

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

April 8, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., April 8, 2020 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Jim Collins
Cory McCall
Acting
Administrator: Bryson Leganchuk

Via Tele-Conference:

Councillors: Ed Noble
Wilfred Jurke
Dale Crush

Absent: Councillors: Division 4 - Vacant

Add Items to the Agenda

167/20 NOBLE: That we add the following items to the agenda:
1. Grader response; and
2. Road sign at the Intersection of Hwy 3 and RR3265.

CARRIED

Approve Agenda

168/20 NOBLE: That the agenda be approved as amended.

CARRIED

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

No conflict of interest was reported.

**Approve Minutes of the March 25, 2020
Regular Meeting**

169/20 COLINS: That we approve the minutes of the March 25, 2020 regular meeting of council as presented.

CARRIED

Outstanding Agreements

170/20 CRUSH: That we acknowledge the list of outstanding agreements for various projects within the municipality.

CARRIED

B J.C.

Development Services Officer, Catherine Saretzky, joined the meeting at 9:15 a.m. via Tele-Conference.

NW-01-53-27-W3M Development Permit Review

171/20

COLLINS: That we require all conditions to be met regarding motion 480/19 (File DEV034-2019).

CARRIED

Storage Development on SE-28-52-27-W3

172/20

CRUSH: That development permit application, DEV036-2019 for the SE 28-52-27-W3 proposing to develop an Outdoor Recreational Vehicle Storage Yard consisting of 100 units be approved with the following conditions:

1. The applicant shall consult with The Ministry of Highways and Infrastructure to ensure that the approach accessing the development is functional and able to withstand expected vehicle usage;
2. Recreational vehicle parking areas and drive-aisles shall have a gravelled surface that is durable and capable of withstanding expected vehicle loads and emergency vehicles.
3. The site shall be accessed, landscaped and fenced in accordance with the plans accepted by the Rural Municipality of Britannia No. 502;
4. The proposed development shall conform to the submitted documents and plans and shall not be moved, altered or expanded except where authorized or directed through this permit approval;
5. A security fence with a minimum height of 1.8 m (6 ft.) shall enclose the developed area;
6. This permit approval is for storage of recreational vehicles and boats only and does not include the storage of commercial vehicles or other heavy equipment of any kind;
7. There shall be no storage of hazardous materials or goods on-site. Such hazardous material includes, but is not limited to, black water waste stored in recreational vehicles holding tanks;
8. All development shall be landscaped in a manner to prevent any surface run-off onto adjacent properties;
9. Property to be securely gated and locked when not in use;
10. The applicant shall keep the area subject to the development permit in a clean and tidy condition free from rubbish and non-aggregate debris, including and required screening or buffering to the satisfaction of the development authority, at all times;
11. The applicant shall remove all garbage and waste at their own expense and keep the site in a neat and orderly manner;
12. Any proposed changes shall first be submitted for review by the development authority;
13. Any changes considered substantial or inconsistent with this approval, as determined by the development authority, may require separate development permit approval;
14. The Ministry of Environment must be contacted regarding the development and all requirements must be followed that are issued by the Ministry of Environment to be able to continue to operate;
15. The Rural Municipality of Britannia No. 502 will inspect this development annually with the costs of these inspections being charged back to the landowner; and
16. Failure to comply with the conditions of this permit may result in the permit being cancelled or suspended.

CARRIED

Acknowledge Consent Utilize Existing Approach NW-10-50-25-W3

173/20

NOBLE: That we acknowledge the consent given by the Development Services Officer for Rife Resources Ltd. to utilize the existing approach located on NW-10-50-25-W3.

CARRIED

Development Services Officer, Catherine Saretzky, left the meeting at 9:30 a.m., and did not return.

In-Camera for Human Resources

174/20

MCCALL: That we move in-camera to discuss Human Resources at 9:30 a.m.

CARRIED

Rise from In-Camera

175/20

MCCALL: That council rise from the in-camera discussion at 9:55 a.m.

