

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

MINUTES OF THE REGULAR MEETING HELD

October 9, 2019

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office located at 4824 – 47th Street, Lloydminster, SK commencing at 10:15 a.m., October 9, 2019 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Ed Noble
Wilfred Jurke
Jim Collins
Kim Schindel
Cory McCall
Dale Crush
CAO: Wanda Boon

Meeting Adjourn

Public Hearing

391/19 SCHINDEL: That we adjourn the Regular Meeting of Council at 10:15 a.m. to hold a Public Hearing regarding the closing and lease of municipal roads.

CARRIED

Resume Meeting

Public Hearing

392/19 NOBLE: That we resume our Regular Meeting of Council, the time being 10:30 a.m.

CARRIED

Bylaw 24-2019

Close and Lease Roads

393/19 JURKE: That Bylaw No. 24-2019 being a bylaw to close and lease road allowances be given second reading.

CARRIED

Bylaw 24-2019

Close and Lease Road

394/19 COLLINS: That Bylaw No. 24-2019 being a bylaw to close and lease road allowances be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer.

CARRIED

Adjourn

395/19 JURKE: That we adjourn this meeting. The time being 10:32 a.m.

CARRIED

Council adjourned the meeting from 10:32 a.m. to 11:25 a.m.

Sargeant Jolyne Harrison attended the meeting at 11:25 a.m. to discuss policing issues.

Conflicts of Interest REPORTED:

Members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so, that they should declare them in accordance with Sections 144 and 144.1 of The Municipalities Act. None were declared.

JL PA

Approve Minutes**Regular Meeting**

396/19 SCHINDEL: That we amend the minutes by adding Cory McCall to the list of councillors in attendance, and that we approve the minutes of the September 25, 2019 Regular Meeting of Council as amended.

CARRIED

Consent Agenda:

397/19 JURKE: That we remove item 4 from the consent the agenda, and that we approve the balance of the items on the consent agenda as amended.

CARRIED

Development Services Officer Catherine Saretzky joined the meeting at 11:53 a.m.

Parcel Tie Request**NE 33-50-27 W3**

398/19 COLLINS: That we approve file SD009-2019 to create a parcel tie between LSD16-33-50-27W3M and the NE 33-50-27W3M Parcel A, Plan 82B00169.

CARRIED

Reeve Light declared a conflict of interest on the discussion of the subdivision on the NE 36-51-27 W3 because the subdivision applicant is a family relative, and left council chambers at 12:03 p.m. Councillor Crush assumed the Chair.

Subdivision Application**NE 36-51-27 W3**

399/19 COLLINS: That we approve the subdivision application known as R0418-19s on the NE 36-51-27W3M to create four, 10.0 acre parcels with the following conditions:

- A drainage plan be submitted to the municipality to ensure that surface water drainage does not impact future and surrounding properties;
- The applicant enters into a service agreement with the municipality to construct Range Road 3270 as per the Undeveloped or Sub-standard Road Allowance Construction Policy;
- Payment of cash in lieu of municipal reserve in the amount of \$13,325;
- Receipt of confirmation that Avalon Oil and Gas has cancelled the proposed well on Lot 1 Block 1 and that the caveat has been removed from title;
- That the applicant submit a soil stability assessment from a Saskatchewan Certified Engineer due to the creek bed being located on the property; and
- The applicant make payment of \$600 + gst for the purpose of civic addressing registration, signage and installation for each proposed parcel, with signage being installed at the time a residence has been developed on the property.

CARRIED

Reeve Light returned to council chambers and resumed the Chair at 12:05 p.m.

Subdivision Application**NW 05-51-26 W3**

400/19 JURKE: That we approve the subdivision application known as community planning file R0628-19s, to subdivide a 10.0 acre residential parcel from the NW 05-51-26W3M with the following conditions:

- Payment of cash in lieu of municipal reserve in the amount of \$4,500.00;

JL Bz

- That the applicants obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.

CARRIED

Development Services Officer Catherine Saretzky left the meeting at 12:10 p.m.

Council adjourned for lunch from 12:10 p.m. to 12:48 p.m.

Operations Manager Dan Fedirko joined the meeting at 12:48 p.m. to discuss public works matters.

Road Construction

List Adjustment

- 401/19 NOBLE: That we agree to add the repair of the road problem on the North side of Township Road 504 between Range Road 3251 and Range Road 3252, followed by construction of approximately 200 metres of Range Road 3270 north of Township Road 505, immediately following the construction on Range Road 3265 north of Greenstreet Lake for one quarter of a mile on the 2019 road construction list.

CARRIED

Temporary Salt Shed

Installation Contractor

- 402/19 SCHINDEL: That we hire an independent contractor at a maximum cost of \$20,000 to install a temporary cloth covered salt shed in the yard located on the SE 25-51-26 W3, including materials.

CARRIED

Transmission Repair

2013 Mack Truck

- 403/19 CRUSH: That we accept the quote from Redhead Equipment for transmission work required on Unit #59 – 2013 Mack Truck in the amount of \$15,699.01 tax included.

CARRIED

Snow Removal Policy

- 404/19 CRUSH: That we accept the public works snow removal policy as presented.

CARRIED

Amend Motion 239/19

Asphalt Work Quote

- 405/19 McCALL: That we amend motion #239/19 by removing the number "\$20,837.92" and replacing it with "26,047.40 plus tax".

CARRIED

Operations Manager Fedirko left the meeting at 1:45 p.m.

Development Services Officer Catherine Saretzky joined the meeting at 2:05 p.m.

Councillor Crush left the meeting at 2:15 p.m.

Westbay Estates

Sale of Municipal Reserve

- 406/19 NOBLE: That we sell approximately .60 acres of the SW 01-52-28W3M MR1 Plan 01B4407 Ext 2 South of Lot 25 Block 1 Plan 01B19274 to the adjacent land owner, at a price of \$7,846.15 for the land only, and that the purchaser will be responsible for paying the appraised value of the property as well as all costs related to the land purchase including the appraisal, subdivision, advertising, title transfer, legal fees and any other associated costs.

CARRIED

Jul Ba

Zoning Bylaw and OCP Amendments**Crosby Hanna and Associates**

407/19 SCHINDEL: That we hire Crosby Hanna and Associates for the purpose of making final adjustments to our proposed Official Community Plan and Zoning Bylaw in accordance with amendments requested by Community Planning at a maximum cost of \$33,915.00.

CARRIED

Development Services Officer Catherine Saretzky left Council Chambers at 2:35 p.m.

In Camera

408/19 COLLINS: That we move the meeting in camera to discuss human resources matters and strategic planning at 2:35 p.m.

CARRIED

Out of In-Camera

409/19 McCALL: That we move the meeting out of camera and return to open meeting at 2:51 p.m.

CARRIED

Water and Wastewater Operator**Contract for Services**

410/19 SCHINDEL: That we accept the contract with CW Community Water and Wastewater Services for water and wastewater systems operation in the Hamlet of Greenstreet and the Hamlet of Hillmond as presented, and further that the Reeve and Chief Administrative Officer be authorized to sign the agreement.

CARRIED

Septic Tank Cleaning**Hamlet of Hillmond**

411/19 NOBLE: That we hire Blythe Vacuum Services Limited to clean septic tanks in the Hamlet of Hillmond.

CARRIED

Accounts

412/19 MCCALL: That the following accounts requiring council approval, a list of which is attached hereto, and forms a part of these minutes be approved for payment and signed by the Reeve and Chief Administrative Officer:

- General Cheques #30131 to #30141 and Electronic Funds Transfers #3047 to #3055 totalling \$171,790.38.

CARRIED

Bylaw 25-2019**Fire Fee Bylaw**

413/19 SCHINDEL: That Bylaw No. 25-2019 being a bylaw to regulate fire protection fees within the municipality be read a first time.

