

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
July 27, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 9:00 a.m., July 27, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Jim Collins
Dale Crush
Wilf Jurke
Elaine Newman
Ed Noble
Cory McCall

Finance Manager: Bryson Leganchuk, for CAO Alan Parkin

Absent: CAO Alan Parkin

343/22

Agenda Approved

NOBLE: That the agenda for July 27, 2022 be approved with the addition of 6. e. Formal Approval of Debenture No. 1.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.

Conflict of Interest Declared: None declared.

344/22

July 13, 2022 Regular Council Meeting Minutes

CRUSH: That council approves the July 13, 2022 regular council meeting minutes as presented.

CARRIED

345/22

July 13, 2022 Public Hearing Meeting Minutes

NOBLE: That council approves the July 13, 2022 public hearing meeting minutes as presented.

CARRIED

346/22

July 13, 2022 Special Meeting Minutes

JURKE: That council approves the July 14, 2022 special meeting minutes as presented.

CARRIED

RM of Britannia resident Karl Jori joined the meeting at 9:20 a.m. to speak with council about the fencing on the property where he resides.

Karl Jori left the meeting at 9:30 a.m.

Development Services Officer Catherine Saretzky joined the meeting at 9:40 a.m.

- 347/22 **June 16 – July 15, 2022 Development Services Officer Report**
NEWMAN: That council accepts the Development Service Officer's Report as information.

CARRIED

- 348/22 **Development Permit SE-7-52-25W3M**
NEWMAN: That council exempts the applicant of file DEV012-2022 from submitting topographical information from a Geotechnical Engineer, registered in the Province of Saskatchewan, illustrating the safe building elevations for the proposed development, as council has no concerns for the proposed development with regards to the potential for flooding.

CARRIED

Development Services Officer Catherine Saretzky left the meeting at 9:51 a.m.

Executive Assistant Liz Bailey joined the meeting at 9:51 a.m.

- 349/22 **CVR Referral DP-22-040**
CRUSH: That council accepts the referral as information and further advise that they have the following concerns with the proposed development file DP-22-040:

1. Potential for contamination of waterways from shop activities.

CARRIED

- 350/22 **Offer to Purchase Surface Parcels 164516261 & 164515272**
JURKE: That council has reviewed the offer to purchase surface parcels 164516261 & 164515272 and instructs the Reeve and CAO to sign the agreement as presented. Council further instructs administration to issue cheque #31579 in the amount of \$100,000.00 as deposit for the purchase.

CARRIED

- 351/22 **Sandy Beach Regional Park Boundary Alteration – Road Survey**
CRUSH: That council accepts as information the sketch plan dated July 14, 2022 showing the portion of Westbay Drive that is to be transferred to Sandy Beach Regional Park as a part of the boundary alteration, as provided by the Sandy Beach Regional Park Board Chairman.

CARRIED

Executive Assistant Liz Bailey left the meeting at 10:00 a.m.

Operations Manager, Michael Glavin, joined the meeting at 10:01 a.m.

352/22

~~Dust Control on Range Road 3271~~

Motion 352/22 rescinded by Motion 399/22 on August 24, 2022

~~JURKE: That council authorizes the placement of calcium chloride dust control on Range Road 3271 – east of SE 02-50-27W3M in accordance with the oil companies Concentrated Haul Agreements, due to the high volume of oilfield traffic at this location.~~

~~CARRIED~~

353/22

Operations Manager Report

MCCALL: That council accepts the Operations Manager's Report for June as information.

