

**RURAL MUNICIPALITY OF BRITANNIA NO. 502**

**BYLAW NO. 34-2025**

**A BYLAW TO PROVIDE FOR ENTERING INTO ROAD MAINTENANCE AGREEMENTS BETWEEN THE RURAL MUNICIPALITY OF BRITANNIA NO. 502 AND CONTRACTORS HAULING AGGREGATE OR CLAY WITHIN THE MUNICIPALITY**

The Council of the Rural Municipality of Britannia No. 502 in the Province of Saskatchewan enacts as follows:

- 1. This bylaw may be cited as the “Road Maintenance Agreements Bylaw”;
- 2. In this bylaw, “Aggregate” includes rock, stone, sand, and other material in excess of 105 microns (.0004 inches) in diameter;
- 3. In this bylaw, “Clay” means an earthy material that is plastic when moist but hard when fired, that is composed mainly of fine particles of hydrous aluminium silicates and other minerals, and that is used for brick, tile, pottery and fill material;
- 4. Contractors hauling aggregate within the Rural Municipality of Britannia No.502 shall be required to enter in an agreement as authorized under *Section 22 (1) of the Municipalities Act*. Agreement is attached to this Bylaw and identified as Schedule “A”;
- 5. That all contractors shall be informed by registered mail or personal service pursuant to Section 22(2) of *The Municipalities Act* of their requirement to enter into a road maintenance agreement;
- 6. Any contractor, who contravenes any section of this bylaw, will be subject to the penalties outlined in 381 of *The Municipalities Act*;
- 7. That this bylaw shall come into force and take effect on January 1, 2026; and
- 8. That Bylaw 30-2025 is hereby repealed when this bylaw comes into force.

(SEAL)

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

Read a first time this 17<sup>th</sup> day of December, 2025.  
Read a second time this 17<sup>th</sup> day of December, 2025.  
Read a third time this 17<sup>th</sup> day of December, 2025.

ROAD MAINTENANCE AGREEMENT

FULL NAME OF MUNICIPALITY

AGREEMENT NO \_\_\_\_

THIS AGREEMENT is made in duplicate

BETWEEN:

The *(name of municipality)* \_\_\_\_\_  
(hereinafter called the "Municipality")

- and –

\_\_\_\_\_  
(hereinafter called the "Hauler")

Together referred to as “the Parties”.

WHEREAS:

The Hauler wishes to ship, haul or receive certain goods, equipment or materials over certain public roads within the Municipality, the movement of which in the opinion of the council of the Municipality is likely to result in damage.

The Hauler is a person described in clause 22(1)(b) of *The Municipalities Act* who is required to enter into an Agreement with a municipality pursuant to that section and has control, direction or hire over a Bulk Haul. Typically, a hauler may be a shipper, producer or receiver.

The council of the Municipality requires the Hauler to enter into a Road Maintenance Agreement pursuant to Section 22 of *The Municipalities Act*.

The Agreement is made pursuant to and subject to the provisions of *The Municipalities Act* and its regulations.

THE PARTIES AGREE AS FOLLOWS:

Definitions

- 1. In this Agreement:
  - a. "Bulk Haul" means any single or repeated transportation of goods by, to or for a shipper, hauler or receiver, of divisible or non-divisible loads, over a defined route, that: (i) amount to a payload in excess of two (2) tonnes; and (ii) in the opinion of council responsible for the defined route: (A) are significant in nature by haul type, weight or frequency; and (B) may cause damage to streets or roads or cause road maintenance requirements that exceed that of other users of the roads.
  - b. "Region" means the Area Transportation Planning Committee (ATPC) Region that a municipality is located in, as set out in Map 1 of Part IV of the Regulations, attached hereto as Schedule “C”.
  - c. “Regulations” means *The Municipalities Regulations*.

General Matters

- 2. The Municipality shall:
  - a. Permit the Hauler to use the Haul Roads, subject to the terms of this Agreement;
  - b. Administer this Agreement by providing up to date information that would be subject to review by the Parties;
  - c. Ensure that the information identified by the Parties as confidential is held in strict confidence subject to *The Local Authority Freedom of Information and Protection of Privacy Act*;
  - d. Ensure that municipal roads are in a reasonable state of repair as defined in Section 343 of *The Municipalities Act*; and
  - e. Continue to apply for any available government grants for road upgrading.
  - f. Provide for dust control at the following locations:

- A) (describe or list locations) and
- B) at locations where road dust may be dangerous to public safety.

3. The Hauler shall
- a. Only haul the following goods and materials: *(list the goods and materials to be hauled)*
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- within the specified timeframe of *(include from what month and year to what month and year the timeframe will include)* \_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_;
- b. On or over the following road(s): *(list the specific roads, including the number of kilometres that the Hauler will travel on, attaching a map may assist in clarifying the road(s) described)*
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- (roads listed are herein referred to as the “Haul Roads”)

Environmental

4. The Hauler shall:
- a. Comply with the provisions of all applicable federal, provincial or municipal laws with respect to maintaining a clean environment;
  - b. Notify the Municipality immediately in the event of any spills and environmental contamination problems on the Haul Roads or any adjacent lands as a result of the use of the haul road, and the Hauler shall be solely responsible for the cost of all work to be carried out to correct such problems caused by the operation; and
  - c. Upon expiry or termination of this Agreement, leave the Haul Roads and any adjacent lands free of any environmental contamination resulting from the Hauler's operation which may adversely affect the land or result in a breach of the duties described in subsection 4(a). The responsibility of the Hauler and the Municipality with respect to the environmental obligations contained herein shall continue to be enforceable by the Municipality, notwithstanding the termination of this Agreement.

Traffic

5. The Hauler shall:
- a. Conduct the bulk hauling operation in a manner to minimize interference with other traffic on the Haul Roads;
  - b. Notify the Municipality if any work is being done that will require temporary closure of a road or an interruption of motor vehicle traffic; and
  - c. Abide by the following weight restrictions:
    - 1. Weights exceeding secondary highway weights are prohibited unless a Municipal Overweight Transportation Permit has been obtained through Roadata..

Compensation and Calculation

6. The Municipality shall:
- a. Expend, or retain in order to expend in the future, all compensation paid by the Parties, on roadway maintenance work on the Haul Roads, or portions thereof, that are indicated in subsection 3(b); and
  - b. Arrange for the engineering, tendering and contracting of roadway maintenance work unless the Municipality conducts all of the work itself. All arrangements will be available for review by the Parties on request.

7. The Hauler shall:
  - a. Before commencing a bulk haul, estimate and report to the Municipality:
    - i. The total quantity of goods and materials, in tonnes, to be hauled on the Haul Roads, represented as “T” in the Compensation Formula;
    - ii. The distance hauled, in kilometres, represented as “D” in the Compensation Formula; and
    - iii. The number of times that the bulk haul is carried out during the summer and winter haul period over the period of the Agreement, represented as “N” in the Compensation Formula;
  - b. Use either:
    - i. The Secondary Haul Rate of \$0.0718 if hauling at Secondary Weight; or
    - ii. The Primary Haul Rate of \$0.15

both of which are represented as “R” in the Compensation Formula, for the calendar year in which the haul occurs;
  - c. Pay to the Municipality, compensation for road maintenance (represented as “C” in the Compensation Formula), based on the Compensation Formula, which is  $C = R \times T \times D \times N$  (the compensation is equal to the estimated total quantity hauled multiplied by the regional rate (R) multiplied by the distance hauled multiplied by number of times that the bulk haul is carried out);
  - d. Pay the compensation to the Municipality within sixty (60) days of the completion of the haul, based on verified quantities. For bulk hauls, the Hauler shall pay the compensation in subsection 7(c) to the Municipality on a quarterly basis and will be based on verified quantities; and
  - e. Inspect the roadway every \_\_\_\_\_ (*insert number of days*) days to determine if damage has been done and will give the Municipality notice of necessary repairs within \_\_\_\_\_ (*insert number of days*) days.

