RURAL MUNICIPALITY OF BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD June 8, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at $4824 - 47^{th}$ Street, Lloydminster, SK commencing at 9:00 a.m., June 8, 2022, with Reeve Light presiding.

Present:

Reeve:

John Light

Councillors:

Wilfred Jurke
Dale Crush
Ed Noble
Jim Collins

CAO:

Alan Parkin

Absent:

Councillor Cory McCall
Councillor Elaine Newman

242/22 Ager

Agenda Approved

NOBLE: That the agenda for June 8, 2022 be approved with addition of 4. c. 4 mile slurry seal edges, and 6. j. update on command truck.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:00 a.m.

Councillor Collins joined the meeting at 9:03 a.m.

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: None declared.

243/22

May 25, 2022 Regular Council Meeting Minutes

JURKE: That council approves the May 25, 2022 regular council meeting minutes as presented.

CARRIED

244/22

Parcel A Plan 101960243 Ext. 0 SE 23-51-27W3

NOBLE: That administration direct the landowners to install a board fence to a height of 1.9 metres or more with posts not to exceed 2.43 metres and maintain.

CARRIED

245/22

Development Permit Application DEV010-2022 TYSHYNSKI

COLLINS: That council accept the letter as information and instructs the development services officer to proceed as per Zoning Bylaw 24-2021.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 9:26 a.m.

246/22

Accounts for Approval

CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Administrator:

30 B

General Cheques #31468 - 31509, Electronic Funds Transfer #5225 - 5260, Online Payments #2549 - 2560 all totalling \$1,192,745.46.

CARRIED

Finance Manager, Bryson Leganchuk, joined the meeting at 9:28 a.m.

247/22 May 2022 Payroll to Council for Acknowledgement

JURKE: That council acknowledges the May 2022 Payroll as per Bylaw 23-2021.

CARRIED

248/22 Line of Credit Renewal

CRUSH: That council instructs administration to advertise the proposed \$1,300,000 line of credit loan in accordance with Bylaw 25-2021 Public Notice Bylaw and Policy GG-015 Public Notice Policy.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:57 a.m.

249/22 Tax Stabilization Reserve

JURKE: That council approves the revision to Policy GG-007 Reserves by adding the following reserve accounts with provisions on how council intends to utilize the accounts:

- •310-100-600 Reserve RM Rec and Culture Grant;
- •310-100-661 Reserve Land Purchases;
- •310-100-670 Reserve Sask Lotteries Rec Grant;
- •310-100-680 Reserve Human Resources; and
- •310-100-690 Reserve Tax Stabilization.

CARRIED

250/22 Public Hearing – CL010-2022/Bylaw 06-2022

CRUSH: That council recess the regular council meeting at 10:02 a.m. to open the Public Hearing to review CL010-2022/Bylaw No. 06-2022.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 10:02 a.m.

Colin Haydock and Natalka Manning joined the public hearing at 10:02 a.m.

Colin Haydock and Natalka Manning left the meeting at 10:06 a.m.

251/22 Close Public Hearing and Reconvene Council Meeting

NOBLE: That council close the public hearing, the time being 10:06 a.m. and reconvene the regular council meeting.

CARRIED

252/22 Bylaw 06-2022 2nd Reading

NOBLE: That council reads Bylaw 06-2022, A Bylaw to Provide for the Closing and Transferring of a Portion of RR 3255 to Creta and James Haydock, a second time.

CARRIED

253/22 Bylaw 06-2022 3rd and Final Reading

JURKE: That council reads Bylaw 06-2022, A Bylaw to Provide for the Closing and Transferring of a Portion of RR 3255 to Creta and James Haydock, a third and final time and instructs the Reeve and Chief Administrative Officer to sign and seal this bylaw.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 10:08 a.m.

50 P

Finance Manager, Bryson Leganchuk, joined the meeting at 10:09 a.m.

254/22 Rural Municipal Administrator's Association Convention

NOBLE: That council acknowledges the report from the Finance Manager regarding the 2022 Rural Municipal Administrator's Association Convention held between May 17, 2022 to May 19, 2022.

CARRIED

Council took a break from 10:18 a.m. to 10:27 a.m.

Councillor Collins absent from 10:27 a.m.

255/22 Placement of Rural Crime Watch Signs

CRUSH: That council accepts the recommended placement of the large Rural Crime Watch signs within the municipality as identified in report.

CARRIED

Councillor Collins returned to the meeting at 10:29 a.m.

Councillor Noble left the meeting at 10:33 a.m. and returned at 10:40 a.m.

Finance Manager, Bryson Leganchuk, left the meeting at 10:40 a.m.

