

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
November 8, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., November 8, 2022, with Deputy Reeve Ed Noble presiding.

Present: Councillors: Jim Collins
Dale Crush
Wilf Jurke (*joined the meeting at 9:25 a.m.*)
Elaine Newman
Ed Noble (*acting as Deputy Reeve*)
Cory McCall

CAO: Bryson Leganchuk
EA: Liz Bailey (*joined the meeting at 10:10 a.m.*)

Absent: Reeve: John Light

542/22 **Agenda Approved**
MCCALL: That the agenda for November 8, 2022 be approved with the addition of: 8. d. Hillmond Residence with Nuisance Yard (Div 4), 8. e. Update to Mauer Pit

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: None

1. a.
543/22 **October 26, 2022, Regular Council Meeting Minutes**
CRUSH: That council approve the October 26, 2022 regular council meeting minutes as presented.

CARRIED

1. b.
544/22 **Bylaw 19-2022 Public Hearing Meeting Minutes**
MCCALL: That council approve the Bylaw 19-2022 public hearing meeting minutes as presented.

CARRIED

1. c.
545/22 **Bylaw 22-2022 Public Hearing Meeting Minutes**
CRUSH: That council approve the Bylaw 22-2022 public hearing meeting minutes as presented.

CARRIED



1. d.

546/22

Bylaw 20-2022 Public Hearing Meeting Minutes

NEWMAN: That council approve the Bylaw 20-2022 public hearing meeting minutes as presented.

CARRIED

6. b.

547/22

October 2022 Payroll

CRUSH: That council acknowledge the October 2022 payroll report and accept it as information.

CARRIED

6. c.

548/22

HR-024 RM Credit Card Policy

COLLINS: That council approve HR-025 RM Credit Card Policy as presented and that is become effective immediately.

CARRIED

Operations Manager Michael Glavin joined the meeting via Zoom at 9:17 a.m.

Councillor Jurke joined the meeting at 9:25 a.m.

7. b

549/22

Revision to TS-011 Snow Removal Policy

NEWMAN: That council approve revised TS-011 Snow Removal Policy as presented by the Operations Manager, with the following amendments:

- That any road listed in the policy as “not maintained in the winter” may be minimally maintained by an R.M. grader at the request of a landowner; and
- That any snow clearing activities requested for any road listed in the policy as “not maintained in winter” that are beyond the capabilities of a grader or that is deemed by the Operations Manager to be beyond minimal winter maintenance activities will be completed at the cost of the requestor, at the rates listed on the Custom Work Rate Sheet.

CARRIED

Operations Manager Michael Glavin left the meeting at 10:03 a.m.

6. a.

550/22

Accounts for Approval

CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques #31714 - 31736, Electronic Funds Transfer #5565 - 5607, Online Payments #2706 - 2719 all totaling \$266,279.37.

CARRIED

Councillor Collins left the meeting at 10:05 a.m. and returned at 10:08 a.m.

Executive Assistant Liz Bailey joined the meeting at 10:10 a.m.

Councillor McCall left the meeting at 10:23 a.m. and returned at 10:25 a.m.



8. b.
551/22

Y Coulee Land & Cattle Co Lease Agreement

JURKE: That the council of the Rural Municipality of Britannia No. 502 instruct the Reeve and CAO to sign and seal the lease agreement with Y Coulee Land & Cattle Co. to provide for a 15-acre stockpile site located on the NW 09-53-25W3M.

CARRIED

8. c.
552/22

Letter to Premier Moe Regarding Health Care Funding

CRUSH: That council instruct the Deputy Reeve to sign the letter presented to council and addressed to Premier Moe, in regards to MAiD and health care funding and that administration to send the letter.

CARRIED

8.d.
553/22

Hillmond Nuisance Abatement

NEWMAN: That council instruct administration to contact the owner of Lots 17, 18, and 19 Blk/ Par 1 – Plan AO2857 Ext. 0 to advise them that the condition of their property may be in contravention of sections 11 and 12 of Bylaw 16-2018, the Nuisance Abatement Bylaw.

CARRIED

554/22

Greenstreet Nuisance Abatement

MCCALL: That council instruct administration to contact the owner of NW 05-52-26W3M Ext. 79 to advise them that the condition of their property may be in contravention of sections 11 and 15 of Bylaw 16-2018, the Nuisance Abatement Bylaw.

CARRIED

Council took a break from 10:42 a.m. to 10:52 a.m.