CARRIED

Bylaw 25-2019**Fire Fee Bylaw**

414/19 MCCALL: That Bylaw No. 25-2019 being a bylaw to regulate fire protection fees within the municipality be read a second time.

CARRIED

Bylaw 25-2019**Fire Fee Bylaw**

415/19 NOBLE: That we agree to give Bylaw No. 25-2019 being a bylaw to regulate fire protection fees within the municipality a third reading at this meeting.

JC Pa

CARRIED UNANIMOUSLY

Bylaw 25-2019**Fire Fee Bylaw**

416/19 JURKE: That Bylaw No. 25-2019 being a bylaw to regulate fire protection fees within the municipality be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer.

CARRIED

Bylaw 26-2019**Isaac Well Agreement**

417/19 COLLINS: That Bylaw No. 26-2019 being a bylaw for entering into an agreement with Norman Isaac be read a first time.

CARRIED

Bylaw 26-2019**Isaac Well Agreement**

418/19 SCHINDEL: That Bylaw No. 26-2019 being a bylaw for entering into an agreement with Norman Isaac be read a second time.

CARRIED

Bylaw 26-2019**Isaac Well Agreement**

419/19 MCCALL: That we agree to give Bylaw No. 26-2019 being a bylaw for entering into an agreement with Norman Isaac a third reading at this meeting.

CARRIED UNANIMOUSLY

Bylaw 26-2019**Isaac Well Agreement**

420/19 NOBLE: That Bylaw No. 26-2019 being a bylaw for entering into an agreement with Norman Isaac be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer.

CARRIED

Bylaw Preparation**Mutual Aid Agreement**

421/19 MCCALL: That we ask administration to prepare a bylaw to enter into a mutual aid agreement with various Saskatchewan municipalities to the East and South of the Rural Municipality of Britannia No. 502, and that the draft bylaw be presented at an upcoming meeting.

CARRIED

Bylaw Preparation**684 Curve Speed**

422/19 SCHINDEL: That we ask administration to prepare a bylaw to amend the speed bylaw by removing the 60 km/hr speed restriction from the curve of grid road 684, and that the draft bylaw be presented at an upcoming meeting.

CARRIED

In Favour: Jurke, Collins, Schindel, McCall

Opposed: Light, Noble

Borrow Pit Agreement**NE 02-50-26 W3**

423/19 JURKE: That we acknowledge the landscape borrow agreement signed by the respective landowner of the NE 02-50-26-W3 allowing the Rural Municipality of Britannia No. 502 to obtain borrow at the rate of .50¢/cubic yard of usable material. Further, that we authorize the Reeve and Chief Administrative Officer to sign the agreement.

CARRIED

In Favour: Light, Noble, Jurke, Schindel, McCall, Light

Opposed: Collins

SL. Ba

**Temporary Workspace Agreement
SW 05-51-26 W3**

424/19 JURKE: That we acknowledge the "Temporary Workspace Agreement" signed by the landowners of the SW 05-51-26-W3 in regards to planned construction work on Township Road 510 which runs along the South boundary of this quarter.

CARRIED

**Payment to K & L Electric
Invoice at Water Treatment Plant**

425/19 MCCALL: That we agree to pay K & L Electric for electrical work completed at the Greenstreet Water Treatment Plant in the amount of \$19,500 plus tax, and that we deduct this amount from any future payments to Dynamic Systems, ProQuip Controls or McCourt Consulting.

CARRIED

**Staff and Council
Christmas Breakfast Buffet**

426/19 SCHINDEL: That in lieu of a staff and council Christmas Party, we hold a staff and council Christmas Breakfast Buffet on December 4th at 8:00 a.m. at the Day's Motel and Suites.

CARRIED

Adjournment

427/19 NOBLE: That we adjourn this meeting of council at 3:29 p.m.

CARRIED





Reeve



Chief Administrative Officer

