Application Form
Application Deadline: March 31, 2024

Applicant Information

Legal Name of Organization:	
Operating Name:	
Mailing Address:	
Physical Address:	
Telephone Number:	
E-Mail Address:	

Contact Information

Primary Contact Person:	
Phone Number(s):	
E-Mail Address:	

Organization Overview

Provide a brief overview of your organization (mission, goals, programs, etc.).

Program Overview

Program Title:	
Funding Request Amount:	
Start and End Dates:	
Average Number of Participants:	
Ages of the participants:	

Details

Provide a detailed description of your program. Include objectives of the program, benefits to the participants, benefits to the community, and where the program will take place. Please provide sufficient detail to demonstrate how the program benefits the community.

Funding Recognition Plan

___ On-site Signage   ___ RM Logo/Name in Newsletter

___ RM Logo/Name in Advertising   ___ RM Logo/Name Recognized at a Public Event

__ RM Logo/Name on Organization's Social Media

__ Other

FINANCIAL REPORTING – OPERATIONS – PRIOR YEAR

Operating Revenue:	
Operating Revenue:	
User Fees (rentals, memberships, etc.)	$
Fundraising	$
Donations/Sponsorships	$
Grants:	
Municipal	$
Provincial	$
Other	$
Total Operating Revenue	$
Operating Expenses:	
Finance, Accounting, & Legal	$
Office and General	$
Insurance	$
Utilities:	
Natural Gas	$
Electricity	$
Propane	$
General Maintenance	$
Janitorial	$
Equipment	$
Capital Projects/Major Improvements	$
Other Operational Expenses	$
Total Operating Expense	$
Operating Surplus (Deficit)	$

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization;
- The information contained in this application and supporting documents is true and accurate and endorsed by the applicant;
- The general public shall have access to this program or facility for the provision of leisure and/or community services, including, recreational, cultural, or social services;
- A signed Financial Statement/Expenditure Report, including paid project receipts, will be submitted to the RM of Britannia No. 502 Chief Administrative Officer by June 30th of the following year, verifying that funds were used for the purpose awarded, together with a summary of the project;
- Any grant awarded shall be used solely for the purposes stated within this application and according to program parameters;
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to the RM of Britannia No. 502 Chief Administrative Officer or their designated representative.

The personal information collected on this form is in accordance with Section 26 of Saskatchewan's Freedom of Information and Protection of Privacy Act (the Act). It will be used for the purposes of determining eligibility for the RM of Britannia Non-Profit Program Grant. The information will be disclosed in accordance with section 29 of the Act which may include public disclosure. If you have any questions in regards to the collection, use or disclosure of this information, please contact the RM's Chief Administrative Officer at 306-825-2610.

Signature: _____