



Policy Title: Engine Retarder Brake Sign Placement

<u>Policy Area:</u> Transportation	<u>Effective Date:</u> August 12, 2026
<u>Policy Section:</u> Road Signs	<u>Updated:</u> NA
<u>Supersedes Policy:</u> NA	<u>Approved on:</u> August 12, 2026 <u>Resolution:</u> 591/26 <u>Next Review Date:</u> This Policy will be reviewed every three (3) years or earlier, in the event of major changes to legislation or related policies and procedures, or if deemed necessary by the Chief Administrative Officer or the Operations Director.

Policy Statement:

The Engine Retarder Brake Prohibited sign may be used to indicate to drivers that the use of an engine brake (a.k.a. jake brake, retarders, engine brake retarders, or engine breaks) is not allowed under normal circumstances.

According to SGI, drivers of trucks equipped with engine brake retarders must avoid unnecessary use of these systems in residential areas. The Rural Municipality of Britannia No. 502 Bylaw 24-2024 prohibits the use of Engine Brake Retarders within the municipality under certain circumstances, including where a sign has been posted.

The Saskatchewan Traffic Control Device Manual provides guidance for placement of the signs prohibiting the use of Engine Retarder Brakes as well as an application form for the sign.

Policy TS-028 and Bylaw 24-2024 should be used together for effective and efficient placement of Engine Retarder Brake Prohibited Sign Placement within the municipality.

Purpose:

The purpose of this policy is to establish clear and consistent guidelines for staff, Council, and the public regarding the placement and removal of Engine Retarder Brake Prohibited Signs within the municipality. This policy aligns with provincial Policy RS-12 from the Saskatchewan Traffic Control Device Manual.



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Definitions:

Applicant: means any person or organization requesting that the RM install an Engine Retarder Brake Prohibited sign.

CAO: means the Chief Administrative Officer for the RM of Britannia No. 502.

Council: means the elected Reeve and Council of the RM of Britannia No. 502.

Municipality or RM: means Rural Municipality of Britannia No. 502.

Operations Director: means the Operations Director for the RM of Britannia No. 502.

Right-Of-Way: means the portion of the road allowance from the edge of the road surface to the property line of the adjacent property, including shoulder and ditch.

Road: means any public highway vested in the Crown in Right of Saskatchewan or titled in the name of the Crown in Right of Saskatchewan, as defined in the Highways and Transportation Act.

Engine Retarder Brake Prohibited Sign: means the Engine Retarder Brake Prohibited sign as specified in the Saskatchewan Traffic Control Device Manual Policy RS-12.

Responsibilities:

Council is responsible for approving this policy and for approving or denying any request for an Engine Retarder Brake Prohibited sign to be posted by the Ministry of Highways.

The CAO is responsible for reviewing and updating the policy as required, overseeing the administration and implementation of this policy, and consulting with the Operations Director regarding policy revisions, interpretations, and administration.

Any request for a “Use of Engine Retarder Brakes Prohibited” will be sent to the Operations Director through a Maintenance request, for their review and consideration. The Operations Director and/ or the CAO will be responsible for assessing the request, determining if placement of the sign is appropriate, and for placement or removal of the sign if required. The Operations Director is responsible for including all requests (approved, denied, and those requiring council approval) to council as a part of their Operations Director Report.



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Policy:

1. General

- (1) The RS-12, Engine Retarder Brakes Prohibited sign, can be installed at the Operation Director or designates discretions at the request of a ratepayer or resident.
 - (a) The application shall be completed by the requestor on the form included in this policy as Schedule A.
- (2) The RS-12, Engine Retarder Brakes Prohibited sign, can be installed at the Ministry of Highways (MoH) discretion at the request of the municipality.
 - (a) The municipality must pass a resolution of council to request that the MoH install Engine Retarder Brake signs.
 - (b) The application shall be completed by the requestor on the form included in this policy as Schedule A.
 - (c) Further information about signs to be posted by the Ministry of Highways can be found in Schedule A to this policy.
- (3) The Operation Director's and/ or the CAO's final decision will depend on roadway operational and safety (with safety being the predominant factor) considerations. The Operations Director's considerations might include:
 - (a) Where the use of engine retarder brakes creates reoccurring noise,
 - (b) Persistent public complaints have occurred for an extended time period,
 - (c) Truck traffic passes through a residential area, and
 - (d) Will restricting the use of engine retarder brakes have safety implications (for example if there is a steep grade at that location).
- (4) Unless otherwise indicated in any policy of resolution of council, for all Engine Retarder Brake Prohibited Signs to be installed by the RM, the RM is responsible for the following, including all costs:
 - (a) sign ordering;
 - (b) installation (including posts and hardware); and
 - (c) maintenance (including replacement if necessary).

2. Sign Placement

- (1) If the Operations Director and/ or the CAO deems that installation of the Engine Retarder Brake Prohibited sign is appropriate, they or their designate shall be responsible for ensuring that placement of the sign is compliant with the provincial standards provided in Schedule A to this Policy.



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3. Sign Removal

- (1) Signs installed by the RM may be removed if in the opinion of the Operation Director and/ or the CAO the policy is not being met or conditions have changed
- (2) Applicants who have requested to have the signs removed by the RM will be required to reapply and to pay all associated costs before the signs are reinstalled.

4. Schedules

A – Saskatchewan Traffic Control Devices Manual RS-12 – Engine Retarder Brake Prohibited