

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**December 23, 2020**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:00 a.m., December 23, 2020 with Reeve John Light presiding.

**Present:** Reeve: John Light  
  
Councillors: Ed Noble  
Wilfred Jurke  
Jim Collins  
Elaine Newman  
Cory McCall  
Dale Crush – Via Phone  
  
CAO: Alan Parkin

**Absent:** None

*Reeve Light left the meeting at 9:03 a.m.*

*CLR Noble assumed the chair.*

**Agenda Approved as Presented**

665/20 NOBLE: That the agenda be approved as presented

CARRIED

*Conflicts of Interest Reported:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*No conflict of interests were declared.*

**Approve the December 9, 2020 Regular Council Meeting Minutes**

666/20 MCCALL: That Council approve the December 9, 2020 Regular Council Meeting minutes as presented.

CARRIED

*Reeve Light rejoined the meeting at 9:05 a.m. and resumed as chair.*

**24-2020 Water Rate Bylaw – First Reading**

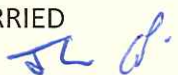
667/20 NOBLE: That the R.M. of Britannia No. 502 municipal council reads Bylaw 24-2020, a Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charged for the Water Use and Sewer Service, a first time.

CARRIED

**24-2020 Water Rate Bylaw – Second Reading**

668/20 JURKE: That the R.M. of Britannia No. 502 municipal council reads Bylaw 24-2020, a Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charged for the Water Use and Sewer Service, a second time.

CARRIED



**24-2020 Water Rate Bylaw – Authorize Third Reading**  
669/20 COLLINS: That the R.M. of Britannia No. 502 municipal council authorizes the third reading of Bylaw 24-2020, a Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charged for the Water Use and Sewer Service, at this meeting of council.

CARRIED UNANIMOUSLY

**24-2020 Water Rate Bylaw –Third and Final Reading**  
670/20 NEWMAN: That the R.M. of Britannia No. 502 municipal council reads Bylaw 24-2020, a Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charged for the Water Use and Sewer Service, a third and final time and instructs the Reeve and Administrator to sign and seal this bylaw.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 9:08 a.m.*

**City of Lloydminster Business License Bylaw 37-2020**  
671/20 COLLINS: That Council acknowledges the City of Lloydminster Business License Bylaw 37-2020, allowing for a Regional non-resident business license for those businesses located within a twelve-mile radius of Lloydminster.

CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 9:41 a.m.*

*Director of Finance, Bryson Leganchuk, joined the meeting at 9:45 a.m.*

**NSF Fees Refund Request**  
672/20 COLLINS: That the R.M. of Britannia No. 502 municipal council grants the request to credit the utility account for 230 Greenstreet Ave, Greenstreet for \$96.00 because of NSF fees the customer incurred because of a cheque wrote to the R.M. of Britannia No. 502 going NSF.

CARRIED

**SIG Fuel Trailer Settlement**  
673/20 CRUSH: That the R.M. of Britannia No. 502 municipal council instructs the CAO to settle on the price of \$16,500 from Saskatchewan General Insurance for the loss of a 2015 Meridian Platinum Fuel Express Trailer.

CARRIED

**Staff Christmas Gift cards**  
674/20 COLLINS: That the R.M. of Britannia No. 502 municipal council instructs the Director Finance to purchase gifts cards in the amount of \$50.00 each for all the current employees.

CARRIED

**November Cash Flow Statement**  
675/20 JURKE: That Council accepts as information the November 2020 Cash Flow Statement as presented.

CARRIED

**November Financial Statement**  
676/20 MCCALL: That Council accepts as information the November 2020 Financial Statement as presented.

CARRIED

**Accounts for Approval**

677/20

MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #30771 - 30786,
- Electronic Funds Transfer #4030 - 4072,
- Online Payments #1994 - 2020,

All totaling \$136,251.28

CARRIED

*Director of Finance, Bryson Leganchuk, Left the meeting at 10:19 a.m.*

*Council took a break from 10:19 a.m. to 10:28 a.m.*

*Operations Manager, Dan Fiderko joined the meeting via speaker phone at 10:28 a.m.*

**Right of Entry & Provision of Works Agreement**

678/20

COLLINS: That Council acknowledges and approves the Right of Entry and Provision of Works Agreement signed by the landowner of the Blk/Par A-Plan 82B03813 Ext 0, Surface Parcel 127510792, Title No. 119700121 in the NE 29-50-27-W3 allowing the Municipality to do ditching work and tree removal on private property in order to improve drainage with no compensation to be provided to landowner, and instructs the Reeve and Administrator to sign the agreement.

CARRIED

**Sale of 1994 Peerless Page Heavy Hauler Jeep**

679/20

JURKE: That Council instructs the Operations Manager to send Unit #71, the 1994 Peerless Page Heavy Hauler Jeep to Ritchie Brothers Auctioneers sale in Edmonton February 23 to 25, 2021.

CARRIED

**Grid Road 684 Surfacing Upgrade Project – Professional Engineering**

680/20

NOBLE: That Council engages the services of Resource Management International Inc. to provide Professional Engineering services for subgrade upgrade and seal coat surfacing Grid Road 684 from township road 510 to 512, in an amount not to exceed \$68,654 plus taxes, and further instructs the Reeve and CAO to sign all necessary documents.

CARRIED

**Self Tender Grid Road 684 Surfacing Upgrade Project**

681/20

JURKE: That Council instructs administration to prepare a self-tender for Council approval on subgrade upgrade and seal coat surfacing of Grid Road 684 from township road 510 to 512.

CARRIED

**Operations Report for November**

682/20

NOBLE: That Council approves the operations report for November as information.

CARRIED

**Saltmere Road – Township Road 522 east of Grid Road 684**

683/20

NOBLE: That Council removes the complete rebuild on township road 522 east of grid 684 from the capital works project list.

CARRIED

*REEVE Light left the meeting at 11:03 a.m. and returned at 11:04 a.m.*

*J.L.P.*

**Hot Water Sanding Unit**  
684/20 NOBLE: That Council accepts administration report on hot water sanding as information.  
CARRIED

**Water Reports**  
685/20 MCCALL: That Council accepts the Water Reports as presented for information.  
CARRIED

*Operations Manager, Dan Fiderko left the meeting at 11:15 a.m.*

**Agricultural Producers Association of Saskatchewan Annual Membership**  
686/20 JURKE: That Council approve annual membership renewal for 2021 TO THE Agricultural Producers Association of Saskatchewan, in the amount of \$13,368.33.  
CARRIED

**Grain Bag Recycling Program**  
687/20 CRUSH: That Council instructs administration to proceed with completing the paperwork to accept rolled, clean grain bags and baler twine at the Hillmond Waste Transfer Facility through the Clean Farms program.  
CARRIED

**As-Built Drawings for culvert installation 03/04 50-27 W3M**  
688/20 NOBLE: That Council instructs the CAO to hire Resource Management International Inc. for an amount not to exceed \$1,000 to prepare an as built drawing for culvert construction completed in 2020 between 03/04 50-27 W3M and submit to the City of Lloydminster for potential cost share funding.  
CARRIED

*Ryan Leblanc and Norm Nemur representing Lloydminster Rescue Squad joined the meeting at 11:34 a.m. via Speaker phone to provide the annual update of activity being:*

*-68 calls in 2020*

*-42 calls in Britannia*

*-12 Calls with Britania Fire Dept.*

*Ryan Leblanc and Norm Nemur representing Lloydminster Rescue Squad*

*Left the meeting at 11:47 a.m.*

**Federation of Canadian Municipalities Membership**  
689/20 COLLINS: That Council instructs administration to pay the 2021 – 2022 Federation of Canadian Municipalities membership in the amount of \$666.30.  
CARRIED

**Fire Dispatch Contract and Payment**  
690/20 JURKE: That Council instructs the Reeve and Administrator to sign the contract # REC00186 with the Saskatchewan Public Safety Agency for Fire Dispatch services for 2021 as presented with this RFD and further that payment to Saskatchewan Public Safety Agency in the amount of \$2,825.81 for fire dispatch for 2021 be approved.  
CARRIED

**Correspondence**  
691/20 CRUSH: That Council accepts the correspondence as presented.

CARRIED

*J.L.*

**Emergency Evacuation Plan**  
692/20 NOBLE: That Council approves the Emergency Evacuation Plan as attached to the RFD.  
CARRIED

**684 Curve – MailboxCorner Construction**  
693/20 JURKE: That Council table further discussions regarding the 684 curve (Mailbox Corner) construction at this time, and that Council review intersection on site in the spring of 2021.  
CARRIED

*CLR Crush left meeting at 12:10 p.m.*


*Council took a break from 12:10 p.m. to 12:17 p.m.*

**Closed Session for Human Resources**  
694/20 JURKE: That we move into closed session to discuss Human Resources matter (Organizational Chart) at 12:19 p.m. without CLR Crush.  
CARRIED

*Dean Yaremchuk and Larry Lang from HMC joined the meeting via Zoom at 12:31 p.m. and left at 1:13 p.m.*

**Re-open to Regular Session**  
695/20 NOBLE: That Council rise out of the closed session to resume the regular council meeting at 1:27 p.m.  
CARRIED

**Adjournment**  
696/20 NOBLE: That Council adjourn the meeting, the time being 1:28 p.m.  
CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer