

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**May 12, 2021**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 8:58 a.m., May 12, 2021, with Reeve John Light presiding.

**Present:** Reeve: John Light  
Councillors: Ed Noble  
Wilfred Jurke  
Jim Collins  
Elaine Newman  
Cory McCall  
Dale Crush  
CAO: Alan Parkin

**Absent:** None

*Conflicts of Interest Reported:*

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

*Conflict of interests were declared.*

*- CLR Jurke – Delegation Clinton Jurke*

**Agenda Approved**

248/21 NOBLE: That the agenda be approved with the addition of 6. f. Beaver Control; 10. B. Reeve Report

CARRIED

249/21 **Approve the April 28, 2021 Regular Council Meeting Minutes**  
MCCALL: That Council approve the April 28, 2021 Regular Council Meeting Minutes as presented.

CARRIED

*Development Services Officer, Liz Bailey, joined the meeting at 9:00 a.m.*

*CLR Jurke left the meeting at 9:00 a.m.*

*Delegation Clinton Jurke Joined the meeting at 9:01 a.m.*

*CLR Collins left the meeting at 9:16 a.m. and returned at 9:18 a.m.*

*CLR Noble left the meeting at 9:17 a.m. and returned at 9:18 a.m.*

*Delegation Clinton Jurke left the meeting at 9:26 a.m.*

*CLR Jurke rejoined the meeting at 9:27 a.m.*

*Finance Manager, Bryson Leganchuk, joined the meeting at 9:28 a.m.*

- 11-2021 Mill Rate Factor Bylaw – First Reading**  
250/21 NOBLE: That Council reads Bylaw 11-2021, A Bylaw to Establish Mill Rate Factors, a first time.  
CARRIED
- 11-2021 Mill Rate Factor Bylaw – Second Reading**  
251/21 JURKE: That Council reads Bylaw 11-2021, A Bylaw to Establish Mill Rate Factors, a second time.  
CARRIED
- 11-2021 Mill Rate Factor Bylaw – Consideration for Third Reading**  
252/21 COLLINS: That Council authorizes Bylaw 11-2021, A Bylaw to Establish Mill Rate Factors, be read a third time, at this meeting.  
UNANIMOUSLY CARRIED
- 11-2021 Mill Rate Factor Bylaw – Third and Final Reading**  
253/21 NEWMAN: That Council reads Bylaw 11-2021, A Bylaw to Establish Mill Rate Factors, a third and final time.  
CARRIED
- 12-2021 Minimum Tax Bylaw – First Reading**  
254/21 MCCALL: That Council reads Bylaw 12-2021, A Bylaw to Provide for Minimum Amounts of Tax, a first time.  
CARRIED
- 12-2021 Minimum Tax Bylaw – Second Reading**  
255/21 CRUSH: That Council reads Bylaw 12-2021, A Bylaw to Provide for Minimum Amounts of Tax, a second time.  
CARRIED
- 12-2021 Minimum Tax Bylaw - Consideration for Third Reading**  
256/21 NOBLE: That Council authorizes Bylaw 12-2021, A Bylaw to Provide for Minimum Amounts of Tax, be read a third time, at this meeting.  
UNANIMOUSLY CARRIED
- 12-2021 Minimum Tax Bylaw - Third and Final Reading**  
257/21 JURKE: That Council reads Bylaw 12-2021, A Bylaw to Provide for Minimum Amounts of Tax, a third and final time.  
CARRIED
- Base Tax Bylaw 13-2021 – First Reading**  
258/21 COLLINS: That Council reads Bylaw 13-2021, A Bylaw to Provide for a Base Tax, a first time.  
CARRIED
- Base Tax Bylaw 13-2021 – Second Reading**  
259/21 NEWMAN: That Council reads Bylaw 13-2021, A Bylaw to Provide for a Base Tax, a second time.  
CARRIED
- Base Tax Bylaw 13-2021 - Consideration for Third Reading**  
260/21 MCCALL: That Council authorizes Bylaw 13-2021, A Bylaw to Provide for a Base Tax, be read a third time, at this meeting.  
UNANIMOUSLY CARRIED
- Base Tax Bylaw 13-2021 - Third and Final Reading**  
261/21 CRUSH: That Council Bylaw 13-2021, A Bylaw to Provide for a Base Tax, a third and final time.  
CARRIED

*Finance Manager, Bryson Leganchuk, left the meeting at 9:40 a.m.*

AP  
J.C.