CARRIED

March Payroll

176/20

COLLINS: That the March 2020 payroll in the amount of \$161,635.91, be approved and form part of these minutes.

CARRIED

Concentrated Haul Rate Effective April 1, 2020

177/20

NOBLE: That we establish the Concentrated Haul Rate of 7.1 cents per tonne per kilometre hauled effective April 1, 2020. Further, that we review this rate by March 31, 2021.

CARRIED

Accounts

178/20

McCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:

- General cheques #30411 to #30425;
- Electronic Funds Transfer #3443 to 3464, and
- Online Payments 1701 to 1718.

Totalling \$175,624.47.

CARRIED

Clifton Groundwater Monitoring Program

179/20

COLLINS: That we hire Clifton Engineering Group to continue the Ground Monitoring Program at the Rural Municipality of Britannia No. 502 Transfer Station located on NE-24-51-26-W3 in the amount of \$11,230.00.

CARRIED

Order to Remedy for Lots 7 & 8 Block 2 Plan AP2196

180/20

McCALL: That we acknowledge the Order to Remedy dated March 30, 2020 that instructs the owners of Lots 7 & 8 Block 2 Plan AP2196 to clean up the property because it is in an untidy and unsightly state and refuse is strewn about in the yard extending into the street adjacent to the yard.

CARRIED

181/20

Closing the Municipal Office to the Public

JURKE: That we close the municipal office to the public, from today until the COVID-19 Pandemic is resolved and council instructs administration to re-open the office. Further, that we acknowledge that the public are still able to communicate with the office via phone and email and that office staff will be present at the Municipal Office with the ability to make other work arrangements if required.

CARRIED

Extending the Amount of Time Assessment Roll is Open for Inspection

182/20 JURKE: That we extend the amount of time the Assessment Roll is open for inspection from 30 days to 60 days to allow ratepayers more time to appeal their assessments.

CARRIED

Eliminating Interest on Utility Accounts Effective April 1, 2020
183/20 MCCALL: That we eliminate further interest charges to utility accounts effective April 1, 2020 until the COVID-19 pandemic is resolved. If utility accounts remain unpaid on December 31, ~~2018~~ 2020, the account balance will be transferred to the taxes of the property receiving the service in accordance with Section 369 of the Municipalities Act.

CARRIED

Dan Fedirko, Public Works Operations Manager joined the meeting at 11:23 a.m.

In-Camera for Human Resources
184/20 MCCALL: That we move in-camera to discuss Human Resources at 11:48 a.m.

CARRIED

Rise from In-Camera
185/20 MCCALL: That council rise from the in-camera discussion at 11:55 a.m.

CARRIED

Councillor Collins left the meeting at 11:57 a.m.

Citadel Mechanical Heating and Cooling Quote
186/20 MCCALL: That we approve the quote of \$5,359.00 for Citadel Mechanical to repair the heating and cooling system within the municipal office.

CARRIED

Postpone Ratepayer's Meeting
187/20 MCCALL: That we postpone the 2020 Rural Municipality of Britannia No. 502 ratepayer's meeting until a later date.

CARRIED

Councillor Collins entered the council chambers at 12:00 p.m.

Cancel April 22, 2020 Regular Council Meeting
188/20 NOBLE: That we cancel the April 22, 2020 Regular Council Meeting.

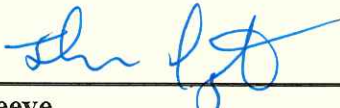
CARRIED

Acknowledge Next Regular Council Meeting May 6, 2020
189/20 COLLINS: That we acknowledge the next regular meeting date of May 6, 2020 commencing at 9:00 a.m. in the Council Chambers located at 4824 - 47 Street, Lloydminster, SK, S9V 0Y7 to discuss regular business items.

CARRIED

Adjournment
190/20 JURKE: That we adjourn this meeting of council the time being 12:13 p.m.

CARRIED



Reeve



Acting Administrator