

RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD  
March 23, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:58 a.m., March 23, 2022, with Reeve Light presiding.

**Present:** Reeve: John Light  
Councillors: Wilfred Jurke  
Dale Crush  
Ed Noble  
Elaine Newman  
Jim Collins  
Cory McCall

CAO: Alan Parkin

*Colleen Fenning, Plant Health Officer, joined the meeting via Zoom at 8:59 a.m.*

*Colleen Fenning, Plant Health Officer, left the meeting via Zoom at 9:20 a.m.*

**Agenda Approved**

108/22 CRUSH: That the agenda for March 23, 2022 be approved with additions of item 8. E. RR3262/Hwy 3 culvert; 8. F. Hillmond Arena parking lot snow removal.

CARRIED

*Conflicts of Interest Declared:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of Interest Declared: None Declared*

109/22 **March 9, 2022 Regular Council Meeting Minutes**

NOBLE: That council approves the March 9, 2022 regular council meeting minutes as revised.

CARRIED

*Finance Manager, Bryson Leganchuk, joined the meeting at 9:27 a.m.*

*Derek Sieben of Vantage Chartered Professional Accountants, joined the meeting via Zoom at 9:29 a.m.*

*Derek Sieben of Vantage Chartered Professional Accountants, left the meeting via Zoom at 9:57 a.m.*

110/22 **Presentation of the Financial Statements for 2021**

CRUSH: That council approves the following December 31, 2021 yearend transfer entry:

Debit 310-100-500 Reserve – Road Repair \$83,139

Credit 590-110-100 Transfers to Reserve \$83,139

CARRIED

JC J

- 111/22 **Year End Financial Statement**  
COLLINS: That council approves the December 31, 2021 Yearend Financial Statements as presented by Derek Sieben of Vantage Chartered Professional Accountants and instructs the Reeve and Chief Administrative Officer to sign these statements on behalf of the municipality.  
CARRIED
- 112/22 **Accounts for Approval**  
CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:  
• General Cheques #31391 - 31400, Electronic Funds Transfer #5061 - 5080, Online Payments #2465 - 2481 all totalling \$88,083.79.  
CARRIED
- 113/22 **Finance Manager Report for February**  
JURKE: That council accepts the February Financial Report as information.  
CARRIED
- 114/22 **March 2022 Payroll to Council for Acknowledgement**  
CRUSH: That council acknowledges the March 2022 Payroll as per Bylaw 23-2021.  
CARRIED  
*Finance Manager, Bryson Leganchuk, left the meeting at 10:17 a.m.*  
*Development Services Officer, Liz Bailey, joined the meeting at 10:18 a.m.*
- 115/22 **Development Services Officer Report for February**  
COLLINS: That council accepts the Development Services Officer report for February as information.  
CARRIED  
*Development Services Officer, Liz Bailey, left the meeting at 10:37 a.m.*  
*Finance Manager, Bryson Leganchuk, joined the meeting at 10:38 a.m.*  
*Finance Clerk, Marla Kyle, joined the meeting at 10:38 a.m.*  
*Finance Manager, Bryson Leganchuk, left the meeting at 11:06 a.m.*  
*Finance Clerk, Marla Kyle, left the meeting at 11:06 a.m.*  
*Britannia Fire Department Chief John Bexson and Deputy Fire Chief Aaron Buckingham, joined the meeting at 11:06 a.m.*  
*Councillor Noble left the meeting at 11:29 a.m. and returned at 11:33 a.m.*  
*Councillor Collins left the meeting at 11:35 a.m. and returned at 11:37 a.m.*  
*Britannia Fire Department Chief John Bexson and Deputy Fire Chief Aaron Buckingham, left the meeting at 11:46 a.m.*  
*Council took a break from 11:46 a.m. to 12:02 p.m.*  
*Operations Manager, Michael Glavin, joined the meeting at 12:29 p.m.*

JL P

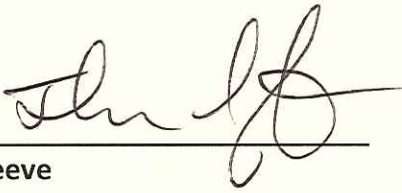
- 116/22      **Operations Manager Report for February**  
 NEWMAN: That council accepts the Operations Manager report for February as information.  
 CARRIED  
*Councillor Collins left the meeting at 12:54 p.m. and returned to the meeting at 1:01 p.m.*
- 117/22      **Sandy Beach Lake Regional Park Authority Agreement for Custom Work**  
 NOBLE: That council approves the Custom Work Liability Waiver and Indemnity Agreement with the Sandy Beach Lake Regional Park Authority, and instructs the Reeve and Chief Administrative Officer to sign the agreement.  
 CARRIED  
*Councillor Noble left the meeting at 1:35 p.m. and returned at 1:39 p.m.*  
*Councillor McCall left the meeting at 1:39 p.m. and returned at 1:41 p.m.*
- 118/22      **Motion 676/21 - Mulching of Trees RR 3265 from Township Road 522 to Highway 3**  
 NEWMAN: That council rescind Motion 676/21 – Mulching of Trees RR 3265 from Township Road 522 to Highway 3.  
 DEFEATED  
*Operations Manager, Michael Glavin, left the meeting at 2:00 p.m.*  
*Finance Clerk, Marla Kyle, joined the meeting at 2:01 p.m.*
- 119/22      **SK Lotteries Community Grant Funding Allocation for the 2022/2023 Grant Year**  
 MCCALL: That council allocate the 2022/2023 Saskatchewan Lotteries Community Grant as follows:
- |   |                  |
|---|------------------|
| Hillmond Central School                 | \$3,221.00       |
| Nigel Stapleton Clay Shoot              | \$ 775.00        |
| Lloydminster Cross Country Ski Club     | \$ 838.00        |
| Hillmond Central Sports Society         | \$5,000.00       |
| Britannia United Services Memorial Hall | \$3,000.00       |
| Lloydminster & Area Archers             | <u>\$ 838.00</u> |
|   | \$13,672.00      |
- CARRIED  
*Finance Clerk, Marla Kyle, left the meeting at 2:10 p.m.*
- 120/22      **Chief Administrative Officer Report for February**  
 NOBLE: That council accepts the Chief Administrative Officer report for February as information.
- 121/22      **Correspondence**  
 NOBLE: That council accepts as information the following correspondence: FCM – Capital Asset Management Plan grant funding approval; RCMP response to letter from Minister of Justice – Loss of Judge in Lloydminster; Province of Saskatchewan Minister of Justice – Letter of Response to Loss of Judge in Lloydminster; Lloydminster Learning Council – Mental Health First Aid.  
 CARRIED
- 122/22      **Chief Administrative Officer Annual Vacation Request**  
 JURKE: That council approves the summer vacation request for the Chief Administrative Officer for July 19th to August 2nd and August 8th to 12<sup>th</sup>, 2022.  
 CARRIED

123/22

**Adjournment**

MCCALL: That council adjourn the meeting, the time being 2:19 p.m.  
CARRIED



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer

Report Date  
2022-03-16 11:35 AM

RM of Britannia  
**List of Accounts**  
As of 2022-03-14  
Batch: 2022-00023

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

31391	2022-03-23	<b>Brandt Truck Rigging &amp; Trailer</b> INV-W042921	Unit 90 - Chain 2" Extensions	232.91	232.91 ✓
31392	2022-03-23	<b>Collins Mr. Jim</b> Mar 11 2022	Feb/Mar 2022 - Council Commite	246.54	246.54 ✓
31393	2022-03-23	<b>Gary Blythe Vacuum Services</b> 17659	Pumping Holding Tanks	578.00	578.00 ✓
31394	2022-03-23	<b>Jurke, Wilfred</b> Feb 28 2022	Feb 2022 - Council Committee	266.28	266.28 ✓
31395	2022-03-23	<b>Mach 1 Diesel Repair Ltd.</b> 25961	BFD-T2 - Diff Repair	1,095.46	1,095.46 ✓
31396	2022-03-23	<b>Receiver General</b> 2021-12-31-1 2021-12-31-2	2021-T4 Amount Owing - Council 2021 T4 - Amount Owing - BFD	389.60 2,084.96	2,474.56 ✓
31397	2022-03-23	<b>Receiver General For Canada</b> 20220012518 20220012658	Account 022080177875 Account 022080104834	1,375.75 1,551.04	2,926.79 ✓
31398	2022-03-23	<b>Resource Mgt. Int'l Inc.</b> 202111076	Gravel Measuring SW 16-53-25	1,501.86	1,501.86 ✓
31399	2022-03-23	<b>R.L. Electric</b> 78412	BFD-Pressure Washer Motor	367.83	367.83 ✓
31400	2022-03-23	<b>Websites.ca</b> 0046404	February Additional Hours	31.50	31.50 ✓

Other:

2465-Man	2022-03-15	<b>ATCO Energy</b> Mar 8 2022	Feb 2022 RM Office	280.51	280.51 ✓
2466-Man	2022-03-15	<b>Collabria Mastercard</b> Mar 9 2022 JB	Mar 9 Mastercard JBexson	897.40	897.40 ✓
2467-Man	2022-03-15	<b>Collabria Mastercard</b> Mar 9 2022 BL	Mar 9 Mastercard BLeganchuk	1,240.90	1,240.90 ✓
2468-Man	2022-03-15	<b>Collabria Mastercard</b> Mar 9 2022 MG	Mar 9 Mastercard MGlavin	133.29	133.29 ✓
2469-Man	2022-03-15	<b>SaskEnergy</b> Mar 11 2022 LS	Feb/Mar 22 - Lift Station	41.24	41.24 ✓
2470-Man	2022-03-15	<b>SaskEnergy</b> Mar 11 2022 SHP	Feb/Mar 22 - RM Shop	875.07	875.07 ✓
2471-Man	2022-03-15	<b>SaskEnergy</b> Mar 11 2022 WTP	Feb/Mar 22 - G'street WTP	138.59	138.59 ✓
2472-Man	2022-03-15	<b>SaskPower</b> 2118-0065-2742	Feb-Mar 22 Rink Lights	31.01	31.01 ✓
2473-Man	2022-03-15	<b>SaskPower</b>			

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2474-Man	2022-03-15	SaskPower 2481-0061-5281	Feb-Mar 22 H'mond St Light	105.19	105.19 ✓✓
2475-Man	2022-03-15	SaskPower 2481-0061-5286	Feb-Mar 22 H'mond Shed	1,102.66	1,102.66 ✓✓
2476-Man	2022-03-15	SaskPower 2481-0061-5289	Feb-Mar 22 G'st St Light	220.31	220.31 ✓✓
2477-Man	2022-03-15	SaskPower 2448-0062-4492	Feb-Mar 22 G'street Well	243.12	243.12 ✓✓
2478-Man	2022-03-15	SaskPower 1359-0070-6231	Feb-Mar 22 H'mond Tank Load	227.57	227.57 ✓✓
2479-Man	2022-03-15	SaskPower 1425-0070-5287	Feb 2022 BFD	725.63	725.63 ✓✓
2480-Man	2022-03-15	Receiver General 12Mar2022	Feb 27 - Mar 12 Payroll Remit	18,752.89	18,752.89 ✓✓
2481-Man	2022-03-15	City Of Lloydminster Feb 28, 2022	Water Bill - Office Feb 2022	50.17	50.17 ✓✓
		SaskPower 2415-0062-3522	Feb-Mar 22 N'bend Well	56.52	56.52 ✓✓
Proposed Payments:					
EFT 5061		BAR Engineering Co. Ltd. 0033005	#140 - RR 3275 Road Failure	12,385.21	12,385.21 ✓✓
EFT 5062		Lloydminster & District Co-op 771504	BFD - 65.01L Fuel	84.19	
		971520	Propane Flyash Shed	1,843.00	
		987854	Propane Flyash Shed	1,683.57	
		767915	BFD - 77.26L Fuel	106.63	
		769007	BFD - 108.87L Fuel	151.04	
		770239	BFD - 163.48L Fuel	229.14	4,097.57 ✓✓
EFT 5063		Culligan Lloydminster 96786TL	3407219 - RM Office Water	39.14	
		96969TL	#8000980 - Shop Water	68.14	107.28 ✓✓
EFT 5064		Fort Garry Industries Ltd. F9241359	BFD - P2 - Clamps	25.94	25.94 ✓✓
EFT 5065		GFL Enviromental Inc. Y30000006389	Feb 2022 Recycling	193.60	193.60 ✓✓
EFT 5066		G. Force Diesel Service Ltd. IN0078508	Unit 59 - SK Safety/Repairs	4,003.98	4,003.98 ✓✓
EFT 5067		Kings Energy Group 565566	BFD - 299.25L Fuel	448.47	448.47 ✓✓
EFT 5068		Lash Enterprises 680392	Unit 27 - Brass Valves	75.62	75.62 ✓✓
EFT 5069		Lloydminster Nut & Bolt 3754174	Fire Hall - Drill Bits	279.95	279.95 ✓✓
EFT 5070		McFadyen Construction			

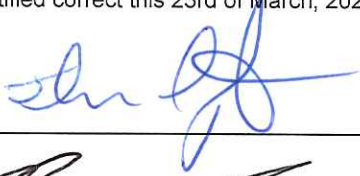

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Report Date  
2022-03-16 11:35 AM

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		1847	Shop - Pump Septic Tank	763.13	763.13 ✓✓
EFT 5071		<b>Meridian Surveys Ltd.</b>			
		E 0210	#139 - Titling Services	4,173.08	
		E 0212	#101 - Titling Services	2,585.63	6,758.71 ✓✓
EFT 5072		<b>Midway Distributors Ltd.</b>			
		000-607482	BFD - P2 - Switch	14.57	
		000-607699	Shop - Shop Supplies	145.27	159.84 ✓✓
EFT 5073		<b>Muni-Soft</b>			
		2022/23-00468	Server SN: 2M215103LX	8,312.25	
		2022/23-00485	EMA Prorated Backup/Server	316.35-	7,995.90 ✓✓
EFT 5074		<b>Mun. Employees Pension Plan</b>			
		File #194148	Feb 27 - Mar 12 Remittance	9,910.14	9,910.14 ✓✓
EFT 5075		<b>NextGen Automation</b>			
		395669	Ricoh /MP C5503 - Con #4228-01	673.49	673.49 ✓✓
EFT 5076		<b>Novlan Bros. Sales</b>			
		106568	Unit 10 - Safety/Repairs	356.26	
		106775	Unit 75 - ABS/Trailer Connecte	2,196.11	
		106829	Unit 19 - SK Safety/Repairs	289.99	2,842.36 ✓✓
EFT 5077		<b>Ram Printing &amp; Promotions Inc.</b>			
		180261	Embroidered Jackets	511.88	511.88 ✓✓
EFT 5078		<b>Rosenau Transport Ltd.</b>			
		500853354	Unit 90 - Brandt Freight	77.10	
		500496771	Water Metre Freight	97.57	174.67 ✓✓
EFT 5079		<b>Sask.Assoc.of Rural Municipal.</b>			
		SARM808160	Unit 84 - Brass Strip Wear	589.41	
		PF-4626-45506	Hydraulic Oil - L108977	1,116.09	1,705.50 ✓✓
EFT 5080		<b>Saskatchewan Health Authority</b>			
		3401871	Water Test - HM School	23.00	
		3401872	Water Test - 32 Scenic Drive	23.00	
		1151193	THM - 32 Scenic Drive	80.75	126.75 ✓✓
				Total for AP:	88,083.79

Certified correct this 23rd of March, 2022  
DO

  
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