256/22 Lloydminster Rescue Squad Inc. Three-Year Memorandum of Understanding

JURKE: That council approves the three-year Memorandum of Understanding with the Lloydminster Rescue Squad Inc. as presented, and instructs the Reeve and Chief Administrative Officer to sign and seal the Memorandum of Understanding.

CARRIED

257/22 Correspondence

COLLINS: That council accept the correspondence as presented.

CARRIED

258/22 Bylaw 02-2022 First Reading

CRUSH: That council provides first reading for Bylaw 02-2022, a Bylaw for the Administration and Management of Water and Sewer.

CARRIED

259/22 Bylaw 03-2022 First Reading

JURKE: That council provides first reading for Bylaw 03-2022, a Bylaw to Fix Rates to be Charged for Water Use and Sewer Service.

CARRIED

260/22 Policy HR-012 – Anti-Harassment Policy

NOBLE: That council approves the Edge HR Solutions recommended changes to the Anti-Harassment Policy HR-012 as presented, and instructs the Chief Administrative Officer to meet with all staff and review the policy.

CARRIED

261/22 **2022** Election

CRUSH: That council appoints Finance Manager, Bryson Leganchuk, as the returning officer for the 2022 municipal election.

CARRIED

JU P

262/22 **2022** Election Advance Polls and Mail in Ballot Bylaw

NOBLE: That council approves an advance poll on November 2nd for the 2022 municipal election and/or directs administration to prepare an updated mail-in ballot bylaw for the 2022 municipal election.

CARRIED

263/22 Chief Administrative Officer's Report for May 2022

CRUSH: That council accepts the Chief Administrative Officer's report for May 2022 as information.

CARRIED

264/22 Enhanced RCMP Officer's Report for May 2022

JURKE: That council accepts the Enhanced RCMP Officer's Report for May 2022.

CARRIED

265/22 Letter to the Province of Saskatchewan in Regards to Tax Rates

JURKE: That council instruct the Reeve to sign and send letter to the Province of Saskatchewan in regards to tax rates.

CARRIED

Ryan Callfas and Debbie Callfas joined the meeting at 11:07 a.m.

Ryan Callfas and Debbie Callfas left the meeting at 11:57 a.m.

Council took a break from 11:57 a.m. to 12:07 p.m.

Finance Manager, Bryson Leganchuk, and Development Services Officer, Liz Bailey, joined the meeting at 12:32 p.m.

266/22 Closed Session

CRUSH: That council move into closed session at 12:33 p.m. to discuss a land matter as per Section 16 of LAFOIPP.

CARRIED

Councillor Noble left the meeting at 1:24 p.m. and returned at 1:26 p.m.

267/22 Re-open to Regular Session

JURKE: That council rise out of the closed session to resume the regular council meeting at 1:46 p.m.

CARRIED

268/22 Rescind Motion 129/22

NOBLE: That council rescinds Motion 129/22.

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 1:52 p.m.

Council took a break from 1:55 p.m. to 2:21 p.m.

Finance Manager, Bryson Leganchuk and Development Services Officer, Liz Bailey, joined the meeting at 2:21 p.m.

269/22 Offer on Parcels 164516261 and 164516272 in NE 23-50-28 W3M

LIGHT: That council directs administration to put an offer of \$2.5 million on Parcels 164516261 and 164516272 in NE 23-50-28 W3M, including all buildings and improvements, and further instructs administration to make application to the Local Government Committee for permission to borrow by way of debentures, the sum of \$2,000,000 in 2022 repayable over a period of 10 years, for the purpose of purchasing a shop/office building, these debentures shall be supplied by the Municipal Financing Corporation of Saskatchewan.

CARRIED

560

270/22

Adjournment

NOBLE: That council adjourn the meeting, the time being 2:32 p.m.

Chief Administrative Officer

TCP

RM of Britannia List of Accounts As of 2022-06-01 Batch: 2022-00045

Payment # Date Vendor Name
Invoice # Reference Invoice Amount Payment Amount

		Invoice #	Reference	Invoice Amount	Payment Amount	•
3ank Code: /	AP - AP GENERA	AL				
Computer Che	eques:					
31468	2022-06-08	1st Klass Autob		400.00	400.03	ما الماليات و
		525	Unit 38 - GST on Claim	408.83	408.83	- 20
31469	2022-06-08	Albion Cemeter		400.00	408.83 100.00	ميرسياسد
		May 31 2022	May 2022 Donation Payable	100.00	100.00	
31470	2022-06-08	A-Plus Machinir	_	298.44		
		IN137156	BFD - T1 Valve/Gasket BFD - T1 Cam Locks	∠96.44 186.77	485.21	XM
		IN137244		100.77	700.21	2.
1471	2022-06-08	•		803.04	803.04	مصرميين
		1235	May 2022 Safety Consulting	603.04	303.04	. //
31472	2022-06-08	•	DED COOK Valuations Day 4	710.20	729.39 4	بروبرس
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	729.39	129.59	
31473	2022-06-08		-	E04.00	504.00	: MA
		1167	Unit 84 - Grader Crack Repair	504.00	504.00	~ "
1474	2022-06-08	Collins Mr. Jim		575.00	575.39	ديوجرسيسيد
		MAY 2022	May 2022 - Council Indemnity	575.39	5/5.39	
1475	2022-06-08			22125	824.25	. <i>z M</i>
		16610	BFD - Door Codes/Remotes	824.25	824.25	//
1476	2022-06-08	Frontier Glass 8				رور رد .
		27026	Shop - Steel Man Door	1,512.00	1,512.00	7/1/
1477	2022-06-08	Get R Done Em	-		201.00	
		855660	RM Equipment Decals	321.30	321.30 ح	4-4
31478	2022-06-08	• .			00.00	S 1911
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	69.00	69.00	XM
31479	2022-06-08	HJR Asphalt Ltd	d.			1 1/
		PS-INV103208	#171 - Paving TWP514 N to GS	969,584.13	969,584.13	
31480	2022-06-08	Ironjet Promotic	ons Inc.			2 M
		4202	BFD - Jackets	1,417.92	1,417.92	4
31481	2022-06-08	Information Ser	vices Corp.		334.35	i
		May 31, 2022	May 2022 Fees	334.35	334.35	~~
31482	2022-06-08	John Deere Fin	ancial			
		O83918	Unit 6 - Control Valve	75.99		
		O83919	Unit 12 - Burp Valve	32.13		
		O84623	Unit 65&99 - Nozzle/Belt	237.62 3,794.75	4 140 40	IM
		O84624	Unit 30 - Instrument Panel	3,794.73	4, 140.49	- (
31483	2022-06-08	Jurke, Wilfred	N. OCCO. O. C. Milledonalli.	727.31	707 24	i il ari
		MAY 2022	May 2022 - Council Indemnity	121.31	727.51	-(//
31484	2022-06-08	•		D 400 FF	0.400.55	ريرممليه
		W00714	Unit 14 - Wiring Problem	2,402.55	4,140.49 727.31 2,402.55	-1//
31485	2022-06-08	•			356.32	/
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	356.32	356.32	4

RM of Britannia

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Payment#	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
31486	2022-06-08	Light, John MAY 2022	May 2022 - Council Indemnity	448.74	448.74
31487	2022-06-08	Lloyd Catholic Sch May 2022	nool Division May 2022 EPT Remittance	15.64	15.64
31488	2022-06-08	McCall, Cory MAY 2022	May 2022 - Council Indemnity	519.13	519.13 24
31489	2022-06-08	McKenzie, Annette May 31 2022	Burial Plot 157A Refund	315.00	315.00
31490	2022-06-08	Mcrae, Fiona BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	845.39	845.39 - Y
31491	2022-06-08	Metercor Inc. 20304	Water Meters-Arena/School	3,140.19	3,140.19
31492	2022-06-08	Ministry of Finance 703010	e MoH Consent: ORA SE 1-52-28	721.50	721.50 JM
31493	2022-06-08	North Sask River E 926	Basin Council 2022 Membership Fee	750.00	750.00 × 12/
31494	2022-06-08	Petrie, Kory BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	445.00	445.00 2 M
31495	2022-06-08	Sandy Beach Regi May 2022	onal Park Auth May 2022 Sandy Beach Taxes	475.79	475.79
31496	2022-06-08	Sask.Assoc.of Rur 224/22 STARS	al Municipal. STARS Donation - Motion 224/22	4,122.00	4,122.00
31497	2022-06-08	Saskatchewan Res 1226561 1226579 1226580	search Council Greenstreet Special Water Test Greenstreet Special Water Test HM & GS Water Tests	148.05 77.70 77.70	303.45 🖂 🞻
31498	2022-06-08	Saskatchewan Saf 59295	ety Council Annual Membership Fee	220.00	220.00 × M
31499	2022-06-08	Sask. Heavy Cons 25890	t. Assoc. 2022 Rental Rate Guide	166.50	166.50 XM
31500	2022-06-08	Segberg, Dean BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	407.00	407.00 1
31501	2022-06-08	Smith, Chad BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	812.46	812.46 × M
31502	2022-06-08	St.Denis, Zack BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	161.00	407.00 X M 812.46 X M 161.00 X M
31503	2022-06-08	Tangleflags Comn May 31 2022	nunity Club May 2022 Donations	300.00	300.00 X
31504	2022-06-08	Thorton, Ron BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	276.00	276.00 1
31505	2022-06-08	Tingley's Harvest 15507K	Center Unit 23 - Mower Knob	16.84	16.84 × M
31506	2022-06-08	T'n'T Tank & Traile	er Ltd.		

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Payment#	Date	Vendor Name	·		
		Invoice #	Reference	Invoice Amount	Payment Amount
		38801	Unit 95 - Replacement Axle	360.17	360.17
31507	2022-06-08	Wallace, Dave BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	368.00	368.00 × M
31508	2022-06-08	Whitrow, Kelan BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	502.56	502.56
31509	2022-06-08	Yanota, Scott BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	717.50	717.50
Other:					
2549- M an	2022-05-31	Collabria Masterca May 29 2022 BL	ard May 29 Mastercard BLeganchuk	718.72	718.72
2550- M an	2022-05-31	Collabria Masterca May 29 2022 JB	ard May 29 Mastercard JBexson	1,481.03	1,481.03
2551-Man	2022-05-31	Collabria Masterca May 29 2022 AP	ard May 29 Mastercard AParkin	2,674.88	2,674.88
2552- M an	2022-05-31	Collabria Masterca May 16 2022 JB	ard May 16 Mastercard JBexson	474.83	474.83
2553-Man	2022-05-31	Receiver General 21May2022	May 8 - May 21 Payroll Remit	25,481.75	25,481.75
2554-Man	2022-05-31	SaskEnergy May 19 2022 OFF	Apr - May '22 RM Office	161.65	161.65
2555-Man	2022-05-31	SaskTel May 16 2022 BFD	Apr - May '22 BFD Phone	192.29	192.29
2556-Man	2022-05-31	SaskTel May 16 2022 OFF	Apr-May '22 Office Phone	531.55	531.55
2557-Man	2022-05-31	SaskTel Mobility May 29 2022 CEL	Cell Phone Charges May 2022	502.41	502.41
2558-Man	2022-05-31	SaskTel Mobility May 29 2022 INT	Internet Charges - May 2022	177.55	177.55
2559-Man	2022-05-31		Apr-May 22 Shop Phone	165.88	165.88
2560-Man	2022-05-31	Collabria Masterca May 29 2022 MG	ard May 29 Mastercard MGlavin	965.66	965.66
Proposed Payn	nents:				
EFT 5225		2247173 Alberta L	td		
		54 55	May '22 WTP Capital Project May 2022 - Services	840.00 8,043.00	8,883.00
EFT 5226		Allstar Cleaning S 672822	ervices May 2022 Office Cleaning	619.50	8,883.00 And 619.50 And 419.99
EFT 5227		Anderson, Len May 27 2022	Impact Wrench Reimbursement	419.99	419.99
EFT 5228		Brandt Tractor Ltd 4268044	d. Unit 84 - Plow Repair	1,549.85	

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ayment#	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		4268501	Unit 43 - U Joints	403.90	1,953.75
FT 5229		Brandt Tractor Lt	cd.		
		L789786	Unit 69 - 100 Amp Fuse	20.66	
		L790752	Unit 69 - Turbo Charge	11,340.02	
		L790753	Unit 69 - Turbo Core	843.15	12,203.83
FT 5230		Buckingham, Aar			
		May 2022	May 2022 Officer Wages	324.74	
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	1,426.24	1,750.98
FT 5231		Clifton Engineeri	ng Group Inc.		/.
		309742	#174 - Engineering	2,978.85	2,978.85
FT 5232		Collins, Blair			
		May 2022	May 2022 - Officer Wages	138.50	917.00
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	778.50	917.00
FT 5233		Crush, Mr. Dale			
		Apr 30 2022	Apr 2022 - Council Committ	348.49	
		May 25 2022	May 2022 - Council Committ	212.66	
		MAY 2022	May 2022 - Council Indemnity	487.28	1,048.43 20.329.95 20.329.95
FT 5234		Crystal Glass			
		2522898312	4x8 Lexan Clear	329.95	329.95
FT 5235		Culligan Lloydmi			
		7375600	3407219 - Fire Hall Salt	112.88	
		03816TL	#8000980 - Shop Water	46.39	159.27
FT 5236		Edmonton Kenwe			159.27
		04LP309765	Unit 69 - V-Clamp	137.42	137.42
FT 5237		Fort Garry Indust			
		F9389718	Shop Supplies	358.26	
		F9395341	Shop Tools	589.52	
		F9407992	Shop - Brake Cleaner	81.90	
		F9411875	Unit 55 - Control Valve	209.16	
		F9412656	Unit 55 - Gauge Box	156.24	
		F9415564	Shop - Heat Shrink	36.49	1,431.57
FT 5238		Fritsch, Shane			
		May 2022	May 2022 Officer Wages	136.31	
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	1,235.43	1,371.74
FT 5239		JWS Inspection S			1,371.74 × 3
		103322	BLD005-2022 HAYDOCK	528.72	528.72
FT 5240		Kings Energy Gr	•		
		798169	Fuel Charges	56,989.18	
		798205	Fixed Cut Wire Fuel Lock	315.00	/
		569469	BFD - 218.39L Fuel	371.06	57,675.24 87.33
FT 5241		Lash Enterprises			. 1
		683603	Unit 83 - Hydraulic Hose	87.33	87.33
FT 5242		LeBlanc, Ryan			1
		May 2022	May 2022 - Bylaw Officer Serv	208.00	208.00 <i>A</i>

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Vendor Name Payment# Date Invoice Amount Payment Amount Invoice # Reference 3777562 BFD - T1 Bolt/Nuts/Washers 6.06 59.77 3781344 Shop - Bolts/Gloves 53.71 Meridian Source **EFT 5244** 149.63 Summer Student Job Posting 8035 8258 Public Notice May 26 278.25 427.88 **EFT 5245** Midway Distributors Ltd. 000-620139 BFD - P1 Headlight Switch 10.67 000-621252 Unit 86 - Quiet Brake/Ear Plug 146.79 EFT 5246 Motion Industries (Canada) Inc Shop - Hearing Protection AB83-00887401 496.84 AB83-00887405 Office - Paper Towel 138.08 687 65 🐣 AB83-0087603 52.73 Hearing Signs **EFT 5247** Mun. Employees Pension Plan 13,110.22 13,110,22 May 8 - May 21 Remittance File #212161 **EFT 5248** Nelson Lumber Co. 37.73 INV#7082775 37.73 Suverying Falgs/String EFT 5249 Newman, Elaine May 2022 - Council Indemnity 516.06 MAY 2022 972.29 May 31 2022 May 2022 - Council Committ 456.23 Noble, Mr. Ed EFT 5250 520.94 MAY 2022 May 2022 - Council Indemnity 520.94 Novlan Bros. Sales **EFT 5251** 272.18 JAN 113810 Shop - Chains/Aspen Fuel 272.18 **EFT 5252** Paradise Hill Ranch & Western 166.95 166.95 0098791 Fencing - Nails/Gate Opener **EFT 5253 Purolator Inc** 84.49 84.49 450526390 Unit 83&84 - Finning Freight **EFT 5254** Relay Distributing 428482 BFD - Soap/Hand Cleaner 102.75 571.28 M 428587 Shop - Cleaning Supplies 468.53 **EFT 5255** Rona Inc. 31.12 620-22569121 Shop - Styrofoam 31.12 Rosenau Transport Ltd. **EFT 5256** 500506653 Water Meter Freight 109.77 500842404 107.59 Unit 22 - Finning Freight 500842424 Unit 101 - Finning Freight 111.97 329.33 **EFT 5257** Sask.Assoc.of Rural Municipal. SARM809493 Unit 73 - Tire Repair 707.98 PSIP Rated Claims Surcharge 3,497.58-PSIP22502-03CN BEN120652 SARM Benefits 1,895.80

Unit 22 - Window/Hose/Filter

Unit 101 - Fenders

Unit 47 - Tires

Unit 95 - Trailer Tires

2,947.01

1,851.35

41,673.60

374.38

45,952.54 Jan

SARM809311

SARM809458

SARM809516

SARM809517

Stuart Wright Ltd

EFT 5258

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
		6185201	Unit 34 - Wix Filter	136.92		
		6186812	Shop - Air Horn	25.98		
		6187039	Shop - Latch Clamp	46.20		. 1
		6187078	WTS - Bucket Buster	42.67	251.77	141
EFT 5259		Wunder Custom	Sheet Metal Ltd.			
		96244	Shop - Door Edging	118.65	118.65	14
EFT 5260		Yaremy, Gerry				
		May 2022	May 2022 Officer Wages	136.31		
		BFD - 2022 V1	BFD - 2022 Volunteer Pay 1	918.79	1,055.10	-Al
				Total for AP:	1,192,745.46	

Certified correct this 8th of June, 2022 DO