



Policy Title: Dust Abatement

Policy Area: Transportation Services	Effective Date: April 14, 2021
Policy Section: Dust Abatement	Updated: October 15, 2025
Supersedes Policy: October 11, 2023, 552/23 , May 31, 2023 284/23, 184/21 #300-21	Approved on: October 15, 2025 Resolution: 718/25 Next Review Date: This Policy will be reviewed every three (3) years or earlier, in the event of major changes to legislation or related policies and procedures, or if deemed necessary by the Chief Administrative Officer and/or Operations Manager

Policy Statement:

The Rural Municipality of Britannia No. 502 recognizes the need for dust abatement at specific areas within the RM for municipal purposes, concentrated haul participants, as well as a general service for ratepayers who determine excessive dust has become a safety risk, or a nuisance. The Operations Manager will ensure the provision of dust abatement as required, subject to the terms and conditions of this policy, including economic constraints.

Purpose:

To clarify and prioritize, within budget limitations, areas in which dust control suppressants may be applied on RM controlled municipal roads, and to establish user fees for the application as a mechanism for cost recovery of dust abatement materials and the application process.

This policy does not apply to the hamlets of Hillmond or Greenstreet.

This policy does not apply to any dust control planned as a capital budget item.

Definitions:

Abatement: means the ending, reduction, or lessening of something.



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CAO (Chief Administrative Officer): means the CAO of the municipality pursuant to section 110 of *the Municipalities Act*.

Council: means the council of the municipality.

Dust Abatement Application: means a formal application from a ratepayer requesting dust abatement services.

Concentrated Haul Route Map: means a map compiled and issued annually by the Operations Manager, from data provided by participants in the municipal Concentrated Haul program. As a part of the Concentrated Haul program, the municipality is obligated to provide dust control on routes utilized by participants.

Cost Recovery: means the practice of establishing and collecting user fees for services.

Dust: means dry powder consisting of tiny particles of earth or waste material lying on the ground or on surfaces or carried in the air.

Dust Abatement: means an activity that involves the application of products to a road surface to minimize the creation of dust by vehicle traffic.

Indemnify: means to secure (someone) against legal liability for their actions.

Municipal Road: means a public roadway subject to the direction, control, and management of the municipality.

Municipality: means the Rural Municipality of Britannia No. 502 (the "RM").

Resident: means a landowner or crown-lessee in the municipality.

Residential Location: means the grounds on which a building or a portion of a building containing one or more habitable rooms that constitute a self-contained living accommodation unit having sleeping, cooking, and toilet facilities, and intended as a permanent residence.



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Suppressant: means a product that tends to suppress or reduce in intensity.

Responsibilities:

The Chief Administrative Officer, in consultation with the Operations Manager, is responsible for maintaining and updating this policy, reviewing route maps provided by Concentrated Haul Participants, and in reviewing the current year's budget to determine if dust abatement is feasible.

The Operations Manager is responsible for:

- 1) Sourcing materials to be used as dust suppressant agents;
- 2) Ensuring equipment and manpower are available and ready for operation; and/or that a contractor has been hired and oriented;
- 3) Reviewing, organizing, and prioritizing applications, and providing the approved application locations to the appropriate transportation staff and/or contractor for processing;
- 4) Reviewing applications against the current year's construction and major maintenance activities and Concentrated Haul route maps to determine if any application received has the potential to be impacted by these activities, and to advise the applicant of such; and if deemed appropriate, the Operations Manager may deny the application;
- 5) Mitigate the potential of dust abatement applications being removed due to the municipal work activities, by updating the transportation crew regularly on where dust abatement has been applied;
- 6) Directing transportation crew and/or contractor on the dust abatement product to be used and methods of ground preparation and process of application required;
- 7) Ensuring any new product has a SDS (Safety Data Sheet) and that this information is presented to the safety officer for processing, and provide this information to the appropriate employees;
- 8) Actively reviewing areas of dust suppressant to determine if maintenance is required.

The Transportation Crew and/or Contractor is responsible for:

- 1) Being aware of the dust suppressant application process required based on the type of product being used;



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- 2) Being aware of treated areas and avoiding maintenance in these areas; and
- 3) Advising the Operations Manager if treated areas of road requires maintenance, and requesting direction.

Administrative staff are responsible for:

- 1) Receiving Dust Abatement Applications and determining if:
 - a. The requestor's residential location is adjacent to a Concentrated Haul route; or
 - b. The requestor's residential location is not adjacent to a Concentrated Haul route and collecting cost recovery fees.
- 2) Processing the application appropriately, based on location of the requestor and the specifics of this policy.

Policy:

- 1) General
 - (1) Dust abatement will be applied to municipal roads:
 - (a) Adjacent to residential properties determined to be located on Concentrated Haul Routes, for no cost to the resident requestor; or
 - (b) Adjacent to residential properties not located on Concentrated Haul Routes, at a cost recovery fee to the resident requestor.
 - (2) Budgetary constraints, timelines, equipment, and manpower availability will dictate if and when dust abatement will be offered in each given year.
 - (a) Every reasonable effort shall be made by the municipality to ensure the work is completed in a timely and cost-efficient manner.
 - (b) The dust abatement program is subject to cancellation at any time.
 - (3) The municipality will accept Dust Abatement Application Form "Schedule A" in the following manner:
 - (a) First intake until May 15, for dust abatement placement between May 16 and June 30.
 - (b) Second intake between May 16 and June 30 for dust abatement placement between July 1 and August 15.
 - (c) Third intake between July 1 to August 30 for dust abatement placement between September 1 and September 30.
 - (d) If a Dust Abatement Application Form "Schedule A" is submitted after September 30, the application will be included in the following year intake due May 15, as described in section (3) (a) of this policy.



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- (4) Applications must be completed by the resident requesting the dust abatement service.
 - (a) A completed application must be received by municipal administration prior to the request being sent to the Operations Manager.
 - (b) A completed application includes:
 - (i) Legal land location of residence;
 - (ii) Name of road adjacent to residence;
 - (iii) A drawing of site;
 - (iv) Signature of resident requestor; and
 - (v) Any necessary payment.
- (5) Dust abatement season will be from May 16th to September 30th, weather permitting in each year, and as materials and equipment become available.

2) Dust Abatement Locations

- (1) The municipality will allow up to 200 meters of dust abatement per site:
 - (a) For no cost to a resident requestor, where the residential location is adjacent to a Concentrated Haul Route;
 - (i) The CAO may utilize the Concentrated Haul Map or any other wellsite look up program to determine if the residential location is adjacent to a concentrated haul route.
 - (b) At a cost of \$2.50 per lineal meter (plus taxes), where the residential location is not adjacent to a Concentrated Haul Route.
 - (i) extended lengths, in excess of 200 meters, shall pay \$5.00 per lineal meter (plus taxes) for each meter beyond 200 meters;
 - (ii) extended length must be continuous with the original 200 meters; and
 - (iii) Payment must accompany the application before being considered, as the municipality will not invoice for dust abatement.
- (2) Only one dust abatement application will be received for any residential site, regardless of how many residences are located on a surface parcel.
- (3) The resident requestor will have the ability to determine the location of where the dust abatement will be placed, providing the intent is to reduce dust to their residence.
 - (a) Notwithstanding the above, the Operation Manager reserves the right to adjust the location based upon product application requirements and potential conflict with existing site conditions.



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- (4) The resident requestor may elect to flag the application area with markers within the ditch.
 - (a) The Operations Manager reserves the right to use their discretion when placing the product, and in the event a discrepancy arises between the distance flagged and the distance requested on the dust abatement application, the Operation Manager's direction for application of product shall take precedence.
 - (b) Should the total length staked by the requestor exceed the pre-paid length, the Operations Manger, at their discretion, shall determine the placement of the dust suppressant without further notification to the applicant.
- (5) Where the resident requestor's residence is located directly adjacent to a developed intersection, they may apply for two 200 metre applications;
 - (a) one for the Range Road; and
 - (b) one for the Township Road, with payment required for any location not on a Concentrated Haul Route.

3) Dust Suppressant Product and Standards

- (1) The dust suppressant product to be used shall be at the discretion of the Operations Manger.
- (2) Width of suppressant application will be 8 meters, unless otherwise determined by the Operations Manager.
- (3) The municipality does not guarantee the effectiveness of the dust suppressant, with the goal being control, not elimination of dust.
 - (a) Once the product is applied, no refund of any application fee will be considered.
- (4) Each request will be considered for a single dust abatement process.
 - (a) If the applicant wishes for additional coverage, or for product to be re-applied, another application form must be submitted within the specified submission period, along with the required payment, and the application will be considered at the discretion of the Operations Manager.
- (5) Dust abatement will not be applied on private roads, licensed roads or roads not under the jurisdiction of the municipality.



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- (6) The municipality will endeavour to maximize the lifespan of the treated area by minimizing the level of maintenance of the road but reserves the right to maintain any treated section of municipal road if deemed appropriate, and the applicant shall not receive reimbursement of any fees or replacement of the dust abatement product.
- (7) No person shall be allowed to apply any dust abatement (control) product on any RM road. The municipality may permit the use of water as a temporary means of dust suppression, subject to the applicator signing a Save Harmless Agreement with the RM.

Attachments:

Schedule "A" – Dust Abatement Application Form
Schedule "B" – 2023 Concentrated Haul Route Map



RURAL MUNICIPALITY OF BRITANNIA NO. 502

DUST ABATEMENT APPLICATION FORM

“Schedule A” to policy TS-007

General:

- First intake until May 15, for dust abatement placement between May 16 and June 30.
- Second intake between May 16 and June 30 for dust abatement placement between July 1 and August 15.
- Third intake between July 1 and August 30 for dust abatement placement between September 1 and September 30.
- If a Dust Abatement Application Form “Schedule A” is submitted after August 30, the application will be included in the following year intake due May 15.
- The RM will provide up to 200 meters of dust suppressant per site at a cost of \$2.50 per lineal meter, not adjacent to a Concentrated Haul Route;
- \$5.00 per lineal meter for anything beyond 200 meters, or if additional length is required to ensure there is no stretch of non applied surface of less than 50 meters (between separate locations), not adjacent to a Concentrated Haul Route;
- Application and payment must be received before consideration will be given to the request.

Resident Requestor Applicant Information:

Applicant name		Phone/Cell	
Mailing address		Email	
Town/City		Postal code	
Registered landowner name (if different from applicant)			

Property information: *please ensure diagram is also completed*

NE or NW SE SW	Section		Township		Range		West 3	Civic Address	
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Required Distance (meters):	
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(a) Up to 200 meters: _____ (meters) X \$2.50/meter X 5% GST = \$ _____

(b) If over 200 meters: _____ (meters over 200) X \$5.00/meter X 5% GST = \$ _____

TOTAL (a & b):

\$ _____

**RURAL MUNICIPALITY OF BRITANNIA NO. 502
DUST ABATEMENT APPLICATION FORM
"Schedule A"**

Information:

1. Dust abatement program is operated under the guidelines of Policy TS-007 and this form is considered "Schedule A" to the policy.
2. Submission of this form is for one (1) application only.
3. Suppressant application will be carried out under the direction and discretion of the Operations Manager, and will be undertaken as time and resources permit. There is no guarantee on suppressant application within a specified time frame, as application can be done at any time within the period of time between May 16 and September 30.
4. The applicant agrees and acknowledges that there is no guarantee as to the life expectancy of the suppressant.
5. The applicant acknowledges that the municipality reserves the right to scarify, blade, and/or gravel those portions of road that have received dust abatement, if in his opinion, the road surface is no longer safe for the travelling public. In this event, the ratepayer shall not receive reimbursement or replacement of any of the dust abatement product.
6. The municipality shall not be required to re-apply dust suppressant if the road is maintained and any subsequent application for dust abatement will require the ratepayer to re-apply in order to be considered, along with payment.
7. Application will be based on a width of eight (8) meters, or to such width as the Operations Manager determines is appropriate.
8. The applicant agrees to remise, release and forever discharge the municipality, its officers, contractors, agents, servants successors and assigns of and from all manner of actions, causes of actions, suits, debts, dues, accounts, covenants, contracts, claims and demands for any damages to real and personal property, owned or occupied by them; and further agrees to indemnify the municipality against all liabilities, costs, suits, claims, demands, action and causes of action of any kind of which the municipality may become liable by reason of the application of dust suppressant material to the roadway, or any injury of damage to property occasioned to or suffered by any person or property, crops, trees, or livestock by reason of the application of dust suppressant material to the roadway.

Return fully completed application – 4 pages (along with required payment) to:

R.M. of Britannia No. 502 P.O. Box 661 Lloydminster, SK S9V 0Y7

Incomplete applications will not be considered.

RURAL MUNICIPALITY OF BRITANNIA NO. 502
DUST ABATEMENT APPLICATION FORM
"Schedule A"

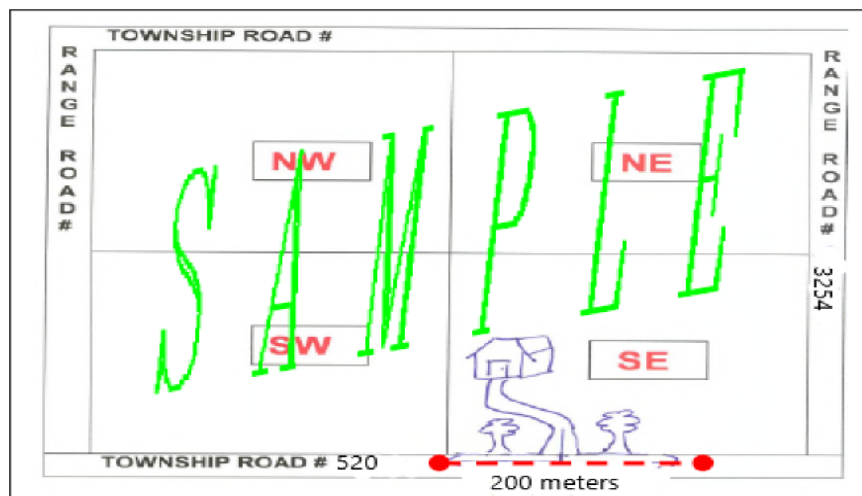
I, the undersigned, hereby apply to the Rural Municipality of Britannia No. 502 for an application of Dust Abatement for the purposes of controlling dust along a local road adjacent to the lands as described in this application. I further acknowledge and agree that by placement of my signature I understand the information contained within this application.

Date: _____

Signature: _____

Collection of Personal Information:

The personal information on this form is collected under the authority of Section 24 of the Local Authority Freedom of Information and Protection of Privacy Act of the Statutes of Saskatchewan. The information will be used to process your application and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (306) 825-2610.



TOWNSHIP ROAD #						
R A N G E R O A D #	<table border="1"> <tr> <td>NW</td> <td>NE</td> </tr> <tr> <td>SW</td> <td>SE</td> </tr> </table>	NW	NE	SW	SE	R A N G E R O A D #
NW	NE					
SW	SE					
TOWNSHIP ROAD #						

Office Use

1. Date recieved: _____
2. Is location on a Concentrated Haul Route: _____
3. If Location is on a Concentrated Haul Route:
 - a. Forward the Dust Abatement Application with a Maintenance Request to the Operations Manager, noting that the location is on a Concentrated Haul Route. NO PAYMENT IS REQUIRED.
4. If Location is NOT on a Concentrated Haul Route:
 - a. Collect payment. Receipt Number: _____
 - b. Forward the Dust Abatement Application with a Maintenance Request to the Operations Manager, noting that the location is NOT on a Concentrated Haul Route.