

RURAL MUNICIPALITY  
OF  
BRITANNIA NO. 502

MINUTES OF THE REGULAR MEETING HELD  
October 26, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:02 a.m., October 26, 2022, with Reeve Light presiding.

**Present:** Reeve: John Light  
Councillors: Jim Collins  
Dale Crush  
Elaine Newman  
Ed Noble – via conference line  
Cory McCall

CAO: Bryson Leganchuk  
EA: Liz Bailey

**Absent:** Councillors: Wilf Jurke

509/22 **Agenda Approved**

COLLINS: That the agenda for October 26, 2022 be approved with the addition of: 10. a Letter Review (Div 3) and 4. c. Sandy Beach Building Permits (Div 5).

CARRIED

*Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of Interest Declared: None*

1. a.

510/22

**October 12, 2022, Regular Council Meeting Minutes**

CRUSH: That council approve the October 12, 2022 regular council meeting minutes as presented.

CARRIED

1. b.

511/22

**Policy GG-005 Public Hearing Meeting Minutes**

NOBLE: That council approve the Policy GG-005 Public Hearing meeting minutes as presented.

CARRIED

*Development Services Officer Catherine Saretzky joined the meeting at 9:07 a.m.*

4. a.

512/22

**City of Lloydminster NEASP Motion of Support**

COLLINS: That the council of the Rural Municipality of Britannia No. 502 support the City of Lloydminster Northeast Area Structure Plan as presented.



CARRIED

4. b.  
513/22

**Development Services Officer Report**

CRUSH: That council acknowledge and accept the Development Services Officer Report for the September 16, 2022 to October 15, 2022 reporting period, as information.

CARRIED

*Development Services Officer Catherine Saretzky left the meeting at 9:50 a.m.*

6. a.  
514/22

**Accounts for Approval**

MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and CAO:

- General Cheques #31701 - 31713, Electronic Funds Transfer #5538 - 5564, Online Payments #2687 - 2705 all totaling \$180,271.24.

CARRIED

*Council took a break from the meeting at 9:57 a.m.*

*All of council, except for Councillor Collins, returned to the meeting 10:02 a.m.*

*Development Services Officer Catherine Saretzky joined the meeting at 10:02 a.m.*

2. a.  
515/22

**Open Public Hearing for Bylaw 19-2022**

CRUSH: That council recess the regular council meeting at 10:02 a.m. to open the public hearing to review Bylaw 19-2022.

CARRIED

*Councillor Collins joined the public hearing at 10:04 a.m.*

516/22

**Close Public Hearing for Bylaw 19-2022**

COLLINS: That council close the Public Hearing for Bylaw 19-2022 at 10:08 a.m.

CARRIED

2. b  
517/22

**Open Public Hearing for Bylaw 22-2022**

COLLINS: That council open the Public Hearing to review Bylaw 22-2022 at 10:08 a.m.

CARRIED

518/22

**Close the Public Hearing for Bylaw 22-2022**

CRUSH: That council close the Public Hearing for Bylaw 22-2022 at 10:13 a.m. and return to the regular meeting.

CARRIED

5. a.

519/22

**Bylaw 19-2022 Second Reading**

CRUSH: That the council of the Rural Municipality of Britannia No. 502 read Bylaw 19-2022, a bylaw to provide for the closing and leasing of a portion of Road Plan 01B14407 to Sandy Beach Regional Park, a second time.

CARRIED

520/22

**Bylaw 19-2022 Third Reading**

NEWMAN: That the council of the Rural Municipality of Britannia No. 502 read Bylaw 19-2022, a bylaw to provide for the closing and leasing of a portion of Road Plan 01B14407 to Sandy Beach Regional Park, a third and final time.

CARRIED

5. b.

521/22

**Bylaw 22-2022 Second Reading**

MCCALL: That the council of the Rural Municipality of Britannia No. 502 read Bylaw 22-2022, a bylaw to provide for the closing and leasing of a portion of TWP RD 520 north of and adjacent to NE 36-51-28 and 15 meters south of and adjacent to Road Plan 01B14407 to Sandy Beach Regional Park, a second time.

CARRIED

522/22

**Bylaw 22-2022 Third Reading**

COLLINS: That the council of the Rural Municipality of Britannia No. 502 read Bylaw 22-2022, a bylaw to provide for the closing and leasing of a portion of TWP RD 520 north of and adjacent to NE 36-51-28 and 15 meters south of and adjacent to Road Plan 01B14407 to Sandy Beach Regional Park, a third and final time.

CARRIED

9. a.

523/22

**Mailbox Corner Land for Sale**

NOBLE: That council instruct administration to make an offer to purchase Surface Parcel 135594085 as per the Right of Way Purchasing Policy 300-27.

DEFEATED

2. c.

524/22

**Open Public Hearing for Bylaw 20-2022**

CRUSH: That council close the regular meeting at 10:20 a.m. to open the public hearing to review Bylaw 20-2022.

CARRIED

*Members of the public Earl Oswell, David Ollen, Norm Passmore, and Rod Simons joined the public hearing in person at 10:20 a.m.*

*Members of the public Tim Hilsendager, Heath MacDonald, Jamie Ollen, and Taylor Othen joined the public hearing at 10:20 a.m. via conference line.*

*Members of the public Earl Oswell, David Ollen, Norm Passmore, and Rod Simons left the public hearing in person at 11:07 a.m.*

*Members of the Public Tim Hilsendager, Heath MacDonald, Jamie Ollen, and Taylor Othen left the public hearing at 11:07 a.m. via conference line.*

*Councillor Collin and Councillor McCall left the public hearing at 11:08 a.m. and returned at 11:12 a.m.*



525/22            **Close Public Hearing for Bylaw 20-2022**  
CRUSH: That council close the public hearing for Bylaw 20-2022 and reconvene the regular meeting at 11:15 a.m.

CARRIED

*Development Services Officer Catherine Saretzky left the meeting at 11:15 a.m.*

5. d.  
526/22

**Bylaw 01-2022 First Reading**  
NOBLE: That of the council of the Rural Municipality of Britannia No. 502 read Bylaw No. 01-2022, a bylaw for the entering into an agreement with Sandy Beach Lake Regional Park Authority, a first time.

CARRIED

527/22

**Bylaw 01-2022 Second Reading**  
COLLINS: That of the council of the Rural Municipality of Britannia No. 502 read Bylaw No. 01-2022, a bylaw for the entering into an agreement with Sandy Beach Lake Regional Park Authority, a second time.

CARRIED

528/22

**Bylaw 01-2022 Authorize Third Reading**  
NEWMAN: That the council of the Rural Municipality of Britannia No. 502 authorize the third reading of Bylaw No. 01-2022, a bylaw for entering into an agreement with Sandy Beach Lake Regional Park Authority, at this meeting.

CARRIED

529/22

**Bylaw 01-2022 Third Reading**  
MCCALL: That the council of the Rural Municipality of Britannia No. 502 read Bylaw No. 01-2022, a bylaw for the entering into an agreement with Sandy Beach Lake Regional Park Authority, a third and final time.

CARRIED

*Operations Manager Michael Glavin joined the meeting at 11:24 a.m.*

*Executive Assistant Liz Bailey left the meeting at 11:37 a.m. and returned at 11:40 a.m.*

7. b.  
530/22

**Project 196 – End Gravel Haul from SW 26-50-23W3M**  
MCCALL: That council instruct administration to end the gravel haul from SW 26-50-23W3M to the Leeson Pad, located at SE 27-50-26W3M Surface Parcel 152227451, as all contractual obligations Chrome Diesel Repair Ltd. have been satisfied.

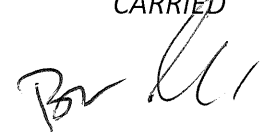
CARRIED

*Executive Assistant Liz Bailey left the meeting at 12:11 p.m. and returned at 12:15 p.m.*

7. b.  
531/22

**Operations Manager Report for September**  
COLLINS: That council acknowledge the Operations Manager Report for September 2022 as presented and accept it as information.

CARRIED



7. c.  
532/22

**Greenstreet Water Plant Upgrade - Back Wash Pump**

CRUSH: That council compensate R & D Plumbing and Heating Ltd. the full cost of the 115 GPM backwash pump that was required but not included in the design specifications for the Greenstreet Water Treatment Plant Upgrade. Further, that the entire cost of the 115 GPM pump be passed on the engineer who was responsible for the design of the upgrade.

CARRIED

7. d.  
533/22

**Project 167 – RR3270 and TWP RD 523 Road Construction - Borrow Agreement**

MCCALL: That council acknowledge the borrow agreement for Project 167 signed by the landowners of NW 18-52-26W3M, Surface Parcel 203481301, and further, instruct the Reeve and CAO to sign and seal the agreement.

CARRIED

*Operations Manager Michael Glavin left at 12:35 p.m.*

*Council broke for lunch at 12:35 p.m. and returned to the meeting at 1:10 p.m.*

8. b.  
534/22

**Approach from NW 18-52-26W3M to RR 3270**

MCCALL: That council instruct administration to advise the owner of NW 18-52-26W3M that the current approaching being used to access the newly constructed portion of RR3270 is non-compliant with the specifications of Approach Bylaw 30-2017 and that a new approach that must be constructed. Further, that the landowner has until June 2023 to apply for and complete construction of the new approach.

CARRIED

9. b.  
535/22

**Compensation for the R. M. of Britannia Fire Department Deputy Chief**

COLLINS: That council instruct administration to change the compensation for the Rural Municipality of Britannia No. 502 Fire Department Deputy Chief from \$400 per month to \$30 per hour with a max of \$1200 payable per month, with on-call and response time being considered separately.

CARRIED

9. c.  
536/22

**CAO Report**

NEWMAN: That council accept the September CAO Report as submitted.

CARRIED

9. e.  
537/22

**Office Closure December 26, 2022 to January 2, 2023**

CRUSH: That council instruct administration to close the municipal office from Monday December 26, 2022 to January 2, 2023 inclusive. Further, that the deadline for payment of 2022 taxes without penalty be changed from December 31, 2022 to 4:00 pm on January 5, 2023.

CARRIED



9. f.  
538/22

**Amendment to Policy HR-007 - Seasonal Employee Benefits**

NOBLE: That council approve the amendments to HR-007 Pay and Benefits Policy as presented, entitling seasonal employee with at least three consecutive seasons of service with the Rural Municipality of Britannia No. 502 full benefit continuation during the off season.

*CARRIED*

9. h.  
539/22

**New Website – All-Net**

COLLINS: That council instruct administration to enter into an agreement with All-Net for four years with the annual cost of \$9,895.00 plus taxes, for website development and hosting including the economic development portfolio.

*CARRIED*

9. i.  
540/22

**Credit Card Approval for Office Assistant/ HR**

MCALL: That council approve the issuance of a Rural Municipality of Britannia No. 502 credit card with a credit limit of \$1,000 to Office Assistant/ HR Marla Kyle.

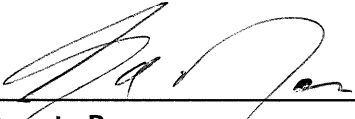
*CARRIED*

541/22

**Adjournment**

MCCALL: That council adjourn the meeting, the time being 3:10 p.m.

*CARRIED*

  
\_\_\_\_\_  
Deputy Reeve

  
\_\_\_\_\_  
Chief Administrative Officer



**RM of Britannia  
List of Accounts for Approval**

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Payment #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
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**Bank Code: AP - AP GENERAL**

**Computer Cheque:**

<b>31701</b>	<b>Cheyenne Ludwig</b> Oct 13 2022	Overpaid Utilities	2022-10-26	147.62	147.62 ✓
<b>31702</b>	<b>Gary Blythe Vacuum Services</b> 18313	Pumping Holding Tanks	2022-10-26	310.00	310.00 ✓
<b>31703</b>	<b>Hach Sales &amp; Serv. Canada LP</b> 301687	Repair Port Turbidimeter	2022-10-26	955.71	955.71 ✓
<b>31704</b>	<b>Jim Collins</b> Oct 11 2022 Oct 18 2022	Aug 30 - Oct 5 - Council C October - Council Commit	2022-10-26 2022-10-26	406.41 347.02	753.43 ✓
<b>31705</b>	<b>John Deere Financial</b> O98617 O98618 O98619	Springs for Rock Picker Unit 87 - Mower Pan/Wash Unit 99 - Parts for Wipers &	2022-10-26 2022-10-26 2022-10-26	75.62 2,013.30 34.84	2,123.76 ✓
<b>31706</b>	<b>Loraas Environmental Wilton</b> 0000502060	September 2022 Landfill F	2022-10-26	1,252.79	1,252.79 ✓
<b>31707</b>	<b>Mike's Oilfield Services Ltd.</b> IN000091710 IN000091711 IN000091812	Hwy 303 RR 3271 Dust Co #194 - Dust Control Gravel #194 - Dust Control Gravel	2022-10-26 2022-10-26 2022-10-26	21,640.50 6,323.63 8,835.75	36,799.88 ✓
<b>31708</b>	<b>The Royal Canadian Legion</b> Sep/6/2022	Ad in Recognition Book	2022-10-26	260.00	260.00 ✓
<b>31709</b>	<b>Saskatoon Cylinder Exchange Ltd.</b> 09890 09963	Unit 55 - New Cylinder for Unit 26 - New Cylinder for	2022-10-26 2022-10-26	2,658.45 3,191.25	5,849.70 ✓
<b>31710</b>	<b>Minister of Finance</b> INV2016522232	BFD - Portable & Mobile F	2022-10-26	1,198.80	1,198.80 ✓
<b>31711</b>	<b>Spence Equipment Rentals Ltd.</b> 21194 21248	#195 - '08 Cat Loader Sep #195 - '08 Cat Loader Oct	2022-10-26 2022-10-26	8,325.00 8,325.00	16,650.00 ✓
<b>31712</b>	<b>Saskatchewan Research Council</b> 1232854	HM & GS Water Tests	2022-10-26	511.35	511.35 ✓
<b>31713</b>	<b>Wilfred Jurke</b> Sept 30 2022	September 2022 - Council	2022-10-26	289.21	289.21 ✓
<b>EFT:</b>					
<b>5538</b>	<b>Clifton Engineering Group Inc.</b> 311340	#170 - Lagoon Design	2022-10-26	2,429.70	2,429.70 ✓

