

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
May 11, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:50 a.m., May 11, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Wilfred Jurke
Dale Crush
Ed Noble
Elaine Newman
Jim Collins
Cory McCall

CAO: Alan Parkin

184/22

Agenda Approved

CRUSH: That the agenda for May 11, 2022 be approved with the additions of items 7. b. RR 3255 North of Highway 3; 7. c. Hillmond Arena Parking Lot; and 10. c. Division 5 – Library AGM.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: Reeve Light – Item 9.a.

Closing of road allowances not being used – Div. 1 - discussion

185/22

April 27, 2022 Regular Council Meeting Minutes

JURKE: That council approves the April 27, 2022 regular council meeting minutes.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 8:56 a.m.

186/22

Request for Close and Lease – CL011-2022

JURKE: Whereas, council has considered a request by the owners of NW 05-51-25W3M Blk/ Par A-Plan 00B00531 Ext 2 and lessees of SW 08-51-25W3M Ext 31, to close and lease portions of undeveloped right of way adjacent to these properties (namely a portion of Range Road 3255); and Whereas, council has initially determined that the lease will not eliminate access to any lands; and Whereas, council has initially agreed that this road is not currently needed by the public; and Whereas, council deems it appropriate to proceed under Section 13 of the Municipalities Act; Therefore, be it resolved that council instructs administration to contact the affected ministries for their approval, and further, instructs administration to issue public notice, that council will consider possible road closure of a portion of Range Road 3255.

CARRIED

187/22

Proposed Residential Subdivision in the County of Vermilion River

NOBLE: That council accepts the referral from the Alberta Municipal Planning Services as information and instructs administration to send a

W. S.L.

letter in response indicating our concerns in regards to increased storm water flowing into our RM.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 9:05 a.m.

Constable Alex Hutchins, Enhanced RCMP Officer and Constable Tim Herzberg, Enhanced RCMP Officer, joined the meeting at 9:05 a.m. and left the meeting at 9:31 a.m.

188/22

Accounts for Approval

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #31433 - 31449, Electronic Funds Transfer #5149 - 5189, Online Payments #2515 - 2530 all totalling \$160,017.44

CARRIED

189/22

April 2022 Payroll to Council for Acknowledgement

CRUSH: That council acknowledges the April 2022 Payroll as per Bylaw 23-2021.

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 9:47 a.m.

190/22

Mill Rate for 2022

JURKE: That council approve the mill rate of 4.25 mills for the 2022 municipal levy.

CARRIED

191/22

School Mill Rates for 2022

CRUSH: That council acknowledges the school mill rates for 2022 as the following:

- Agricultural 1.42 mills
- Residential 4.54 mills
- Commercial 6.86 mills
- Industrial & Resource 9.88 mills

CARRIED

192/22

Bylaw 08-2022 First Reading

NOBLE: That council read Bylaw 08-2022, A Bylaw to Establish Mill Rate Factors, a first time.

CARRIED

193/22

Bylaw 08-2022 Second Reading

JURKE: That council read Bylaw 08-2022, A Bylaw to Establish Mill Rate Factors, a second time.

CARRIED

194/22

Authorize Third Reading of Bylaw 08-2022

COLLINS: That council authorize the third reading of Bylaw 08-2022, A Bylaw to Establish Mill Rate Factors, at this meeting of council.

UNANIMOUSLY CARRIED

195/22

Bylaw 08-2022 Third and Final Reading

MCCALL: That council read Bylaw 08-2022, A Bylaw to Establish Mill Rate Factors, a third and final time, and instruct the Reeve and Chief Administrator to sign and seal the bylaw.

CARRIED

- 196/22 **Bylaw 09-2022 First Reading**
CRUSH: That council read Bylaw 09-2022, A Bylaw to Provide for a Base Tax, a first time.

CARRIED
- 197/22 **Bylaw 09-2022 Second Reading**
NOBLE: That council read Bylaw 09-2022, A Bylaw to Provide for a Base Tax, a second time.

CARRIED
- 198/22 **Authorize Third Reading of Bylaw 09-2022**
JURKE: That council authorize the third reading of Bylaw 09-2022, A Bylaw to Provide for a Base Tax, at this meeting of council.

UNANIMOUSLY CARRIED
- 199/22 **Bylaw 09-2022 Third and Final Reading**
COLLINS: That council read Bylaw 09-2022, A Bylaw to Provide for a Base Tax, a third and final time, and instruct the Reeve and Chief Administrative Officer to sign and seal the bylaw.

CARRIED
- 200/22 **Bylaw 10-2022 First Reading**
NEWMAN: That council read Bylaw 10-2022, A Bylaw to Provide for a Minimum Amount of Tax, a first time.

CARRIED
- 201/22 **Bylaw 10-2022 Second Reading**
MCCALL: That council read Bylaw 10-2022, A Bylaw to Provide for a Minimum Amount of Tax, a second time.

CARRIED
- 202/22 **Authorize Third Reading of Bylaw 10-2022**
CRUSH: That council authorize the third reading of Bylaw 10-2022, A Bylaw to Provide for a Minimum Amount of Tax, at this meeting of council.

UNANIMOUSLY CARRIED
- 203/22 **Bylaw 10-2022 Third and Final Reading**
NOBLE: That council read Bylaw 10-2022, A Bylaw to Provide for a Minimum Amount of Tax, a third and final time, and instruct the Reeve and Chief Administrative Officer to sign and seal the bylaw.

CARRIED
- 204/22 **Base Tax Abatement for Bylaw 07-2022**
JURKE: That council abate the \$2000 base tax for the properties included in Bylaw 07-2022, A Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development.

CARRIED

J. 56

205/22

Tax Enforcement 6 Month Proceedings

COLLINS: That council instructs the Finance Manager to proceed with title in accordance with Section 22 of the Tax Enforcement Act on the following properties:

Legal Description	\$ Owing	2021 Levy	Last Payment
Lot 13 Blk 6 Plan 82B07728	\$1,823.04	\$373.40	\$140 - October 2019
Par A Plan 101734365	\$897.28	\$504.14	\$500 - December 2021
Lot 2 Blk 1 Plan 101348658	\$4,601.08	\$1,743.97	\$1,000 - August 2021
Lot 11 Blk 1 Plan 01B14407	\$6,198.82	\$3,603.28	\$286.55 - July 2020
Lot 9 Blk 6 Plan 82B07728	\$7,186.88	\$2,733.95	\$3,000 - August 2020
Lot 3 Blk B Plan 101911496	\$7,697.07	\$3,662.16	\$3,218.69 - December 2019
Lot 2 Blk 1 Plan 102188303	\$204.80	\$112.72	\$123.53 - March 2020
Lot 1 Blk 1 Plan 101879769	\$6,541.08	\$3,356.14	\$1,000 - October 2021
Lot 1 Blk 2 Plan AP2196	\$2,424.64	\$1,025.24	\$565.61 - January 2019
Par G Plan 102030310	\$4,842.31	\$4,250.50	\$4,255.46 - July 2021
SE-07-50-25-W3	\$1,588.99	\$487.01	\$925.00 - May 2019
Lot 7 Blk 2 Plan AP2196	\$1,038.34	\$227.47	\$80.04 - March 2019
Par B Plan 102271137	\$993.27	\$879.71	\$180 - March 2022
NE-14-50-25-W3	\$1,273.00	\$601.39	\$510.62 - October 2019
NW-14-50-25-W3	\$1,561.09	\$741.72	\$629.35 - October 2019
Par D Plan 60B05309	\$1,225.98	\$380.54	\$666.92 - October 2019
Lot 17 Blk 1 Plan A02857	\$3,708.09	\$1,403.44	\$53.57 - February 2022
Lot 18 Blk 1 Plan A02857	\$520.51	\$227.83	\$10.72 - February 2022
Lot 19 Blk 1 Plan A02857	\$520.51	\$227.83	\$10.72 - February 2022
NW-17-51-25-W3	\$913.54	\$480.40	\$75.00 - February 2022

CARRIED

206/22

Resolution for Reverse Osmosis System Grant Payment

CRUSH: Whereas, the RM of Britannia No. 502 has been approved for funding in the amount of \$235,366 from the Provincial and Federal Government as part of the Small Communities Fund for the Greenstreet Water System Upgrade.

Whereas, the RM of Britannia No. 502 requires incremental funding to complete the project.

Be it resolved, that the RM of Britannia No. 502 would have not considered the Greenstreet Water System Upgrade in the absence of federal support.

CARRIED

207/22

MuniSoft Authorization Form

MCCALL: That council authorizes Reeve John Light and Division 6 Councillor Dale Crush, to sign the MuniSoft Authorization Form to appoint Alan Parkin, Chief Administrative Officer as the Security Administrator.

CARRIED

208/22

Lloydminster Rescue Squad Inc.

MCCALL: That council directs administration to make payment to Lloydminster Rescue Squad Inc. in the amount of \$10,000 for all network, internet, security system and cameras, pressure washer and any other items located within the RM of Britannia Fire Hall to become fully owned by the Rural Municipality of Britannia No. 502, and further that council directs administration to have Lloydminster Rescue Squad Inc. disconnect power, gas, other utilities from the "Mobile Office Dwelling Serial No. LRSBLD" located on Lot 1 BLK/Pa B Plan No. 101904083 Extension 1 (surface parcel #161882523) and further to have structure removed from

JP J.L.

the parcel by October 31, 2022.

CARRIED

209/22

Command Unit Purchase

JURKE: That council approves the purchase of a new ½ ton truck from Webb’s of Vermilion for an amount not to exceed \$59,741 plus applicable taxes and fees and fit-up costs for command unit, and convert existing command unit to skeeter unit for a total cost not to exceed \$150,000 in total for both units, to be funded from G/L 525-600-130.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 10:58 a.m.

Reeve Light declared a pecuniary interest due to discussion on closing of road allowances and left the meeting at 11:02 a.m. and returned at 11:06 a.m.

Council took a break from 11:07 a.m. to 11:14 a.m.

210/22

Correspondence

NOBLE: That council accepts the correspondence as follows: Letter sent to Dorothy Maurer on April 27th, 2022; letters received from Lloydminster Exhibition – Parade; information received from City of Lloydminster – Neale Edmunds; CNRL – Tangleflags – Seismic; WSA – Krambury Estates drainage; and STARS - donation as information.

CARRIED

Councillor Noble left the meeting at 11:15 a.m. and returned at 11:19 a.m.

211/22

Chief Administrator Officer’s Report for April 2022

JURKE: That council accepts the Chief Administrative Officer’s report for April 2022 as information.

CARRIED

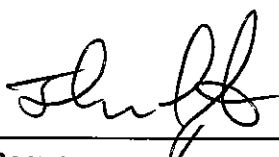
212/22

Adjournment


CRUSH: That council adjourn the meeting, the time being 11:39 a.m.

CARRIED





Reeve



Chief Administrative Officer

P. J. L.

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

31433	2022-05-11	360 Supply Inc. 001-012827	6 Pails 75W90 Gear Oil	1,568.07	1,568.07 ✓ ✓
31434	2022-05-11	Albion Cemetery Fund Apr 30 2022	April 2022 Donation Payable	385.00	385.00 ✓ ✓
31435	2022-05-11	Bitter Edge Contracting Ltd 1230	Apr 2022 Safety Consulting	1,212.33	1,212.33 ✓ ✓
31436	2022-05-11	Brandt Truck Rigging & Trailer INV-W042798	Unit 90 - Spring 7/8	673.20	673.20 ✓ ✓
31437	2022-05-11	Collins Mr. Jim APR 2022 May 3 2022	Apr 2022 - Council Indemnity Mar 22-May 3 - Council Commite	878.26 325.67	1,203.93 ✓ ✓
31438	2022-05-11	Hewitt, Mr. Gary Apr 23 2022	Beaver Tails 23 @ \$30/Tail	690.00	690.00 ✓ ✓
31439	2022-05-11	Information Services Corp. Apr 30, 2022	April 2022 Fees	104.75	104.75 ✓ ✓
31440	2022-05-11	John Deere Financial 081258	Unit 12 - Filters	949.74	949.74 ✓ ✓
31441	2022-05-11	Jurke, Wilfred APR 2022	Apr 2022 - Council Indemnity	869.96	869.96 ✓ ✓
31442	2022-05-11	L5 Holdings 21	2 x Office First Aid Course	300.00	300.00 ✓ ✓
31443	2022-05-11	Light, John APR 2022 Apr 30 2022	Apr 2022 - Council Indemnity Apr 2022 - Council Committee	583.62 407.08	990.70 ✓ ✓
31444	2022-05-11	Lloydminster Rescue Squad Inc. Apr 2022	2022 Annual Payment	40,000.00	40,000.00 ✓ ✓
31445	2022-05-11	Lloyd Catholic School Division Apr 2022	Apr 2022 EPT Remittance	16.84	16.84 ✓ ✓
31446	2022-05-11	Lloyd Plumbing & Heating Ltd. SW1089205	#173 - Water Meter Install	9,161.04	9,161.04 ✓ ✓
31447	2022-05-11	McCall, Cory APR 2022	Apr 2022 - Council Indemnity	653.65	653.65 ✓ ✓
31448	2022-05-11	Pitney Bowes Leasing 3201977368	Postage Meter Lease - Jun-Aug	138.66	138.66 ✓ ✓
31449	2022-05-11	Sandy Beach Regional Park Auth Apr 2022	Apr 2022 Sandy Beach Taxes	366.56	366.56 ✓ ✓

Other:

2515-Man	2022-05-03	Collabria Mastercard Apr 18 2022 JB	Apr 18 Mastercard JBexson	214.07	214.07 ✓ ✓
2516-Man	2022-05-03	Collabria Mastercard			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
		May 1 2022 BL	May 1 Mastercard BLeganchuk	330.09	330.09	✓✓
2517-Man	2022-05-03	Collabria Mastercard				
		May 1 2022 AP	May 1 Mastercard AParkin	266.12	266.12	✓✓
2518-Man	2022-05-03	Receiver General				
		23Apr2022	Apr 10 - Apr 23 Payroll Remit	16,966.11	16,966.11	✓✓
2519-Man	2022-05-03	SaskEnergy				
		Apr 21 202 OFF	Mar - Apr '22 RM Office	203.16	203.16	✓✓
2520-Man	2022-05-03	SaskEnergy				
		Apr 29 2022 BFD	Mar - Apr '22 BFD	682.78	682.78	✓✓
2521-Man	2022-05-03	SaskPower				
		3273-0051-8253	Jan - Apr '22 Lindsay Well	620.75	620.75	✓✓
2522-Man	2022-05-03	SaskPower				
		2844-0057-7369	Jan - Apr '22 Rex Well	191.61	191.61	✓✓
2523-Man	2022-05-03	SaskPower				
		2844-0057-7368	Jan-Apr '22 Eldon Well	220.06	220.06	✓✓
2524-Man	2022-05-03	SaskPower				
		1953-0069-6203	Apr 2022 BFD	352.69	352.69	✓✓
2525-Man	2022-05-03	SaskPower				
		1854-0069-8470	Jan-Apr '22 WTS Shed	714.84	714.84	✓✓
2526-Man	2022-05-03	SaskTel				
		Apr 28 2022 SHP	Mar-Apr 22 Shop Phone	166.37	166.37	✓✓
2527-Man	2022-05-03	SaskTel Mobility				
		Apr 29 2022 CEL	Cell Phone Charges Apr 2022	512.52	512.52	✓✓
2528-Man	2022-05-03	SaskTel Mobility				
		Apr 29 2022 INT	Internet Charges - Apr 2022	133.15	133.15	✓✓
2529-Man	2022-05-03	City Of Lloydminster				
		Apr 30, 2022	Water Bill - Office Apr 2022	49.78	49.78	✓✓
2530-Man	2022-05-03	Collabria Mastercard				
		Apr 18 2022 MG	Apr 18 Mastercard MGlavin	1,161.02	1,161.02	✓✓
Proposed Payments:						
EFT 5149		2247173 Alberta Ltd				
		52	April '22 WTP Capital Project	840.00		
		53	Apr 2022 - Services	7,959.00	8,799.00	✓✓
EFT 5150		Allstar Cleaning Services				
		698321	April 2022 Office Cleaning	525.00	525.00	✓✓
EFT 5151		Brandt Tractor Ltd.				
		4265969	Unit 9&103-Starting Fluid	58.43		
		4266326	Unit 43 - Filters/Oil	3,046.57		
		4266360	Shop - Starting Fluid	649.09	3,754.09	✓✓
EFT 5152		Buckingham, Aaron				
		Apr 2022	Apr 2022 Officer Wages	324.74	324.74	✓✓
EFT 5153		Collins, Blair				
		Apr 2022	Apr 2022 - Officer Wages	138.50	138.50	✓✓

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT 5154		Lloydminster & District Co-op 27356	Propane to heat shop	1,539.85	
		05148278	Fencing Material	9,289.57	10,829.42 ✓
EFT 5155		Crush, Mr. Dale APR 2022	Apr 2022 - Council Indemnity	629.93	629.93 ✓
EFT 5156		Enviroway Detergent Man. Inc. IN059665	15 x Sodium Hypochlorite	582.75	
		CN008562	Credit - 16 x 20L Pail Return	168.00-	
		CN008584	Credit - Acid Pwd/Iron Reage	429.79-	
		CN008661	Credit - 24 x 20L Pail Return	252.00-	
		IN061319	13 x Sodium Hypochlorite	546.00	278.96 ✓
EFT 5157		Fort Garry Industries Ltd. F9336370	Shop&Unit 13-Filters/Lights	394.43	
		F9346966	Unit 14 - Plano Hinge	70.72	465.15 ✓
EFT 5158		Fountain Tire Ltd. 059I210299	3 x Wobbly Tires	172.03	
		059I210327	Unit 32 - Tire Repair	55.06	
		059I210507	Repair/Summer Tires Installed	2,976.55	3,203.64 ✓
EFT 5159		Fritsch, Shane Apr 2022	Apr 2022 Officer Wages	136.31	136.31 ✓
EFT 5160		GFI Systems Inc. 104697	GPS Lease Fees - Apr 2022	987.90	987.90 ✓
EFT 5161		G. Force Diesel Service Ltd. IN0079264	Unit 47 - SK Safety/Repairs	933.01	
		IN0079271	Unit 32 - SK Safety/Repairs	614.20	
		IN0079401	Unit 55 - SK Safety/Repairs	1,099.35	2,646.56 ✓
EFT 5162		Hillmond Central Sport Society Apr 26 2022	E11-21 HM Sport Novice Tourney	416.13	416.13 ✓
EFT 5163		JWS Inspection Services 102522	BLD004-2022 CHERNIAK	262.50	262.50 ✓
EFT 5164		Kings Energy Group 568333	BFD - 211.36L Fuel	406.57	
		797745	Apr Rental - Tank Monitor	44.40	450.97 ✓
EFT 5165		Lakeland Library Region 1884	2022 Levy Payment #1	13,574.67	13,574.67 ✓
EFT 5166		Lash Enterprises 682135	Unit 84 - Gravel Reclaimer	88.27	88.27 ✓
EFT 5167		LeBlanc, Ryan Apr 2022	Apr 2022 - Bylaw Officer Serv	208.00	208.00 ✓
EFT 5168		Meridian Source 7895	Assessment Roll Advertisement	167.48	167.48 ✓
EFT 5169		Midway Distributors Ltd. 000-616224	Assortment of Filters	129.38	129.38 ✓
EFT 5170		Muni-Soft 2022/23-00995	Shop-Computer/Laptop	3,708.89	

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		2022/23-01070	Hail (SK): Webinar	114.45	3,823.34 ✓✓
EFT 5171		Mun. Employees Pension Plan File #204443	Apr 10 - Apr 23 Remittance	9,374.00	9,374.00 ✓✓
EFT 5172		Nelson Lumber Co. INV#7081378	Survey Spruce Stakes	448.02	448.02 ✓✓
EFT 5173		Newman, Elaine APR 2022	Apr 2022 - Council Indemnity	658.71	907.51 ✓✓
		Apr 30 2022	Apr 2022 - Council Committ	248.80	
EFT 5174		Noble, Mr. Ed APR 2022	Apr 2022 - Council Indemnity	663.59	1,308.61 ✓✓
		Apr 27 2022	Mar 22-Apr 13 Council Commi	645.02	
EFT 5175		Novlan Bros. Sales 512670	Unit 70 - Seat Cover/Cushion	442.52	442.52 ✓✓
EFT 5176		Premier Auto Electric Ltd. 106510	Unit 10 - Starter Repair	173.25	173.25 ✓✓
EFT 5177		Princess Auto 1701509	Unit 70 - Plier/Hog Ring	26.23	26.23 ✓✓
EFT 5178		Purolator Inc 450294394	Unit 83,84,101-Finining Freight	85.81	85.81 ✓✓
EFT 5179		Quik Pick Waste Disposal QP 0000464642	Office Collection - May 2022	98.39	98.39 ✓✓
EFT 5180		Redhead Equipment Ltd. P11485	Unit 13 - Filters	665.43	1,049.97 ✓✓
		P11693	Unit 13 - Filters	338.31	
		P11694A	Unit 29 - Fuel Line	46.23	
EFT 5181		Relay Distributing 427343	Shop - Paper Cups	191.09	216.21 ✓✓
		427391	Shop - Coffee Filter Reg	25.12	
EFT 5182		Rona Inc. 620-22553501	Fencing Material/Screw	2,870.76	2,870.76 ✓✓
EFT 5183		Rosenau Transport Ltd. 500098901	Unit 89 - Finining Freight	82.18	82.18 ✓✓
EFT 5184		Sask.Assoc.of Rural Municipal. 20654	Legal Service - AToth	264.74	4,657.87 ✓✓
		20655	Legal Service - CRiviere	33.30	
		SARM808933	Unit 83,84,101-Starting Fluid	530.87	
		SARM808934	Unit 89 - Wear Pads	152.93	
		SARM809040	Unit 83&84 - Caps/Shims	2,974.41	
		SARM809054	Unit 14 - Switch/FloorMat	701.62	
EFT 5185		Stuart Wright Ltd 6184382	Shop - Air Hose/Rope/Silicone	452.29	1,134.79 ✓✓
		6184504	Shop - Reel w/Hose	682.50	
EFT 5186		Triod Supply Ltd. 000-142345	Mower Blades	2,804.97	2,804.97 ✓✓
EFT 5187		Winter, Melissa			

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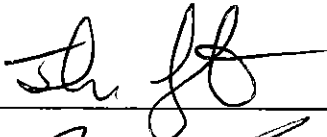
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2022-05-04 11:56 AM

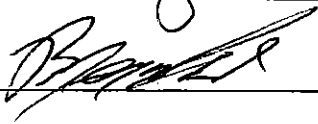
RM of Britannia
List of Accounts
As of 2022-05-04
Batch: 2022-00037

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Apr 30 2022	10 Year Service Recognition	200.00	200.00 ✓
EFT 5188		Wolseley Canada Inc.			
		6901231	WTP - Pump Parts	40.22	
		6901230	WTP - Pump Parts	33.29	
		6927811	WTP - Pump Parts	17.04	90.55 ✓
EFT 5189		Yaremy, Gerry			
		Apr 2022	Apr 2022 Officer Wages	136.31	136.31 ✓
				Total for AP:	160,017.44

Certified correct this 11th of May, 2022
DO





Sub p