOBLE: That Council directs Administration to put Unit 20 up for bids locally, along with 1994 Peerless Page Heavy Hauler Jeep and sanding unit by posting it on the R.M. website and Kijiji, if it doesn't sell to send to Richie Bros. for auction.

CARRIED

Operations Manager, Dan Fiderko Left the meeting at 11:00 a.m

Hillmond Redden Centennial Arena Fire Alarm Upgrade

013/21 MCCALL: That council approve \$5000 to the Hillmond Redden Centennial Arena to go towards the fire alarm system upgrades needed.

CARRIED

Fidelity Bond

014/21 CRUSH: That Council acknowledges the fidelity bond coverage through SARM for 2021 in the amount of \$200,000 as attached to this RFD, in accordance with Section 113 (3) of the Municipalities Act.

CARRIED

Lloydminster Rescue Squad Inc. Financial Statements for the year ended March 31, 2020

015/21 COLLINS: That Council accepts as information the Financial Statements for the year ended March 31, 2020 for the Lloydminster Rescue Squad Inc. and the call stats for 2018, 2019 and 2020.

CARRIED

2021 Pest Control Officer Agreement

016/21 CRUSH: That Council approves the 2021 Pest Control Officer Agreement with Erin McGladdery, and instructs the Reeve and CAO to sign and seal the agreement.

CARRIED

Hillmond Redden Centennial Arena Property Management Agreement

017/21 MCCALL: That Council accepts as information the current Hillmond Redden Centennial Arena Property Management Agreement.

CARRIED

Bylaw Enforcement Officer Agreement

018/21 NOBLE: That Council approves the Bylaw Enforcement Agreement with Ryan LeBlanc for the period of February 1, 2021 to January 31, 2022.

CARRIED

Resident(s) request for street lighting and mailbox turnout at West Bay Estates

019/21 CRUSH: That Council approve the relocation of mailboxes off the roadway in West Bay Estates.

CARRIED

Westbay Estates Street Lights

020/21 CRUSH: That Council directs administration to prepare a local improvement bylaw for street lighting at Westbay Estates.

CARRIED

JL

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- Chief Administrative Officer report for December 2020**
021/21 NEWMAN: That Council accepts the Chief Administrative Officer report for December as information.
CARRIED
- Rural Municipality of Britannia No. 502 owned property for lease**
022/21 JURKE: That Council lease the 15 acres of the Big Gully parcel NE 07-50-26W3M Parcel # 131675698 to Mr. Dale Forland for the 2021 year for \$150.00
CARRIED
- Greenstreet Annex Lease**
023/21 MCCALL: That Council instructs administration to have the Greenstreet Annex SE 06-52-26W3 Parcel 203341373 Plan 102248973 Lot 1/ Blk 7 cleaned out by July 30/2021 and to prepare a budget for the demolition of the Greenstreet Annex, and bring back for Council consideration.
CARRIED
- R.M. Leased Property "New Shop Location – South of Hillmond"**
024/21 MCCALL: That Council continue with lease of NE 24-51-26W3M Parcel 203353758 Plan 102207507 for five years to Mr Alphonse Hoegl for \$150 per year.
CARRIED
- CLR McCall left the meeting at 11:50 a.m and returned at 12:02 p.m.*
- CLR Newman declared pecuniary interest and left the meeting at 12:03 p.m.*
- Board of Revision Appointments 2021**
025/21 CRUSH: That Council appoints Ken Rutherford, Neil Geall, Stephen Newman, and Steven McKechnie to the Board of Revision for 2021, and further that remuneration to be consistent with council, and further Council appoints Liz Bailey as Secretary to the Board of Revision.
CARRIED
- CLR Newman returned to meeting at 12:04 p.m.*
- Canada Summer Jobs 2021 Application**
026/21 JURKE: That Council directs administration to make application for two Canada Summer Jobs positions in order to do an asset inventory within the RM of Britannia in 2021.
CARRIED
- Correspondence**
027/21 MCCALL: That Council accepts the correspondence as presented.
CARRIED
- CLR Collins left meeting at 12:14 p.m. and returned at 12:16 p.m.*
- Closed Session for Human Resources**
028/21 JURKE: That we move into closed session at 12:18 p.m. for the purpose of reviewing Labour Matter as per LAFOIPP Section 16 – draft Organizational Chart and Land Matter as per LAFOIPP Section 16 – Saltmere Gravel Pit reclamation plan Engineering.
CARRIED

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029/21 **Re-open to Regular Session**
COLLINS: That Council rise out of the closed session to resume the regular council meeting at 12:26 p.m..

CARRIED

Reeve Light left the meeting at 12:26 p.m. and did not return.

Council took a break from 12:26 p.m. to 1:00 p.m.

030/21 **Adjournment**
MCCALL: That Council adjourn the meeting, the time being 1:24 p.m.

CARRIED



Reeve



Chief Administrative Officer