

**RURAL MUNICIPALITY  
OF  
BRITANNIA NO. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**July 8, 2020**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:05 a.m., July 8, 2020 with Councillor Dale Crush presiding.

**Present:** Councillors:  
Ed Noble  
Wilfred Jurke  
Jim Collins  
Dale Crush  
  
Acting  
Administrator: Bryson Leganchuk

**Absent:** Reeve: John Light  
  
Councillors: Division 4 – Vacant  
Division 5 – Cory McCall

**Agenda Approved as Presented**  
323/20 NOBLE: That the agenda be approved as presented.

CARRIED

**Conflicts of Interest REPORTED:**

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*No conflict of interests were declared.*

**Amend Minutes of the June 24, 2020 Regular Meeting**  
324/20 NOBLE: That we amend the June 24, 2020 minutes by making the following amendment:

- Change Wilfred Jurke from being present to absent.

CARRIED

**Approve Minutes of the June 24, 2020 Regular Meeting as amended**  
325/20 NOBLE: That we approve the minutes of the June 24, 2020 regular meeting of council as amended.

CARRIED

**Request for Proposal for the Widening and Chip Seal of Range Road 3273 from Highway 303 to Township Road 504**  
326/20 NOBLE: That we approve the Request for Proposal document for the widening and chip seal of Range Road 3272 from Highway 303 to Township Road 504. Within the contract, the Rural Municipality of Britannia No. 502 instructs the contractor to have a minimum of one layer of chip seal down before October 10, 2020. The document includes

a closing date of July 20, 2020; and a potential award date for proposals of July 22, 2020.

CARRIED

**Outstanding Agreements**

327/20 JURKE: That we acknowledge the list of outstanding agreements for various projects within the municipality.

CARRIED

**Gravel Crushing Tender**

328/20 COLLINS: That we instruct administration to put out a tender for aggregate crushing to be done in 2020 at the Maurer Pit (SW 16-53-25-W3), for the following type of aggregate:

Type 108 traffic gravel - 29,000 cubic yards finished product;

Type 117 graded aggregate seal - 6,000 cubic yards finished product;

Further, council accepts that reject sand will form part of the tender document.

CARRIED

**SE 26-50-25-W3 Borrow and Crop Damage Payment**

329/20 NOBLE: That we agree to make payment for borrow material used and resulting crop damages, to the landowners of the SE 26-50-25-W3, as shown on the borrow agreement dated October 29, 2019, as follows:

Borrow material 9,952 cubic yards at .50¢ per cubic yard = \$4,976.00;

Crop damages 1.21 acres at \$400.00 per acre = \$484.00.

Borrow was used on Township 504 shoulder repair (West of Range Road 3251) and on upgrade of Township 504 and Range Road 3251 intersection and culvert repair.

CARRIED

*Development Services Officer, Catherine Saretzky, joined the meeting at 9:45 a.m.*

**Cabin Storage on NW-32-50-26-W3**

330/20 JURKE: That we allow Cheryl Brooks additional time for the storage of a cabin on the NW 32-50-26-W3. Further, if the subdivision application is not submitted to community planning by June 1, 2021, the applicant shall have the cabin removed from the property within 30 days. Further, that the landowner shall submit a development permit within 30 days for the subdivision being titled.

CARRIED

**New Approach onto SE 29-50-27W3 Parcel F Plan 101869814**

331/20 COLLINS: That we acknowledge the approval for the approach located on the SE 29-50-27W Parcel F (File APR003-2020) to widen the approach and that the applicant is responsible for all work and costs associated with the approach.

CARRIED

**Construct a New Approach onto SE-02-50-26-W3**

332/20 JURKE: That we approve the approach application for the SE 02-50-26W3M (APR004-2020) with the following conditions:

• That the applicant installs 20m of a 400mm culvert.

• The applicant is required to build the approach to our municipal standard (Schedule "C" to Bylaw No. 30-2017);

• Any approach approval is deemed to be a temporary approval, as over time and usage, the circumstances surrounding the approval of the approach may change. Council may require upgrades to the approach corresponding with greater use or they may require the approach to be removed due to alternate access or because the approach is no longer required;

JL



- All costs to build, maintain, and utilize the approach are to be borne by the proponent, as well as the costs to provide gravel crushed to a size no larger than 1.5 inches; and
- Approach shall be constructed within 6 months of date of approval.

CARRIED

333/20 **Recess Meeting for Public Meeting for the Review of Bylaw 07-2020**  
 COLLINS: That we recess the regular council meeting at 10:00 a.m. to open the public meeting to review Bylaw 07-2020, the Planning and Development Fee Bylaw.

CARRIED

334/20 **Close Public Meeting and Reconvene Council Meeting**  
 NOBLE: That we close the public meeting, the time being 10:15 a.m. and reconvene the regular council meeting.

CARRIED

335/20 **Bylaw 07-2020 Second Reading**  
 COLLINS: That Bylaw No. 07-2020, a Bylaw to Implement a Planning and Development Fee Schedule, be given a second reading.

CARRIED

336/20 **Bylaw 07-2020 Third and Final Reading**  
 NOBLE: That Bylaw No. 07-2020, a Bylaw to implement a Planning and Development Fee Schedule, be given the third reading, adopted, sealed and signed by the Reeve and Acting Administrator.

CARRIED

337/20 **Britannia Construction Services for Developer Projects**  
 NOBLE: That we limit the use of the municipal equipment to only public works projects, this limitation extends to requests by developers even if the project is on municipal right of way.

CARRIED

338/20 **Rezoning to Holding District within the Lloydminster and District Planning Committee (LPDC)**  
 COLLINS: That we instruct the Development Services Officer to obtain the necessary approvals to place the following parcels in to a Holding District within the Lloydminster and District Planning Committee (LPDC) zoning bylaw:
 

- Surface Parcel # 154186386, SE 12-50-28-W3 Ext 1, 46.616 hectares;
- Surface Parcel # 154186397, SE 12-50-28-W3, Parcel A Plan 101864910 Ext 0, 18.206 hectares; and
- Surface Parcel # 127527217, NE 12-50-28-W3 Ext 0, 64.82 hectares.

CARRIED

*Catherine Saretzky left the meeting at 10:20 a.m., and did not return.*

*Council recessed for a break at 10:20 a.m.*

*Council reconvened at 10:30 a.m.*

339/20 **In-Camera for Strategic Planning**  
 NOBLE: That we move in-camera for strategic planning at 10:30 a.m.

CARRIED

340/20 **Rise from In-Camera**  
 NOBLE: That we rise from the in-camera discussion at 10:47 a.m.

CARRIED

JK

**Payment for Rural Class "C" Certificate Application**

- 341/20 COLLINS: That we approve the payment of \$250 to the Rural Board of Examiners for the application of Alan Parkin's Rural "C" Certificate.  
CARRIED

**Accounts**

- 342/20 JURKE: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:
- General Cheques #30527 – 30545;
  - Electronic Funds Transfer #3609 – 3644.
- These accounts total \$155,346.47.  
CARRIED

**June Payroll**

- 343/20 JURKE: That we approve the June Payroll in the amount of \$199,344.07  
CARRIED

*Dan Fedirko, Public Works Operations Manager, joined the meeting at 10:50 a.m.*

**Safety Contractor Agreement**

- 344/20 JURKE: That we instruct the Reeve and Acting Administrator to sign the Contract for Performance of Work with Bitter Edge Contracting Ltd., dated July 15, 2020, as presented.  
CARRIED

Council broke for lunch at 12:00 p.m.

Council reconvened at 12:30 p.m.

**Road Construction through NE-33-50-26-W3 and NW-34-50-26-W3**

- 345/20 JURKE: That we instruct the Acting Administrator to reply to M. Kim Anderson of Robertson Stromberg Barristers & Solicitors email dated June 25, 2020 by indicating that we entertain entering into a cost-share agreement for a road to be constructed that will connect the acreage on the NW-34-50-26-W3 to Township Road 510, whereby the Rural Municipality of Britannia No. 502 agrees to contribute up to a maximum of \$50,000 towards the cost of the road construction based on a 50% cost share. Further, that this proposed road must be engineered and constructed at an acreage access road standard.  
CARRIED

*Dan Fedirko left the meeting at 12:36 p.m., and did not return.*

**Bylaw 17-2020, First Reading**

- 346/20 NOBLE: That we read Bylaw 17-2020, a Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development, a first time.  
CARRIED

**Bylaw 17-2020, Second Reading**

- 347/20 NOBLE JURKE: That we read Bylaw 17-2020, a Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development, a second time.  
CARRIED

J.L.



**Bylaw 17-2020, Third Reading at this Meeting**

348/20

~~NOBLE~~ COLLINS: That we authorize Bylaw 17-2020, a Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development, be read a third time at this meeting.

UNANIMOUSLY CARRIED

**Bylaw 17-2020, Third Reading**

349/20

NOBLE: That we read Bylaw 17-2020, a Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development, a third and final time.

CARRIED

**MEEP Grant Funding Allocation and Agreement**

350/20

COLLINS: That we instruct the Reeve and Acting Administrator to sign the Municipal Economic Enhancement Program 2020 Funding Agreement with the Government of Saskatchewan that provides the Rural Municipality of Britannia No. 502 with \$309,447 to support investment in infrastructure to stimulate economic recovery and encourage local job creation. Further, that this grant be put towards the Guest Controls Road Upgrade located on Range Road 3723 from Township Road 500 to Township Road 504.

CARRIED

**Acknowledge Grass Maintenance Request for Bid**

351/20

COLLINS: That we acknowledge the Grass Maintenance Request for Bid that was sent out and due July, 17, 2020 for the grass maintenance of the Albion Cemetery (NE-27-52-26-W3) and the Britannia Fire Hall (SE-01-50-28-W3).

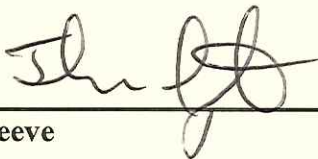
CARRIED

**Adjournment**

352/20

NOBLE: That we adjourn this meeting of council the time being 1:15 p.m.

CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator