

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

March 31, 2021

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:58 a.m., March 31, 2021, with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Elaine Newman
Cory McCall
Dale Crush

CAO: Alan Parkin

Absent: None

Agenda Approved

131/21 NOBLE: That the agenda be approved with the addition of 8. e. discussion in regards to Abandoned Oilwells

CARRIED

Conflicts of Interest Reported:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

No Conflict of interests were declared.

132/21 **Approve the March 17, 2021 Regular Council Meeting Minutes**

MCCALL: That Council approve the March 17, 2021 Regular Council Meeting minutes as presented.

CARRIED

133/21 **Bylaw 03-2021 1st Reading – Close & Lease**

CRUSH: That Bylaw 03-2021, A Bylaw to provide for the closing and leasing of certain roads to Ernest Holman be given first reading.

CARRIED

134/ 21 **Bylaw 04-2021 1st Reading – Close & Lease**

COLLINS: That Bylaw 04-2021, A Bylaw to provide for the closing and leasing of certain roads to Thomas Hougham be given first reading.

CARRIED

135/21 **Bylaw 05-2021 1st Reading – Close & Lease**

MCCALL: That Bylaw 05-2021, A Bylaw to provide for the closing and leasing of certain roads to Michael K. Thompson be given first reading.

CARRIED

J.L.

- 136/21 **Bylaw 06-2021 1st Reading – Close & Lease**
NEWMAN: That Bylaw 06-2021, A Bylaw to provide for the closing and leasing of certain roads to Aaron Hougham be given first reading
CARRIED
- 137/21 **Bylaw 07-2021 1st Reading – Close & Lease**
NOBLE: That Bylaw 07-2021, A Bylaw to provide for the closing and leasing of certain roads to Winston Hougham be given first reading.
CARRIED
- 138/21 **Bylaw 08-2021 1st Reading – Close & Lease**
COLLINS: That Bylaw 08-2021, A Bylaw to provide for the closing and leasing of certain roads to Christine Spasoff be given first reading.
CARREID
- CLR MCCALL left the meeting at 9:07 a.m and rejoined at 9:08 a.m*
- 139/21 **Request to Purchase Undeveloped Road Allowance Adjacent to SE 33-50-25W3M**
NOBLE: That Council accept the Development Services Officer report as information, and deny request to purchase right of way on the east side of SE 33-50-25W3M Ext 2, and further instructs Administration to send a letter to the applicant advising of councils decision.
CARRIED
- CLR MCCALL left the meeting at 9:10 a.m*
- 140/21 **City of Lloydminster File PD 1668 Acknowledgement.**
JURKE: That the Rural Municipality of Britannia acknowledges the City of Lloydminster's External Referral File PD 1668 regarding the proposed text amendment to Land Use Bylaw 5-2016 pertaining to adding Alcohol Sales as a Permitted Use to the Direct Control 5 (DC5) District, further, that Council has no concerns regarding the proposed text amendment.
CARRIED
- 141/21 **City of Lloydminster File PD 1662 Acknowledgement**
JURKE: That the Rural Municipality of Britannia acknowledges the City of Lloydminster's External Referral File PD 1662 regarding the Proposed Parkview Estates Area Structure Plan (ASP) Amendment, further, that Council has no concerns regarding the proposed ASP amendment.
CARRIED
- CLR MCCALL rejoined the meeting at 9:13 a.m.*
- Director of Finance, Bryson Leganchuk, joined the meeting at 9:13 a.m.*
- CLR JURKE left the meeting at 9:23 a.m and rejoined at 9:24 a.m*
- 142/21 **Appraisal for RM Owned Buildings**
NOBLE: That Council accepts the changes to the insurance coverage of the R.M. of Britannia No. 502 owned buildings in accordance with the appraisal received from B.R.Gaffney & Associates Real Estate Appraisers & Consultants.
CARRIED
- 143/21 **Guest Controls Road – Performance Bond**
COLLINS: That Council instructs the CAO to fill out the progress of the contract for the 2020-01a. RFP Widen, Place 200mm of Base Material and Apply Chip Seal on RR3273 as completed and that the project was done to the R.M. of Britannia No. 502's satisfaction.
- J.L P*

CARRIED

- 144/21 **GST/PST Audit Proposal**
CRUSH: That Council instructs the CAO to sign the ALWA Lockett Wenman & Associates National Tax Recovery Specialists contract to preform a GST review of the R.M. of Britannia No. 502 as presented.
CARRIED

CLR NOBLE left the meeting at 9:39 a.m

- 145/21 **March 2021 Payroll to Council for Approval**
NEWMAN: That council approves the March 2021 Payroll as presented.
CARRIED

Council took a break from 9:41 a.m. to 9:45 a.m.

