

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
June 9, 2021**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., June 9, 2021, with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Elaine Newman
Dale Crush

CAO: Alan Parkin

Absent: Councillor: Cory McCall

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

No conflict of interests were declared.

Agenda Approved

312/21 CRUSH: That the agenda for June 9, 2021 be approved with the addition of itme 4. e. SH684 approach at the SW 24-51-24 W3M.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:01 a.m

Approve the May 26, 2021 Regular Council Meeting Minutes

313/21 JURKE: That Council approve the May 26, 2021 Regular Council Meeting Minutes as presented.

CARRIED

CNRL Access Road Reclamation Request – SE 17-51-27W3M

314/21 COLLINS: That Council acknowledges the request from KB Prairie Consulting Ltd regarding the access road in the undeveloped portion of TWP 512 Right of-Way, south of SE 17-51-27W3M and, further, instructs KB Prairie Consulting Ltd to reclaim the access road within the Right of Way.

CARRIED

Request for Close & Lease – D. Maurer

315/21 NEWMAN: Whereas, Council has considered a request by the owner of NW 16-53-25W3M Ext 0., SW 16-53-25W3M Ext. 0, and SW 21-53-5W3M Ext.29 to lease portions of undeveloped right of way adjacent to these properties (namely the portions of Range Road 3254 and TWP Road 532);

SL *P*

and Whereas, Council has initially determined that the lease will not eliminate access to any lands;
and Whereas, Council has initially agreed that this road is not currently needed by the public;
and Whereas, Council deems it appropriate to proceed under Section 13 of the Municipalities Act;
Therefore, be it resolved that council instructs Administration to contact the affected Ministries for their approval, and further instructs Administration to issue public notice, that council will consider possible road closure of a portions of Range Road 3254 and TWP Road 532.

CARRIED

CLR Newman left the meeting at 9:13 a.m. and returned at 9:14 a.m.

Amendment to Bellevista Servicing Agreement

316/21

CRUSH: That Council instructs the Development Services Officer to issue an amendment to Bellevista Subdivision Servicing Agreement, originally signed November 2, 2020, extending the terms of Section 5.2 from "The improvements shall be completed within one year of the effective date of this agreement" to "The improvements shall be completed within one year of notification from the Municipality that construction may commence." Further, that council instructs the Reeve and CAO to sign and seal the amendment once it has been signed by the developer.

CARRIED

CLR Collins left the meeting at 9:47 a.m. and returned at 9:48 a.m.

Bylaw 16-2021 Official Community Plan - 1st Reading

317/21

NOBLE: That Council approves first reading of Bylaw 16-2021, being a bylaw to adopt the Official Community Plan.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 10:03 a.m.

May 2021 Payroll to Council for Approval

318/21

JURKE: That council approves the May 2021 Payroll as presented.

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 10:03 a.m.

CLR Noble left the meeting at 10:05 a.m. and returned at 10:08 a.m.

Approval of Accounts

319/21

CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #30960 - 30996,
- Electronic Funds Transfer #4392 - 4430,
- Online Payments #2174 - 2188,

All totaling \$187,724.38.

CARRIED

Lloydminster Chamber Letter

320/21

JURKE: That Council authorizes the Reeve to sign the letter addressed to the Lloydminster Chamber of Commerce regarding municipal taxation.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 10:22 a.m.

SL. P.

Council took a break from 10:22 a.m. to 10:30 a.m.

Water Reports

321/21

NOBLE: That Council accepted the Greenstreet lagoon test results for May as presented for information.

CARRIED

CLR Collins left the meeting at 10:46 a.m. and returned at 10:47 a.m.

Purchasing Policy GG-005

322/21

CRUSH: That Council approves Purchasing Policy GG-005 as revised with addition of Purchase Orders required for all purchases.

CARRIED

CLR Collins left the meeting at 11:20 a.m.

Dust Control

323/21

JURKE: That Council instructs Administration to put the application of 200 m calcium dust control on RR 3261 at NE 02-53-26 W3 on the list to be done in 2021.

CARRIED

Chief Administrative Officer report for May

324/21

NOBLE: That Council accepts the Chief Administrative Officer report for May as information.

CARRIED

CLR Collins returned to the meeting at 11:27a.m.

Policy TS-005 Culvert Sales

325/21

CRUSH: That Council approves Policy TS-005 Culvert Sales, being a policy that outlines the purpose, rationale, responsibility and direction in regards to the sale of culverts to municipal ratepayers.

CARRIED

Policy TS-006 Coring Roads

326/21

JURKE: That Council approves Policy TS-006 Coring Roads, being a policy that outlines the purpose, responsibility and direction in regards to coring specific road classifications within the municipality.

CARRIED

Policy HR-007 Employee Pay and Benefits

327/21

NEWMAN: That Council approves Employee Pay and Benefits Policy HR-007 as presented.

CARRIED

Agricultural Health and Safety Network

328/21

NEWMAN: That Council approves the membership in the Agricultural Health and Safety Network for 2021 in the amount of \$940.60.

CARRIED

Greenstreet Water Treatment Plant Payment Schedule

329/21

JURKE: That Council approves option 2 in regards to payment schedule for the Greenstreet Water Treatment Plant project.

Option 2: Approve payment based upon work completed on site.

CARRIED

SL J.

- Correspondence**
330/21 NOBLE: That Council acknowledges the correspondence presented as information.
CARRIED
- Special Event Request**
331/21 NOBLE: That Council approve the special event request for June 26, 2021 from 4:00 PM to 2:00 AM to be located at the Tangleflags School at NW 9-52-25 W3M for a event, complying with all local, Provincial, and Federal requirements.
CARRIED
- Closed Session**
332/21 CRUSH: That Council moves in to closed session at 12:15 p.m. as per Section 16(1)(d) of LAFOIPP Act to discuss the Lloydminster Exhibition Association, Municipal Land Interest as per Section 17(1) of LAFOIPP, and a personnel matter as per Section 23 (1).
CARRIED
- Re-open to Regular Session**
333/21 CRUSH: That Council rise out of the closed session to resume the regular council meeting at 12:57 p.m.
CARRIED
- Lloydminster Exhibition Association**
334/21 COLLINS: That Council acknowledges the closed session information received in regards to the Lloydminster Exhibition Association.
CARRIED
- Adjournment**
335/21 NOBLE: That Council adjourn the meeting, the time being 1:03 p.m.
CARRIED



Reeve

Chief Administrative Officer