

RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD  
March 9, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:00 a.m., March 9, 2022, with Reeve Light presiding.

**Present:** Reeve: John Light  
Councillors: Wilfred Jurke  
Dale Crush  
Ed Noble  
Elaine Newman  
Jim Collins  
Cory McCall  
Finance Manager: Bryson Leganchuk

**Absent:** CAO: Alan Parkin

**Agenda Approved**

089/22 COLLINS: That the agenda for March 9, 2022 be approved as revised with the addition of 7.c. – Right of Way Width/Winging Back Snow.

CARRIED

*Conflicts of Interest Declared:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of Interest Declared: None Declared*

090/22 **February 23, 2022 Regular Council Meeting Minutes**

JURKE: That council approves the February 23, 2022 regular council meeting minutes as presented.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 9:05 a.m.*

091/22 **LPDC Zoning Bylaw Amendment**

JURKE: That council instructs administration to work with the City of Lloydminster on the proposed LPDC Zoning Bylaw Amendment during an upcoming LPDC technical meeting, to bring both sides more into alignment with each other.

CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 9:30 a.m.*

092/22 **Accounts for Approval**

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Finance Manager:

• General Cheques #31369 - 31390, Electronic Funds Transfer #5032 - 5060, Online Payments #2449 - 2464 all totalling \$162,813.01.

CARRIED

SL P

093/22 **Concentrated Haul Information Package and Agreement**  
CRUSH: That council acknowledges the information package sent to the oil companies including a copy of the RM of Britannia No. 502 Oil and Gas Revenue and Expenditures Statement and a Concentrated Haul Agreement.

CARRIED

094/22 **Tax Enforcement Proceedings**  
COLLINS: That council authorizes the treasurer to proceed with title acquisition in accordance with Section 22 (1) of the Tax Enforcement Act for the following properties:

- Blk/Par D – Plan 00B17138, Ext 0, Title # 109326056; and
- Lot 8 – Blk/Par 2 – Plan AP2196, Ext 0, Title # 130009654.

CARRIED

095/22 **Request for Consent Form Provincial Mediation Board**  
COLLINS: That council instructs the treasurer to send a “Request for Consent” form to the Provincial Mediation Board for the following properties:

- Lot 23 – Blk/Par 1 Plan 01B14407, Ext 0, Title # 127729727;
- Lot 21 – Blk/Par 6 Plan 82B07728, Ext 0, Title # 141174457;
- Lot 22 – Blk/Par 6 Plan 82B07728, Ext 0, Title # 141174413; and
- Blk/Par A – Plan 101851848, Ext 0, Title # 128504167.

CARRIED

*Elaine McKenzie, Barry McKenzie, and Jason McKenzie joined the council meeting at 10:00 a.m. to discuss tree removal in right of way located at RR 3265 between Township Road 523 and Township Road 524.*

*Elaine McKenzie, Barry McKenzie, and Jason McKenzie left the council meeting at 10:36 a.m.*

*Operations Manager, Michael Glavin, joined the meeting at 10:38 a.m.*

*Councillor Cory McCall left the meeting at 11:08 a.m.*

*Councillor Cory McCall re-joined the meeting at 11:12 a.m.*

096/22 **Project 170 Greenstreet Lagoon Expansion – Engineering Services**  
MCCALL: That council approves Option 1 – to enter into an agreement with Clifton Engineering to design and prepare tender documents for a fee of \$31,500.00 plus applicable taxes.

CARRIED

*Operations Manager, Michael Glavin, left the meeting at 11:36 a.m.*

*Councillor Elaine Newman left the meeting at 11:39 a.m.*

*Councillor Elaine Newman returned to the meeting at 11:43 a.m.*

097/22 **Bylaw 04-2022 First Reading**  
NOBLE: That council reads Bylaw 04-2022, A Bylaw to Enter into a Memorandum of Understanding with the North West Municipalities Mutual Aid Area (NWMAA), a first time.

CARRIED

098/22 **Bylaw 04-2022 Second Reading**  
JURKE: That council reads Bylaw 04-2022, A Bylaw to Enter into a Memorandum of Understanding with the North West Municipalities Mutual Aid Area (NWMAA), a second time.

CARRIED

*SL P.*

099/22

**Bylaw 04-2022 Authorize 3<sup>rd</sup> Reading**

COLLINS: That council authorizes the third reading of Bylaw 04-2022, A Bylaw to Enter into a Memorandum of Understanding with the North West Municipalities Mutual Aid Area (NWMAA), at this meeting.

CARRIED UNANIMOUSLY

100/22

**Bylaw 04-2022 Third Reading**

MCCALL: That council reads Bylaw 04-2022, A Bylaw to Enter into a Memorandum of Understanding with the North West Municipalities Mutual Aid Area (NWMAA), a third and final time.

CARRIED

101/22

**Correspondence**

CRUSH: That council accepts the following correspondence: The City of Lloydminster - Toxic Waste Round Up; Federation of Canadian Municipalities in regards to membership and convention; SARM in regards to rural crime watch; Letter to City of Lloydminster in regards to flood mapping; Letter to City of Lloydminster in regards to annexed lands and increased storm/waste water discharge into the RM; and The Water Security Agency in regards to confirmation of compliance - NW 34-49-27 W3M, SARM – VIDO, as information.

CARRIED

102/22

**Toxic Waste Round Up**

MCCALL: That council instruct administration to indicate to the City of Lloydminster that it will participate in the Toxic Waste Round Up and to provide payment to the City of Lloydminster in the amount of \$750.00.

CARRIED

103/22

**Animal Control Bylaw**

NOBLE: That council instructs administration to draft an animal control bylaw that removes cats from being recognized in the Animal Control Bylaw 05-2017.

CARRIED

104/22

**SK Lotteries Grant Funding Allocation for the 2022/2023 Grant Year**

MCCALL: That council authorize the allocation of funding as presented.

CARRIED

105/22

**Rescinding of Motion 104/22**

CRUSH: That council rescind Motion 104/22 and that we instruct administration to provide a more in-depth description of the items being requested and by what community groups, to be reviewed at the next meeting of council.

CARRIED

106/22

**New Phone System**

CRUSH: That council approves the purchase of the ISC Phone System from Sasktel for a one-time fee of \$4,185.00 and a monthly charge of \$379.00.

CARRIED

107/22

**Adjournment**

NOBLE: That council adjourn the meeting, the time being 12:30 p.m.

CARRIED



  
 \_\_\_\_\_  
 Reeve

  
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 Chief Administrative Officer

*Handwritten initials*



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
31369	2022-03-09	<b>Bitter Edge Contracting Ltd</b> 1219	Feb 2022 Safety Consulting	803.04	803.04 ✓✓
31370	2022-03-09	<b>Brandt Truck Rigging &amp; Trailer</b> INV-W042634	Unit 90 - Spring Tenco Assbly	406.54	406.54 ✓✓
31371	2022-03-09	<b>Capital I Industries</b> 14364	Unit 90 - Track Jumper	754.95	754.95 ✓✓
31372	2022-03-09	<b>Collins Mr. Jim</b> FEB 2022	Feb 2022 - Council Indemnity	508.82	508.82 ✓✓
31373	2022-03-09	<b>Crush, Aaron &amp; Noreen</b> Dec 31 2021	Rocks 180 cyds@\$0.50/cyds	90.00	90.00 ✓✓
31374	2022-03-09	<b>Hillmond 4-H Beef Club</b> Feb 28 2022	2021-RM Event Grant	199.98	199.98 ✓✓
31375	2022-03-09	<b>Information Services Corp.</b> Feb 28, 2022	February 2022 Fees	2,151.00	2,151.00 ✓✓
31376	2022-03-09	<b>Jurke, Wilfred</b> FEB 2022	Feb 2022 - Council Indemnity	637.81	637.81 ✓✓
31377	2022-03-09	<b>Light, John</b> Feb 17 2022 FEB 2022	Jan-Feb 2022 - Committee Feb 2022 - Council Indemnity	629.15 283.88	913.03 ✓✓
31378	2022-03-09	<b>Lloyd Catholic School Division</b> Feb 2022	Feb 2022 EPT Remittance	20.70	20.70 ✓✓
31379	2022-03-09	<b>McCall, Cory</b> FEB 2022	Feb 2022 - Council Indemnity	234.39	234.39 ✓✓
31380	2022-03-09	<b>Messer Canada Inc</b> 2104798215	Shop-12 Month Tank Lease Renew	1,314.33	1,314.33 ✓✓
31381	2022-03-09	<b>Niesen, Michael</b> 02-2022	Feb 2022 - Animal Control	411.74	411.74 ✓✓
31382	2022-03-09	<b>Nigel Stapleton Clay Shoot</b> Feb 22 2022	2021 Rec Grant	645.66	645.66 ✓✓
31383	2022-03-09	<b>Norbion Co-operative Community</b> Feb 25 2022	E6-2021 Event Grant	666.18	666.18 ✓✓
31384	2022-03-09	<b>R&amp;D Plumbing &amp; Heating Ltd.</b> 106533	BFD - Fire Hall Boiler Repair	3,432.47	3,432.47 ✓✓
31385	2022-03-09	<b>Receiver General of Canada</b> G2200038914	Custom Map Creation	256.25	256.25 ✓✓
31386	2022-03-09	<b>R.W. Nelson Seed Farms Ltd.</b> Dec 21 2021	Overpaid Tax Roll 3520 000	991.43	991.43 ✓✓
31387	2022-03-09	<b>Sandy Beach Regional Park Auth</b> Feb 2022	Feb 2022 Sandy Beach Taxes	1,125.22	1,125.22 ✓✓
31388	2022-03-09	<b>Sask.Workers Comp.Board</b>			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
		Feb 15 2022	SASK WCB Firm#1401718	27,782.05	27,782.05	✓✓
31389	2022-03-09	<b>Transform Crane &amp; Equipment</b> 19901	Unit 66 - Filters/Oil/Element	1,111.69	1,111.69	✓✓
31390	2022-03-09	<b>United Rentals of Canada Inc.</b> 203519267-001	Shop - Light Plant Bulb	43.52	43.52	✓✓
Other:						
<del>2364</del> 2464	2022-03-02	<b>SaskTel</b> Feb 28 2022 SHP	Jan-Feb 22 Shop Phone	163.39	163.39	✓✓
2449-Man	2022-03-02	<b>Collabria Mastercard</b> Feb 28 2022 AP	Feb 28 Mastercard AParkin	178.26	178.26	✓✓
2450-Man	2022-03-02	<b>SaskEnergy</b> Feb 17 202 OFF	Jan - Feb '22 RM Office	237.44	237.44	✓✓
2451-Man	2022-03-02	<b>SaskTel</b> Feb 16 2022 BFD	Jan - Feb '22 BFD Phone	190.95	190.95	✓✓
2452-Man	2022-03-02	<b>SaskTel</b> Feb 16 2022 OFF	Jan-Feb '22 Office Phone	558.81	558.81	✓✓
2453-Man	2022-03-02	<b>SaskPower</b> 2646-0060-6669	Jan-Feb 22 Rink Lights	31.01	31.01	✓✓
2454-Man	2022-03-02	<b>SaskPower</b> 2382-0062-3483	Jan-Feb 22 H'mond St Light	105.19	105.19	✓✓
2455-Man	2022-03-02	<b>SaskPower</b> 2382-0062-3488	Jan-Feb 22 H'mond Shed	1,066.35	1,066.35	✓✓
2456-Man	2022-03-02	<b>SaskPower</b> 2382-0062-3491	Jan-Feb 22 G'st St Light	220.31	220.31	✓✓
2457-Man	2022-03-02	<b>SaskPower</b> 1623-0071-5321	Jan-Feb 22 H'mond Tank Load	221.41	221.41	✓✓
2458-Man	2022-03-02	<b>SaskPower</b> 1623-0071-5313	Jan-Feb 22 G'street Well	236.19	236.19	✓✓
2459-Man	2022-03-02	<b>SaskPower</b> 3273-0050-6402	Jan-Feb 22 N'bend Well	53.98	53.98	✓✓
2460-Man	2022-03-02	<b>Receiver General</b> 26Feb2022	Feb 12 - Feb 26 Payroll Remit	16,789.40	16,789.40	✓✓
2461-Man	2022-03-02	<b>SaskEnergy</b> Feb 28 2022 BFD	Jan - Feb 22 BFD	1,043.76	1,043.76	✓✓
2462-Man	2022-03-02	<b>SaskTel Mobility</b> Feb 28 2022 INT	Internet Charges - Feb 2022	110.95	110.95	✓✓
2463-Man	2022-03-02	<b>SaskTel Mobility</b> Feb 28 2022 CEL	Cell Phone Charges Feb 2022	510.02	510.02	✓✓
Proposed Payments:						
EFT 5032		<b>2247173 Alberta Ltd</b> 49	Feb 2022 - Services	8,211.00	8,211.00	✓✓
EFT 5033		<b>Allstar Cleaning Services</b>				

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
		998380	February 2022 Office Cleaning	500.00	500.00	✓✓
EFT 5034		<b>Brandt Tractor Ltd.</b> 4262317	Unit 103 - Filters	2,529.93	2,529.93	✓✓
EFT 5035		<b>Buckingham, Aaron</b> Feb 2022	Feb 2022 Officer Wages	324.74	324.74	✓✓
EFT 5036		<b>Collins, Blair</b> Feb 2022	Feb 2022 - Officer Wages	138.50	138.50	✓✓
EFT 5037		<b>Crush, Mr. Dale</b> Feb 25 2022 FEB 2022 Feb 28 2022	Dec/Jan '22 - Council Committ Feb 2022 - Council Indemnity Feb 2022 - Council Committ	199.71 350.70 237.89	788.30	✓✓
EFT 5038		<b>Fort Garry Industries Ltd.</b> F9224404	Hydraulic Oil & Chain Hooks	86.57	86.57	✓✓
EFT 5039		<b>Fountain Tire Ltd.</b> 0591208070	Unit 83 - Tire Change Service	4,900.77	4,900.77	✓✓
EFT 5040		<b>Fritsch, Shane</b> Feb 2022	Feb 2022 Officer Wages	136.31	136.31	✓✓
EFT 5041		<b>GFI Systems Inc.</b> 104435	GPS Lease Fees - Feb 2022	987.90	987.90	✓✓
EFT 5042		<b>G. Force Diesel Service Ltd.</b> IN0078525	Unit 57 - Safety/Repairs	3,687.65	3,687.65	✓✓
EFT 5043		<b>Kings Energy Group</b> 796790 796932	Fuel Charges Feb Rental - Tank Monitor	52,324.63 44.40	52,369.03	✓✓
EFT 5044		<b>Kyle, Marla</b> Feb 22 2022	Reimbursement Coffee Supplies	18.99	18.99	✓✓
EFT 5045		<b>Lash Enterprises</b> 679936	Unit 85 & Auger - Hoses	195.72	195.72	✓✓
EFT 5046		<b>LeBlanc, Ryan</b> Feb 2022	Feb 2022 - Bylaw Officer Serv	208.00	208.00	✓✓
EFT 5047		<b>Marsollier Petroleum Ltd.</b> 362873 362874	DEF 1040L & Deposit DEF Deposit Return	1,116.76 262.50-	854.26	✓✓
EFT 5048		<b>Meridian Source</b> 7133	Full Time Mechanic Ad	149.63	149.63	✓✓
EFT 5049		<b>Midway Distributors Ltd.</b> 000-606418 000-604984	Unit 85 - 100 Amp Fuse Shop - Cotter Pin/Mallet/Clevi	49.65 91.60	141.25	✓✓
EFT 5050		<b>Motion Industries (Canada) Inc</b> AB83-0000884900 AB83-0000885114 AB83-0000885023	Office - Fire Ext Inspection Office - Batteries for Power Shop - Gas Detector/Bump Gas	85.05 300.80 175.21	561.06	✓✓
EFT 5051		<b>Mun. Employees Pension Plan</b> File #191220	Feb 13 - Feb 26 Remittance	9,203.50	9,203.50	✓✓

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>EFT 5052</b>		<b>Newman, Elaine</b>			
	FEB 2022		Feb 2022 - Council Indemnity	449.49	
	Feb 28 2022		Feb 2022 - Council Committ	430.23	879.72 ✓✓
<b>EFT 5053</b>		<b>Noble, Mr. Ed</b>			
	Feb 25 2022		Jan 2022 Council Committee	236.36	
	FEB 2022		Feb 2022 - Council Indemnity	454.37	
	Feb 28 2022		Feb 28 2022 Council Committee	662.27	1,353.00 ✓
<b>EFT 5054</b>		<b>Novlan Bros. Sales</b>			
	511688		Unit 80 - Battery	337.52	
	111403		Chainsaw Supplies	480.87	818.39 ✓✓
<b>EFT 5055</b>		<b>Quik Pick Waste Disposal</b>			
	0000459062		Office Collection - Mar 2022	98.39	98.39 ✓
<b>EFT 5056</b>		<b>Ram Printing &amp; Promotions Inc.</b>			
	180070		Embroidered Jackets	2,063.25	
	180137		Embroidered Toques/Neckwarmers	437.85	2,501.10 ✓
<b>EFT 5057</b>		<b>Rosenau Transport Ltd.</b>			
	500853207		Unit 90 - Brandt Freight	59.69	59.69 ✓✓
<b>EFT 5058</b>		<b>Sask.Assoc.of Rural Municipal.</b>			
	PF-4615-45471		Hydraulic Oil - L108625	1,663.40	
	SARM808159		Unit 83 - Brass Strip Wear	269.73	
	SARM808161		Unit 83 - Brass Strip Wear	405.04	
	SARM808162		Unit 101 - Brass Strip Wear	589.41	2,927.58 ✓
<b>EFT 5059</b>		<b>Triod Supply Ltd.</b>			
	000-141151		Carbide Blade Buttons	1,827.50	1,827.50 ✓
<b>EFT 5060</b>		<b>Yaremy, Gerry</b>			
	Feb 2022		Feb 2022 Officer Wages	136.31	136.31 ✓
				<b>Total for AP:</b>	<b>162,813.01</b>

Certified correct this 9th of March, 2022  
DO

  
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