Director of Finance, Bryson Leganchuk, joined the meeting at 9:45 a.m.

Derek Seiben from Vantage Chartered Accountants joined the meeting via speakerphone at 9:45 a.m. with all of Council and CAO present.

Derek Seiben from Vantage Chartered Accountants left the meeting at 9:58 a.m.

- 146/21 **Audited Financial Statement**
JURKE: That Council accepts the audited financial statement for the year ending December 31, 2020.
CARRIED

CLR COLLINS left the meeting at 10:15 a.m. and returned at 10:16 a.m.

Director of Finance, Bryson Leganchuk, left the meeting at 10:35 a.m

- 147/21 **CLOSED SESSION**
NOBLE: That Council move into closed session at 10:35 a.m. as per Section 16(1)(d) of LAFOIPP Act to discuss Organizational Changes – Implementation Plan Options review and direction to administration.
CARRIED

CLR MCCALL left the meeting at 11:07 a.m and rejoined at 11:08 a.m

- 148/21 **Re-open to Regular Session**
COLLINS: That Council rise out of the closed session to resume the regular council meeting at 11:28 a.m.
CARRIED

CLR NOBLE left the meeting at 11:32 a.m

- 149/21 **Accounts for Approval**
CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:
 - General Cheques #30888 - 30897,
 - Electronic Funds Transfer #4240 - 4270,
 - Online Payments #2092 - 2111,all totaling \$134,637.20.
Further, that CLR COLLINS Remuneration reduced by 1 hour on next pay.
CARRIED

J.L. f.

- 150/21 **Forage Salvage Policy**
MCCALL: That Council approves Policy TS-002 Forage Salvage, being a policy that outlines the purpose, responsibility and direction in regards to individuals salvaging forage from ditches within the municipality.
CARRIED

CLR COLLINS left the meeting at 11:45 a.m. and returned at 11:47 a.m

- 151/21 **Correction to Motion #447/20**
CRUSH: That Council agrees to rescind Motion #447/20.
CARRIED

- 152/21 **Close and Transfer of Right of Way**
CRUSH: That Council agrees to Close and Transfer the old North/South road Right of Way (shown as Registered Plan Number AV3514 at Information Services Corporation) located at the South East corner of the SE 25-52-27-W3, and further agree to consolidate the land with the adjacent landowner, with costs to be borne by the municipality.
CARRIED

- 153/21 **Water Reports**
JURKE: The council accepts the Water reports as presented for information.
CARRIED

CLR NOBLE left the meeting at 12:03 p.m.

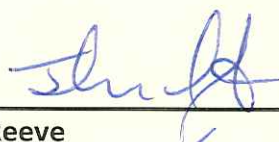
- 154/21 **UNIT 64 Grader Repairs**
COLLINS: That Council instructs Administration to make a payment of \$17,747.38 to Finning for Unit #64 left tandem drive repairs.
DEFEATED

- 155/21 **Heart of Treaty 6 Reconciliation – Sustainability Strategy**
COLLINS: That Council accepts the Heart of Treaty 6 Reconciliation – Sustainability Strategy, February 28, 2021 as information.
CARRIED

- 156/21 **Policy GG-004 Council – Remuneration and Benefits**
COLLINS: That Council approves Council – Remuneration and Benefits Policy GG-004, being a Policy that outlines the remuneration and benefits of Council as revised.
CARRIED

- 157/21 **Water and Waste Water Treatment System Operator Contract**
JURKE: That Council approves the Greenstreet and Hillmond Water Treatment Plant and Wastewater Treatment operator agreement with 2247173 Alberta Ltd. (o/a Aquamen Ltd) for the sum of \$7,500/month, and further instructs the Reeve and Chief Administrative Officer to sign any and all necessary documents.
CARRIED

- 158/21 **Adjournment**
CRUSH: That Council adjourn the meeting, the time being 1:26 p.m.
CARRIED



Reeve



Chief Administrative Officer