

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**January 27, 2021**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:59 a.m., January 27, 2021 with Reeve John Light presiding.

**Present:** Reeve: John Light

Councillors: Ed Noble – Via Phone  
Wilfred Jurke  
Jim Collins  
Elaine Newman  
Cory McCall  
Dale Crush – Via Phone

CAO: Alan Parkin

**Absent:** None

*MLA Collen Young Joined Via speakerphone to give an update on the Covid-19 situation at 8:59 a.m. until 9:25 a.m.*

**Agenda Approved**

031/21 NEWMAN: That the agenda be approved as Presented

CARRIED

*CLR Collins left the meeting at 9:11 am and returned at 9:13 a.m.*

*Conflicts of Interest Reported:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*No Conflict of interest were declared.*

**Approve the January 13, 2021 Regular Council Meeting Minutes**

032/21 CRUSH: That Council approve the January 13, 2021 Regular Council Meeting minutes as presented.

CARRIED

**Fire Fee Bylaw 02-2021 – First Reading**

033/ 21 COLLINS: That Council approves first reading of Bylaw 02-2021, being a Bylaw to establish Fire Fees.

CARRIED

**Fire Fee Bylaw 02-2021 – Second Reading**

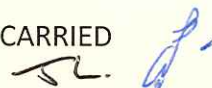
034/21 NEWMAN: That Council approves second reading of Bylaw 02-2021, being a Bylaw to establish Fire Fees.

CARRIED

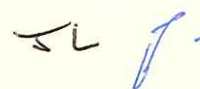
**Fire Fee Bylaw 02-2021 – Consider For Third and Final Reading**

035/21 MCCALL: That Council consider Bylaw 02-2021, being a Bylaw to establish Fire Fees, for third and final reading.

UNANIMOUSLY CARRIED



- Fire Fee Bylaw 02-2021 – Third and Final Reading**  
036/21 CRUSH: That Council approves third and final reading for Bylaw 02-2021, being a Bylaw to establish Fire Fees, and instructs the Reeve and Chief Administrative Officer to sign and seal the Bylaw.  
CARRIED
- Acknowledgement of Baytex File LM0614**  
037 /21 NOBLE : The Rural Municipality of Britannia acknowledges Millennium Land Ltd file LM0614 regarding Baytex Energy Ltd's Notice of Pipeline and Request to cross undeveloped road allowance east of SE 01-50-25W3M. Further, that no permission is required from the RM of Britannia as the undeveloped road allowance is within the Rural Municipality of Eldon.  
CARRIED
- Development Services Officer, Liz Bailey, joined the meeting at 9:42 a.m. via speakerphone.*  
*Development Services Officer, Liz Bailey, left the meeting at 9:51 a.m.*
- CLR McCall left meeting at 9:47 a.m. and returned at 9:52 a.m.*
- Director of Finance, Bryson Leganchuk, joined the meeting at 9:53 a.m.*
- Hillmond Grant**  
038/21 COLLINS: That Council instructs the Chief Administrative Officer to pay for the \$5,000 expense for the Hillmond Redden Centennial Arena upgraded Fire System with \$4,483.29 from reserve and \$516.71 from this year's current budget  
CARRIED
- Accounts for Approval**  
039/21 MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:  
• General Cheques #30810 - 30827,  
• Electronic Funds Transfer #4113 - 4138,  
• Online Payments #2025 - 2044,  
All totaling \$466,332.39.  
CARRIED
- January Payroll to Council for Approval**  
040/21 JURKE: That council approves the January 2021 Payroll as presented.  
CARRIED
- 2020 Yearend Statement**  
041/21 JURKE: That the R.M. of Britannia No. 502 council approves the 2020 yearend financial statement as presented.  
CARRIED
- Reserve Transfers**  
042/21 MCCALL: That the R.M. of Britannia No. 502 council approves the 2020 yearend reserve transfers as follows:



**Reserve Transfers**

G/L #	Description	Yearend	2020		Yearend
		2019	Withdrawals	Deposits	2020
310-100-200	Reserve - Gravel Pit Reclamation	\$ 106,766.77		\$ 37,167.00	\$ 143,933.77
310-100-300	Reserve - Public Lands Reserve	\$ 52,903.01		\$ 17,074.10	\$ 69,977.11
310-100-400	Reserve - Emergent Equipment Needs	\$ 500,000.00			\$ 500,000.00
310-100-500	Reserve - Emergent Road Repair	\$ 500,000.00		\$ 396,511.60	\$ 896,511.60
310-100-560	Reserve - Water and Sewer	\$ 59,783.13		\$ 620,000.00	\$ 679,783.13
310-100-570	Reserve - Greenstreet W/S Infrastructure	\$ 20,620.67		\$ 10,440.00	\$ 31,060.67
310-100-580	Reserve - Hillmond W/S Infrastructure	\$ 5,040.00		\$ 2,497.25	\$ 7,537.25
310-100-600	Reserve - Fire Department	\$ 226,848.63	\$ 80,000.00	\$ 50,080.00	\$ 196,928.63
310-100-650	Reserve - Gas Tax	\$ 173,795.90	\$ 173,795.90	\$ 190,540.50	\$ 190,540.50
310-100-660	Reserve - RM Rec and Culture Grant	\$ -		\$ 27,182.65	\$ 27,182.65
310-100-670	Reserve - Sask Lotteries	\$ -		\$ 13,672.00	\$ 13,672.00
310-100-680	Reserve - Human Resource	\$ -		\$ 35,000.00	\$ 35,000.00
<b>Totals</b>		<b>\$ 1,645,758.11</b>	<b>\$ 253,795.90</b>	<b>\$ 1,400,165.10</b>	<b>\$ 2,792,127.31</b>

CARRIED

**December 2020 Cash Flow**

043/21 NEWMAN: That Council approves the December 2020 Cash Flow Statement as presented.

CARRIED

**Fire Department Yearend Statement**

044/21 CRUSH: That Council approves the 2020 yearend transfer to the Britannia Fire Department Reserve of \$50,080.00.

CARRIED

*Director of Finance, Bryson Leganchuk, Left the meeting at 10:30 a.m.*

*Council took a break from 10:30 p.m. to 10:40 a.m.*

*Operations Manager, Dan Fiderko, and Infrastructure Admin. Cindy Schreiber joined the meeting via speaker phone at 10:40 a.m.*

*Director of Finance, Bryson Leganchuk, joined the meeting at 10:42 a.m.*

**Operations Report for January 2021**

045/21 COLLINS: That Council accepts the Operations report for January 2021 as information.

CARRIED

*Infrastructure Admin. Cindy Schreiber left the meeting at 11:42 a.m.*

*Director of Finance, Bryson Leganchuk, Left the meeting at 11:42 a.m.*

*Operations Manager, Dan Fiderko Left the meeting at 11:44 a.m*

*CLR McCall left meeting at 11:52 a.m. and returned at 11:55 a.m.*

**Neale-Edmunds Storm Water Management Complex Information – City of Lloydminster**

046/21 MCCALL: That Council accepts City of Lloydminster information on the Neale-Edmunds Storm Water Management Complex

CARRIED

**City of Lloydminster – Transload Facility Feasibility Study**

047/21 COLLINS: That Council accepts the City of Lloydminster Transload Feasibility Study as information.

CARRIED

048/21 **West Central Municipal Government Committee – 2021 Membership**  
 JURKE: That Council accepts as information the 2021 West Central Municipal Government Committee membership, and does not renew.

CARRIED

049/21 **Proposed Policy Organizational Structure**  
 JURKE: That Council approves the proposed structure for the Rural Municipality of Britannia No. 502 Policies as presented and further instructs administration to prepare for Council consideration three policies per Council meeting throughout 2021 commencing in March 17<sup>th</sup>, 2021.

CARRIED

050/21 **SARM 2021 Annual Convention – Virtual March 9/10**  
 COLLINS: That Council instructs the CAO to register all members of council for SARM Annual Convention to be held March 9 & 10 virtually. Designating CLR McCall and CLR Collins to be Voting Deligates on behalf of the R.M.of Britannia No. 502.

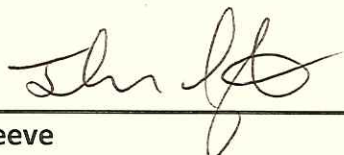
CARRIED

051/21 **Correspondence**  
 NOBLE: That Council accepts the correspondence as presented.

CARRIED

052/21 **Adjournment**  
 CRUSH: That Council adjourn the meeting, the time being 12:30 p.m.

CARRIED

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Chief Administrative Officer