

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
September 22, 2021**

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:57 a.m., September 22, 2021, with Reeve Light presiding.

Present: Reeve: John Light

Councillors: Wilfred Jurke
Cory McCall joined meeting at 9:35 a.m.
Dale Crush
Ed Noble
Elaine Newman
Dale Crush
Jim Collins

CAO: Alan Parkin

Absent: None

Agenda Approved

503/21 NOBLE: That the agenda for September 22, 2021 be approved.

CARRIED

Development Services Officer, Liz Bailey, joined the meeting at 9:00 a.m.

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of interest declared; None declared

September 8, 2021 Regular Meeting Minutes

504/21 CRUSH: That council approves the September 8, 2021 regular council meeting minutes as presented.

CARRIED

September 8, 2021 Public Hearing Meeting Minutes Bylaw 20-2021

505/21 CRUSH: That council approves the September 8, 2021 public hearing meeting minutes for Bylaw 20-2021 as presented.

CARRIED

Amendment to Close and Lease of Roads to Robert G. Lindsay

506/21 NOBLE: That council acknowledges that the following has been removed from the proposed Close and Lease of Certain Roads to Robert G. Lindsay:

- Approximately 210 metres of the portion of road allowance West of and adjacent to NW ¼ Section 31, Township 51, Range 26, West of the Third Meridian on Range Road 3270; and

CARRIED

IL P.

- 507/21 **Close and Lease of Roads to Robert G. Lindsay – Second Reading**
COLLINS: That council reads Bylaw 20-2021, A Bylaw to Provide for the Closing and Leasing of Certain Roads to Robert G. Lindsay, a second time.

CARRIED

- 508/21 **Close and Lease of Roads to Robert G. Lindsay – Third Reading**
NEWMAN: That council reads Bylaw 20-2021, A Bylaw to Provide for the Closing and Leasing of Certain Roads to Robert G. Lindsay, a third and final time and instructs the Reeve and Chief Administrative Officer to sign and seal this bylaw.

CARRIED

- 509/21 **APR002-2021 Application Approval/Township Road 520 Update**
COLLINS: That council approves the proposed approach from SW 01-52-28W3M Parcel 203503597 to access Township Road 520, as reviewed by the Operations Manager, with the following conditions:
1. That the applicant is required to build the approach to the current RM of Britannia standards, as per Schedule "C" of Bylaw No. 30-2017.
 2. That the applicant is required to build the approach in compliance with any permit issued by the Government of Saskatchewan Ministry of Highways and Infrastructure.
 3. That the applicant is required to provide either a pdf or hard copy of the approved Government of Saskatchewan Ministry of Highways and Infrastructure Roadside Development Permit to the RM of Britannia prior to starting construction.
 4. That the applicant is required to pay invoice 2021-00445, for the costs of the required upgrades to Township Road 520 as per Motion 483/21 prior to starting construction.
 5. That the applicant shall be responsible for determining property lines and obtaining line locates (Sask 1st Call, etc...) prior to construction.
 6. That the applicant receive notification from the RM of Britannia that all necessary upgrades to Township Road 520 have been completed prior to starting construction.
 7. That the approach shall be constructed within 6 months of the date of receiving notification from the RM of Britannia that construction may proceed.
 8. Any approach approval is deemed to be a temporary approval, as over time and usage, the circumstances surrounding the approval of the approach may change. Council may require upgrades to the approach corresponding with grater use or they may require the approach to be removed due to alternate access or because the approach is no longer required; and
 9. All costs to build, maintain, and utilize the approach are to be borne by the proponent, as well as the costs to provide gravel crushed to a size no larger than 1.5 inches.

CARRIED

- 510/21 **Amendment to Future Land Use Map**
CRUSH: That council acknowledges and accepts the following changes to the Future Land Use Map, to be included in Bylaw 16- 2021, the Rural Municipality of Britannia No. 502 Official Community Plan:
1. Extend the Mixed Use Policy area three (3) miles north of Highway 3, for one half mile along the west side of Range Road 3262.

CARRIED

SL P

511/21

Rezoning from Agriculture to Resort Residential

CRUSH: That council instructs administration to rezone the following parcels from Agriculture/ Resource to Resort Residential under Bylaw 24-2021, the Rural Municipality of Britannia No. 502 Zoning Bylaw:

1. NW 36-51-28W3M Surface Parcel 141526414 Blk/ Par A-Plan 101511357 Ext 46. (2.046 hectares); and
2. NW 36-51-28W3M Surface Parcel 151426403 Blk/ Par A-Plan 101495976 Ext 0 (0.501 hectares).

CARRIED

Councillor McCall joined the meeting at 9:35 a.m.

Development Services Officer, Liz Bailey, left the meeting at 9:44 a.m.

Councillor Noble left the meeting at 9:44 a.m.

Councillor Jurke left the meeting at 9:44 a.m.

512/21

Accounts for Approval

CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #31135 - 31147, Electronic Funds Transfer #4657 - 4684, Online Payments #2276 - 2288 all totalling \$1,194,393.43.

CARRIED

Councillor Noble returned to the meeting at 9:45 a.m.

Finance Manager, Bryson Leganchuk, joined the meeting at 9:45 a.m.

Councillor Jurke returned to the meeting at 9:46 a.m.

513/21

Finance Manager's Report for August

JURKE: That Council accepts the August Financial Report submitted by the Finance Manager.

CARRIED

514/21

September 2021 Payroll to Council for Acknowledgement

MCCALL: That council acknowledges the September 2021 Payroll as per Bylaw 23-2021.

CARRIED

515/21

Gas Tax Allocation

NOBLE: The Council instructs the Finance Manager to allocate all remaining Gas Tax payments and future payments consisting of \$897,957.45 to the IIP # 2021 – 005884 – Repave 9.6 km of Township Road 514. This payment will be paid monthly.

CARRIED

516/21

Councillor Benefits

MCCALL: That council amends Policy GG-004 Council Remuneration and Benefits by adding "Members of council who are 75 years and older will be given a payment equal to the payment for health benefits for persons between age 65 and 75, towards that member of council purchasing their own private health insurance."

CARRIED

SL

P

STARS Donation

517/21

NOBLE: That council approves the donation of \$4,306 to STARS which represents \$2.00 per capita X 2,153 population = \$4,306.

CARRIED

Councillor Collins left *the meeting at 10:10 a.m.*

Councillor Collins returned to the meeting at 10:12 a.m.

Cenovus (Husky) Energy Assessment Appeal

518/21

JURKE: That council authorizes the Finance Manager to sign the Agreement to Adjust Assessment with Husky Midstream General Partner Inc for alternate # 502-880401499 which consists of the following:

2021 Original Assessment:

Commercial Land Taxable Assessment = \$466,905

Commercial Improvement Taxable Assessment = \$ 67,490

Total \$534,395

2021 Revised Assessment:

Commercial Land Taxable Assessment = \$ 33,490

Commercial Improvement Taxable Assessment = \$ 67,490

Agricultural Land Taxable Assessment = \$ 36,135

Total \$137,115

Further, to the revised assessment, that council abates the following taxes:

Municipal Taxes = \$ 14,591.57

School Taxes = \$ 4,193.99

Total Taxes = \$ 18,785.56

CARRIED

Finance Manager, Bryson Leganchuk, left the meeting at 10:15 a.m.

Council took a break from 10:15 a.m. to 10:20 a.m.

Operations Manager, Michael Glavin joined the meeting at 10:28 a.m.

Removal of Fence from RR 3265 and RR 3270

519/21

JURKE: That council direct administration to advise landowner to remove fence along Range Road 3265 from Township Road 512 South ½ mile and Range Road 3270 from Township Road 512 South 1 mile, and along Township Road 512 from Range Road 3265 to 3270. If not moved immediately, the RM will remove it and charge the landowner for costs incurred.

CARRIED

Operations Manager Report for August

520/21

JURKE: That council accepts the Operations Manager report for August as information.

CARRIED

Operations Manager, Michael Glavin, left the meeting at 11:15 a.m.

Finance Manager, Bryson Leganchuk, joined the meeting at 11:20 a.m.

Tim MacMillan, CAPP, Sian Pascoe, CAPP, and Glen Dow, RM of Wilton joined the meeting at 11:20 a.m. via Zoom.

Tim MacMillan, CAPP, Sian Pascoe, CAPP, and Glen Dow, RM of Wilton left the meeting via Zoom, at 12:07 p.m.

Finance Manager, Bryson Leganchuk, left the meeting at 12:09 p.m.

SL P

Development Services Officer, Liz Bailey, joined the meeting at 12:09 p.m.

Councillor McCall left the meeting at 12:09 p.m. and did not return.

Council took a break from 12:09 p.m. to 12:15 p.m.

Public Hearing – Bylaws 21-2021 and 22-2021

521/21 NOBLE: That council recess the regular council meeting at 12:14 p.m. to open the Public Hearing regarding Bylaws No. 21-2021 and 22-2021 regarding the keeping of hens in the hamlets of Hillmond and Greenstreet.

CARRIED

Close Public Hearing and Reconvene Council Meeting

522/21 COLLINS: That council close the public hearing, the time being 12:16 p.m. and reconvene the regular council meeting.

CARRIED

Bylaw 21-2021 2nd Reading

523/21 JURKE: That council reads Bylaw 21-2021, a bylaw with respect to livestock and poultry in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 a second time.

CARRIED

Bylaw 21-2021 3rd Reading

524/21 NOBLE: That council reads Bylaw 21-2021, a bylaw with respect to livestock and poultry in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 a third time.

CARRIED

Bylaw 22-2021 2nd Reading

525/21 CRUSH: That council reads Bylaw 22-2021, a bylaw with respect to keeping hens in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 a second time.

CARRIED

Bylaw 22-2021 3rd Reading

526/21 NEWMAN: That council reads Bylaw 22-2021, a bylaw with respect to keeping hens in the hamlets of Hillmond and Greenstreet in accordance with part II Section 8(1) Subsection (k) of the Municipalities Act, 2005 a third time.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 12:19 p.m.

527/21 **Dust Control on the 684 Curve**
NEWMAN: That council directs the operations manager to apply dust control on the SH 684 curve, on SH 684 in front of home on the NW 24-51-25 W3M for 200 metre, Range Road 3271 North of Highway #3 in front of home at SW 25-52-27 W3M (200 metres) and in front of home at SW 36-52-27 W3M (200 metres), due to heavy truck traffic.

CARRIED

528/21 **Grizzly Sand and Gravel**
CRUSH: That council directs administration to advise Grizzly Sand and Gravel that the RM is willing to sell reject sand at cost of \$15.00 dollars per yard at gravel pit located at SE 12-52-25 W3M.

CARRIED

56 P

Councillor Noble left the meeting at 12:41 p.m. and did not return.

Finance Manager, Bryson Leganchuk, joined the meeting at 12:42 p.m.

Operations Manager, Michael Glavin, joined the meeting at 12:42 p.m.

529/21

Selling of Road Gravel to Residents of the RM

NEWMAN: That council advises administration to sell road gravel at a cost of \$35.00 per yard to residents within the RM.

DEFEATED

Finance Manager, Bryson Leganchuk, left the meeting at 12:49 p.m.

530/21

August Equipment Utilization Report

CRUSH: That Council approves the August Equipment Utilization report as presented.

CARRIED

531/21

Maintenance Work Requests

CRUSH: That council acknowledges work requests.

CARRIED

Councillor Collins left the meeting at 12:58 p.m.

532/21

Chief Administrative Officer Report for August

NEWMAN: That Council accepts the Chief Administrative Officer report for August as information.

CARRIED

533/21

Appointment of Animal Control Officer

CRUSH: That council appoints Mr. Michael Niesen as animal control officer for the Rural municipality of Britannia No. 502 effective immediately and instructs the Reeve and Chief Administrative Officer to sign the agreement.

CARRIED

Councillor Collins rejoined the meeting at 1:03 p.m.

Finance Manager, Bryson Leganchuk, joined the meeting at 1:13 p.m.

534/21

End of Construction on RR 3265

JURKE: That council direct administration to end construction on Range Road 3265 and proceed with clean-up of project.

CARRIED

Councillor Jurke left the meeting at 1:38 p.m. and returned at 1:39 p.m.

Councillor Collins left the meeting at 1:50 p.m. and returned at 1:51 p.m.

Finance Manager, Bryson Leganchuk left the meeting at 2:36 p.m.

Operations Manager, Michael Glavin, left the meeting at 2:36 p.m.

535/21

Correspondence

JURKE: That council completed the Intensive Livestock Operations Survey and accepted correspondence as information.

CARRIED

J.L.

P

536/21

Boot and Clothing Allowance Policy HR-016

JURKE: That council approves the Boot and Clothing Allowance Policy HR-016 as presented.

CARRIED

537/21

Division 2 and 3 – LPDC – Meeting Minutes of September 10, 2021

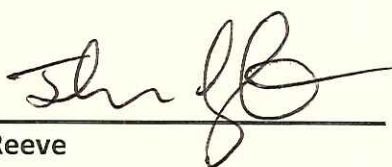
JURKE: That council accept the LPDC minutes of September 10, 2021 as presented.

CARRIED

538/21

CRUSH: That council adjourn the meeting, the time being 2:58 p.m.

CARRIED



Reeve



Chief Administrative Officer

