## R.M. OF BRITANNIA NO. 502

## BYLAW NO. 04-2022

# A BYLAW FOR THE ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH THE NORTH WEST MUTUAL AID AREA (NWMAA)

The Council of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan enacts as follows:

- 1. The Rural Municipality of Britannia No. 502 is hereby authorized to enter into a Memorandum of Understanding with the North West Mutual Aid Area (NWMAA), the terms of which are set out in Exhibit 'A', which is attached hereto and forms part of this bylaw.
- 2. The Reeve and Chief Administrative Officer of the Rural Municipality of Britannia No. 502 are hereby authorized to sign and execute the said Memorandum of Understanding with the North West Mutual Aid Area (NWMAA), the terms of which are set out in Exhibit 'A' which is attached hereto and forms part of this bylaw.
- 3. Bylaw No. 15-2015 is hereby repealed.



Reeve

Chief Administrative Officer

Certified to be a true and correct copy of Bylaw No. 04-2020 passed by Resolution of Council on March 9/20 Administrator

Read a first time this 9<sup>th</sup> day of March, 2022
Read a second time this 9<sup>th</sup> day of March, 2022
Read a third time this 9<sup>th</sup> day of March, 2022

# **MEMORANDUM OF UNDERSTANDING**

**SCHEDULE A** 

THIS AGREEMENT MADE EFFECTIVE THE	10th	DAY OF	Much	2022 ر
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#### **BETWEEN:**

Town of St. Walburg; Town of Turtleford;

Village of Paradise Hill;

Village of Loon Lake;

R.M. of Turtle River No. 469;

R.M. of Mervin No. 499;

R.M. of Frenchman Butte No. 501;

R.M. of Britannia No. 502;

Resort Village of Kivimaa-Moonlight Bay; and Brightsand

Lake Regional Park Authority

### THIS AGREEMENT WITNESSETH AS FOLLOWS:

That the parties of this agreement form the North West Mutual Aid Area, hereto known as NWMAA

- 1. That each party to the agreement will assist any other party to the agreement in the event of a disaster.
- 2. That each party shall:
  - a. Establish a local emergency measures organization;
  - b. Appoint a person as a local emergency measures coordinator; and
  - c. Establish a local emergency planning committee that aligns with the Incident Command System and the Saskatchewan Public Safety Agency.
- 3. That each party shall establish a local emergency plan governing:
  - a. The provision of necessary services during an emergency; and
  - b. The procedures under, and the manner in which persons will respond to an emergency.
- 4. The objectives of the NWMAA are:
  - a. To provide a unified, effective organization involving neighbouring communities to provide reciprocal assistance, expertise, and equipment in a declared disaster or needed situation.
  - b. To provide an effective program of communications involving modern technology and training in the event of a disaster.
  - c. To meet and prepare an up-to-date list of available resources in each community inclusive of equipment and manpower services.
  - d. To prepare the necessary documentation to be submitted to the responsible bodies in the attainment of material, funding, or consultative services for the betterment of the program.
- 5. The general activities of the NWMAA are:

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- a. To implement an effective and current area communication system.
- b. To develop and utilize Emergency Response Training.
- c. To prepare and update resource manuals.
- 6. That the NWMAA shall annually:
  - a. Appoint from the Representatives that are part of the NWMAA, a person to act as Chairperson.
  - b. Appoint from the Representatives that are part of the NWMAA, a person to act as Vice-Chairperson.
  - c. Appoint any member that is part of the NWMAA, a person to act as Secretary/Treasurer.
  - d. Appoint an Emergency Coordinator.
- 7. That a decision of the NWMAA shall require at least 51% (of the voting members in attendance, which are Council Representatives ONLY) affirmative votes of the members of NWMAA and that, notwithstanding there being two representatives designated by each party, the representatives of each party shall only have one vote collectively.
- 8, Only members of Council who are appointed to the NWMAA Committee may make a resolution and vote the resolution.
- 9. That each party to this agreement shall pay an annual membership fee, with payment due by February 28<sup>th</sup> of each calendar year. This membership fee will be stablished by resolution, at the first meeting of NWMAA each calendar year.
- 10. That the membership fee be used by the NWMAA to help defray the expenses incurred for training, facility rentals, employing a coordinator and secretary/treasurer.
- 11. That the failure of any party to pay the membership fee could result in a loss of membership at the discretion of the other parties which have paid their membership fees.
- 12. That this agreement shall be continuous; however, any party to the agreement may withdraw from the agreement by giving each other party to the agreement sixty (60) days written notice of such withdrawal.

IN WITNESS THEREOF, the RM/TOWN/VILLAGE has hereunto affixed its corporate seal, duly witnessed by the hands of its proper officers in that behalf duly authorized this day 10 th of 10 cm., 2022.

Mayor/Reeve

Chief Administrative Officer