

RURAL MUNICIPALITY
OF
BRITANNIA No. 502

MINUTES OF THE REGULAR MEETING HELD
April 27, 2022

The Britannia Municipal Council convened their regular meeting in the council chambers of the Rural Municipality of Britannia office located at 4824 – 47th Street, Lloydminster, SK commencing at 8:54 a.m., April 27, 2022, with Reeve Light presiding.

Present: Reeve: John Light
Councillors: Wilfred Jurke
Dale Crush
Ed Noble
Elaine Newman
Jim Collins
Cory McCall

CAO: Alan Parkin

Agenda Approved
151/22 MCCALL: That the agenda for April 27, 2022 be approved with additions of items 4. e. Shadow Planning with the City of Lloydminster; 6. e. 2023 Property Tax Rate Limit Change; 9. h. Purchase of Fire Command Truck; 9. i. Lease of Parcel 131675698 – Forland; and 9. J. Neale Edmunds Complex Consultation.

CARRIED

152/22 **April 13, 2022 Regular Council Meeting Minutes**
NOBLE: That council approves the April 13, 2022 regular council meeting minutes.

CARRIED

Conflicts of Interest Declared: Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. Conflict of Interest Declared: None

Delegation of Norm Namur and Doreen McCaw from Lloydminster Rescue Squad joined the meeting at 9:10 a.m. and left the meeting at 9:43 a.m.

Development Services Officer, Liz Bailey, joined the meeting at 9:46 a.m.

153/22 **NE 23-50-28W3 Parcel B, Plan 101733881, Ext. 27**
CRUSH: That council instruct administration to enquire about the price for NE 23-50-28W3 Parcel B, Plan 101733881, Ext. 27.

CARRIED

154/22 **Hillmond Land Information**
NEWMAN: That council instruct administration to determine serviceability of RM owned lot in Hillmond.

CARRIED

155/22 **Development Services Officer Report for March/April 2022**
JURKE: That council accepts the Development Services Officer's report as information.

CARRIED

Handwritten initials: JL and P

156/22

Shadow Planning Areas

JURKE: That council accepts information on Shadow Planning areas with the City of Lloydminster North East Area Structure Plan with the request to add the NE 14-50-28 W3 to shadow planning area.

CARRIED

Development Services Officer, Liz Bailey, left the meeting at 10:42 a.m.

Councillor McCall left the meeting at 10:42 a.m.

Finance Manager, Bryson Leganchuk, joined the meeting at 10:43 a.m.

157/22

Bylaw No. 05-2022 – Animal Control Bylaw – Third Reading

JURKE: That council read Bylaw 05-2022, Animal Control Bylaw, a third and final time.

CARRIED

158/22

Accounts for Approval

CRUSH: That the following accounts requiring council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:

- General Cheques #31426 - 31431, Electronic Funds Transfer #5125 - 5148, Online Payments #2496 - 2514 all totalling \$308,634.02.

CARRIED

Councillor McCall returned to the meeting at 10:45 a.m.

159/22

Sandy Beach Partnership for Investing in Canada Infrastructure Plan Grant

MCCALL: That council support the application for an Investing in Canada Infrastructure Program (ICIP) grant for the Sandy Beach Regional Park Pickleball Court. Council agrees to meet legislated standards and terms and conditions of the ICIP program, insuring an open tendering process, overseeing the construction of the project, and following any mitigation measures as required by the Federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan).

CARRIED

160/22

Rescind Motion 045/22 – Britannia Fire Department Wage Increases

CRUSH: That council rescinds Motion 045/22 Fire Department Wage Increases.

CARRIED

161/22

Motion 161/22 – Britannia Fire Department Wage Increases

NOBLE: That council approves the following fire department payments retroactive to January 1, 2022:

- Deputy Chief - \$400.00/month;
- Officers - \$138.50/month;
- On Call Wages - \$100.00/weekend; and
- Response Wages - \$23.00/hour.

CARRIED

162/22

2022 Assessment and Taxation Discussion

CRUSH: That council instructs administration to bring forth 2022 taxation Option 1 for council's consideration, to the May 11, 2022 council meeting.

CARRIED

Handwritten initials in blue ink: "JC" and a signature.

- 163/22 **Rescind Motion 134/22 - Commercial Assessment Abatements**
NOBLE: That council rescinds Motion 134/22 Commercial Assessment Abatements.

CARRIED
- 164/22 **Commercial Assessment Abatements**
JURKE: That council instruct administration to keep the light commercial businesses abatement for 2022 at 37.5%.

CARRIED
- Councillor Collins left the meeting at 11:10 a.m. and returned at 11:11 a.m.*
- 165/22 **2023 Property Tax Rate Limit Change**
COLLINS: That council accepts the correspondence from the Province of Saskatchewan in regards to the 2023 Property Tax Rate Limit Change as information.

CARRIED
- Finance Manager, Bryson Leganchuk, left the meeting at 11:16 a.m.*
- Council took a break from 11:16 a.m. to 11:24 a.m.*
- Operations Manager, Michael Glavin, and Seasonal Engineering Technologist, Darshan Patel joined the meeting at 11:24 a.m.*
- 166/22 **Operations Manager Report for March 2022**
NEWMAN: That council accepts the Operations Manager report for March 2022 as information.

CARRIED
- Councillor Noble left meeting at 11:48 a.m. and returned at 11:49 a.m.*
- 167/22 **Waste Transfer Station Hours**
NEWMAN: That council instruct administration to extend the hours of operation of the Waste Transfer Station for Fridays to 10:00 a.m. to 8:00 p.m. instead of 10:00 a.m. to 6:00 p.m. as is currently in place.

DEFEATED
- 168/22 **Reject Sand for Purchase**
CRUSH: That council approves the selling of reject sand at a cost of \$9.00 per yard plus applicable delivery fee, at the discretion and convenience of the Rural Municipality of Britannia Operations Manager.

CARRIED
- 169/22 **Custom Work Rates for 2022**
MCCALL: That council approve the Custom Work Rates for 2022 as presented.

CARRIED
- 170/22 **Primary Grid 684 and Grid 798 Intersection (Mailbox Corner) Project**
LIGHT: That council cancel primary grid 684 and 798 intersection project due to the recent provincial announcement of a tax rate reduction for oil and gas companies.

CARRIED
- 171/22 **Gravel Pit at SW 16-53-25W3**
JURKE: That council approves the utilization of the rural municipalities' land adjacent to the Hillmond Waste Transfer Station and obtain the required permits to stockpile gravel on site.

CARRIED

- 172/22 **Letter to Landowner in Regards to Gravel Pit at SW 16-53-25W3**
CRUSH: That council instruct administration to send letter to the landowner of the SW 16-53-25 W3M as discussed.
CARRIED
- Operations Manager, Michael Glavin and Seasonal Engineering Technologist, Darshan Patel left the meeting at 12:41 p.m.*
- 173/22 **Gravel Purchase Agreement**
JURKE: That council approve the agreement to purchase gravel as presented if owner agrees.
CARRIED
- 174/22 **Revised Staff Performance Evaluation Policy HR-003**
MCCALL: That council approves the revised Staff Performance Evaluation Policy HR-003, based upon administration recommendations.
CARRIED
- 175/22 **Contracted Services Performance Evaluation Policy GG-016**
NOBLE: That council approves the Contractor Performance Evaluation Policy GG-016 as presented.
CARRIED
- 176/22 **Revised Pay and Benefit Policy HR-007**
MCCALL: That council approves the revised Pay and Benefit Policy HR-007 as presented.
CARRIED
- 177/22 **Correspondence**
NOBLE: That council accept the correspondence as presented.
CARRIED
- 178/22 **Greenwood Ball Diamonds**
COLLINS: That council request PAL (Party Alcohol Liability Insurance) when events with liquor take place on Rural Municipality of Britannia property.
CARRIED
- 179/22 **Purchase of Fire Command Truck**
NOBLE: That council direct administration to tender for a half ton command truck for the Britannia Fire Department.
CARRIED
- 180/22 **Lease of Parcel 131675698 – Forland**
NOBLE: That council approve the lease agreement for 2022 with Ms. Rochelle Forland for parcel 131675698 in the NE 7-50-26 W3M.
CARRIED
- 181/22 **Neale Edmonds Complex Consultation**
COLLINS: That council attend the meeting with the City of Lloydminster on May 3, 2022 in regards to waste water discharge into the Neale Edmonds Complex.
CARRIED
- 182/22 **Lloydminster and District Health Advisory Drop-In Evening**
NEWMAN: That council instruct administration to make a donation towards the cost of renting the Legacy Centre in Lloydminster on May 18, 2022 from 7 to 10 pm, for the drop-in evening.
CARRIED

sc ✓

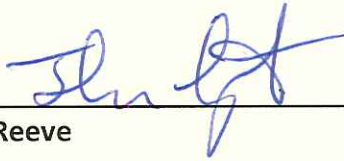
183/22

Adjournment

NOBLE: That council adjourn the meeting, the time being 1:34 p.m.

CARRIED





Reeve



Chief Administrative Officer

50

W

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

31426	2022-04-27	Cansel Survey Equipment Inc. 91154022	Survey Equipment Rental	784.78	784.78 ✓
31427	2022-04-27	Light, John Apr 8 2022	Mar 2022 - Council Committee	2,033.91	2,033.91 ✓
31428	2022-04-27	Loraas Environmental Wilton 0000450006 0000436094	Mar 2022 Landfill Fees Feb 2022 Landfill Fees	867.26 635.89	1,503.15 ✓
31429	2022-04-27	Nigel Stapleton Clay Shoot Apr 7 2022	E16-21 RM Event Grant	399.78	399.78 ✓
31430	2022-04-27	R&D Plumbing & Heating Ltd. 106150 106823A 107155	#166 - Progress Pymt #3 Upper Shop Heater Shop - Furnace Repair	165,214.07 3,114.17 1,726.11	170,054.35 ✓
31431	2022-04-27	Resource Mgt. Int'l Inc. 202111213	#129 Engineering Services	29,320.69	29,320.69 ✓
31432	2022-04-20	Printing Error			

Other:

2496-Man	2022-04-19	ATCO Energy Apr 8 2022	Mar 2022 RM Office	307.24	307.24 ✓
2497-Man	2022-04-19	City Of Lloydminster Mar 31, 2022	Water Bill - Office Mar 2022	50.30	50.30 ✓
2498-Man	2022-04-19	Collabria Mastercard Mar 29 2022 MG	Mar 29 Mastercard MGIavin	356.84	356.84 ✓
2499-Man	2022-04-19	Collabria Mastercard Apr 18 2022 AP	Apr 18 Mastercard AParkin	346.10	346.10 ✓
2500-Man	2022-04-19	Collabria Mastercard Apr 18 2022 BL	Apr 18 Mastercard BLeganchuk	50.39	50.39 ✓
2501-Man	2022-04-19	Receiver General 09Apr2022	Mar 27 - Apr 9 Payroll Remit	16,353.65	16,353.65 ✓
2502-Man	2022-04-19	SaskEnergy Apr 12 2022 SHP	Mar/Apr 22 - RM Shop	532.25	532.25 ✓
2503-Man	2022-04-19	SaskEnergy Apr 12 2022 WTP	Mar/Apr 22 - G'street WTP	114.30	114.30 ✓
2504-Man	2022-04-19	SaskEnergy Apr 12 2022 LS	Mar/Apr 22 - Lift Station	41.25	41.25 ✓
2505-Man	2022-04-19	SaskPower 1623-0072-9511	Mar-Apr 22 Rink Lights	31.01	31.01 ✓
2506-Man	2022-04-19	SaskPower 2151-0065-6728	Mar-Apr 22 H'mond St Light	105.19	105.19 ✓
2507-Man	2022-04-19	SaskPower			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2508-Man	2022-04-19	SaskPower 2151-0065-6733	Mar-Apr 22 H'mond Shed	751.78	751.78 ✓
2509-Man	2022-04-19	SaskPower 2151-0065-6736	Mar-Apr 22 G'st St Light	220.31	220.31 ✓
2510-Man	2022-04-19	SaskPower 3339-0045-5306	Mar-Apr 22 G'st Lift Statio	895.14	895.14 ✓
2511-Man	2022-04-19	SaskPower 0930-0073-0240	Mar-Apr 22 H'mond Tank Load	719.97	719.97 ✓
2512-Man	2022-04-19	SaskPower 3339-0045-5309	Mar-Apr 22 G'street Well	224.98	224.98 ✓
2513-Man	2022-04-19	SaskTel 0963-0073-4967	Mar-Apr 22 N'bend Well	56.20	56.20 ✓
2514-Man	2022-04-19	SaskTel Apr 16 2022 OFF	Mar-Apr '22 Office Phone	515.16	515.16 ✓
		SaskTel Apr 16 2022 BFD	Mar - Apr '22 BFD Phone	191.90	191.90 ✓
Proposed Payments:					
EFT 5125		BAR Engineering Co. Ltd. 0033231	#172 - HM Waste Water	2,015.40	2,015.40 ✓
EFT 5126		Brandt Tractor Ltd. 1280983	Unit 103 - Aux Section	4,538.93	4,538.93 ✓
EFT 5127		Clifton Engineering Group Inc. 309497	#174 - Project Management	1,050.79	1,050.79 ✓
EFT 5128		Lloydminster & District Co-op 887733CN	Credit on Account	189.00-	
		5636	Propane to heat shop	1,812.32	
		773372	BFD - 97.01L Fuel	139.39	
		774542	BFD - 66.01L Fuel	103.16	
		775822	BFD - 76.02L Fuel	121.29	
		777125	BFD - 96.01L Fuel	158.21	
		778377	BFD - 34.17L Fuel	54.87	2,200.24 ✓
EFT 5129		Culligan Lloydminster 99682TL	#8000980 - Shop Water	31.89	31.89 ✓
EFT 5130		Diamond International Trucks 100693M	Unit 27 - Transmission Hoses	219.77	219.77 ✓
EFT 5131		First Truck Centre R004053726:01	Unit 24 - Replace PTO	6,763.85	
		R004053652:03	Unit 90 - Collant Hose Install	494.96	
		R004053837:01	Unit 24 - Repalce PTO CR	6,763.85-	
		R004053838:01	Unit 24 - Replace PTO	7,082.90	
		X004432813:01	Unit 26 - Connector	6.37	7,584.23 ✓
EFT 5132		Fort Garry Industries Ltd. F9328063	Unit 14&22 - Terminal/Clamp	36.54	36.54 ✓
EFT 5133		Fountain Tire Ltd. 0591209041	Summer Grader Tires	32,986.57	32,986.57 ✓

Report Date
2022-04-20 11:57 AM

RM of Britannia
List of Accounts
As of 2022-04-20
Batch: 2022-00033

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
EFT 5134		G. Force Diesel Service Ltd.			
		IN0078976	Unit 69 - Repair PTO	1,097.83	
		IN0079121	Unit 25 - SK Safety	916.31	
		IN79190	Unit 24 - SK Safety	1,882.28	
		IN0079222	Unit 28 - SK Safety	992.67	4,889.09 ✓
EFT 5135		JWS Inspection Services			
		102122	BLD003-2022 STOJANOWSKI	126.00	126.00 ✓
EFT 5136		Kings Energy Group			
		567213	BFD - 59.41L Fuel	101.94	101.94 ✓
EFT 5137		Midway Distributors Ltd.			
		000-613883	Shop - Wheel Charger	1,215.44	
		000-613884	Unit 51 - Brake Pads/Rotor	436.38	
		000-613946	Unit 51 - Brake Hardware	21.35	1,673.17 ✓
EFT 5138		Mun. Employees Pension Plan			
		File #200683	Mar 27 - Apr 9 Remittance	8,813.82	8,813.82 ✓
EFT 5139		Novlan Bros. Sales			
		106607	Unit 85 - Repair Oil Leak	895.19	
		106811	Unit 73 - SK Safety	1,027.05	
		107211	Unit 86 - Oil Change/Service	693.32	
		107456	Unit 51 - SK Safety	183.75	2,799.31 ✓
EFT 5140		Purolator Inc			
		450176492	Shop - Finning Bulb Freight	51.44	
		450238872	Unit 84 - Finning Freight	54.46	105.90 ✓
EFT 5141		Ram Printing & Promotions Inc.			
		180418	Two Sided Signs Lot Sale	359.10	359.10 ✓
EFT 5142		Relay Distributing			
		426430	BFD - Pressure Washer Nozzle	80.91	80.91 ✓
EFT 5143		R.M. of Wilton No. 472			
		2022-00088	Legacy - Mutual Aid	975.00	975.00 ✓
EFT 5144		Rosenau Transport Ltd.			
		500098895	Unit 83 - Finning Filters Frei	149.35	
		500515594	Water Meter Freight	105.71	255.06 ✓
EFT 5145		Sask.Assoc.of Rural Municipal.			
		CONV22-267	SARM Convention Meals	350.00	
		SARM808606	Shop - 9x-3463 Bulbs	290.60	
		SARM808630	Unit 83 - Filters/Test Supply	371.85	
		SARM808780	Unit 84 - Hydraulic Hoses	174.03	1,186.48 ✓
EFT 5146		Saskatchewan Health Authority			
		3403825	Water Test - 32 Scenic Drive	23.00	
		3403826	Water Test - HM School	23.00	46.00 ✓
EFT 5147		Sydia Bros. Ent. Ltd.			
		75627	Unit 9 - Haul to Brandt SK	2,154.60	2,154.60 ✓
EFT 5148		Triod Supply Ltd.			
		000-141803	Carbide Blades	8,442.66	8,442.66 ✓

Report Date
2022-04-20 11:57 AM

RM of Britannia
List of Accounts
As of 2022-04-20
Batch: 2022-00033

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	308,634.02

Certified correct this 27th of April, 2022
DO

