

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD  
September 8, 2021**

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:59 a.m., September 8, 2021, with Reeve Light presiding.

**Present:** Reeve: John Light  
  
Councillors: Wilfred Jurke  
Cory McCall  
Dale Crush  
Ed Noble  
Elaine Newman  
Dale Crush  
  
CAO: Alan Parkin

**Absent:** None

**Agenda Approved**

478/21 CRUSH: That the agenda for September 8, 2021 be approved as amended.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 9:01 a.m.*

*Conflicts of Interest Reported:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of interest declared; None declared*

**August 11, 2021 Regular Meeting Minutes**

479/21 NOBLE: That council approves the August 11, 2021 regular council meeting minutes as presented.

CARRIED

**August 25, 2021 Regular Meeting Minutes**

480/21 MCCALL: That council approves the August 25, 2021 regular council meeting minutes as presented.

CARRIED

**August 25, 2021 Public Hearing Meeting Minutes Bylaw 17-2021**

481/21 NEWMAN: That council approves the August 25, 2021 public hearing meeting minutes for Bylaw 17-2021 as presented.

CARRIED

**August 25, 2021 Public Hearing Meeting Minutes Bylaw 12-2020**

482/21 COLLINS: That council approves the August 25, 2021 public hearing meeting minutes for Bylaw 12-2020 as presented.

CARRIED

J.C. P

483/21 **Township Road 520/ APR002-2021 Application**  
CRUSH: That council acknowledges the improvements required to Township Road 520 East of Highway 17, in order to accommodate current development and accept the estimated cost of \$1500, for these improvements as presented, with the landowner of the following parcel, being responsible for paying full cost of the required improvement: Parcel Number 203503597 Lot 2-BLK/Par 3-Plan 102294963 Ext 0

CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 9:55 a.m.*

*Finance Manager, Bryson Leganchuk, joined the meeting at 9:56 a.m.*

484/21 **PST and GST Refund**  
CRUSH: That council accepts the Provincial Sales Tax and Federal GST refund details as presented.

CARRIED

485/21 **Tax Title Property Tenders**  
MCCALL: Whereas, Lot 2A, Blk 2 Plan 102365401, Ext 0 was advertised for land for sale by tender in accordance with Section 31 of the Tax Enforcement Act;  
And Whereas, the RM of Britannia No. 502 did not receive any tenders for purchase;  
Be it resolved, that council retains the land in accordance with Section 31 (7) of the Tax Enforcement Act.

CARRIED

486/21 **Repeal Bylaw 29-2017**  
CRUSH: That Bylaw 29-2017, a bylaw to authorize the payment of certain amounts prior to a council meeting, be repealed by council.

CARRIED

487/21 **Bylaw 23-2021 Authorizing Certain Payments – First Reading**  
NOBLE: That Bylaw 23-2021, a bylaw to authorize the payment of certain items prior to a meeting of council be given first reading.

CARRIED

488/21 **Bylaw 23-2021 Authorizing Certain Payments – Second Reading**  
JURKE: That Bylaw 23-2021, a bylaw to authorize the payment of certain items prior to a meeting of council be given second reading.

CARRIED

489/21 **Bylaw 23-2021 Authorizing Certain Payments – Consideration of Third Reading**  
COLLINS: That Bylaw 23-2021, a bylaw to authorize the payment of certain items prior to a meeting of council be considered for a third reading at this meeting.

CARRIED UNANIMOUSLY

490/21 **Bylaw 23-2021 Authorizing Certain Payments – Third and Final Reading**  
NEWMAN: That council reads Bylaw 23-2021, a bylaw to authorize the payment of certain items prior to a meeting of council, a third and final time and instructs the Reeve and Chief Administrative Officer to sign and seal this bylaw.

CARRIED

*Finance Manager, Bryson Leganchuk, left the meeting at 10:12 a.m.*

*TL J*

*Operations Manager, Michael Glavin, joined the meeting at 10:13 a.m.*

**Accounts for Approval**

491/21 MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Chief Administrative Officer:

- General Cheques #31106 – 31131;
- Electronic Funds Transfer #4611 – 4656;
- Online Payments #2272 - 2275

All totalling \$242,916.85.

CARRIED

**Dispatch Services – Contract Amendment**

492/21 COLLINS: That council approves of the contract amendment for fire dispatch fees, and instructs the Chief Administrative Officer to sign the contract amendment.

CARRIED

*Operations Manager, Michael Glavin, left the meeting at 10:15 a.m.*

*Finance Manager, Bryson Leganchuk, joined the meeting at 10:16 a.m.*

**Closed Session**

493/21 CRUSH: That council move into closed session at 10:17 a.m. to discuss a labour matter as per Section 16(1)(d) of LAFOIPP in regards to staffing levels.

CARRIED

**Re-open to Regular Session**

494/21 NOBLE: That council rise out of the closed session to resume the regular council meeting at 10:32 a.m.

CARRIED

*Finance Manager, Bryson Leganchuk, left the meeting at 10:32 a.m.*

*Council took a break from 10:32 a.m. to 10:45 a.m.*

*Operations Manager, Michael Glavin, joined the meeting at 10:45 a.m.*

**Local Traffic Only Sign**

495/21 CRUSH: That council instructs administration to install a Local Traffic Only sign on the public roadway into the NW 01-53-27 W3M.

CARRIED

**Fencing in Road Right of Way**

496/21 NOBLE: That council directs administration to mulch two passes along the East side of Range Road 3273 on the SW 34-52-27 W3M.

CARRIED

*Finance Manager, Bryson Leganchuk, joined the meeting at 11:09 a.m.*

**Gravel Pit Reclamation – Engineering SE 12-52-25 W3M**

497/21 CRUSH: That council directs administration to re-tender the Request for Proposals for Gravel Pit Reclamation Plan to engineering firms in November 2021, due to the receipt of only one proposal.

CARRIED

SL

*Operations Manager, Michael Glavin, left the meeting at 11:38 a.m. and returned at 11:41 a.m.*

*Operations Manager, Michael Glavin left the meeting at 11:59 a.m.*

*Finance Manager, Bryson Leganchuk, left the meeting at 11:59 a.m.*

*Council took a break from 11:59 a.m. to 12:01 p.m.*

*Mr. Dave Ollen joined the meeting to attend the public hearing at 12:01 p.m.*

**Open Public Hearing – Public Hearing CL08-2021/ Bylaw 20-2021**

498/21

NOBLE: That council recess the regular council meeting at 12:04 p.m. to open the public hearing to review Bylaw 20-2021 Close and Lease to R. Lindsay.

CARRIED

**Close Public Hearing – Public Hearing CL08-2021/ Bylaw 20-2021**

499/21

NOBLE: That council resume the regular council meeting at 12:13 p.m., and close the public hearing to review of Bylaw 20-2021 Close and Lease to R. Lindsay.

CARRIED

*Dave Ollen left the meeting at 12:13 p.m.*

*Development Services Officer, Liz Bailey, left the meeting at 12:22 p.m.*

**Economic Partnership Summit Invite**

500/21

CRUSH: That council recommends sending up to two people to the Economic Partnership Summit, Thursday, October 7<sup>th</sup>, 2021, at the Lloydminster Exhibition Grounds.

CARRIED

**Correspondence**

501/21

COLLINS: That council acknowledges the correspondence as presented as information.

CARRIED

**Adjournment**

502/21

NOBLE: That council adjourn the meeting, the time being 12:56 p.m.

CARRIED

Reeve

Chief Administrative Officer