CARRIED

W SL

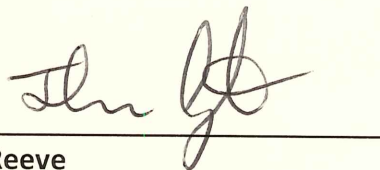
- 354/22 **Gravel Haul RFP**
JURKE: That council instructs administration to enter into an agreement with Peoples Trucking Ltd. To haul approximately 63,500 metric tonnes of aggregate from SW 16-53-25W3M to NE 24-51-26W3M.
CARRIED
- 355/22 **Agreement to Grant Permission to Carry Out Work on Municipal Roads**
CRUSH: That council instructs the Reeve and the Chief Administrative Officer to sign and seal the Agreement to Grant Permission to Carry Out Work on Municipal Roads with Ryan Graham.
CARRIED
- 356/22 **Upcoming Bridge Inspections**
CRUSH: That council acknowledges the July 25, 2022 email from Stantec regarding the upcoming bridge inspections as information.
CARRIED
- 357/22 **Snake Trail Right of Way Agreement**
NEWMAN: That council instructs the Reeve and Chief Administrative Officer to sign the Agreement for Sale of Land for Right of Way with Ronald Thompson for approximately 1.99 acres from the NE 31-51-25W3M Ext. 3. Further, council agrees to the conditions of the agreement as presented.
CARRIED
- Operations Manager, Michael Glavin, left the meeting at 11:19 a.m.*
- 358/22 **Recess Regular Meeting for Asset Management Training**
JURKE: That council recess the regular council meeting at 11:20 a.m. to enter Asset Management Training.
CARRIED
- Council took a lunch break from 12:10 p.m. to 12:30 p.m.*
- 359/22 **Reconvene Regular Meeting**
JURKE: That council reconvene the regular council meeting at 1:40 p.m.
CARRIED
- 360/22 **Bylaw 02-2022 (Amended) - 1st Reading**
NOBLE: That council reads Bylaw 02-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Provide for the Management and Administration of Water and Sewer Utilities, as amended, a first time.
CARRIED
- 361/22 **Bylaw 02-2022 (Amended) - 2nd Reading**
JURKE: That council reads Bylaw 02-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Provide for the Management and Administration of Water and Sewer Utilities, as amended, a second time.
CARRIED
- 362/22 **Bylaw 02-2022 (Amended) - Authorize 3rd Reading at this Meeting**
COLLINS: That council authorizes the third reading of Bylaw 02-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Provide for the Management and Administration of Water and Sewer Utilities, as amended, at this meeting of Council.
UNANIMOUSLY CARRIED

- 363/22 **Bylaw 02-2022 (Amended) - 3rd Reading**
NEWMAN: That council reads Bylaw 02-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Provide for the Management and Administration of Water and Sewer Utilities, as amended, a third and final time.
CARRIED
- 364/22 **Bylaw 03-2022 (Amended) - 1st Reading**
MCCALL: That council reads Bylaw 03-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charges for Water Use and Sewer Service as amended, a first time.
CARRIED
- 365/22 **Bylaw 03-2022 (Amended) - 2nd Reading**
CRUSH: That council reads Bylaw 03-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charged for Water Use and Sewer Service as amended, a second time.
CARRIED
- 366/22 **Bylaw 03-2022 (Amended) - Authorize 3rd Reading at this Meeting**
NOBLE: That council authorizes the third reading of Bylaw 03-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charges for Water Use and Sewer Service as amended, at this meeting of Council.
UNANIMOUSLY CARRIED
- 367/22 **Bylaw 03-2022 (Amended) - 3rd Reading**
JURKE: That council reads Bylaw 03-2022, A Bylaw of the Rural Municipality of Britannia No. 502 to Fix the Rates to be Charges for Water Use and Sewer Service as amended, a third time.
CARRIED
- 368/22 **Accounts for Approval**
CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment, and signed by the Reeve and Chief Administrative Officer:
 - General Cheques #31563 - 31580, Electronic Funds Transfer #5338 - 5367, Online Payments #2594 – 2600 all totaling \$200,930.17.CARRIED
- 369/22 **June Financial Report**
NOBLE: That council accepts the June Financial Report submitted by the Finance Manager.
CARRIED
- 370/22 **Debenture No. 1 Authorization**
CRUSH: That council instructs the Reeve and Chief Administrative Officer to sign the debenture authorized by the Saskatchewan Municipal Board through resolution 22-196 and return the debenture to the Saskatchewan Municipal Board.
CARRIED
- 371/22 **Debenture No. 1 Authorization Fee**
NOBLE: That council approves payment in the amount of \$5,105.00 to the Saskatchewan Municipal Board for fees for the creation of Debenture No. 1, valued at \$2,000,000.00.
CARRIED

