

**RURAL MUNICIPALITY
OF
BRITANNIA NO. 502**

MINUTES OF THE REGULAR MEETING HELD

February 26, 2020

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:05 a.m., February 26, 2020 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collin
Cory McCall
Dale Crush

Acting
Administrator: Bryson Leganchuk

Contracted
Services: Darcy Olson

Absent: Councillors: Kim Schindel

Agenda Review and Additions:

Following changes were requested to the circulated agenda:

1. Add to 11.7 Guest Road - Sale of Used Culvert

83/20 NOBLE: That agenda be approved as amended.

CARRIED

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Councillor Collins declared a conflict of interest on consent agenda item 2.1 A - Required Agreements to be signed for NE-12-51-27-W3.

Councillor Jurke declared a conflict of interest on agenda item 11.7 Guest Road - Sale of Used Culvert.

**Approve Minutes of the February 12, 2020
Regular Meeting**

84/20 COLLINS: That we approve the minutes of the February 12, 2020 regular meeting of council as presented.

CARRIED

Consent Agenda

85/20 JURKE: That we approve the consent agenda as presented. CARRIED

Development Services Officer, Catherine Saretzky, joined the meeting at 9:17 a.m.

Parcel Consolidation NW 16-53-25-W3

86/20 JURKE: That we approve File SD005-2020 (Meridian File: LS2002243) for the consolidation of the following properties:

- Surface Parcel 161540120 NW 16-53-25W3 Ext 27
- Surface Parcel 161540131 NW 16-53-25W3 Ext 28
- Surface Parcel 203715301 NW 16 53-25W3 Parcel N Plan AP3707
- Surface Parcel 160051834 NW 16-53-25 Parcel D Plan P4539
- Surface Parcel 203715312 NW 16-53-25 Parcel D Plan AP3707
- Surface Parcel 165057307 NW 16-53-25W3 Plan P4539 Ext 2
- Surface Parcel 165057295 NW 16-53-25W3 Plan P4539 Ext 1

Further, that the SW 16-53-25W3M and the NW 16-53-25W3 be linked by a parcel tie to achieve physical and legal access. CARRIED

Parcel Consolidation SW 16-53-25-W3

87/20 CRUSH: That we approve File SD004-2020 (Meridian File: LS2002243) for the consolidation of the following properties:

- Surface Parcel 127786483 SW 16-53-25W3 Plan P4539 Ext 1
- Surface Parcel 135821527 SW 16-53-25W3 Ext 28

Further, that the SW 16-53-25W3M and the NW 16-53-25W3 be linked by a parcel tie to achieve physical and legal access. CARRIED

Aquatic Habitat Application – Lot 106, Block 1, Sandy Beach

88/20 CRUSH: That the R.M of Britannia consents to the aquatic habitat permit, for Lot 106 Block 1 Plan 102103805 Ext 0 known as WSA file 2020-NOWE-014-ML4, to cross the environmental reserve by constructing a stairway and deck area on the condition that the development does not interfere with the public's right of access to, and use of, shore-land and waterway. CARRIED

Catherine Saretzky left the meeting at 9:27 a.m. and did not return.

In-Camera for Human Resources

89/20 JURKE: That we move in-camera to discuss Human Resources at 9:30 a.m. CARRIED

Rise from In-Camera

90/20 JURKE: That Council rise and report at 9:55 a.m. CARRIED

Public Meeting Bylaw 01-2020

91/20 McCALL: That the meeting be recessed to hold a public hearing, to discuss Bylaw 1-2020 a bylaw for the sale of dedicated lands, at 10:00 a.m. CARRIED

Resume Council Meeting

92/20 CRUSH: That the council meeting resume at 10:15 a.m. CARRIED

J.C

Bylaw 01-2020 – Sale of Municipal Reserve

93/20

NOBLE: That Bylaw 01-2020 being a Bylaw for the sale of dedicated lands be given second reading.

CARRIED

Bylaw 01-2020 – Sale of Municipal Reserve

94/20

McCALL: That Bylaw 01-2020 being a Bylaw for sale of dedicated lands be given the third reading, adopted, sealed and signed by the Reeve and Acting Administrator.

CARRIED

John Bexson, Fire Chief, and Aaron Buckingham, Deputy Fire Chief, entered the Council Chambers at 10:40 a.m.

1999 Seagrave Quint Fire Truck

95/20

CRUSH: That the municipality purchase, from New England Fire Equipment and Apparatus, a 1999- Seagrave Quint/LR-46-DA – 100ft Aerial Ladder fire truck for \$76,000.00 Canadian funds, delivered to Lloydminster, Saskatchewan.

CARRIED

John Bexson and Aaron Buckingham left the meeting at 11:18 a.m.

Cindy Schreiber, Infrastructure Administrator, entered the Council Chambers at 11:20 a.m.

In-Camera for Human Resources

96/20

NOBLE: That we move in-camera to discuss Human Resources at 12:15 p.m.

CARRIED

Rise from In-Camera

97/20

NOBLE: That Council rise and report at 12:55 p.m.

CARRIED

Cindy Schreiber left the meeting at 12:50 p.m. and did not return.

Frank Skilnick and Michelle Sandwick of Clifton Associates entered the meeting at 1:10 p.m.

Dan Fedirko, Operations Manager, entered the meeting at 1:10 p.m.

Clifton Associates Letter (Greenstreet Slumping)

98/20

McCALL: That the proposed letter drafted by Clifton Associates, concerning the extent of measures taken to mitigate slumping along residential property in the hamlet of Greenstreet, be sent to Mike Morris, Legal Council for SARM membership, for his review.

CARRIED

Frank Skilnick and Michelle Sandwick left the meeting at 2:00 p.m. and did not return.

Hay Policy

99/20

NOBLE: That the municipality adopt the following Haying Policy:

- Hay can be salvaged any time during the spring or summer months.
- Hay must be cut at a uniform height in ditches.
- Bales must be placed at least five metres away from the shoulder of the municipal road.

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- As safety is the number one priority, the Municipality may remove and dispose of hay bales if locations are deemed unsafe for drivers.
- July 8: Prior to and including this date, a landowner or lessee nearest to a municipal ditch has the first opportunity to cut or bale hay.
- After July 8: Cut and bale hay on a first come, first serve basis. The nearest landowner's permission is not required after this date.
- August 8: All hay bales must be removed from ditches or they may be removed and disposed of at the municipality's discretion.
- After August 8: Bales must be removed immediately following haying operations.

CARRIED

Fencing Policy – James Wack (NW 36-52-27-W3)

100/20

CRUSH: That a letter be sent to Mr. James Wack outlining the R.M.'s policy in regards to fencing for the road construction project effecting his fence on the NW 36-52-27-W3.

CARRIED

Councillor Jurke declared an interest in agenda item 11.7 Guest Control Road – Sale of Used Culverts and left the meeting at 2:25 p.m.

Councillor Jurke returned to the meeting at 2:27 p.m.

Dan Fedirko left the meeting at 2:48 p.m. and did not return.

Councillor McCall left the meeting at 2:48 p.m.

Accounts

101/20

CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment:

General cheques #30361 to #30374, Electronic Funds Transfer #3355 to #3385 and Other Payments 1658-Man to 1670-Man totaling \$367,118.70.

CARRIED

Councillor McCall returned to the meeting at 2:50 p.m.

Concentrated Haul Rates

102/20

CRUSH: That beginning November 16, 2020 the Municipality adopt the following Concentrated Haul rate structure for primary weight fluid haul on municipal roads under the jurisdiction of the Rural Municipality of Britannia No. 502:

- Summer Haul (March 15 to November 15) 11 cents per tonne per kilometre.
- Winter Haul (November 16 to March 14) 9 cents per tonne per kilometre.

CARRIED

December Payroll

103/20

NOBLE: That the December 2019 payroll in the amount of \$155,697.11, a list attached to and to form part of these minutes, be approved.

CARRIED

January Payroll

104/20

JURKE: That the January 2020 payroll in the amount of \$142,470.62, a list attached to and to form part of these minutes, be approved.

CARRIED

Councillor Noble left the meeting at 3:25 p.m.

J.L

- Right of Way purchase TWP Rd. 504 and RR 3251**
105/20 CRUSH: That Council agrees to purchase area from the NE 23-50-25-W3 and the NW 24-50-25-W3 required for road construction, consisting of 17 feet running parallel to Range Road 3251 and hereby instructs public works to present to Council at a future meeting, the signed agreements for review and consideration.
CARRIED
- Fit For Work Policy**
106/20 JURKE: That we adopt a Fit For Work Policy, which is attached to and to form part of these minutes, and incorporate it into our Human Resource Policy Manual.
CARRIED
- Transfer Station Operation Plan**
107/20 COLLINS: That acknowledge the letter received from the Ministry of Environment indicating that our Operation Plan for the Hillmond Transfer Station Plan has been approved in accordance with the R.M. of Britannia No. 502's Permit to Operate P018-230.
CARRIED
- Heart of Treaty 6 Reconciliation**
108/20 COLLINS: We hereby authorize Reeve, John Light, to sign the "Heart of Treaty 6 Reconciliation" on behalf of the Rural Municipality
CARRIED
- Water Operator Contract**
109/20 McCALL: That we authorize the Reeve and Acting Administrator to sign a contract with Evan Bozer and Darrell Stefanick to provide services as water treatment plant operator and waste water treatment operator for the hamlets of Greenstreet and Hillmond.
CARRIED
- Councillor Noble returned to the meeting at 3:52 p.m.*
- Adjournment**
110/20 McCALL: That we adjourn this regular meeting of council, the time being 4:05 p.m.
CARRIED



Reeve

Acting Administrator