



Policy Title: School Bus Stop Ahead Signs

<u>Policy Area:</u> Transportation	<u>Effective Date:</u> August 12, 2026
<u>Policy Section:</u> Road Signs	<u>Updated:</u> NA
<u>Supersedes Policy:</u> NA	<u>Approved on:</u> August 12, 2026 <u>Resolution:</u> 592/26 <u>Next Review Date:</u> This Policy will be reviewed every three (3) years or earlier, in the event of major changes to legislation or related policies and procedures, or if deemed necessary by the Chief Administrative Officer or the Operations Director.

Policy Statement:

The Rural Municipality of Britannia No. 502 is responsible for installing traffic signs in Municipal right-of-ways to ensure a safe, orderly, and efficient movement of vehicles along a road. Clear, consistent, reliable, and enforceable or standard signs help guide the traveling public through construction zones and detours, set speed limits, control intersections, and provide other guiding, warning, and regulatory information to the traveling public. The motoring public depends upon the RM to provide adequate signs installed in a uniform manner. Traffic signs need to be carefully designed and properly installed so they do not interfere with and distract from each other.

Improper or excessive use of signs tends to cultivate disrespect for signs in general. As a result, signs tend to lose their authority. In contrast, well-chosen and well-located signs will assist motorists in the driving task. Good signing can reduce the number of traffic collisions which result in fatalities, injuries and property losses, and decreases the potential for liability from lawsuits arising from roadway incidents.

The integrity of the School Bus sign may be jeopardized if overused or used indiscriminately. The consequences may be that the sign will lose its effectiveness and be ignored in a critical situation. Uniform application throughout the RM is important to maintain drivers' respect.

Purpose:

The purpose of this policy is to establish clear and consistent guidelines for staff, Council, and the public regarding the placement and removal of School Bus Stop Ahead Signs within the municipality.



Policy Title: School Bus Stop Ahead Signs

As recommended by Ministry of Highways and Transportation (in the Saskatchewan Traffic Control Devices Manual), this policy aligns with provincial Policy WC-09.

Definitions:

Applicant: means any person or organization requesting that the RM install a School Bus Stop Ahead sign.

CAO: means the Chief Administrative Officer for the RM of Britannia No. 502.

Council: means the elected Reeve and Council of the RM of Britannia No. 502.

Municipality or RM: means Rural Municipality of Britannia No. 502.

Operations Director: means the Operations Director for the RM of Britannia No. 502.

Right-Of-Way: means the portion of the road allowance from the edge of the road surface to the property line of the adjacent property, including shoulder and ditch.

Road: means any public highway vested in the Crown in Right of Saskatchewan or titled in the name of the Crown in Right of Saskatchewan, as defined in the Highways and Transportation Act.

School Bus Stop Ahead Sign: means the School Bus Stop Ahead sign as specified in the Saskatchewan Traffic Control Device Manual Policy WC-09, Manufacturing Specifications 245S.

Responsibilities:

Council is responsible for approving this policy.

The CAO is responsible for reviewing and updating the policy as required, overseeing the administration and implementation of this policy, and consulting with the Operations Director regarding policy revisions, interpretations, and administration.

Any request for a School Bus Stop Ahead sign received from the School Division will be sent to the Operations Director through a Maintenance request, for their review, consideration, and placement if deemed appropriate.

Policy:

1. General

- (1) Applications for School Bus Stop Ahead signs on grid, main farm access, or other municipal roads should be forwarded by the applicant to the School Division in which



Policy Title: School Bus Stop Ahead Signs

the sign would be located with the recommendation that the application be directed to the RM of Britannia No. 502.

- (a) The application shall be completed by the requestor on the form included in this policy as Schedule A.
- (b) No School Bus Stop Ahead Sign will be considered by the RM until the application has been received from the School Division.
- (c) The School Division directs the application to the RM.
- (d) The final decision regarding installation maintenance is at the discretion of the Operations Director.
- (e) The RM will be responsible for all costs relating to installation, future maintenance, and replacement that are within the RM's jurisdiction.

2. Sign Placement

(1) If the Operations Director deems that installation of the School Bus Stop Sign Ahead is appropriate, they or their designate shall be responsible for ensuring that placement of the sign is compliant with the provincial standards provided in the Saskatchewan Traffic Control Device Manual Policy WC-09 (Schedule B):

- (a) The School Bus Stop Ahead sign may be used in advance of locations where:
 - i. the school bus stop is obscured in such a manner that a school bus cannot be seen (as per Stopping Sight Distance chart); or
 - 1. where there are particular circumstances or needs.
- (b) Stopping sight distances will be measured from an eye height of 1.05 m to a height equal to a height of the brake lights on a van type school bus (1m).
 - i. The School Bus Stop Ahead sign will be installed in advance of the school bus stop pursuant to the Stopping Sight Distance chart where sight distance is inadequate.

Minimum Stopping Sight Distance (metres)

Speed Limit (km/h)	50	60	70	80	90	100
Distance	60	80	105	130	160	190

- (c) When the signing is a result of other particular circumstances or needs, the sign should be installed approximately 150 metres in advance of the school bus stop.
 - 1. Particular circumstances or needs may include a transfer point where two or more buses stop to load or unload onto the road. This does not include routine school bus stops or locations where buses are crossing or turning on to the road.



Policy Title: School Bus Stop Ahead Signs

- (d) When signing is required for only one direction of travel, signing may be installed for that direction alone.
- (e) If there are a number of closely spaced stops, one set of signs may be installed to encompass all the locations.
- (f) Where buses are crossing, turning or there are safety concerns, other advance warning signs such as the Concealed Road sign may be considered for the safe conduct of the road and school bus traffic.
- (g) Where buses are crossing, turning or there are safety concerns, other advance warning signs such as the Concealed Road sign may be considered for the safe conduct of the road and school bus traffic.

3. Sign Removal

- (1) Signs may be removed if in the opinion of the Operation Director the policy is not being met or when no longer required.
- (2) The RM will consult with the School Division prior to removal.
- (3) The School Division will be informed when a sign is removed.

4. Schedules

A – School Bus Stop Ahead Application Form

B – Saskatchewan Traffic Control Devices Manual WC-09 – School Bus Stop Ahead