- 372/22 **Letter Regarding Fencing on Parcel A, NE 23-51-27W3M**
 JURKE: That council instructs administration to send the letter regarding fencing on Parcel A, NE 23-51-27W3M, as presented.
 CARRIED
- 373/22 **Synergy Credit Union Line of Credit**
 NOBLE: That council instructs the Reeve and Chief Administrative Officer to sign the documents required to establish a \$1,300,000.00 Line of Credit with Synergy Credit Union.
 CARRIED
- 374/22 **Letter to RIRG Board**
 JURKE: That council authorizes a letter dated July 27, 2022 be sent on their behalf to the RIRG Board, identifying their concerns regarding the current eligibility criteria for funding.
 CARRIED
- 375/22 **Tax Abatement Roll 371 000**
 MCCALL: Whereas, the R.M. of Britannia No. 502 has Policy GG-006 – Tax Abatement Policy that states Council will review tax abatement requests from the current taxation year in the following circumstances: 6. An improvement was removed. Whereas, the property owner for SE-08-50-27-W3, Roll 371 000, removed their mobile home on in 2021. Be it resolved, that the R.M. of Britannia No. 502 council approves the following tax abatement:
- | Taxing Authority | 2022 Levy |
|------------------|-----------|
| Municipal | \$ 700.00 |
| School | \$ 144.55 |
| Total | \$ 844.55 |
- CARRIED
- 376/22 **July 20, 2022 Letter from Minister of Government Relations**
 CRUSH: That council acknowledges receipt of the July 20, 2022 letter from the Minister of Government Relations regarding the implementation of the 7:1 effective tax rate limit in 2023.
 CARRIED
- 377/22 **Correspondence**
 NOBLE: That council accepts as information correspondence received from the Heart of Treaty 6 Reconciliation and Shock Trauma Air Rescue Service Foundation.
 CARRIED
- 378/22 **Adjournment**
 CRUSH: That council adjourn the meeting, the time being 2:30 p.m.
 CARRIED

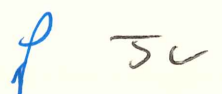


Reeve



Chief Administrative Officer





RM of Britannia List of Accounts

Date Printed
2022-07-18 8:03 AM

As of 2022-07-18
Batch 2022-00058

Page 1

Payment #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP GENERAL					
Computer Cheque:					
31563	Anita Pattison July 15 2022	Overpaid Utility Account	2022-07-27	264.00	264.00 ✓
31564	Brady Pollard July 15 2022	Refund Appeal Fees	2022-07-27	50.00	50.00 ✓
31565	Cole Kastendieck July 14 2022	2018/08/16 Water Meter D	2022-07-27	400.00	400.00 ✓
31566	Darcy Laidlaw July 14 2022	2017/09/15 Water Meter D	2022-07-27	400.00	400.00 ✓
31567	Delores Smith July 14 2022	2017/11/22 Water Meter D	2022-07-27	400.00	400.00 ✓
31568	Gary Blythe Vacuum Services 18011	Pumping Holding Tanks	2022-07-27	465.00	465.00 ✓
31569	Husky Oil Marketing Co. 136627 137142	Trade ID#123980 Trade ID#123980	2022-07-27 2022-07-27	5,880.00 5,880.00	11,760.00 ✓
31570	John Deere Financial O88126 O88127 O88322	Unit 12 - Thermostat Switc Black/Blue Plugs Altinator	2022-07-27 2022-07-27 2022-07-27	74.27 46.50 612.73	733.50 ✓
31571	Kenneth Martin July 15 2022	Refund Appeal Fees	2022-07-27	50.00	50.00 ✓
31572	Loraas Environmental Wilton 0000468268	June 2022 Landfill Fees	2022-07-27	1,090.76	1,090.76 ✓
31573	Scott Heil / Jen Stiglitz July 14 2022	2019/08/13 Water Meter D	2022-07-27	400.00	400.00 ✓
31574	Minister of Finance INV2016522231	BFD - Portable & Mobile F	2022-07-27	1,198.80	1,198.80 ✓
31575	Teagan Boettcher July 14 2022	2018/08/02/ Water Meter D	2022-07-27	400.00	400.00 ✓
31576	UPS Canada 5367700075	Vehicle Count Traffic Coun	2022-07-27	122.73	122.73 ✓
31577	Valor Energy Ltd. RM10009 RM10010	May 2022 ROW Spraying June 2022 ROW Spraying	2022-07-27 2022-07-27	3,286.47 23,288.51	26,574.98 ✓