### Inspections

8. Both Parties shall appoint a representative to complete the following inspections:
  - a. Prior to commencement of the haul to establish the condition of the road. The Haul Road Inspection Form is provided in Schedule A;
  - b. Within five (5) days of completion of the haul, the representatives shall inspect the road to determine if the conditions of this Agreement respecting restoration of the road have been satisfied. If restoration is satisfied, a release for the inspection report shall be issued by the Municipality; and
  - c. In the case of a bulk haul, the representatives shall inspect the road to determine if the conditions of this Agreement respecting restoration of the road continue to be satisfied. The Parties agree on an acceptable frequency for inspection of \_\_\_\_\_ (*insert timeframe to complete inspection, for example, daily, weekly, monthly*).

### Special Provisions

9. Each party shall agree to the following special provisions: (*list all the provisions, which could include, but are not limited to road conditions, weather, or dust control*)

### Dispute Resolution

10. If either party is of the opinion that the other party has not complied with any term or terms of this agreement, that party shall give notice in writing to the other party within 30 days of the final inspection completed pursuant to clause 8(c). In the absence of written notice pursuant to this clause, the agreement shall be deemed to be properly completed and no action may be maintained by either party respecting any breach of this agreement.
11. In the event the parties are unable to resolve any complaint with respect to which notice in writing has been given pursuant to Clause 10, the matter or matters in dispute shall be submitted to mediation.
12. In the event that the parties are unable to agree upon a mediator within 30 days of the date of notice, either party may apply to the Saskatchewan Dispute Resolution Office who shall appoint a mediator.

- ## Communication

- ### Signature Block

- Secretary/Treasurer or Witness

Road Maintenance Agreement SCHEDULE A

HAUL ROAD INSPECTION FORM

R.M. of	No.	Pre / Post Haul Inspection (Circle one)
Contract No.		Date:
Contractor:		
R.M. Representative(s): (print)		
Contractor Representative(s): (print)		

Sketch of Haul Road:

Show Significant Points (km) referred to in the Descriptions listed below including major culverts and bridges. Show farmyards, villages, pastures, intersections, etc. where dust control may be required. Note other special conditions.

Subject to Dust Control: Not Required: \_\_\_\_\_ Required: \_\_\_\_\_ Type: \_\_\_\_\_

Subject to Road Bans: No: \_\_\_\_\_ Yes: \_\_\_\_\_ % \_\_\_\_\_ Axle: \_\_\_\_\_

Current Local Conditions (i.e., Wet/Frozen): \_\_\_\_\_

Description of Road: (Note: 1 yard<sup>3</sup> / mile = 0.475 m<sup>3</sup> / km) & (1.0 m<sup>3</sup> / km = 2.1 yard<sup>3</sup> / mile)

From km	To km	Type  Grid, Farm Access, Trail, etc.	Approx. Gravel Coverage  yd <sup>3</sup> /mile or m <sup>3</sup> /km	Were CL Profile or  X-Sec's Done?	Photo No.	Comments  (if required, use additional sheets)

Description of Cross Section:

From km	To km	Gradeline  Hi / Med / Low / Nil	Crown  ~ % X- Slope	Ride  Smooth, Rough, etc.	Conditions /Comments

Drainage Structures:

km	Approx. Cover	Culvert  Size & Type	General Condition	Photo No.	Associated Drainage, Other Comments

**Pre–Haul Preparations:** Note any dust control, special gravel, or grading, etc. that may be required

From km	To km	Treatment	Comments (Reason for Treatment)

**Post–Haul Remedial Work:** Note any Restoration of Road Required

From km	To km	Type of Work	Comments

**Follow-Up To Remedial Work (R.M. Approval & Clearance)**

Pre-Haul Inspection		Post-Haul Inspection	
R.M. Rep. Signature	Date:	R.M. Rep. Signature	Date:
R.M. Rep. Signature	Date:	R.M. Rep. Signature	Date:
Contractor Rep. Signature	Date:	Contractor Rep. Signature	Date:
Additional Signature	Date:	Additional Signature	Date: