

**RURAL MUNICIPALITY  
OF  
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD**

**November 6, 2019**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47<sup>th</sup> Street, Lloydminster, SK commencing at 9:00 a.m., November 6, 2019 with Reeve John Light presiding.

**Present:** Reeve: John Light

Councillors: Wilfred Jurke  
Jim Collins  
Dale Crush  
Ed Noble  
Cory McCall

Director of  
Finance: Bryson Leganchuk

Absent: Kim Schindel

***Conflicts of Interest REPORTED:***

*Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act.*

Councillor Crush declared a conflict of interest in agenda item 13.4 - Noise Complaint

**Approve Minutes of October 23, 2019  
Regular Meeting**

443/19 MCCALL: That we approve the minutes of the October 23, 2019 Regular Meeting of Council as presented.

CARRIED

**Approve Minutes of October 30, 2019  
Special Meeting**

444/19 NOBLE: That we approve the October 30, 2019 special meeting minutes with the following amendments:

- In motion 438/19 change “with” to “will”.

CARRIED

**Consent Agenda**

445/19 CRUSH: That we approve the consent agenda as presented.

CARRIED

*Development Services Officer, Catherine Saretzky join the meeting at 9:25 am.*

*SL*

- 446/19      **Subdivision Approval for Parcel A and Parcel B from SW-19-52-27-W3M (R0466-19)**  
CRUSH: That we approve the subdivision application known as community planning file R0466-19 to subdivide 10.0 acres from the SW 19-52-27W3M Parcel B and subdivide 7.01 acres from the SW 19-52-27W3 Parcel A with the following conditions:
- That the applicant continues to use the current approach that is shown on the plan of proposed subdivision. An approach application will need to be submitted to the municipality if the applicant wants to move the approach.
  - That the applicant is exempt from providing municipal reserve land since the land is being re-subdivided for the purpose of correcting boundary lines as per clause 183(d) of the *Planning and Development Act, 2007*.
  - That the applicants obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.
- CARRIED
- 447/19      **Subdivision Approval for SE-36-50-28-W3M (R0220-19s)**  
COLLINS: That we approve the subdivision application known as community planning file R0220-19s to subdivide 10.0 acres from the SE 36-50-28W3M with the following conditions:
- Under Section 183(a) of the Planning and Development Act, 2007, the applicant is exempt from providing municipal reserve land since this is the first subdivision subdivided from the quarter section.
  - That the applicants obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.
- CARRIED
- 448/19      **Right of Way Purchase**  
MCCALL: That we purchase the required 100ft right of way for the existing curve between Township 522 and Hillmond Road (Range Road 3262). Further, that we purchase the “triangle” portion of land that is located southeast of the road to the property boundary.
- CARRIED
- 449/19      **Table Road Renaming of Grid Road 675**  
MCCALL: That we table the discussion regarding renaming the former Grid Road 675 until such time that the Development Services Officer receives information from Saskatchewan Highways and Infrastructure.
- CARRIED
- 450/19      **Grant Permission to Carry out Work on Municipal Road Allowance on Township Road 503**  
COLLINS: That we approve the *Agreement to Grant Permission to Carry out Work on Municipal Road Allowance*, on Township Road 503 between the NE 14-50-27W3 and the SE 23-50-27W3M. Further, that we acknowledge advice from the SARM legal department that this road allowance will still be considered an undeveloped road allowance in accordance with *Section 343(11) (e) of the Municipalities Act*.
- CARRIED
- 451/19      **Noise Complaint Letter – Lot 1 and 2, Blk 3, Plan 101892247**  
COLLINS: That we instruct the Director of Finance to create a letter to be dropped of by our Bylaw Enforcement Officer to the land owner of Lot 1 and 2, Blk 3, Plan 101892247 regarding a noise complaint that we

J.L.

received at the municipal office with a copy of the Rural Municipality of Britannia No. 502 Bylaw No. 09-2019, a Bylaw to Regulate Noise as it Pertains to the Peace and Safety of the Municipality.

CARRIED

*Development Services Officer, Catherine Saretzky left the meeting at 9:55 a.m.*

*Dan Hobson of the City of Lloydminster, Adam Martin of HM Aero Aviation Consulting and Andrew MacDonald of HM Aero Aviation Consulting entered the council chambers at 10:00 a.m. to discuss the operations and future growth of the City of Lloydminster Airport.*

*Dan Hobson, Adam Martin and Andrew MacDonald left the Council Chambers at 10:19 a.m.*

*10:20 a.m. Council broke for a coffee break.*

*10:30 a.m. Council reconvened from the coffee break.*

*Development Services Officer, Catherine Saretzky joined the meeting at 9:25 a.m. to discuss building an approach to NE-04-50-27-W3.*

*Development Services Officer, Catherine Saretzky left the meeting at 10:35 a.m.*

452/19

**List of Lands in Arrears**

NOBLE: That we acknowledge the list of lands in arrears presented to the head of council in accordance with Section 3 (1) of the Tax Enforcement Act.

CARRIED

453/19

**First Reading Bylaw No. 27-2019**

CRUSH: That Bylaw No. 27-2019 being a bylaw to provide for entering into an emergency management mutual aid agreement between signatory municipal corporations be read a first time.

CARRIED

454/19

**Second Reading Bylaw No. 27-2019**

NOBLE: That Bylaw No. 27-2019 being a bylaw to provide for entering into an emergency management mutual aid agreement between signatory municipal corporations be read a second time.

CARRIED

455/19

**Authorizing the Third Reading at this Meeting**

JURKE: That we agree to give Bylaw No. 27-2019 being a bylaw to provide for entering into an emergency management mutual aid agreement between signatory municipal corporations a third reading at this meeting.

CARRIED UNANIMOUSLY

456/19

**Third and Final Reading of Bylaw No. 27-2019**

COLLINS: That Bylaw No. 27-2019 being a bylaw to provide for entering into an emergency management mutual aid agreement between signatory municipal corporations be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer (or designate).

CARRIED

457/19

**First Reading of Bylaw No. 28-2019**

MCCALL: That Bylaw No. 28-2019 being a bylaw to regulate the speed of motor vehicles be read a first time.

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- CARRIED
- 458/19      **Second Reading of Bylaw No. 28-2019**  
CRUSH: That Bylaw No. 28-2019 being a bylaw to regulate the speed of motor vehicles be read a second time.  
CARRIED
- 459/19      **Authorizing the Third Reading at this Meeting**  
NOBLE: That we agree to give Bylaw No. 28-2019 being a bylaw to regulate the speed of motor vehicles a third reading at this meeting.  
CARRIED UNANIMOUSLY
- 460/19      **Third and Final Reading of Bylaw No. 28-2019**  
JURKE: That Bylaw No. 28-2019 being a bylaw to regulate the speed of motor vehicles be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer (or designate).  
CARRIED
- 461/19      **Bylaw Enforcement Report for October 2019**  
MCCALL: That we acknowledge the Bylaw Enforcement Report submitted by our Bylaw Enforcement Officer for the month of October 2019.  
CARRIED
- Wayne Nielsen and Stephan Hygard of Husky Oil Operations Limited, entered the Council Chambers at 11:00 a.m. to discuss Husky Oil Operations Limited, use of Rural Municipality of Britannia No. 502 municipal roads while constructing the Water Intake located in the Rural Municipality of Eldon No. 471.*
- Wayne Nielsen and Stephan Hygard left the Council Chambers at 11:22 a.m.*
- Council Crush declared a conflict of interest for agenda item 13.4 – Noise Complaint and left the Council Chambers at 11:30 a.m.*
- 462/19      **Noise Complaint Letter – LSD 7 SE-22-52-27W3 Ext 54**  
NOBLE: That we instruct the Director of Finance to create a letter to be dropped off by our Bylaw Enforcement Officer to the land owner of LSD 7 SE-22-52-27W3 Ext 54 regarding a noise complaint that we received at the municipal office with a copy of the Rural Municipality of Britannia No. 502 Bylaw No. 09-2019, a Bylaw to Regulate Noise as it Pertains to the Peace and Safety of the Municipality.  
CARRIED
- Dan Fedirko, Public Works Manager entered the Council Chambers at 11:36 am.*
- 463/19      **Borrow Pit Agreement NE 23-50-25-W3 and SE-26-50-25-W3**  
NOBLE: That we acknowledge the “Borrow Agreement” signed by the landowners of the SE 26-50-25-W3 agreeing to the RM obtaining borrow material for the road (shoulder) construction project located between NE 23 & SE 26-50-25-W3. Further that we instruct the Reeve and CAO (or designate) to sign the Borrow Agreement.  
CARRIED

JL

464/19

**Borrow Pit Payments for SW-11-50-26-W3 and NE-02-50-26-W3**

JURKE: That we make payment for borrow area taken, subsequent crop loss and permanent property damages for the following land locations involved in the construction of the Ski Hill Road, namely Township Road 501 between Range Road 3261 & 3262. Further, payment shall be made to the following individuals as recognized on the agreements:

SW 11-50-26-W3

13,571.40 cubic yards of borrow at .50¢ per cubic yard = \$6,785.70 to Donald Holt

2.17 acres of crop loss at \$400.00 per acre = \$868.00 to Matlock Farms Inc.

0.1674 acres of permanent property damages at \$3,744.45 per acre = \$626.82 to Donald Holt

NE 02-50-26-W3

16,371.81 cubic yards of borrow at .50¢ per cubic yard = \$8,185.91 to Eagle View Farms

CARRIED

465/19

**Appleton/Morris Road Construction Borrow Pit and Crop Loss Damage Payments**

MCCALL: That we make payment for borrow area taken, and subsequent crop loss damages for the following land locations involved in the Morris/Appleton Road construction project, namely Range Road 3261 between Township Roads 530 & 532 and Township Road 530 between Range Roads 3255 and 3262:

SE 02-53-26-W3 to William & Raymond Morris

16,064.83 cubic yards of borrow at .50¢ per cubic yard = \$8,032.42

0.839 acres of crop loss at \$400.00 per acre = \$ 335.60

1.5047 acres of permanent property damage at \$1,549.02/acre = \$2,330.10

Total: \$10,698.12

SW 01-53-26-W3 to Winston & Aaron Hougham

13,862.42 cubic yards of borrow at .50¢ per cubic yard = \$6,931.21

0.553 acres of crop loss at \$400.00 per acre = \$ 221.20

0.9253 acres of permanent property damage at \$2,237.00/acre = \$2,069.90

Total: \$9,222.31

SE 11-53-26-W3 to 102038617 Saskatchewan Ltd.

957.04 cubic yards of borrow at .50¢ per cubic yard = \$478.52

0.1797 acres of permanent property damage at \$915.67/acre = \$164.55

Total: \$643.07

SW 12-53-26-W3 to William & Josephine Morris

86.35 cubic yards of borrow at .50¢ per cubic yard = \$43.18

0.0316 acres of permanent property damage at \$2,619.23/acre = \$82.77

Total: \$125.95

SW 06-53-25-W3 to Kenneth Clarke

0.05578 acres of permanent property damage at \$931.45/acre \$51.96

NW 31-52-25-W3 to Roger Appleton

0.028 acres of permanent property damage at \$1,739.06/acre \$48.69

CARRIED

52

- 466/19            **Wait Time Invoice for Rural Municipality's Tarp Shed**  
MCCALL: That we approve the invoice submitted by Chris Gajewski/Stephanie Martin in the amount of \$2,100.00 (taxes included) as payment for the extra labour and wait time incurred in the construction of the Rural Municipality's tarp shed in Hillmond.  
CARRIED
- 467/19            **Dmytryshyn & Sons Ltd. Crushing Invoice**  
JURKE: That council acknowledges receipt of an invoice for crushing dated November 5, 2019 and upon review, council advises Dmytryshyn & Sons Ltd. that based on the agreement signed, the Rural Municipality will pay the following amounts for gravel crushed in the gravel pit located on SE 12-52-25-W3:  
Type 33 Gravel 17,850 cyds at \$5.00 per cubic yard = \$ 89,250.00  
Reject Sand 11,335 cyds at \$2.00 per cubic yard = \$ 22,670.00  
Total: = \$ 111,920.00  
Further, that Dmytryshyn & Sons Ltd. be advised to re-submit their invoice based on the above amounts and that administration be instructed to make payment once the adjusted invoice is received and upon receipt of Saskatchewan Worker's Compensation Board clearance.  
CARRIED
- Council recessed for lunch at 12:05 pm.*
- Council resumed the Council Meeting at 12:42 pm.*
- 468/19            **Snow Plow and Sander Purchase**  
CRUSH: That we approve the purchase of a 2015 – 8 ½ foot Western Snow Plow and a 2015 Western Truck Sander from Q-Jay Irrigation Ltd. Saskatoon in the amount of \$10,000 plus GST upon inspection of the equipment by a Public Works Foreman.  
CARRIED
- 469/19            **Road Profile for Range Road 3265 Between Township Road 522 and Township Road 522B**  
NOBLE: That we approve the road profile for the road grading of Range Road 3265 between Township Road 522 and Township Road 522B and instruct the Deputy Reeve and Director of Finance to sign off on the plan.  
CARRIED
- 470/19            **Donation of Equipment Use to the Hillmond Arena Parking Lot**  
MCCALL: That we donate a maximum of 20 hours of both the D7N Cat Dozer and 627G Motor Scraper to be utilized for the expansion of the Hillmond Arena Parking Lot.  
CARRIED
- 471/19            **Accounts for Approval**  
CRUSH: That the following accounts requiring Council approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Chief Administrative Officer (or designate):  
• General cheques #30157 to #30169 and Electronic Funds Transfer #3092 to #3103 totaling \$152,341.92  
CARRIED
- 472/19            **Letter of Credit Release**  
MCCALL: That we acknowledge the letter received from William Glass of the Department of Fisheries and Oceans Canada to approve the

Greenstreet Lake Shoreline Stabilization File: 17-HCAA-00547 and the approval of the release of the letter of credit from the Department of Fisheries and Oceans Canada.

CARRIED

473/19

**Gas Tax Amending Agreement No. 1**

CRUSH: That we authorize the Reeve and CAO (or designate) to sign the Municipal Gas Tax Fund Agreement - Transfer of Federal Gas Tax Revenue under the Gas Tax Program Amending Agreement No. 1 as presented.

CARRIED

474/19

**Alberta Grant-in-Lieu of Taxes**

COLLINS: That we acknowledge the email received from Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants regarding the reduction in Grant-in-lieu of taxes in the next two years.

CARRIED

475/19

**Municipal Revenue Sharing Requirements**

NOBLE: That we acknowledge the eligibility requirements for the Revenue Sharing Program which include the following:

- Audited Financial Statement;
- Waterworks Reporting;
- Good standing in Education Property Tax remittances;
- Current Council Procedure Bylaw;
- Current Employee Code of Conduct; and
- Current Public Disclosure Statements.

CARRIED

476/19

**Hillmond Hitmen Senior Hockey Program Advertising/Sponsorship**

NOBLE: That we approve the sponsorship of \$250.00 to the Hillmond Hitmen Senior Hockey for a ½ page ad in their season program.

In Favour:

NOBLE, Division 1  
 JURKE, Division 2  
 COLLINS, Division 3  
 MCCALL, Division 5  
 CRUSH, Division 6

Against  
 LIGHT, Reeve

CARRIED


477/19


**Adjournment**

MCCALL: That we adjourn the regular meeting of council, the time being 2:55 p.m.

CARRIED



  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Chief Administrative Officer  
 (or designate)