

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD  
October 13, 2021**

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:56 a.m., October 13, 2021, with Reeve Light presiding.

**Present:** Reeve: John Light

Councillors: Wilfred Jurke  
Cory McCall  
Dale Crush  
Ed Noble

CAO: Alan Parkin

**Absent:** Councillor Jim Collins and Councillor Elaine Newman

**Agenda Approved**

539/21

NOBLE: That the agenda for October 13, 2021 be approved with the addition of Closed Session as per Section 17 of LAFOIP and items 7.g. Steve McKenzie – Texas Gate and 7.h. RR 3271 North of Highway #3 – oiling.

CARRIED

Finance Manager, *Bryson Leganchuk*, joined the meeting at 9:00 a.m.

*Conflicts of Interest Reported:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of interest was declared;*

*-Councillor Noble – Heck property pin removal item 7. f.*

**September 22, 2021 Regular Council Meeting Minutes**

540/21

JURKE: That council approves the September 22, 2021 regular council meeting minutes as revised.

CARRIED

**September 22, 2021 Public Hearing Meeting Minutes Bylaw 21-2021 and 22-2021**

541/21

JURKE: That council approves the September 22, 2021 public hearing meeting minutes for Bylaw 21-2021 and 22-2021 as presented.

CARRIED

*Darrell Dimmel joined the meeting at 9:18 a.m.*

*Darrell Dimmel left the meeting at 9:29 a.m.*

*Finance Manager, Bryson Leganchuk, left the meeting at 9:31 a.m.*

*Development Services Officer, Liz Bailey, joined the meeting at 9:32 a.m.*

- 542/21 **Public Hearing for Discretionary Use Application DEV018-2021**  
CRUSH: That council recess the regular council meeting at 9:34 a.m. to open the Public Hearing regarding Discretionary Use Application DEV018-2021.
- 543/21 **Close Public Hearing and Reconvene Council Meeting**  
NOBLE: That council close the public hearing, the time being 9:37 a.m., and reconvene the regular council meeting.
- 544/21 **Public Hearing for Discretionary Use Application DEV017-2021**  
NOBLE: That council recess the regular council meeting at 9:38 a.m. to open the Public Hearing regarding Discretionary Use Application DEV017-2021.
- 545/21 **Close Public Hearing and Reconvene Council Meeting**  
CRUSH: That council close the public hearing, the time being 9:41 a.m., and reconvene the regular council meeting.
- 546/21 **Discretionary Use Application DEV018-2021**  
CRUSH: That Council acknowledges the receipt of Discretionary Use Development Permit Application DEV018-2021, for a Single-Detached Dwelling on SW 24-50-28W3M Approved Parcel B, and further, that Council approves the proposed discretionary use development with the following conditions:  
1. That the Development Permit not be issued to the applicant until Approved Parcel B on SW 24-50-28 has been titled.  
2. That all buildings and structures shall be set back at least 45 metres (150 feet) from the centerline of the municipal road allowance.  
3. That all buildings and structures shall be set back at least 10 metres from any other yard line.  
4. That the applicant be cautioned against building in any low-lying area that may be prone to flooding.  
5. The applicant is responsible for maintaining natural drainage conditions with the subject lands, they may not block, divert, or otherwise alter the natural flow patterns without prior consent and approval from Water Security Agency.  
6. That the applicant obtain an approved building permit and building move permit prior to starting any construction activities.  
7. That the applicant provide the RM with a copy of the permit approval from the Sask Health Authority for the proposed wastewater system.  
8. That the applicant must obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.  
9. That Council's approval of a discretionary use application is valid for a period of 12 months from the date of approval.  
If the proposed development has not commenced in the 12 month period, the approval will be deemed invalid.
- CARRIED
- 547/21 **Discretionary Use Application DEV017-2021**  
NOBLE: That Council acknowledges the receipt of Discretionary Use Development Permit Application DEV017-2021, for a Gravel Pit on SE 12-52-25W3M Ext 9, and that Council defer a decision on the application until additional information is received from the applicant and provincial ministries and agencies.

CARRIED

JL W



- Subdivision Application SD005-2021**  
548/21 MCCALL: That Council acknowledges the subdivision application known as Community Planning File R0764-21S (SD005-2021) for proposed parcel C on SE 03-53-26W3M Ext 19. Further, that Council requests that the applicant provide a revised Plan of Proposed Subdivision where the "panhandle" between existing Parcels A and B has been consolidated with either Parcel A or B, and that no recommendation will be made until such time as this has been received.

CARRIED

*Councillor Jurke left the meeting at 10:15 a.m. and returned at 10:20 a.m.*

- Rezoning of NW 25-50-28 W3M**  
549/21 NOBLE: That council direct administration to continue with rezoning of NW 25-50-28 W3M and notify property owners located within a half mile radius of property.

CARRIED

- Rezoning of SE 23-51-27 W3M**  
550/21 CRUSH: That council direct administration to continue with rezoning of SE 23-51-27 W3M and notify property owners located within a half mile radius of property.

CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 10:36 a.m. Operations Manager, Michael Glavin, joined the meeting at 10:37 a.m. Finance Manager, Bryson Leganchuk, joined the meeting at 10:40 a.m.*

- RR 3253 – Township Road 514 – Mailbox Corner**  
551/21 NOBLE: That council instructs administration to bring cost options to do the hard surfacing of Mailbox Corner to the October 27, 2021, meeting of council.

CARRIED

- Installation of Bus Stop Signs**  
552/21 JURKE: That council approves Option 1, installation of bus stop signs as presented.

CARRIED

- Snow Removal Policy TS-011**  
553/21 CRUSH: That council approves the Snow Removal Policy TS-011 as presented.

CARRIED

- Use of Old Hillmond Shop**  
554/21 JURKE: That council approves request to utilize the old Hillmond shop for storage of plow trucks for the winter, and relocate fire department water tanker to the upper shop at Hillmond.

CARRIED

*Councillor Noble left meeting at 11:34 a.m. and returned at 11:38 a.m.*

*Council took a break from 11:47 a.m. until 11:59 a.m.*

**Accounts for Approval**

- 555/21 MCall: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:
- General Cheques #31148 - 31175, Electronic Funds Transfer #4685 - 4734, Online Payments #2289 - 2309 all totalling \$643,214.49.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 12:15 p.m.*

**Public Hearing for Bylaw 19-2021**

- 556/21 CRUSH: That council recess the regular council meeting at 12:15 p.m. to open the Public Hearing regarding Bylaw 19-2021.

CARRIED

**Close Public Hearing and Reconvene Council Meeting**

- 557/21 NOBLE: That council close the public hearing, the time being 12:18 p.m., and reconvene the regular council meeting.

CARRIED

**Bylaw 19-2021 2<sup>nd</sup> and 3<sup>rd</sup> Reading**

- 558/21 Motion #1  
NOBLE: That council acknowledges the addition of footnote (3) to table 9-1 C-1 Rural Commercial District Development Standards, as suggested by the Lloydminster District Planning Submission Technical Committee, to Bylaw 19-2021 after first reading.

CARRIED

Motion #2

- 559/21 JURKE: That council reads Bylaw 19-2021 being a bylaw to Amend Bylaw 18-2014, known as the Lloydminster Planning District Zoning Bylaw, a second time.

CARRIED

Motion #3

- 560/21 MCCALL: That council reads Bylaw 19-2021 being a bylaw to Amend Bylaw 18-2014, known as the Lloydminster Planning District Zoning Bylaw, a third and final time and instructs the Reeve and Administrator to sign and seal this bylaw.

CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 12:20 p.m.*

**Removal of Oiling of Township Road 504 Oiling from 2022 Budget**

- 561/21 CRUSH: That council instructs administration to remove Township 504 oiling from the 2022 budget, and instead, only place oil in front of residences for 400 metres along this roadway East of Britannia Road.

CARRIED

**Big Gully Park Upgrades 2022 Budget**

- 562/21 CRUSH: That council directs administration to use up to \$50,000 from the Public Lands Reserve (310-100-300) in order to complete upgrades to Big Gully Park in 2022.

CARRIED

*Councillor Noble left the meeting at 1:16 p.m. and returned at 1:29 p.m.*

**Closed Session**

- 563/21 CRUSH: That council move into closed session at 1:29 p.m. to discuss a Land matter as per Section 17 of LAFOIP.

52 P



CARRIED

- 564/21 **Re-open to Regular Session**  
NOBLE: That council rise out of the closed session to resume the regular council meeting at 1:49 p.m.

CARRIED

- 565/21 **Rip Rap Material Purchase**  
NOBLE: That Council directs administration to make payment to 101296446 Saskatchewan Ltd in the amount of \$900 for rip rap material.

CARRIED

*Operations Manager, Michael Glavin, left the meeting at 1:51 p.m.*

*Councillor Noble left the meeting at 1:57 p.m.*

- 566/21 **Bid on Greenstreet Annex**  
CRUSH: That council instructs administration to draft request for bids to remove the annex building that is located on Lot 1 Blk/Par 7 Plan 102248973 Ext 0. This bid will be just for the building and not the land it is sitting on.

CARRIED

*Finance Manager, Bryson Leganchuk, left the meeting at 2:01 p.m.*

*Councillor Noble returned to the meeting at 2:17 p.m.*

- 567/21 **Covid 19 Variant Vaccination Policy**  
NOBLE: That council direct administration to draft a Covid 19 Variant Vaccination Policy for the next council meeting, October 27, 2021.

CARRIED

- 568/21 **Office Closure for Christmas 2021**  
MCCALL: That council approves the closure to the public of the Rural Municipality of Britannia No. 502 office from Friday, December 24th, 2021 at 12:00 p.m. until Monday, January 3, 2022 at 8 a.m.

CARRIED

*Finance Manager, Bryson Leganchuk, joined the meeting at 2:55 p.m.*

- 569/21 **Change of Due Date for Payment of Property Taxes**  
MCCALL: That council instructs administration to change the due date for property taxes from December 31, 2021 to January 5, 2022, at 4:00 p.m.

CARRIED

*Finance Manager, Bryson Leganchuk, left the meeting at 3:00 p.m.*

- 570/21 **Council Meeting Dates and Times 2022**  
CRUSH: That Council approves the following dates for Regular Council meetings in 2022 commencing at 9 AM, January 12, 26, February 9, 23, March 9, 23, April 13, 27, May 11, 25, June 8, 22, July 13, 27, August 24, September 14, 28, October 12, 26, November 23, December 14, 2022.

CARRIED

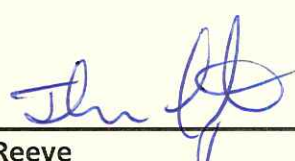
JL P

571/21 **RM Vehicle Use Policy HR-017**  
NOBLE: That council approves the RM Vehicle Use Policy HR-017 as presented.  
CARRIED

572/21 **Chief Administrative Officer Report for September 2021**  
JURKE: That council accepts the Chief Administrative Officer report for September as information.  
CARRIED

573/21 **Correspondence**  
CRUSH: That council accepted correspondence as information.  
CARRIED

574/21 **Adjournment**  
CRUSH: That council adjourn the meeting, the time being 3:09 p.m.  
CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer



APPROVED