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<b>5539</b>	<b>Lloydminster &amp; District Co-op</b>				
	812391	BFD - 122.03L Fuel	2022-10-26	168.17	
	813380	BFD - 204.92L Fuel	2022-10-26	279.37	
	814749	BFD - 55L Fuel	2022-10-26	71.23	
	816145	BFD - 135.53L Fuel	2022-10-26	178.18	
	817552	BFD - 178.52L Fuel	2022-10-26	269.36	966.31 ✓
<b>5540</b>	<b>Culligan Lloydminster</b>				
	18049TL	#8000980 - Shop Water	2022-10-26	24.64	24.64 ✓
<b>5541</b>	<b>Ed Noble</b>				
	OCT 5 2022	Sept 12-Oct 5 2022 Counc	2022-10-26	1,212.58	1,212.58 ✓
<b>5542</b>	<b>Finning International Inc.</b>				
	R54445012	Unit 83 - Extended Warran	2022-10-26	49,385.31	49,385.31 ✓
<b>5543</b>	<b>First Truck Centre</b>				
	X004447046:01	Shop - Oil Filters	2022-10-26	316.21	316.21 ✓
<b>5544</b>	<b>Fort Garry Industries Ltd.</b>				
	F9659236	Shop - Relays	2022-10-26	80.22	
	F9660592	Unit 57 - Door Stop/Stop P	2022-10-26	198.35	
	F9664443	Shop - Fittings/Gloves/Ligh	2022-10-26	945.89	
	F9673568	Shop - Brass Fittings	2022-10-26	29.82	
	F9681409	Shop - Strobe Light	2022-10-26	663.08	1,917.36 ✓
<b>5545</b>	<b>GFI Systems Inc.</b>				
	105195	GPS Lease Fees - Septem	2022-10-26	854.70	854.70 ✓
<b>5546</b>	<b>GFL Enviromental Inc.</b>				
	Y30000007350	Sept 2022 Recycling	2022-10-26	328.31	328.31 ✓
<b>5547</b>	<b>Jay's Transportation Group Ltd</b>				
	S22557953	Freight - Finning 6 x Hydra	2022-10-26	168.96	168.96 ✓
<b>5548</b>	<b>Kings Energy Group</b>				
	577516	Fuel Charges - BFD	2022-10-26	459.14	459.14 ✓
<b>5549</b>	<b>Mun. Employees Pension Plan</b>				
	File #244063	Sept 11 - Sept 24 Remittan	2022-10-26	14,895.86	14,895.86 ✓
<b>5550</b>	<b>Meridian Source</b>				
	9772	Bylaw 20-2022 - Oct 6	2022-10-26	333.38	
	9853	Public Notice 22-2022 Oct	2022-10-26	333.38	
	9855	Public Notice 19-2022 Oct	2022-10-26	333.38	1,000.14 ✓
<b>5551</b>	<b>Midway Distributors Ltd.</b>				
	000-646312	Unit 51 - Heater Motor Res	2022-10-26	71.56	71.56 ✓
<b>5552</b>	<b>Motion Industries (Canada) Inc</b>				
	AB83-00891288	Shop/Unit 87 - Vehicle Bra	2022-10-26	82.47	82.47 ✓



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5553	<b>Novlan Bros. Sales</b> 110705	Unit 75 - Engine Noise Rep	2022-10-26	493.35	493.35
5554	<b>Paradise Hill Ranch &amp; Western</b> 0104796	Fencing Materials - Posts	2022-10-26	988.05	988.05
5555	<b>Purolator Inc</b> 451749974	Unit 83 - Finning Freight	2022-10-26	53.54	53.54
5556	<b>Quik Pick Waste Disposal</b> QP 0000478824	Office Collection - October	2022-10-26	98.39	98.39
5557	<b>Redhead Equipment Ltd.</b> P21378	Unit 93 - Seal	2022-10-26	55.90	55.90
5558	<b>Relay Distributing</b> 435349	Shop - Coffee Machine	2022-10-26	551.36	551.36
5559	<b>Sask. Assoc. of Rural Municipal.</b> 21114 SARM811383 SARM811505	Legal Service - CRiviere Shop - Hydraulic Oil Unit 83 - 500HR Service Ki	2022-10-26 2022-10-26 2022-10-26	399.60 908.03 357.93	1,665.56
5560	<b>Saskatchewan Health Authority</b> 2180800 2180803 2180804 2180805 2180806 3419509	Water Test - NE 05-52-26 Water Test - NW 32-51-26 Water Test - NE 05-52-26 Water Test - SW 05-52-26 Water Test - NW 32-51-26 Water Test - Hillmond Sch	2022-10-26 2022-10-26 2022-10-26 2022-10-26 2022-10-26 2022-10-26	29.00 29.00 29.00 29.00 29.00 23.00	168.00
5561	<b>SolidEarth Geotechnical Inc.</b> 22-1275	#194 - Material Testing	2022-10-26	1,190.70	1,190.70
5562	<b>SPI Health &amp; Safety</b> 11380272-00	SCBA - Back Frame Rep	2022-10-26	1,062.27	1,062.27
5563	<b>Sydia Bros. Ent. Ltd.</b> 76800 76843.01	Haul D7 Snake Trail to All Haul D8T from Pit to Cinco	2022-10-26 2022-10-26	929.67 864.36	1,794.03
5564	<b>WeldPro Limited Lloydminster</b> 68773	Shop - Rental Charges	2022-10-26	100.80	100.80
<b>Other:</b>					
2687	<b>Collabria Mastercard</b> Oct 14 2022 JB	Oct 14 Mastercard JBexo	2022-10-26	764.79	764.79
2688	<b>Collabria Mastercard</b> Oct 14 2022 BL	Oct 14 2022 BLeganchuk	2022-10-26	735.78	735.78
2689	<b>Collabria Mastercard</b> Oct 14 2022 MG	Oct 14 Mastercard MGlavi	2022-10-26	451.51	451.51

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Payment #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
2690	<b>ATCO Energy</b> Oct 13 2022	Sept 2022 RM Office	2022-10-26	276.28	276.28 ✓
2691	<b>Receiver General</b> 08Oct2022	Sept 25 - Oct 8 Payroll Re	2022-10-26	26,368.25	26,368.25 ✓
2692	<b>SaskEnergy</b> Oct 14 2022 LS	Sep-Oct '22 - Lift Station	2022-10-26	44.56	44.56 ✓
2693	<b>SaskEnergy</b> Oct 14 2022 WTP	Sep-Oct '22 - G'street WTP	2022-10-26	78.61	78.61 ✓
2694	<b>SaskEnergy</b> Oct 14 2022 SHP	Sep-Oct '22 - RM Shop	2022-10-26	60.62	60.62 ✓
2695	<b>City Of Lloydminster</b> Sept 30, 2022	Water Bill - Office - Sept	2022-10-26	52.50	52.50 ✓
2696	<b>SaskPower</b> 1689-0074-4044	Sep-Oct 22 Rink Lights	2022-10-26	31.80	31.80 ✓
2697	<b>SaskPower</b> 2349-0066-4996	Sep-Oct 22 H'mond St Lig	2022-10-26	107.80	107.80 ✓
2698	<b>SaskPower</b> 2316-0067-0470	Sep-Oct 22 H'mond Shed	2022-10-26	477.33	477.33 ✓
2699	<b>SaskPower</b> 2316-0067-0473	Sep-Oct 22 G'st St Light	2022-10-26	225.75	225.75 ✓
2700	<b>SaskPower</b> 2316-0067-0477	Sep-Oct 22 G'street Well	2022-10-26	159.53	159.53 ✓
2701	<b>SaskPower</b> 2613-0064-3191	Sep-Oct 22 H'mond Tank L	2022-10-26	40.29	40.29 ✓
2702	<b>SaskTel</b> Oct 16 2022 BFD	Sep - Oct '22 BFD Phone	2022-10-26	192.22	192.22 ✓
2703	<b>SaskTel</b> Oct 16 2022 OFF	Sep - Oct '22 Office Phone	2022-10-26	291.05	291.05 ✓
2704	<b>SaskTel</b> Oct 7 2022 IBC	Sept '22 IBC Phone	2022-10-26	420.73	420.73 ✓
2705	<b>SaskPower</b> 2580-0064-2638	Sep-Oct 22 N'bend Well	2022-10-26	54.39	54.39 ✓

Total AP: 180,271.24

Certified correct this 26th of October, 2022  
DO

Reeve

Administrator