

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE SPECIAL MEETING HELD
September 30, 2024

The Britannia Municipal Council convened their special meeting in the council chambers of the Rural Municipality of Britannia office located at NE 23-50-28 W3M, RM of Britannia, SK commencing at 9:00 a.m., September 30, 2024, with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Jim Collins
Wilf Jurke
Cory McCall
Elaine Newman
Ed Noble
H. John Wack (via Zoom)

CAO: Bryson Leganchuk

Absent: EA: Liz Bailey

643 /24 **Agenda Approved**

NOBLE: That council approve the agenda for the September 30, 2024, special meeting of council.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None.

1. a.

644 /24 **In-Camera for Discussion – Advice from Officials – Management of Personnel**

JURKE: That council move in-camera to discuss a matter as per Part III Sect 16(1)(d) of LAFOIP, the time being 9:01 a.m.

CARRIED

Present: Reeve Light, Councillor Noble, Councillor Jurke, Councillor Collins, Councillor Newman, Councillor McCall, Councillor Wack (via Zoom), and CAO Leganchuk.

645 /24 **Rise from In-Camera and Resume Special Meeting**

JURKE: That council rise from the in-camera session and resume the special meeting, the time being 10:11 a.m.

CARRIED

Present: Reeve Light, Councillor Noble, Councillor Jurke, Councillor Collins, Councillor Newman, Councillor McCall, Councillor Wack (via Zoom), and CAO Leganchuk.

646 /24 **Accept Letter of Resignation – Operation Manager, Michael Glavin**

JURKE: That council acknowledge and accept the September 15, 2024 Letter of Resignation received from Operations Manager Michael Glavin with December 31, 2024 as their last day of employment with the RM of Britannia No. 502. Further, that council instruct the CAO to ensure that the Operations Manager has utilized all of their accrued vacation

time prior to their last day of employment with the RM of Britannia No. 502.

UNANIMOUSLY CARRIED

647/24 Authorization Increases – Barry Kastendieck – Foreman

NOBLE: That council approve Foreman Barry Kastendieck as a “Level 2 Staff – Manager” as per Purchasing Policy GG-005, which authorizes purchases of \$30,000 per event and the ability to sign Purchase Orders for the same. Further, that council authorize the limit on Barry Kastendieck’s RM of Britannia Collabria Master Card be increased to \$5,000.00.

UNANIMOUSLY CARRIED

648/24 Posting of Job Ad for Operations Manager

MCCALL: That council instruct the CAO to post a job ad for the Operations Manager position, with a start date of January 2, 2025.

UNANIMOUSLY CARRIED

2. a.

649/24 Lot 22 Blk/Par 6 Plan No 82B07728 Extension 0 Purchase

NOBLE: That council instructs the Reeve and CAO to sign the Agreement for Sale for the purchase of Lot 22 Blk/Par 6 Plan No 82B07728 Extension 0, at the appraised price of \$15,000.

CARRIED

3. a

650/24 Accounts for Approval

NOBLE: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques # 32715 & 32728 - 32729 all totaling \$21,057.68.

CARRIED

651/24 Adjournment

NOBLE: That the regular meeting of council be adjourned, the time being 11:23 a.m.

CARRIED



Reeve



Chief Administrative Officer



RM of Britannia
List of Accounts for Approval
Batch: 2024-00077 to 2024-00077

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
32715	2024-09-25	Itron Canada Inc. 52056	Temetra Walkby 2024 Subscription	3,206.70	3,206.70
32728	2024-09-26	Bioclean Inc. 6926	New Shop Insurance Claim	7,389.70	7,389.70
32729	2024-09-30	Oakley Mechanical Ltd. 31817 31977	Unit 55 - SK Safety/Repairs Unit 59 - SK Safety/Repairs	8,219.93 2,241.35	10,461.28
			Total Computer Cheque:		<u>21,057.68</u>
			Total AP:		<u>21,057.68</u>

Certified correct this 30th of September 2024

DO

Reeve

Admi