**RM of Britannia
List of Accounts**
As of 2022-07-18
Batch 2022-00058

Date Printed
2022-07-18 8:03 AM

Page 2

Payment #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
31578	Wilfred Jurke June 30 2022	June 2022 - Council Comm	2022-07-27	474.56	474.56 ✓
Proposed Payments:					
EFT 5338	Aaron Buckingham July 2022	July 2022 Officer Wages	2022-07-27	324.74	324.74 ✓
EFT 5339	Allstar Cleaning Services 822748	July 2022 Office Cleaning	2022-07-27	525.00	525.00 ✓
EFT 5340	Blair Collins July 2022	July 2022 - Officer Wages	2022-07-27	138.50	138.50 ✓
EFT 5341	Brandt Tractor Ltd. L793671 L793795 L793881 L793903	Oil Sample Kit Spinner Bushing Oil Filters/Fuel Filters Oil Filter/Fuel Filter	2022-07-27 2022-07-27 2022-07-27 2022-07-27	27.29 338.78 285.37 327.78	979.22 ✓
EFT 5342	Clifton Engineering Group Inc. 310257 310419 310462	WTS - Engineering Service #170 - Design Package #174 - Oswell Pit Remedia	2022-07-27 2022-07-27 2022-07-27	1,557.68 1,281.60 1,596.48	4,435.76 ✓
EFT 5343	Culligan Lloydminster 08282TL	#8000980 - Shop Water	2022-07-27	46.39	46.39 ✓
EFT 5344	Fort Garry Industries Ltd. F9484194 F9489743	Silicone/Break Cleaner/Tir ABS Sensor/Lights	2022-07-27 2022-07-27	198.61 208.11	406.72 ✓
EFT 5345	G. Force Diesel Service Ltd. IN0080299 IN0080402	Adjust Clutch Install Cylinder for Hoist	2022-07-27 2022-07-27	60.06 603.96	664.02 ✓
EFT 5346	Gerry Yaremy July 2022	July 2022 Officer Wages	2022-07-27	136.31	136.31 ✓
EFT 5347	GFL Enviromental Inc. Y30000006851	June 2022 Recycling	2022-07-27	199.37	199.37 ✓
EFT 5348	JWS Inspection Services 105222 105322 105422	BLD011-2022 SALT BLD013-2022 HENDRICH BLD007-2022 HADWIN	2022-07-27 2022-07-27 2022-07-27	2,588.25 1,115.63 2,677.50	6,381.38 ✓
EFT 5349	K & L Electric Inc. 18925	Check Power at Shop	2022-07-27	246.75	246.75 ✓
EFT 5350	Kings Energy Group 798826	Fuel Charges	2022-07-27	44.40	44.40 ✓

