

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**June 24, 2020**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:03 a.m., June 24, 2020 with Reeve John Light presiding.

**Present:** Reeve: John Light

Councillors:

Ed Noble  
~~Wilfred Jurke~~ *BL*  
Jim Collins  
Cory McCall  
Dale Crush

Acting  
Administrator: Bryson Leganchuk

**Absent:** Councillors: Division 4 - Vacant

**Agenda Approved as Presented**

292/20 NOBLE: That the agenda be approved as presented.

CARRIED

**Conflicts of Interest REPORTED:**

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*No conflict of interests were declared.*

**Approve Minutes of the June 10, 2020  
Regular Meeting as Presented**

293/20 NOBLE: That we approve the minutes of the June 10, 2020 regular meeting of council as presented.

CARRIED

**Letter to Landowner of Parcel A, NE-29-50-27-W3 Regarding  
Water Issue**

294/20 COLLINS: That we instruct the Acting Administrator to send a letter to the landowner of Parcel A, NE-29-50-27-W3, indicating the contacts and process to address the water issue he is facing.

CARRIED

**Outstanding Agreements**

295/20 McCALL: That we acknowledge the list of outstanding agreements for various projects within the municipality.

CARRIED

*BL JC*

**Letter to Stakeholder's Regarding "Community Benefit" Clause in the RIRG (Rural Integrated Roads for Growth) Program Tender Documents**

296/20

COLLINS: That we instruct the Acting Administrator to send a letter to Colleen Young, MLA, and the neighbouring rural municipalities regarding council's opinion regarding the requirement for the "Community Benefit" clause in the tender documents for the Rural Integrated Roads for Growth program.

CARRIED

**Request for Proposal for the Widening and Chip Seal of Range Road 3273 from Highway 303 to Township Road 504**

297/20

CRUSH: That we approve the Request for Proposal document for the widening and chip seal of Range Road 3272 from Highway 303 to Township Road 504. The document includes a closing date of July 6, 2020; and a potential award date of July 8, 2020.

CARRIED

*Aaron Buckingham, Deputy Fire Chief of the Britannia Fire Department entered the council chambers at 9:54 a.m. to give council an update on the fire department.*

*Aaron Buckingham left the council chambers at 10:30 a.m. and did not return.*

*Council broke for coffee at 10:35 a.m.*

*Council reconvened from break at 10:44 a.m.*

*Development Services Officer, Catherine Saretzky, joined the meeting at 10:44 a.m.*

**Servicing Agreement for Access to NE-36-51-27-W3**

298/20

McCALL: The applicant shall enter into a service agreement to construct Range Road 3270 to access the NE 36-51-27W3 as per subdivision File SD010-2020 / R0418-19s. Further that the applicant shall have physical and legal road access that meets the Municipal Undeveloped or Sub-Standard Road Allowance Construction Policy. Further that the applicant shall enter into a services agreement to start the process of constructing Range Road 3270 within 30 days of June 24, 2020 in order to continue the subdivision process.

CARRIED

**Acknowledge Approval of Residence on NE-16-51-26-W3**

299/20

NOBLE: That we acknowledge the approval of File DEV008-2020 for a mobile home on the NE 16-51-26-W3.

CARRIED

**Acknowledge Approval of Storage Shed on SW-10-50-25-W3**

300/20

NOBLE: That we acknowledge the approval of File DEV007-2020 for a 12 X 12-foot storage shed on the SW-10-50-25-W3.

CARRIED

**Husky Site Work on SE-14-50-28-W3**

301/20

COLLINS: That we acknowledge the notification from Touchdown Land Consultants on behalf of the Canadian Energy Regulator and Husky Energy to complete site work on the SE 14-50-28-W3 during the months of July – September 2020.

CARRIED

*for JL*

**Acknowledge Approval of Use of Existing Approach onto the SW-14-50-28-W3**

302/20 COLLINS: That we acknowledge the approval of file APC005-2020 to utilize an existing approach on the SW 14-50-28W3 Parcel E Plan 102337130.

CARRIED

*Catherine Saretzky left the meeting at 10:57 a.m., and did not return.*

**In-Camera for Strategic Planning**

303/20 CRUSH: That we move in camera at 10:57 a.m. to discuss strategic planning.

CARRIED

**Out of In-Camera**

304/20 CRUSH: That we rise from the in-camera discussion at 11:12 a.m.

CARRIED

**Accounts**

305/20 McCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Acting Administrator:

- General Cheques #30511 – 30526;
- Electronic Funds Transfer #3583 – 3608; and
- Online Payments 1787 - 1804 totalling \$94,905.57.

CARRIED

**Bylaw No. 13-2020, First Reading**

306/20 NOBLE: That we read Bylaw No. 13-2020, a Bylaw to Establish Mill Rate Factors, a first time.

CARRIED

**Bylaw No. 13-2020, Second Reading**

307/20 COLLINS: That we read Bylaw No. 13-2020, a Bylaw to Establish Mill Rate Factors, a second time.

CARRIED

**Bylaw No. 13-2020, Third Reading at this Meeting**

308/20 McCALL: That we authorize the third reading of Bylaw No. 13-2020, a Bylaw to Establish Mill Rate Factors, at this meeting.

UNANIMOUSLY CARRIED

**Bylaw No. 13-2020, Third Reading**

309/20 CRUSH: That we read Bylaw No. 13-2020, a Bylaw to Establish Mill Rate Factors, a third and final time.

CARRIED

**Bylaw No. 14-2020, First Reading**

310/20 NOBLE: That we read Bylaw No. 14-2020, a Bylaw to Provide for a Base Tax, a first time.

CARRIED

**Bylaw No. 14-2020, Second Reading**

311/20 COLLINS: That we read Bylaw No. 14-2020, a Bylaw to Provide for a Base Tax, a second time.

CARRIED

*Pa JL*

**Bylaw No. 14-2020, Third Reading at this Meeting**

312/20

McCALL: That we authorize the third reading of Bylaw No. 14-2020, a Bylaw to Provide for a Base Tax, at this meeting.

UNANIMOUSLY CARRIED

**Bylaw No. 14-2020, Third Reading**

313/20

CRUSH: That we read Bylaw No. 14-2020, a Bylaw to Provide for a Base Tax, a third and final time.

CARRIED

*Dan Fedirko, Public Works Operations Manager, joined the meeting at 11:15 a.m.*

*Councillor Noble left the Council Chambers at 11:42 a.m.*

**Guest Controls HF150S Oil Tender**

314/20

COLLINS: That we instruct administration to proceed to ~~tender the chip seal oil requirements needed of~~ *W. JL* **acquire as needed, the 115 210 tonnes** of HF150S for the Guest Control Road project (Range Road 3273 between Townships 500 & 504), with delivery to the respective site.

CARRIED

*Councillor Noble entered the council chambers at 11:50 a.m.*

**Request for Bids – Grass Maintenance**

315/20

McCALL: That we instruct the Acting Administrator to receive requests for bids for the grass maintenance of the Albion Cemetery located on the NE-27-52-26-W3M that is approximately 3.84 acres and the Britannia Fire Hall located on the SE-01-50-28-W3 that is approximately 3.55 acres. Further, that these bids be for the grass maintenance of these locations from July 20, 2020 to October 15, 2020 and May 15, 2021 to October 15, 2021.

CARRIED

*Council broke for lunch at 12:02 p.m.*

*Council returned from lunch at 12:30 p.m.*

**Amend Motion 252/20**

316/20

CRUSH: That we amend motion 252/20 by replacing “Range Road 3271 – From Township Road 532 to Highway 3” with “Range Road 3271 – From Township Road 522 to Highway 3”.

CARRIED

*Dan Fedirko, left the meeting at 12:37 p.m., and did not return.*

**No Oil Field Traffic Sign on RR 3272 South of Highway 3**

317/20

CRUSH: That we instruct public works to place a “No Oilfield Traffic” sign South of Highway 3 on Range Road 3272.

CARRIED

**Bylaw No. 15-2020, First Reading**

318/20

NOBLE: That we read Bylaw No. 15-2020, a Bylaw to Regulate Fire Protection Fees Within the Rural Municipality, a first time.

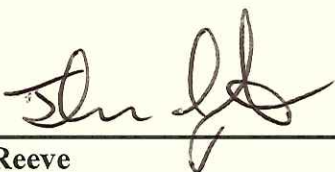
CARRIED

**Bylaw No. 15-2020, Second Reading**  
319/20 McCALL: That we read Bylaw No. 15-2020, a Bylaw to Regulate Fire Protection Fees Within the Rural Municipality, a second time.  
CARRIED

**Bylaw No. 15-2020, Third Reading at this Meeting**  
320/20 CRUSH: That we authorize the third reading of Bylaw No. 15-2020, a Bylaw to Regulate Fire Protection Fees Within the Rural Municipality, at this meeting.  
UNANIMOUSLY CARRIED

**Bylaw No. 15-2020, Third Reading**  
321/20 NOBLE: That we read Bylaw No. 15-2020, a Bylaw to Regulate Fire Protection Fees Within the Rural Municipality, a third and final time.  
CARRIED

**Adjournment**  
322/20 NOBLE: That we adjourn this meeting of council the time being 1:03 p.m.  
CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator