## RURAL MUNICIPALITY OF Britannia No. 502

## MINUTES OF THE REGULAR MEETING HELD September 28, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 - 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:59 a.m., September 28, 2022, with Reeve Light presiding.

Present:

Reeve:

John Light

Councillors:

Jim Collins Dale Crush Wilf Jurke Elaine Newman

Ed Noble Cory McCall

CAO:

Bryson Leganchuk

EA:

Liz Bailey

#### 461/22 **Agenda Approved**

JURKE: That the agenda for September 28, 2022 be approved with the addition of: 10. h. Signs (Div. 2), 8. e. Mauer Gravel (Div. 4), 4. h. Sandy Beach Civic Address Signs (Div. 5), 9. d. RR3274 and TWP RD 522 Fence Location (Div. 6), 10. i. Installing Fence on Right of Way Policy (Div. 6), 8. f. Discuss Purchasing 20 ft Mowers (Div. 6), 8. g. Road Complaints (Div. 6), 8. h. Dust Control (Reeve), 8. i. Fencing (Reeve).

**CARRIED** 

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: Councillor Collins declared a conflict of interest with item 4. d.

1. a.

462/22

## September 14, 2022, Regular Council Meeting Minutes

CRUSH: That council approves the August 24, 2022 regular council meeting minutes as presented.

CARRIED

Development Services Officer Catherine Saretzky joined the meeting at 9:14 a.m.

4. a.

#### 463/22 **Development Services Officer Report**

NOBLE: That council accepts the Development Services Officer Report as information.

CARRIED

4. c.

#### 464/22 Signs at Westbay Estates

MCCALL: That council instruct administration to install a "No Thru Road" sign at the entrance to Westbay Estates.

CARRIED 5L

Councillor Collins left the meeting at 9:37 a.m. due to a conflict of interest.

### 4. d. 465/22

### Rife Resources Ltd – Geophysical Survey (Seismic)

CRUSH: That council acknowledge the PES File 221012 Notice of Intent to Conduct Geophysical Operations and instructs administration to sign the acknowledgement with the following conditions:

- 1. That notification be provided to landowners within the survey area as well as the area extending ½ mile beyond the survey area;
- 2. That adequate water well monitoring take place before and after the seismic activities for all landowners within the survey area as well as the area extending ½ mile beyond the survey area;
- 3. That the RM is not liable for any damages to private property as a result of the seismic activities.

**CARRIED** 

Councillor Collins returned to the meeting at 9:40 a.m.

### 4. f.

466/22

### TSS Grant Application – LPDC OCP Bylaw Consolidation

JURKE: That council support and authorize administration to apply for the Targeted Sector Support Initiative Grant for the Lloydminster District Planning Commission Official Community Plan Bylaw consolidation and update. Further, that council support and authorize administration to act as the lead applicant and to take the grant application to the Lloydminster Planning District Commission for a motion of support at the October 7, 2022 Regular Meeting.

CARRIED

#### 467/22

## Letter from City of Lloydminster - NE ASP 62<sup>nd</sup> Street Alignment

JURKE: That council acknowledge the September 28, 2022 letter received from the City of Lloydminster in regards to the alignment of 62<sup>nd</sup> Street in the proposed Northeast Area Structure Plan and further, that council maintains the original concerns expressed in the September 20, 2022 correspondence regarding the same.

CARRIED

#### 5. a.

#### 468/22 **Bylaw 19-2022 – First Reading**

MCCALL: That Council reads Bylaw 19-2022, a bylaw to provide for the closing and leasing of a portion of Road Plan 01B14407 to Sandy Beach Regional Park, a first time.

CARRIED

#### 5. b.

#### 469/22 Bylaw 22-2022 - First Reading

CRUSH: That Council reads Bylaw 22-2022, A bylaw to provide for the closing and leasing of a portion of TWP RD 520 north of and adjacent to NE 36-51-28 and 15 meters south of and adjacent to Road Plan 01B14407 to Sandy Beach Regional Park, a first time.

CARRIED

#### 5. c.

## 470/22 Bylaw 20-2022 - First Reading

NOBLE: That Council reads Bylaw 20-2022, a bylaw respecting buildings, a first time.

**CARRIED** 

BL JL

### 471/22 Bylaw 20-2022 – Public Hearing Advertisement

JURKE: That Council directs administration to advertise Bylaw 20-2022 in the local newspaper two weeks prior to the Public Hearing schedule on October 26th, 2022.

**CARRIED** 

Development Services Officer Catherine Saretzky left the meeting at 10:13 a.m.

Council took a break from 10:14 a.m. to 10:22 a.m.

### 6. a 472/22

#### Accounts for Approval

CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:

• General Cheques #31650 - 31667, Electronic Funds Transfer #5462 - 5492, Online Payments #2657 - 2676 all totaling \$1,782,666.13.

CARRIED

#### 6. b.

### 473/22 CAO Report for August 2022

JURKE: That council accepts the August Chief Administrative Officer Report as submitted.

CARRIED

## 9. a.

## 474/22 Neale Edmunds Discharge Water Test Results

JURKE: That council accept the Neale Edmunds discharge water test results and instructs administration to provide the results to the City of Lloydminster as information.

**CARRIED** 

#### 11. b.

### 475/22 Council Walk Through of New Shop/ Office

CRUSH: That council instruct administration to arrange a site tour on Wednesday October 5, 2022 at 8:30 a.m. with breakfast.

CARRIED

Executive Assistant left the meeting at 10:52 a.m.

Councillor Collins left the meeting at 10:55 a.m.

Executive Assistant returned to the meeting at 10:57 a.m.

Operations Manager Michael Glavin joined the meeting at 10:57 a.m.

Councillor Collins returned to the meeting at 10:57 a.m.

Chief Administrative Officer Bryson Leganchuk left the meeting at 11:14 a.m.

Chief Administrative Officer Bryson Leganchuk returned to the meeting at 11:16 a.m.

Ba JL

8. b.

#### 476/22 Operations Manager Report for August 2022

MCCALL: That council accept the Operation Managers Report for August as submitted.

**CARRIED** 

Operations Manager Michael Glavin left the meeting at 11:20 a.m.

Councillor Noble left the meeting at 11:21 a.m.

Delegation – Harley Newman for the Hillmond Redden Arena joined the meeting at 11:21 a.m.

Councillor Noble returned to the meeting 11:23 a.m.

Delegation – Harley Newman for the Hillmond Redden Arena left the meeting at 11:46 a.m.

Operations Manager Michael Glavin joined the meeting at 11:47 a.m.

## 8. d.

#### 477/22 Sign Damage

COLLINS: That council authorize payment of \$841.84 to the owner of Parcel A, SW-03-51-27-W3 for repairs to entrance sign damaged by municipal equipment.

CARRIED

Operations Manager Michael Glavin left the meeting at 12:24 p.m.

Council took a break from 12:24 p.m. to 12:43 p.m.

Former Chief Administrative Officer Alan Parkin joined the meeting at 12:43 p.m.

#### 9. c.

#### 478/22 Saltmere Pit Remediation Plan – Draft 2

NOBLE: That council accept Saltmere Gravel Pit Remediation Plan – Draft 2 and instruct administration to release the document to the property owners' group for comment.

CARRIED

#### 10. a.

#### 479/22 City of Lloydminster Landfill Access

NEWMAN: That council instruct administration to start the Lloydminster Landfill Access Pilot Project for a period of six month, starting when the access codes are received.

CARRIED

Former Chief Administrative Officer Alan Parkin left the meeting at 1:16 p.m.

#### 10. c.

## 480/22 Snow Clearing on Private Property Policy TS-012

NOBLE: That council approve Snow Clearing on Private Property Policy TS-012 and that it become effective immediately.

**CARRIED** 

B-JL

10. d.

#### 481/22 Office Cleaning Services Tender Award

CRUSH: That council instruct administration to award the Office Cleaning Services Tender to SRS Property Management for Municipal Office cleaning and further, instruct the Reeve and Chief Administrative Officer to sign and seal the agreement.

**CARRIED** 

10. e.

482/22

#### **Greenstreet Annex Lease Agreement**

NEWMAN: That council instruct the Reeve and Chief Administrative Officer to sign and seal the Greenstreet Annex Lease Agreement with Sandy McKenzie, with an expiry of March 15, 2023.

#### **CARRIED**

10. g. 483/22

#### Correspondence

NEWMAN: That council accepts as information the following list of correspondence:

- Letter from Chief Judge Metivier regarding court in Lloydminster;
- Request for support from the RM of Mervin #499 for a SARM Resolution at the midterm convention;
- Letter from Member of Parliament Rosemarie Falk regarding the costs associated with the most recent collective agreement negotiated for the RCMP;
- September 1, 2022 OHS Committee Meeting Minutes; and
- Letter from the Agricultural Health and Safety Network regarding upcoming programing and scholarships.

**CARRIED** 

484/22

#### **Council Meeting Meals**

COLLINS: That council instruct administration to order lunch for council members where meetings are expected to extend past 12:00 p.m.

CARRIED

485/22

## Adjournment

NOBLE: That council adjourn the meeting, the time being 2:21 p.m.

**CARRIED** 



Reeve

**Chief Administrative Officer** 

## RM of Britannia List of Accounts for Approval

Date Printed 2022-09-20 12:59 PM

As of 2022-09-20 Batch 2022-00068

Daymont #	Name	Batch 2022-00068				
Payment #	Invoice#	Reference	Due Date	Invoice Amount	Payment Total	
	16562K	Unit 23 - Blades/Switch/Filt	2022-09-28	295.61	295.61	
31666	William Handel					
	Sept 12, 2022	1/2 portion ROW purchase	2022-09-28	11.13	11.13	
31667	Western Financial G	oup				
	2629118	Policy 1145960 Ins Renew	2022-09-28	750.00	750.00	
5462	ASL Paving Ltd.					
	32201-31541	223.60 TE Asphalt Guest C	2022-09-28	33,759.61	33,759.61	
5463	Brandt Tractor Ltd.					
	L799201	Unit 69 - LED Cab Lights	2022-09-28	191.61	191.61	
5464	Brandt Tractor Ltd.					
	1284078	Unit 103 - 1000 Hr Service	2022-09-28	4,218.53		
	4275185	Unit 43 - O-Ring Return	2022-09-28	-32.27	4,186.26	
5465	Brown's Industrial Sa					
	Aug 22 Statement	Late Charges	2022-09-28	63.82	63.82	
5466	Clifton Engineering (					
	311520	#174 - Oswell Pit Reclama	2022-09-28	2,357.18	2,357.18	
5467	Lloydminster & District Co-op					
	805856	BFD - 78L Fuel	2022-09-28	103.54		
	807139	BFD - 52L Fuel	2022-09-28	69.21		
•	808545	BFD - 76.94L Fuel	2022-09-28	106.82		
	809960	BFD - 65L Fuel	2022-09-28	89.99		
	811325	BFD - 27.46L Fuel	2022-09-28	37.12	406.68	
5468	Crystal Glass					
	2522969127	Unit 69 - D/S Windshield	2022-09-28	234.06	234.06	
5469	Culligan Lloydminste				1	
	15397TL	#8000980 - Shop Water	2022-09-28	24.64	<sub>24.64</sub> 1	
5470	First Truck Centre					
	X004437511:01	Unit 26 - Filter Return	2022-09-28	-42.93		
	X004444466:01	Unit 24 - Roof Lights	2022-09-28	131.02	88.09	
5471	Fort Garry Industries Ltd.					
	F9556558	BFD - P2 - Backup Lites/Pi	2022-09-28	115.19		
	F9574030	Unit 57 - Valve Return	2022-09-28	-392.81		
	F9585580	Shop - Gloves/Break Clean	2022-09-28	245.49		
	F9607215	Stock - Signal Lights/Lamp	2022-09-28	46.06	11	
	F9610745	Unit 90 - Stop Lamp/Cable	2022-09-28	282.77	, ,	
	F9626956	Shop - Ratchet Straps	2022-09-28	178.92	475.62	
5472	G. Force Diesel Servi		0000 00	<u></u>		
	IN0081270	Unit 96 - SK Safety/Repair	2022-09-28	937.80	937.80	

# RM of Britannia List of Accounts for Approval

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As of 2022-09-20 Batch 2022-00068

Payment# Name Reference Due Date Invoice Amount Payment Total Invoice# Bank Code: AP - AP GENERAL Computer Cheque: 31650 **Ashley Drobot** Sept 14 2022 Reimburse PAD Payment 2022-09-14 280.66 280.66 31651 RM of Britannia No. 502 Sept 16 2022 RBC Redeemable Term D 2022-09-16 1,500,000.00 1.500.000.00 31652 Baywash Oilfield Services Inc. 3859 Rental Midland pup July-Sept 2022-09-28 3,150.00 3,150.00 31653 **Britannia United Services** SL6-21/22 2021-2022 SK Lotteries Grant 2022-09-28 1,441.28 31654 **Gary Blythe Vacuum Services** Pumping Holding Tanks 2022-09-28 155.00 31655 **Greenwood Community Centre** SL8-21/22 2021-2022 SK Lotteries Grant 2022-09-28 1,397.00 31656 Hillmond Central School SL2-21/22 2021-2022 SK Lotteries Grant 2022-09-28 1,283.88 SL3-21/22 2021-2022 SK Lotteries Grant 2022-09-28 259.20 1,543.08 31657 John Deere Financial 095090 Unit 12 - Alternator 2022-09-28 545.53 O95091 Unit 12&65 - Lights/Keys 2022-09-28 97.93 S71641 Unit 65 - Calibrate Clutch 2022-09-28 2,350.22 2,993.68 31658 Messer Canada Inc 2105550918 Acetylene WS 2022-09-28 256.31 31659 Mike's Oilfield Services Ltd. IN000091361 #194 - Dust Control NE 24 3,150,00 3,150.00 2022-09-28 31660 Nigel Stapleton Clay Shoot SL7-21/22 2021-2022 SK Lotteries Grant 877.99 2022-09-28 877.99 31661 R&D Plumbing & Heating Ltd. 109385 #166 - RO System Drawin 37,028.90 2022-09-28 37,028.90 31662 Ronald W. Handel Sept 12 2022 1/2 portion ROW Purchase 2022-09-28 11.14 11.14 31663 RM of Eldon No. 471 2022-00203 R.M. Maps (10) 2022-09-28 150.05 150.05 31664 Sore Oilfield Service 3304 #169 - Road Oiling 2022-09-28 2,182.95 2,182.95 31665 **Tingley's Harvest Center** 

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Payment #	Name						
	Invoice#	Reference	Due Date	Invoice Amount	Payment Total		
5473	Hillmond Central Sport Society						
	SL1-21/22	2021/2022 SK Lotteries Gr	2022-09-28	8,412.65	V		
	Sept 12 2022	Motion 207/19 N. Stapleton	2022-09-28	200.00	8,612.65		
5474	JWS Inspection Services						
	108222	BLD014-2022 LEER	2022-09-28	669.38			
	108322	BLD022-2022 PRETTY	2022-09-28	262.50	<b>~</b>		
	108422	BLD020-2022 WEAVER	2022-09-28	1,498.35	2,430.23		
5475	Kings Energy Group						
	799653	Fuel Charges	2022-09-28	57,655.87	1/		
	800003	Fuel Charges	2022-09-28	52,596.74	110,252.61		
F.470	Last Eutomolasa						
5476	Lash Enterprises		0000 00 00	0.4.75	64.75		
	687647	Unit 27&89 - Fittings/Hose	2022-09-28	64.75	64.75		
5477	Marsollier Petroleum L		2022 00 20	4.024.02	1,934.08 <b>L</b>		
	381265	HDX Ex Life 50/50 Premix	2022-09-28	1,934.08	1,934.08		
5478	Mun. Employees Pension Plan						
	File #238058	Aug 28 - Sept 10 Remittan	2022-09-28	14,692.84	14,692.84		
5479	Meridian Source						
	9446	Call for Nomination - Sept	2022-09-28	168.00			
	9502	Call for Nomination Sept 1	2022-09-28	168.00	./		
	9518	Office Cleaning Services S	2022-09-28	149.63	485.63		
5480	Midway Distributors L	id.					
	000-640376	Stock - Bulbs	2022-09-28	109.27			
	000-640638	Compressor Oil/Refrigeran	2022-09-28	1,742.32	i/		
	000-640717	Unit 38 - Seat Cover	2022-09-28	332.99	2,184.58		
5481	Hill, Nicole						
0 <del>1</del> 01	Sept 12 2022	Overpaid Taxes Roll 3270	2022-09-28	108.27	108.27		
E499	·						
5482	NextGen Automation	Ricoh /MP C5503 - Con #4	2022-09-28	1,341.94	1,341.94 🕊		
	438603	RICOT/IVIP C5505 - COIT #4	2022-09-20	1,541.94	1,541.94		
5483	Novlan Bros. Sales				. <i>I</i>		
	518691	Shop - Oil Filters	2022-09-28	182.22	182.22		
5484	Lloydminster Nut & Bolt						
	3816978	Shop - Washers/Wire Con	2022-09-28	111.22	111.22		
5485	Pitney Works				4.4		
	Sep 13, 2022	Account 6100-9080-0009-9	2022-09-28	614.51	614.51		
5486	Quik Pick Waste Disposal						
0.00	QP 0000475991	Office Collection	2022-09-28	98.39	98.39		
E197	Pahartaan Strambers	in truet			./		
5487	Robertson Stromberg 644887	In trust Motion 432/22 David Cham	2022-09-28	1,213.79	1,213.79		
				.,	•		

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	Daton 2022-00000						
Payment#	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total		
5488	Rona Inc.						
5400		Lag Bolts for Signs	2022-09-28	223.36	223.36		
	620-22652111	Lag boils for Signs	2022-09-20	223.30	223.30		
5489	Rosenau Transport Ltd.						
0400	501191980	Unit 83 - Finning Freight	2022-09-28	155.05	155.05		
5490	Sask. Assoc. of Rural Municipal.						
	SARM810942	Unit 93 - Tire Repair	2022-09-28	75.48			
	SARM810943	Unit 93 - Tire Repair	2022-09-28	306.91	$\checkmark$		
	SARM811088	Unit 47 - Valve Stem Tire C	2022-09-28	56.06	438.45		
5491	Stuart Wright Ltd						
	6196290	Unit 3 - Cap Screws	2022-09-28	153.47			
	6196596	Shop - 4" Camlock Plugs	2022-09-28	16.18			
	6197147	Unit 3 - Cap Screws	2022-09-28	5.48			
	6197283	Shop - Fuel Tank Filters	2022-09-28	176.56			
	6197516	Shop - Shop Supplies	2022-09-28	489.58	841.27		
E402	Trilond Malding O Ma	hina I td					
5492	Triland Welding & Mad		0000 00 00	F7447			
	9270	Rockpicker - Repair Paddl	2022-09-28	574.17	4 440 05 44		
	9271	Unit 26 - Hoist Telescopic	2022-09-28	544.78	1,118.95		
her:							
2657	ATCO Energy				/		
	Sep 9 2022	August 2022 RM Office	2022-09-28	318.53	318.53		
2658	Collabria Mastercard				1 /		
	Sep 12 2022 BL	Sept 12 Mastercard BLega	2022-09-28	400.14	400.14		
2659	Collabria Mastercard						
2000	Sept 12 2022 AP	Sept 12 Mastercard AParki	2022-09-28	186.50	186.50		
	06pt 12 2022 AI	Copt 12 Madiordard Al ain	2022-00-20	100.00	100.00		
2660	City Of Lloydminster				/		
	August 31, 2022	Water Bill - Office	2022-09-28	51.02	51.02		
2661	Receiver General				<b>√</b>		
	10Sep2022	Aug 28 - Sept 10 Payroll R	2022-09-28	27,408.17	27,408.17		
2662	SaskEnergy				,		
2002	Sep 14 2022 WTP	Aug-Sep '22 - G'street WT	2022-09-28	63.30	63.30		
	·		2022 00 20	00.00	00.00		
2663	SaskEnergy				<b>V</b> .		
	Sep 14 2022 SHP	Aug-Sep '22 - RM Shop	2022-09-28	47.09	47.09		
0004	SaskEnergy						
2664		Aug-Sep '22 - Lift Station	2022-09-28	52.43	52.43		
	Sep 14 2022 LS	Aug-Oep 22 - Liit Otation	2022-03-20	JZ, <del>4</del> 3	JZ.43 V		
2665	SaskPower						
	0996-0076-0138	Aug-Sep 22 Rink Lights	2022-09-28	31.36	31.36		

## RM of Britannia List of Accounts for Approval

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As of 2022-09-20 Batch 2022-00068

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Total AP:

1,782,666.13

- · · · ·	A.I.				
Payment #	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total
2666	<b>SaskPower</b> 1986-0069-8928	Aug-Sep 22 H'mond St Lig	2022-09-28	106.32	106.32
2667	<b>SaskPower</b> 1986-0069-8933	Aug-Sep 22 H'mond Shed	2022-09-28	477.71	477.71
2668	<b>SaskPower</b> 1986-0069-8936	Aug-Sep 22 G'st St Light	2022-09-28	222.61	222.61
2669	<b>SaskPower</b> 2316-0066-5461	Aug-Sep 22 G'st Lift Statio	2022-09-28	67.27	67.27
2670	<b>SaskPower</b> 2316-0066-5463	Aug-Sep 22 G'street Well	2022-09-28	236.42	236.42
2671	<b>SaskPower</b> 2976-0058-3667	Aug-Sep 22 N'bend Well	2022-09-28	59.89	59.89
2672	SaskTel Sep 7 2022 IBC	Aug '22 IBC Phone	2022-09-28	3,761.17	3,761.17
2673	SaskTel Sep 16 2022 BFD	Aug - Sep '22 BFD Phone	2022-09-28	191.72	191.72
2674	SaskTel Sep 16 2022 OFF	Aug - Sep '22 Office Phone	2022-09-28	291.05	291.05
2675	Collabria Mastercard				<b>√</b>
	Sep 12 2022 JB	Sep 12 Mastercard JBexso	2022-09-28	986.80	986.80
2676	Collabria Mastercard		0000 00 00	0.004.00	2004.00
	Sep 12 2022 MG	Sep 12 Mastercard MGlavi	2022-09-28	2,201.69	2,201.69

Certified correct this 28th of September, 2022

Reeve

Administrator 6