**RM of Britannia
List of Accounts**
As of 2022-07-18
Batch 2022-00058

Date Printed
2022-07-18 8:03 AM

Page 3

Payment #	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total
EFT 5351	Lakeland Library Region				
	2102	2022 Levy Payment #2	2022-07-27	13,574.66	13,574.66 ✓
EFT 5352	Lloyd Lock & Key				
	L68308	Unit 26 - Keys	2022-07-27	8.51	8.51 ✓
EFT 5353	Lloydminster & District Co-op				
	792898	BFD - 26.03L Fuel	2022-07-27	43.37	
	794040	BFD - 86.01L Fuel	2022-07-27	149.94	
	795460	BFD - 70.01L Fuel	2022-07-27	128.31	
	796849	BFD - 106L Fuel	2022-07-27	189.44	
	798234	BFD - 34L Fuel	2022-07-27	57.75	568.81 ✓
EFT 5354	Midway Distributors Ltd.				
	000-629502	Citrol	2022-07-27	280.52	
	000-629599	Air Filter/Rear Shocks Oil	2022-07-27	206.83	
	000-629880	Filters	2022-07-27	19.30	
	000-630278	Rear Rotors	2022-07-27	244.54	
	000-630429	Gloves/Glasses/Knives/Bla	2022-07-27	205.46	956.65 ✓
EFT 5355	Motion Industries (Canada) Inc				
	AB83-00888747	XL Safety Vests	2022-07-27	88.12	88.12 ✓
EFT 5356	Muni-Soft				
	2022/23-01826	Replaced AP Computer	2022-07-27	4,818.21	
	2022/23-01873	EMA Prorated Battery/Mon	2022-07-27	77.70	
	2022/23-01899	EMA Prorated Battery/Mon	2022-07-27	77.70	
	2022/23-01900	CR Prorated Battery/Monito	2022-07-27	-77.70	4,895.91 ✓
EFT 5357	Northwind Radio Ltd.				
	234080	BFD - EMO Phone Cords	2022-07-27	104.96	104.96 ✓
EFT 5358	Paradise Hill Ranch & Western				
	0101141	25 Bags Custom Blend Gra	2022-07-27	8,800.00	8,800.00 ✓
EFT 5359	Pitney Works				
	July 13, 2022	Account 6100-9080-0009-9	2022-07-27	540.00	540.00 ✓
EFT 5360	Purolator Inc				
	450754039	Finning Freight	2022-07-27	109.44	
	450865752	Finning Freight	2022-07-27	58.53	167.97 ✓
EFT 5361	Redhead Equipment Ltd.				
	P15628	Rocker Switch	2022-07-27	94.08	94.08 ✓
EFT 5362	Rosenau Transport Ltd.				
	500980805	Crackseal Freight Crackseal	2022-07-27	1,124.63	
	501224906	Freight	2022-07-27	1,450.56	2,575.19 ✓

RM of Britannia
List of Accounts
 As of 2022-07-18
 Batch 2022-00058

Date Printed
 2022-07-18 8:03 AM

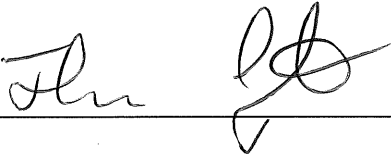
Payment #	Name Invoice#	Reference	Due Date	Invoice Amount	Payment Total
EFT 5363	Ryan LeBlanc July 2022	July 2022 - Bylaw Officer S	2022-07-27	208.00	208.00
EFT 5364	Sask.Assoc.of Rural Municipal. SARM810095	4x Tires	2022-07-27	3,642.46	3,719.02
	SARM810096	Tire Repair	2022-07-27	46.62	
	SARM810097	Tire Repair	2022-07-27	29.94	
EFT 5365	Shane Fritsch July 2022	July 2022 Officer Wages	2022-07-27	136.31	136.31
EFT 5366	Stuart Wright Ltd 6191192	Hard Hat/Ear Plugs	2022-07-27	114.96	114.96
EFT 5367	Triod Supply Ltd. 000-143590	Hex Jam Nut/Cotter Pin	2022-07-27	50.93	66.40
	000-143642	Protector Seal	2022-07-27	15.47	
Other:					
2594 - Man	ATCO Energy July 11 2022	June 2022 RM Office	2022-07-27	291.77	291.77
2595 - Man	Collabria Mastercard July 3 2022 MG	July 3 Mastercard MGlavin	2022-07-27	1,721.09	1,721.09
2596 - Man	Collabria Mastercard July 12 2022 BL	July 12 Mastercard BLega	2022-07-27	295.39	295.39
2597 - Man	Collabria Mastercard July 12 2022 AP	July 12 Mastercard AParki	2022-07-27	454.15	454.15
2598 - Man	Collabria Mastercard July 12 2022 JB	July 12 Mastercard JBexso	2022-07-27	479.08	479.08
2599 - Man	Collabria Mastercard July 12 2022 MG	July 12 Mastercard MGlavi	2022-07-27	312.54	312.54
2600 - Man	SaskTel July 7 2022 IBC	June '22 IBC Phone	2022-07-27	443.71	443.71
				Sub Total AP:	99,930.17
31579	Revering Law Office July 22 2022	Offer to Purchase Deposit	2022-07-22	100,000.00	100,000.00
31580	Novlan Bros. Sales Quote 2022	Deposit for New F-350	2022-07-22	1,000.00	1,000.00
				Total AP:	200,930.17

Date Printed
2022-07-18 8:03 AM


**RM of Britannia
List of Accounts**
As of 2022-07-18
Batch 2022-00058

Payment #

Certified correct this 27th of July, 2022
DO



Reeve


Administrator *As per.*