9. a.
555/22

Revision to TS-010 Fencing Policy

JURKE: That council approve the revisions to TS-010 Fencing Policy as presented and that the revised policy become effective immediately.

CARRIED

9. c.
556/22

Revision to TS-004 Mulching Policy

CRUSH: That council approve the revisions to TS-004 Mulching Policy as presented and that the revised policy become effective immediately.

CARRIED

9. d.
557/22

Revision to HR-015 RM Council Retirement Recognition

MCCALL: That council approve the revisions to HR-015 Council Retirement Recognition Policy as presented and that the revised policy become effective immediately.

CARRIED



9. h.
558/22

Security Authorization for New Signers

JURKE: That council instruct Councillor McCall and Councillor Noble to sign the Security Authorization Form for Elizabeth (Liz) Bailey and Bryson Leganchuk to have access to MuniSoft as Security Administrators. Further, that council approve Councillor McCall and Councillor Noble to have EFT signing authority with Munisoft.

CARRIED

9. i.
559/22

Groundwater Monitoring Contract

COLLINS: That council approve the agreement between the Rural Municipality of Britannia No. 502 and Clifton Engineering Group Inc. to provide annual groundwater monitoring in 2023, as per the Ministry of Environment approved Landfill Decommissioning Plan, at a cost of \$10,155 plus taxes, and further, instruct the Reeve and CAO to sign and seal the agreement.

CARRIED

Executive Assistant Liz Bailey left the meeting at 11:40 p.m. and returned at 11:43 p.m.

Executive Assistant Liz Bailey left the meeting at 12:01 p.m. and returned at 12:20 p.m.

Council took a lunch break from 12:20 p.m. to 12:50 p.m.

9. k.
560/22

Lloyd Rescue Building

MCCALL: That council instruct administration to advise both the Lloyd Rescue Squad and the Britannia Fire Department that the Rescue Squad building be permitted to remain at its present location until the June 30, 2023.

CARRIED

2023 Rate Payers' Meeting

NEWMAN: That administration schedule a ratepayers' meeting for April 2023.

CARRIED

Deputy Reeve Noble left at 1:22 p.m. and returned at 1:26 p.m.

9. m.
561/22

Correspondence

MCCALL: That council accept as information the following list of correspondence:

- Invitation to Reeve Light from RM of Frenchman Butte No. 501
- Email regarding SARM Liability Self-Insurance Plan for 2023

CARRIED

Councillor McCall left the meeting at 2:05 p.m. and returned at 2:08 p.m.


Council discussed their Strategic Plan for 2023 from 2:10 p.m. until 3:00 p.m.

562/22

Adjournment

CRUSH: That council adjourn the meeting, the time being 3:10 p.m.

CARRIED



Deputy Reeve

Chief Administrative Officer

RM of Britannia

List of Accounts for Approval

Date Printed
2022-11-02 10:53 AM

As of 2022-11-02
Batch 2022-00086

Payment#	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP GENERAL					
Computer Cheque:					
31714	Arrow Archaeology Limited 2022-108	#167 - Site Inspection Heri	2022-11-08	3,995.25	3,995.25 ✓
31715	Baywash Oilfield Services Inc. 2022-015	#196 - Rental Midland pup	2022-11-08	1,575.00	1,575.00 ✓
31716	Bear Bum Septics Services 3993 3994	Hillmond Septic Cleanout Greenstreet septic pumpou	2022-11-08 2022-11-08	1,732.50 3,622.50	5,355.00 ✓
31717	Ber-Cam Welding Ltd. 1195 1196	Unit 83 - Welded Skins on Unit 83 - Weld Harding on	2022-11-08 2022-11-08	1,134.00 882.00	2,016.00 ✓
31718	Cory McCall OCT 2022	Oct 2022 - Council Indemn	2022-11-08	734.36	734.36 ✓
31719	Carri Zeller #196 #197 #198 #199 #200	Range 25, Twp 53, 52, 51 Weed Control NW 22-52-26 Leafy Spurg Weed Control Attended Council Meeting	2022-11-08 2022-11-08 2022-11-08 2022-11-08 2022-11-08	868.35 426.30 338.63 341.78 337.58	2,312.64 ✓
31720	Chrome Diesel Repair Ltd. Oct 31 2022	Gravel Royalty 1,997 cyds	2022-11-08	29,955.00	29,955.00 ✓
31721	Flooring Superstores 101447	Flooring for Coffee Room	2022-11-08	265.65	265.65 ✓
31722	Information Services Corp. Oct 31, 2022	Replenish Acct	2022-11-08	796.00	796.00 ✓
31723	Jim Collins OCT 2022	Oct 2022 - Council Indemn	2022-11-08	963.85	963.85 ✓
31724	John Deere Financial O99388 O99389 O99390 O99391 O99392	Unit 65 - Rear View Mirror Shop - Isomale Tip Unit 17 - Fuel Pump/Sende Unit 30 - Revolving Light Unit 99 - Spacer for Wiper	2022-11-08 2022-11-08 2022-11-08 2022-11-08 2022-11-08	159.44 77.11 1,226.14 64.60 5.65	1,532.94 ✓
31725	Keebaugh Holdings Inc. Oct 28/22	Overpaid Taxes Roll 980 0	2022-11-08	766.84	766.84 ✓
31726	Michael Niesen 08-2022	Oct 2022 - Animal Control	2022-11-08	336.50	336.50 ✓

**RM of Britannia
List of Accounts for Approval**

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As of 2022-11-02
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Payment#	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total	
31727	Messer Canada Inc 2105703309	Acetylene WS	2022-11-08	15.57	15.57	✓
31728	Mike's Oilfield Services Ltd. IN000091940	684 N to Curve Dust Contr	2022-11-08	5,481.00	5,481.00	✓
31729	Noyce Photography 6039	BFD - Member Photos	2022-11-08	588.00	588.00	✓
31730	Petty Cash Oct 31, 2022	Petty Cash RM Office	2022-11-08	166.65	166.65	✓
31731	Pitney Bowes Leasing 3202080500	Postage Meter Lease - De	2022-11-08	138.66	138.66	✓
31732	Randy E. & Vivian G. Allen OCT 21 2022	Borrow Material NW 18-52	2022-11-08	116.00	116.00	✓
31733	Sabre Communications Inc. SABR1IN54839	New Charger for Michael C	2022-11-08	41.90	41.90	✓
31734	Sandy Beach Regional Park Auth Oct 2022	Oct 2022 Sandy Beach Ta	2022-11-08	2,195.67	2,195.67	✓
31735	SRS Property Mgmt Corporation 2249	Oct 25 & Oct 27 Office Cle	2022-11-08	151.99	151.99	✓
31736	Wilfred Jurke OCT 2022	Oct 2022 - Council Indemn	2022-11-08	694.87	694.87	✓
EFT:						
5565	2247173 Alberta Ltd 61	Oct 2022 - Services	2022-11-08	8,715.00	10,647.00	✓
	62	Oct '22 WTP Capital Proje	2022-11-08	1,932.00		
5566	Aaron Buckingham Oct 2022	Oct 2022 Officer Wages	2022-11-08	324.74	324.74	✓
5567	Blair Collins Oct 2022	Oct 2022 - Officer Wages	2022-11-08	138.50	138.50	✓
5568	Brandt Tractor Ltd. 1284868	Unit 9 - Diff Leak Service C	2022-11-08	3,843.99	9,775.09	✓
	4278065	Unit 9 - V-Plow Repair	2022-11-08	1,788.77		
	4278354	Shop & Unit 103 - Hydraul	2022-11-08	3,430.51		
	4278440	Shop - Hydraulic Transmis	2022-11-08	711.82		
5569	Brown's Industrial Sales R01429	#175 & #194 Smooth Drum	2022-11-08	8,253.00	8,253.00	✓
5570	Cinco Developments Ltd. 7253	#194 - Rented D8T for Gra	2022-11-08	26,606.70	26,606.70	✓

RM of Britannia

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Payment#	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total
5571	Clifton Engineering Group Inc. 311826	#174 - Oswell Pit Reclama	2022-11-08	2,120.29	2,120.29
5572	Culligan Lloydminster 19099TL 19427TL	3407219 - RM Office Wate #8000980 - Shop Water	2022-11-08 2022-11-08	17.39 31.89	49.28
5573	Dale Crush OCT 2022	Oct 2022 - Council Indemn	2022-11-08	1,049.71	1,049.71
5574	Elaine Newman OCT 2022 Oct 31 2022	Oct 2022 - Council Indemn Oct 2022 - Council Commi	2022-11-08 2022-11-08	744.30 407.99	1,152.29
5575	Ed Noble OCT 2022	Oct 2022 - Council Indemn	2022-11-08	662.34	662.34
5576	Finning International Inc. 962277376	Unit 84 - Replace Belt/AC	2022-11-08	358.31	358.31
5577	First Truck Centre X004447766:01	Shop - Hood Latches	2022-11-08	109.71	109.71
5578	Fort Garry Industries Ltd. F9673834 F9700928 F9700931	Unit 69 - Heated Mirrors Shop - Connectors/Fittings Shop - Strobe Lights	2022-11-08 2022-11-08 2022-11-08	94.34 81.01 194.36	369.71
5579	Gerry Yaremy Oct 2022	Oct 2022 Officer Wages	2022-11-08	136.31	136.31
5580	John Light OCT 2022 Oct 31 2022	Oct 2022 - Council Indemn Oct 2022 - Council Commi	2022-11-08 2022-11-08	664.33 569.09	1,233.42
5581	Jay's Transportation Group Ltd S22558406 S22562400	Freight - Finning Shop Freight - Finning Shop	2022-11-08 2022-11-08	357.60 364.23	721.83
5582	JWS Inspection Service 109422 109622	BLD023-2022 HARTY BLD021-2022 DEMAS	2022-11-08 2022-11-08	262.50 1,561.88	1,824.38
5583	Kings Energy Group 578092 800551	BFD Fuel Charges Fuel Charges	2022-11-08 2022-11-08	107.36 60,770.18	60,877.54
5584	Lash Enterprises 688318 689200	Unit 90 - Repair Hydraulics Rock Picker & #3 - Hydrau	2022-11-08 2022-11-08	1,563.83 466.89	2,030.72
5585	Marsollier Petroleum				

RM of Britannia

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	384281	DEF 1040L & Deposit	2022-11-08	1,266.83	1,266.83	✓
5586	McFadyen Construction 2197	#150 - Hydrovac Husky &	2022-11-08	2,003.55	2,003.55	✓
5587	Mun. Employees Pension Plan File #246359	Oct 9 - Oct 22 Remittance	2022-11-08	12,783.36	12,783.36	✓
5588	Meridian Surveys Ltd. IN07406	#167 - Staking Job SE 13-	2022-11-08	997.50	997.50	✓
5589	Meridian Source 10007 10008 9927 9952	OCP Joint Notice Oct 27 Zoning Bylaw Notice Nov 3 Notice of Abandonment Po OCP Joint Notice Oct 20	2022-11-08 2022-11-08 2022-11-08 2022-11-08	643.13 643.13 333.38 643.13	2,262.77	✓
5590	Midway Distributors 000-648395 000-648420 000-649239 000-649471	Shop - Floor Dry Shop, 38, 74 - Filters/Shrin Shop - Battery Test Clips Unit 66 - Brake Switch	2022-11-08 2022-11-08 2022-11-08 2022-11-08	198.58 152.71 15.32 55.56	422.17	✓
5591	Motion Industries (Canada) Inc AB83-00891784	Fire Extinguisher Maintena	2022-11-08	1,210.28	1,210.28	✓
5592	Northwind Radio Ltd. 235027	C1 Purchase & Install Rad	2022-11-08	2,267.91	2,267.91	✓
5593	Novlan Bros. Sales 519662	Unit 66 - 12v Batteries	2022-11-08	498.43	498.43	✓
5594	Princess Auto 1880358	Office - Hand Truck	2022-11-08	110.24	110.24	✓
5595	Purolator Inc 451802324	Unit 22 - Finning Freight	2022-11-08	41.60	41.60	✓
5596	Quik Pick Waste Disposal QP 0000480738 QP 0000481747	Office Collection Office Collection - Novemb	2022-11-08 2022-11-08	170.04 268.43	438.47	✓
5597	Ryan LeBlanc Oct 2022	Oct 2022 - Bylaw Officer S	2022-11-08	208.00	208.00	✓
5598	Redhead Equipment Ltd. P21882 P21883	Unit 59 - Mirror Glass Shop - Fittings	2022-11-08 2022-11-08	146.08 119.88	265.96	✓
5599	Relay Distributing 436213	BFD Hall - Float Valve	2022-11-08	41.33	41.33	✓

RM of Britannia

List of Proposed Payments

Date Printed

2022-11-02 10:53 AM

Payments due on or before 2022-11-08 not exceeding 3,000,000.00

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
5600	Rona Inc.				
	620-22671471	Fencing Supplies	2022-11-08	2,357.43	2,357.43
5601	Shane Fritsch				
	Oct 2022	Oct 2022 Officer Wages	2022-11-08	136.31	136.31
5602	Sask. Assoc. of Rural Municipal.				
	BEN123111	SARM Benefits	2022-11-08	-666.50	
	PSIP22502-10	New Shop/House Insuranc	2022-11-08	2,671.50	
	SARM811573	ATS Signs	2022-11-08	2,483.64	
	SARM811581	Unit 47 - Trailer Tires	2022-11-08	3,319.65	
	SARM811585	Unit 22 - Rad Cap	2022-11-08	166.35	
	SARM811619	Unit 83 - Bits	2022-11-08	416.78	
	SARM811664	Unit 22 - Cover, Rings, Ga	2022-11-08	416.70	
	SARM811672	Unit 101 - Switch to Winter	2022-11-08	1,100.92	
	SARM811673	Unit 83 - Switch to Winter	2022-11-08	1,029.82	
	SARM811674	Unit 84 - Switch to Winter	2022-11-08	1,100.92	
	SARM811675	Unit 9 - Switch to Winter T	2022-11-08	813.49	
	SARM811676	Unit 103 - Switch to Winte	2022-11-08	1,100.92	
	SARM811677	Wobbly Tire Repair	2022-11-08	46.14	
	SARM811683	Shop - Elements	2022-11-08	822.57	14,822.90
5603	Saskatchewan Health Authority				
	1161354	Water Test - GS Second C	2022-11-08	231.00	
	3419510	Water Test - 32 Scenic Dri	2022-11-08	23.00	254.00
5604	Sask. Municipal Hail Assoc.				
	Oct 2022	SMHI October	2022-11-08	5,659.20	5,659.20
5605	SRD Investments Ltd.				
	48139	Unit 102&47 - Truck/Traile	2022-11-08	111.72	
	48233	Unit 28&57 - Truck/Trailer	2022-11-08	95.87	207.59
5606	Stuart Wright Ltd				
	6199668	Unit 3 - Cap Screws	2022-11-08	38.37	
	6200404	Greenstreet Water - Camlo	2022-11-08	126.15	
	6200912	Shop - Barrel of Wipes	2022-11-08	210.11	374.63
5607	Sydia Bros. Ent. Ltd.				
	77085	#199 - Haul D7 from Allen	2022-11-08	941.22	941.22
Other:					
2706	Collabria Mastercard				
	Oct 30 2022 JB	Oct 14 Mastercard JBexso	2022-11-08	355.69	355.69
2707	Collabria Mastercard				
	Oct 30 2022 BL	Oct 30 2022 BLeganchuk	2022-11-08	584.94	584.94
2708	Collabria Mastercard				
	Oct 30 2022 MG	Oct 30 Mastercard MGlavi	2022-11-08	1,768.61	1,768.61
2709	Receiver General				

RM of Britannia

List of Proposed Payments

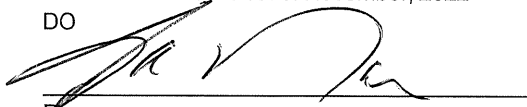
Date Printed
2022-11-02 10:53 AM

Payments due on or before 2022-11-08 not exceeding 3,000,000.00

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
	22Oct2022	Oct 9 - Oct 22 Payroll Rem	2022-11-08	21,533.48	21,533.48
2710	SaskEnergy Oct 21 2022 OFF	Sept - Oct '22 RM Office	2022-11-08	67.98	67.98
2711	SaskPower 1722-0075-2601	Sep-Oct 22 G'st Lift Statio	2022-11-08	1,104.54	1,104.54
2712	SaskPower 2217-0067-7715	Jul - Oct '22 Rex Well	2022-11-08	155.00	155.00
2713	SaskPower 2217-0067-7714	Jul - Oct '22 Eldon Well	2022-11-08	165.03	165.03
2714	SaskPower 0963-0077-2460	Jul - Oct '22 Lindsay Well	2022-11-08	647.56	647.56
2715	SaskPower 2514-0064-8010	Jul - Oct '22 WTS Shed	2022-11-08	403.70	403.70
2716	SaskTel Oct 28 2022 SHP	Sep - Oct '22 Shop Phone	2022-11-08	163.84	163.84
2717	SaskTel Mobility Oct 28 2022 CEL	Cell Phone Charges	2022-11-08	507.87	507.87
2718	SaskTel Mobility Oct 28 2022 INT	Internet Charges	2022-11-08	166.45	166.45
2719	SaskEnergy Oct 31 2022 BFD	Sep - Oct '22 BFD	2022-11-08	446.79	446.79
				Total AP:	266,279.37

Certified correct this 8th of November, 2022
DO



Reeve



Administrator