**Bylaw 01-2021 Second Reading**

- 262/21 JURKE: That Council reads Bylaw 01-2021(LPDC Zoning Bylaw M1 Text Amendment), being a bylaw to Amend Bylaw 18-2018 known as the Lloydminster Planning District Zoning Bylaw, a second time.  
CARRIED

**Bylaw 01-2021 Third and Final Reading**

- 263/21 COLLINS: That Council reads Bylaw 01-2021(LPDC Zoning Bylaw M1 Text Amendment), being a bylaw to Amend Bylaw 18-2018 known as the Lloydminster Planning District Zoning Bylaw, a third and final time and instructs the Reeve and Administrator to sign and seal this bylaw.  
CARRIED

**Amendment to Bellevista Servicing Agreement**

- 264/21 MCCALL: That Council tables this motion until next meeting.  
CARRIED

**Unauthorized Development on SW 19-52-27W3M**

- 265/21 CRUSH: That Council instructs Administration to engage the services of the Municipal Bylaw Officer in regards to the unauthorized residence on SW 19-52-27W3M Parc A Plan 101653433 Ext 34 and further, to begin enforcement proceedings as required.  
CARRIED

**County of Vermilion River File 21-R-353 Acknowledgement**

- 266/21 CRUSH: That the Rural Municipality of Britannia acknowledges Municipal Planning Services (2009) Ltd file 21-R-353 regarding the proposed subdivision on Pt. SE 25-52-1W4M, located in the County of Vermilion River, further, has no concerns regarding the proposed subdivision.  
CARRIED

*Development Services Officer, Liz Bailey, left the meeting at 10:04 a.m.*

*Council took a break from 10:04 a.m. to 10:13 a.m. Reconvening with out CLR Collins.*

*Finance Manager, Bryson Leganchuk, joined the meeting at 10:13 a.m.*

**Approval of Accounts**

- 267/21 MCCALL: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:
- General Cheques #30929 - 30947,
  - Electronic Funds Transfer #4325 - 4357,
  - Online Payments #2140 - 2155,
- All totalling \$135,550.70
- CARRIED

**April 2021 Payroll to Council for Approval**

- 268/21 NOBLE: That Council approves the April 2021 Payroll as presented.  
CARRIED

**2021 Mill Rate Resolution**

- 269/21 NOBLE: That Council approves the 2021 uniform mill rate of 4.0 in accordance with Section 283 (2) (a) of the Municipalities Act.  
CARRIED

*CLR Collins rejoined the meeting at 10: 19 a.m.*

*TL*

- April 2021 Cash Flow Statement**  
270/21 CRUSH: That Council accepts the April 2021 Cash Flow Statement as information.  
CARRIED
- Finance Clerk, Marla Kyle joined the meeting @ 10:23 a.m.*
- CLR Collins left the meeting at 10:28 a.m.*
- RM of Britannia Grant Program**  
271/21 MCCALL: That Council approves Policy PR-001 RM of Britannia Grant Program, being a policy that outlines the policy, purpose, funding available, eligibility requirements, and outlines the application and allocation process.  
CARRIED
- CLR Collins returned to the meeting at 10:31 a.m.*
- Missed SK Lottery Application**  
272/21 NOBLE: That Council approves the acceptance of the SK Lotteries Application from the Lloydminster and District Fish and Game Association Inc. in the amount of \$243.75 to be allocated from the 2021/2022 RM of Britannia Recreation Capital Grant Program.  
CARRIED
- Finance Clerk, Marla Kyle left the meeting @ 10:32 a.m*
- Finance Manager, Bryson Leganchuk, left the meeting at 10:32 a.m.*
- 2021 Gravel Crushing Tender**  
273/21 JURKE: That Council awards the 2021 Gravel Crushing Tender to Cockburn Construction Ltd. of North Battleford for the price of \$3.08/tonne for 90,000 tonnes of type 106 material and \$1.00/tonne for reject, and further instructs the Reeve and CAO to sign and seal the agreement.  
CARRIED
- Water Reports**  
274/21 MCCALL: That Council accepted the water report results presented for information.  
CARRIED
- Purchasing Policy**  
275/21 CRUSH: That Council directs administration to bring purchasing policy back to next meeting.  
CARRIED
- Snake Trail Road (31-51-25 W3)**  
276/21 NEWMAN: That Council request Administration to add the Snake Trail Road Rebuild project to the Sept. 8<sup>th</sup>, 2021 budget meeting discussion.  
CARRIED
- Maidstone RCMP Detachment – Request General Duty Members**  
277/21 CRUSH: That Council instructs the Reeve to sign a letter to the Province of Saskatchewan requesting additional general duty members at the Maidstone RCMP detachment.  
CARRIED



- 278/21 **Hillmond Waste Water System Assessment – Bar Engineering**  
NEWMAN: That Council directs the Chief Administrative Officer to proceed with the proposal from Bar Engineering to review the Hillmond Waste Water System.  
CARRIED
- 279/21 **Appleton Road NE 36-52-26 W3M**  
CRUSH: That Council acknowledges update on Appleton road right of way NE 36-52-26 W3M and directs administration to proceed with expropriation of the right of way required.  
CARRIED
- 280/21 **Greenstreet Water Treatment System Upgrades**  
NOBLE: That Council rescinds motion 231/21.  
CARRIED
- 281/21 **Greenstreet Water Treatment System Upgrades 2021**  
NOBLE: That Council awards the Greenstreet Water Treatment System Upgrades to R&D Plumbing and Heating (Option 1) of Lloydminster for the total amount of \$487,907 plus applicable taxes, and instructs the Reeve and Chief Administrative Officer to sign and seal the agreement.  
CARRIED
- 282/21 **Letter of Offer Policy HR-004**  
JURKE: That Council approves the Letter of Offer and Terms of Employment Policy HR-004 as presented.  
CARRIED
- 283/21 **Probationary Period Policy HR-005**  
CRUSH: That Council approves the Probationary Period Policy HR-005 as presented.  
CARRIED
- 284/21 **Exit Interview Policy HR-006**  
CRUSH: That Council approves the Exit Interview Policy HR-006 as presented.  
CARRIED
- 285/21 **North Sask River Basin Council**  
COLLINS: That Council approves the \$750 membership in the North Saskatchewan River Basin Council for 2021.  
CARRIED
- 286/21 **Range Road 3273 Culvert Cost Share – City of Lloydminster**  
COLLINS: That Council instructs the Reeve and Chief Administrative Officer to sign the agreement with the City of Lloydminster for cost sharing of \$73,531.78 for culvert installation on Range Road 3273.  
CARRIED
- 287/21 **Fibre Optic Installation – RM of Wilton**  
NOBLE: That Council does not permit the request by the Rural Municipality of Wilton No. 472 to install a fibre optic line within Range Road 3273 right of way, and further advises that the fibre optics be installed in private land outside of the road right of ways as other companies are required to do.  
CARRIED
- 288/21 **Chief Administrative Officer Report for April**  
CRUSH: That Council accepts the Chief Administrative Officer report for April as information.  
CARRIED

JL P

289/21 **North Central Transportation Planning Committee Membership**  
JURKE: That Council instructs Administration to not renew the the R.M. of Britannia’s annual membership with the North Central Transportation Planning Committee for the current year.

CARRIED

290/21 **RCMP Annual Performance Plan**  
MCCALL: That Council acknowledges the RCMP Annual Performance Plan for April 1, 2020 to March 31, 2021.

CARRIED

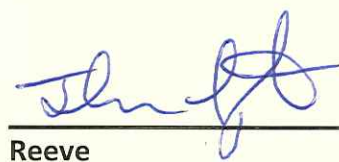
*CLR McCall left the meeting at 12:11 p.m.*

291/21 **Correspondence**  
CRUSH: That Council accepts the correspondence as presented.

CARRIED

292/21 **Adjournment**  
CRUSH: That Council adjourn the meeting, the time being 12:25 p.m.

CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer