

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
January 23, 2019**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office at 9:00 a.m., January 23, 2019 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Kim Schindel
Cory McCall
Dale Crush

Administrator: Wanda Boon

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. No declarations were made.

Gordon Rossel and Mark Campbell of Dynamic Systems Ltd. joined the meeting from 9:10 a.m. to 9:31 a.m. to discuss the Greenstreet reverse osmosis system.

Dynamic Systems

20/19 COLLINS: That we agree to make a payment to Dynamic Systems to top up the deposit

Opposed: Noble

Approve Regular Meeting Minutes:

21/19 JURKE: That we amend motion 01/19 to change "NOBLE" to "JURKE", that we amend motion 15/19 to change the word "them" to "for Inline Contracting" and that we approve the minutes of the Regular Meeting of the Council of the Rural Municipality of Britannia No. 502 held on January 9, 2019 as amended.

CARRIED

Consent Agenda:

22/19 NOBLE: That we remove item 1.2.A from the consent agenda and that we approve the items on the consent agenda as amended.

CARRIED

Development Services Officer Catherine Meynberg joined the meeting at 10:19 to 10:25 a.m. to discuss development issues.

Council broke for coffee from 10:35 a.m. to 10:45 a.m.

Constable Thane Burgoyne joined the meeting from 10:45 a.m. to 10:55 a.m. to discuss policing issues in the Rural Municipality of Britannia No. 502.

J.L.

Utility File #3-2018**Open Cut to Road**

23/19 NOBLE: That we amend motion 03/19 to from change the date "January 31st, 2019" to "March 15th, 2019".

CARRIED

Borrow Area and Property Damage**Township Road 530 Construction**

24/19 SCHINDEL: That we make payment to the following individuals for the amounts listed, as payment for borrow area and property damage due to road construction on the project known as File RD013-2017 located South of Section 6-53-25-W3, South of Sections 1 & 2-53-26-W3 and East of Section 1-53-26-W3:

Kenneth Clarke	SW 06-53-25-W3 0.20792 acres @ \$931.45/acre	\$ 193.67
Leon Hougham	NE 35-52-26-W3 0.13112 acres @ \$1,373.44/acre	\$ 180.09
Raymond Morris	SW 02-53-26-W3 0.08781 acres @ \$2,224.99/acre	\$ 195.38
Raymond and William Morris	SE 2-53-26-W3 0.86805 acres @ \$1,549.02/acre	\$ 1,345.32
Roger Appleton	NW 31-52-25-W3 0.5312 acres @ \$1,739.06/acre	\$ 923.79
	SE 06-53-25-W3 8,282.62 cubic meters at \$1.00/cubic meter	\$ 8,282.62

CARRIED

Right of Entry Agreements**Range Road 3251**

25/19 NOBLE: That for the purposes of road maintenance (mulching works), council authorizes administration to obtain Right of Entry Agreements with the property owners along Range Road 3251 between Township Roads 500 & 502, to allow the Rural Municipality of Britannia No. 502 to mulch the trees outside of the existing right of way, to a maximum width of 20 feet. Further, that the agreements shall state that no compensation will be given to landowners for the removal of the trees or for any other damages. Notwithstanding, council agrees that if fences are inadvertently damaged, the Rural Municipality of Britannia No. 502 will provide for fence repairs or a replacement fence only for the distance damaged, and that the replaced fence will consist of the same standard of posts and wire.

CARRIED

Groundwater Pumping**Motion Amendment**

26/19 SCHINDEL: That we obtain written and signed confirmation that Husky be responsible for any costs incurred on the project, and that Motion #680/18 be amended as follows by deleting the words "that X-Terra Environmental Services be responsible" and replacing them with "that Husky Energy Inc. be responsible."

CARRIED

In-Camera

27/19 SCHINDEL: That we move the meeting in-camera to discuss human resources matters at 11:42 a.m.

CARRIED

Out of In-Camera

28/19 NOBLE: That we move the meeting out of camera and return to open meeting at 11:58 a.m.

CARRIED

Council broke for lunch from 11:58 a.m. to 12:50 p.m.

Foreman Fedirko joined the meeting at 12:50 p.m.

J.C

- 29/19 **Half Ton Truck Purchase**
SCHINDEL: That we accept the trade-in offered on our 2011 F-150 in the amount of \$7,000 and purchase a 2019 F-150 truck from Novlin Brothers Sales in the amount of \$36,920 plus tax.
CARRIED
- 30/19 **One Ton Truck Purchase**
NOBLE: That we accept the trade-in offered on our 2006 Dodge 3500 in the amount of \$4,500, and that we purchase a 2019 F-350 truck from Novlin Brothers Sales in the amount of \$54,752 plus tax.
CARRIED
- Patrick Becotte of Finning Canada and Ryder Constantinoff of Brandt Tractor Ltd. joined the meeting from 1:32 p.m. to 1:40 p.m. to witness grader tender opening.*
- Foreman Fedirko left the meeting at 1:46 p.m.*
- 31/19 **In-Camera**
SCHINDEL: That we move the meeting in-camera to discuss human resources matters at 1:48 p.m.
CARRIED
In Favour: Noble, Jurke, Collins, Schindel, McCall, Light
Opposed: Crush
- 32/19 **Out of In-Camera**
CRUSH: That we move the meeting out of camera and return to open meeting at 2:58 p.m.
CARRIED
- 33/19 **Leadership Training**
SCHINDEL: That council meet with Human Resources Advisor Holly Hobbs to facilitate continued leadership training.
CARRIED
In Favour: Noble, Jurke, Collins, Schindel, McCall, Light
Opposed: Crush
- 34/19 **Accounts**
MCCALL: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:
 - General cheques #29669 to #29673 and Electronic Funds Transfer #2337 to #2342 totalling \$158,763.13.
CARRIED
Councillor Noble left the meeting at 3:00 p.m.
- 35/19 **Bylaw 02-2019**
Collection, Storage and Control of Sewage
SCHINDEL: That Bylaw 2-2019 being a Bylaw to Control the Collection, Storage, and Disposal of Sewage be given first reading at this meeting.
CARRIED
- 36/19 **Clifton Associates**
Landfill Decommissioning
SCHINDEL: That we authorize Clifton Associates to complete the additional review of our landfill decommissioning as requested by the Ministry of Environment, at an approximate cost of \$10,000.00.
CARRIED
- Safety Program Review**

- 37/19 JURKE: That we hire Dwayne Kashuba to perform a safety review and provide guidance to the municipal staff on ways that they can improve the municipality's safety program.

CARRIED

**Trucks Turning Sign
Township Road 510**

- 38/19 SCHINDEL: That we install a "Trucks Turning" sign west of the approach from the Husky well site located at 11-30-50-25 W3 and entering onto Township Road 510.

CARRIED

**Liquor Permit
Norbion Hall**

- 39/19 MCCALL: That we send a letter to the Norbion Co-operative Community Centre, stating that we authorize them to obtain a Sask. Liquor Permit for the purpose of a snow mobile rally to be held February 17, 2019 from 1:00 p.m. to 8:00 p.m. at the Norbion Hall.

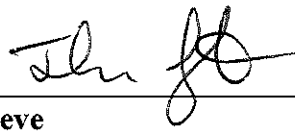
CARRIED

Adjournment


- 40/19 CRUSH: That we adjourn this meeting of Council at 3:27 p.m.

CARRIED





Reeve



Administrator

Report Date
2019-01-23 10:25 AM

R.M. of Britannia No. 502
List of Accounts
As of 2019-01-23
Batch: 2019-00006

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Payment #	Date	Vendor Name	Reference			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount	

Bank Code: AP - AP GENERAL

Computer Cheques:

29669	2019-01-23	Days Hotel & Suites	Leadership training			
Room 9004		510-210-170 - GG - Admin. - Train	Leadership training	1,915.02		
		110-340-110 - GST Receivable - 1	GST Tax Code	95.75		
		900-110-110 - GST Paid	GST Tax Code	95.75	2,010.77	X✓
29670	2019-01-23	Hudson Bay Route Association	2019 Membership			
Jan 23 2019		510-240-100 - GG - Cont. - Memb	2019 Membership	300.00	300.00	X✓
29671	2019-01-23	Points Athabasca Contracting	Culvert Install payment			
Jan 23 2019		535-900-110 - TS - Const. - Other	Culvert Install payment	73,031.22		
		110-340-110 - GST Receivable - 1	Both Tax Code	3,444.87		
		900-110-110 - GST Paid	Both Tax Code	3,444.87	76,476.09	X✓
29672	2019-01-23	Receiver General For Canada	Tax Debtor - Billy Noeth			
Jan 23 2019		210-200-190 - Wage Garnishment	Tax Debtor - Billy Noeth	739.36	739.36	X✓
29673	2019-01-23	Western Financial Group	Renew Commerical Auto			
1314057		510-230-100 - GG - Cont. - Insura	Renew Commerical Auto	18,576.50	18,576.50	
1318203		510-230-100 - GG - Cont. - Insura	SGI Commerical Auto renew	1,318.64	1,318.64	
				Payment Total:	19,895.14	X✓

Proposed Payments:

EFT	2338	Finning Canada	Unit 64 extended warranty			
R45549011		Accrual	530-421-064 - Unit 64 '13 CAT 160	Unit 64 extended warranty	13,170.98	
			110-340-110 - GST Receivable - 1	Both Tax Code	621.27	
			900-110-110 - GST Paid	Both Tax Code	621.27	13,792.25 X✓
EFT	2339	Hillmond Central Sport Society	Rm Grant Atom Tournament			
Jan 10 2019		570-500-120 - R&C - Grants - Rec	Rm Grant Atom Tournament	600.00	600.00	
Jan 23 2019		570-500-120 - R&C - Grants - Rec	Novice Tournamnet event	600.00	600.00	
				Payment Total:	1,200.00	X✓
EFT	2337	Lloydminster & District Co-op	Propane			
A08665		Accrual	530-425-110 - TS - Maint. - Fuel	Propane	762.92	
			110-340-110 - GST Receivable - 1	GST Tax Code	38.15	
			900-110-110 - GST Paid	GST Tax Code	38.15	801.07
A08799		Accrual	530-425-110 - TS - Maint. - Fuel	Propane	1,222.36	
			110-340-110 - GST Receivable - 1	GST Tax Code	61.12	
			900-110-110 - GST Paid	GST Tax Code	61.12	1,283.48
249431		Accrual	530-425-110 - TS - Maint. - Fuel	Bulk Fuel	1,041.69	

Report Date
2019-01-23 10:25 AM

R.M. of Britannia No. 502
List of Accounts
As of 2019-01-23
Batch: 2019-00006

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1	GST Tax Code	52.08	
		900-110-110 - GST Paid	GST Tax Code	52.08	1,093.77
249433		Accrual 530-425-110 - TS - Maint. - Fuel	Bulk Fuel	5,531.88	
		110-340-110 - GST Receivable - 1	GST Tax Code	276.59	
		900-110-110 - GST Paid	GST Tax Code	276.59	5,808.47
250295		Accrual 530-425-110 - TS - Maint. - Fuel	Bulk Fuel	1,960.89	
		110-340-110 - GST Receivable - 1	GST Tax Code	98.04	
		900-110-110 - GST Paid	GST Tax Code	98.04	2,058.93
250298		Accrual 530-425-110 - TS - Maint. - Fuel	Bulk Fuel	3,833.84	
		110-340-110 - GST Receivable - 1	GST Tax Code	191.69	
		900-110-110 - GST Paid	GST Tax Code	191.69	4,025.53
Payment Total:					15,071.25 ✓
EFT 2341	Jan 22 2019	Mun. Employees Pension Plan	MEPP Contribution		
		210-200-140 - Superannuation Pa	MEPP Contribution	14,044.82	14,044.82 ✓
EFT 2340	2018/19-04385	Muni-Soft	Assment notice, coutner receip		
		510-410-140 - GG - Maint. - Office	Computer upgrades	4,558.32	
		110-340-110 - GST Receivable - 1	Both Tax Code	215.20	
		900-110-110 - GST Paid	Both Tax Code	215.20	4,773.52
	2018/19-04369	510-410-140 - GG - Maint. - Office	Assment notice, coutner r	226.38	
		110-340-110 - GST Receivable - 1	Both Tax Code	10.77	
		900-110-110 - GST Paid	Both Tax Code	10.77	237.15
Payment Total:					5,010.67 ✓
EFT 2342	SXP243316	NSC Minerals Ltd.	Road Salt		
		535-440-100 - TS - Const. - Road	Road Salt	4,845.86	
		110-340-110 - GST Receivable - 1	Both Tax Code	229.37	
		900-110-110 - GST Paid	Both Tax Code	229.37	5,075.23
	SXP242918	535-440-100 - TS - Const. - Road	Road Salt	4,914.91	
		110-340-110 - GST Receivable - 1	Both Tax Code	232.64	
		900-110-110 - GST Paid	Both Tax Code	232.64	5,147.55
Payment Total:					10,222.78 ✓
Total for AP:					158,763.13

Report Date
2019-01-23 10:25 AM

R.M. of Britannia No. 502
List of Accounts
As of 2019-01-23
Batch: 2019-00006

Payment #	Date	Vendor Name	Reference			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount	

Certified correct this 23rd day of Jan, 2019
JA

Report Date
2019-01-23 10:26 AM

R.M. of Britannia No. 502
EFT Payment Transactions
As of 2019-01-23
Payments due on or before 2019-01-23

Page 1

Vendor #	Name Invoice #	Reference	Payment #	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP GENERAL File Seq #: 125						
COO-001	Lloydminster & District Co-op		2337			
	A08665	Propane		2019-01-23	801.07	
	249431	Bulk Fuel		2019-01-23	1,093.77	
	249433	Bulk Fuel		2019-01-23	5,808.47	
	A08799	Propane		2019-01-23	1,283.48	
	250295	Bulk Fuel		2019-01-23	2,058.93	
	250298	Bulk Fuel		2019-01-23	4,025.53	15,071.25
Electronic Funds Transfer History: Bank account changed on 2019-01-10 by ADM from 10199-899-627117614564 to 10199-899-668711531340						
FIN-003	Finning Canada		2338			
	R45549011	Unit 64 extended warranty		2019-01-23	13,792.25	13,792.25
HIL-012	Hillmond Central Sport Society		2339			
	Jan 10 2019	Rm Grant Atom Tournament		2019-01-23	600.00	
	Jan 23 2019	RM Event Grant		2019-01-23	600.00	1,200.00
MUN-001	Muni-Soft		2340			
	2018/19-04369	Assment notice, coutner receip		2019-01-23	237.15	
	2018/19-04385	Computer upgrades		2019-01-23	4,773.52	5,010.67
MUN-004	Mun. Employees Pension Plan		2341			
	Jan 22 2019	MEPP Contribution		2019-01-23	14,044.82	14,044.82
NSC-001	NSC Minerals Ltd.		2342			
	SXP242918	Road Salt		2019-01-23	5,147.55	
	SXP243316	Road Salt		2019-01-23	5,075.23	10,222.78
Total Payments:						59,341.77

EFT Payment Transactions: 6